



State of New Hampshire

AUG 12 2015 11 31:53 AM

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DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

August 12, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel service accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 during the period of August 26, 2015 to July 22, 2016 (anticipated extended year end closing date) for transfers related to fiscal year 2016 and to report transfers made as soon as practical after each quarter or the year end closing date.

(II) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17C during the period of August 26, 2015 to July 22, 2016 (anticipated extended year end closing date) for transfers related to fiscal year 2016 and to report transfers made as soon as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel service accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related the period April 1 - June 30, 2015 and transacted through the extended year end closing date of July 24, 2015.

Respectfully submitted,

Vicki V. Quiram
Vicki V. Quiram
Commissioner

VVQ/tmh
Attachments

Nina Gardner, Chair
Hon. James E. Duggan, Vice Chair
Hon. James P. Bassett
Gina Belmont, Esq.
Rep. Paul Berch
Sen. Sharon M. Carson
Kimberley Casey
John E. Durkin, Esq.
Joseph Foster, Esq.
Donald D. Goodnow, Esq.
Karen A. Gorham, Esq.
Matthew Houde, Esq.



Christopher M. Keating, Executive Director
25 Capitol Street, Room 424
Concord, New Hampshire 03301-6312

Hon. Edwin W. Kelly
Hon. David D. King
Shari J. Landry
Steven D. Lubrano
Henry Mock
Hon. Tina Nadeau
Stephen Reno
David Ruoff, Esq.
Alan Seidman, Ed.D.
Richard Y. Uchida, Esq.
Phillip Utter, Esq.
Daniel Will, Esq.

June 29, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

Requested Action

In accordance with RSA 99:4, the Salary Adjustment Fund, authorize the Commissioner, Department of Administrative Services to transfer \$41 in general funds to the Judicial Council effective with the date of the Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Judicial Council	01-07-07-070010-10970000-010	\$41

Explanation

The above requested transfer is to cover the shortfall in salary costs through the end of fiscal year 2015. The shortfalls are attributed to the actual pay being higher than what was budgeted.

Thank you for your consideration of this request.

Sincerely,

Christopher M. Keating
Executive Director



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
 OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

VICKI V. QUIRAM
 Commissioner
 (603)-271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603)-271-3204

June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, The Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$36,274.00 in general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for the State Fiscal Year ending June 30, 2015. **100% General Funds**

	<u>Account Number</u>	<u>Amount</u>
Fixed and Mobile Assets	01-14-14-141510-59130000-060-500602	\$16,767.00
Purchasing Administration	01-14-14-141510-78860000-060-500602	13,965.00
Centralized Mail Distribution	01-14-14-141510-80500000-060-500602	<u>5,542.00</u>
		\$36,274.00

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2015. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2015, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Vicki V. Quiram
 Commissioner



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

VICKI V. QUIRAM
 Commissioner
 (603)-271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603)-271-3204

June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, The Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$7,395.00 in non-general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for fiscal year 2015 ending June 30, 2015. **100% Transfer from other agency (rental income) and agency income**

	<u>Account Number</u>	<u>Amount</u>
Johnson Hall	01-14-14-141510-20960000-001-482889	\$(7,395.00)
	01-14-14-141510-20960000-060-500602	\$ 7,395.00

EXPLANATION

The above requested transfer is to cover shortfalls in benefit classes through the end of Fiscal Year 2015. The shortfall in the above account is due to the budgeted benefits being insufficient for the step and health plan for employees.

Funds are anticipated to lapse in other program classes that will cover these additional appropriations.

Respectfully submitted,

Vicki V. Quiram
 Commissioner



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
 25 Capitol Street -- Room 120
 Concord, New Hampshire 03301

VICKI V. QUIRAM
 Commissioner
 (603)-271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603)-271-3204

June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$102,597.00 in general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council. **100% General Funds**

	<u>Account Number</u>	<u>Amount</u>
Commissioners Office	01-14-14-140010-10420000-011-500126	\$ 14,288.00
Bureau of Accounting	01-14-14-140510-13100000-010-500100	1,215.00
Financial Reporting	01-14-14-140510-13300000-010-500100	27,104.00
Financial Reporting	01-14-14-140510-13300000-011-500126	3,605.00
Business Office	01-14-14-140010-13600000-010-500100	6,078.00
Financial Data Management	01-14-14-142010-13700000-012-500128	4,971.00
Personnel Administration	01-14-14-141010-10440000-011-500126	1,069.00
Plant-Property Admin	01-14-14-141510-14400000-011-500126	15,043.00
General Services	01-14-14-141510-29500000-010-500100	9,081.00
Fixed & Mobile Assets	01-14-14-141510-59130000-010-500100	8,069.00
Purchasing Administration	01-14-14-141510-78860000-010-500100	10,174.00
Office of Cost Containment	01-14-14-140010-86230000-010-500100	<u>1,900.00</u>
		\$102,597.00

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2015. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
June 30, 2015
Page 2 of 2

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2015, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

A handwritten signature in black ink, reading "Vicki V. Quiram". The signature is written in a cursive, flowing style.

Vicki V. Quiram
Commissioner



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
 25 Capitol Street – Room 120
 Concord, New Hampshire 03301

VICKI V. QUIRAM
 Commissioner
 (603)-271-3201

JOSEPH B. BOUCHARD
 Assistant Commissioner
 (603)-271-3204

June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$76,811.00 in non-general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for fiscal year 2015 ending June 30, 2015. **100% Transfer from other agency (rental income) and agency income**

	<u>Account Number</u>	<u>Amount</u>
Personnel Administration	01-14-14-141010-10440000-003-402009	\$ (813.00)
	01-14-14-141010-10440000-012-500128	\$ 813.00
Deferred Compensation	01-14-14-140010-13070000-009-407067	\$ (6,078.00)
	01-14-14-140010-13070000-010-500100	\$ 6,078.00
Bureau of Employee Relations	01-14-14-141010-14420000-009-407017	\$ (56.00)
	01-14-14-141010-14420000-010-500100	\$ 56.00
Health & Human Serv Bldg	01-14-14-141510-20300000-001-482895	\$ (20,539.00)
	01-14-14-141510-20300000-010-500100	\$ 20,539.00
Public Works Bureau	01-14-14-141510-20910000-009-402065	\$ (19,242.00)
	01-14-14-141510-20910000-010-500100	\$ 19,242.00
61 South Spring Street	01-14-14-141510-20930000-001-483414	\$ (3,954.00)
	01-14-14-141510-20930000-010-500100	\$ 3,954.00
Johnson Hall	01-14-14-141510-20960000-001-482889	\$ (1,236.00)
	01-14-14-141510-20960000-010-500100	\$ 1,236.00
Spaulding Hall	01-14-14-141510-20970000-001-482826	\$ (38.00)
	01-14-14-141510-20970000-010-500100	\$ 38.00

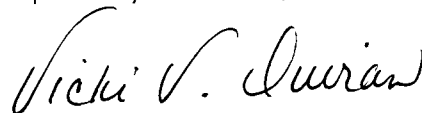
Dept of Safety	01-14-14-141510-29510000-001-482823	\$ (5,337.00)
	01-14-14-141510-29510000-010-500100	\$ 5,337.00
DOT Buildings	01-14-14-141510-29520000-001-482896	\$ (6,142.00)
	01-14-14-141510-29520000-010-500100	\$ 6,142.00
Anna Philbrook Building	01-14-14-141510-59660000-001-482895	\$ (4,422.00)
	01-14-14-141510-59660000-010-500100	\$ 4,422.00
Surplus Food	01-14-14-141510-80000000-009-402166	\$ (2,228.00)
	01-14-14-141510-80000000-010-500100	\$ 2,228.00
Surplus Property	01-14-14-141510-81000000-009-406950	\$ (57.00)
	01-14-14-141510-81000000-010-500100	\$ 57.00
Risk Management Unit	01-14-14-143510-29010000-009-407017	\$ (6,669.00)
	01-14-14-143510-29010000-011-500126	\$ 6,669.00

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2015. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Funds are anticipated to lapse in other program classes that will cover these additional appropriations.

Respectfully submitted,



Vicki V. Quiram
Commissioner

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TRP

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

July 14, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$4,349.89 from the Benefit Adjustment Fund, pursuant to NH RSA 9:17-c, to cover appropriation shortfalls for FY 2015, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Animal Industry	010-018-2700-060	\$3,544.47
Board of Vet Medicine	010-018-2948-060	<u>805.42</u>
Benefit Adjustment Account		\$4,349.89

EXPLANATION

NHDAMF has reviewed all benefits accounts and found this shortage caused by a disproportionate number of employees under the family plan for medical benefits.

The above noted transfer will be partially offset by \$27,520.90 in benefit appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-060	\$3,994.29
Weights & Measures	010-018-2133-060	8,748.15
Regulatory Services	010-018-2600-060	6,290.73
Pesticide Control	010-018-2137-060	3,123.70
Plant Industry	010-018-2135-060	4,582.46
Apiary Inspections	010-018-2147-060	306.26
Agricultural Development	010-018-2810-060	<u>475.31</u>
Benefit Adjustment Account		\$27,520.90

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Lorraine S. Merrill
for Lorraine S. Merrill
Commissioner

bks

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

July 14, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$45,319.28 from the Salary Adjustment Fund, pursuant to NH RSA 99:4, to cover appropriation shortfalls for FY 2015, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Animal Industry	010-018-2700-010	\$11,442.32
Animal Population Control	010-018-2705-010	248.61
Board of Vet Medicine	010-018-2948-010	8,846.98
Pesticide Control	010-018-2137-010	<u>24,781.37</u>
Salary Adjustment Account		\$45,319.28

EXPLANATION

NHDAMF has reviewed all salary accounts and this shortage caused by staff raises, step increases, etc.

The above noted transfer will be partially offset by \$16,033.10 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-011	\$ 140.55
Office of Commissioner	010-018-2500-010	29.03
Weights & Measures	010-018-2133-010	7,869.14
Regulatory Services	010-018-2600-010	3,648.89
Animal Industry	010-018-2700-011	147.30
Plant Industry	010-018-2135-010	2,179.18
Agricultural Development	010-018-2810-010	1,913.50
Agricultural Development	010-018-2810-011	<u>105.51</u>
Salary Adjustment Account		\$ 16,033.10

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

for Lorraine S. Merrill
Commissioner

bks

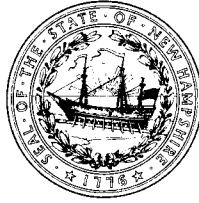
APR 29 2015

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T. White

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

April 29, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

Requested Action

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds effective the date of Governor and Council approval in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Medico-Legal Invest.	02-20-20-200510-2631-009-405296	(\$1,300)
Medico-Legal Invest.	02-20-20-200510-2631-060-500601	\$1,300

Explanation

The above requested transfer is to cover a shortfall in benefits through the end of Fiscal Year 2015. The shortfall is due to the benefits being paid on behalf of an employee exceeding the amounts that were originally budgeted.

Thank you for your consideration of this request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. A. Foster".
Joseph A. Foster
Attorney General

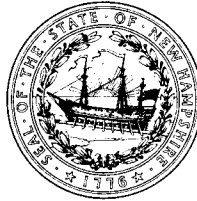
ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

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33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

April 29, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council

Requested Action

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$33,838 of 100% non-general funds, and further accept and expend the additional non general funds in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Consumer Protection	02-20-20-200510-2611-009-403695	(\$11,700)
Consumer Protection	02-20-20-200510-2611-014-500134	\$11,700
Victim Services	02-20-20-200510-2617-009-402231	(\$2,600)
Victim Services	02-20-20-200510-2617-010-500110	\$2,600
Medico-Legal	02-20-20-200510-2631-009-405296	(\$40)
Medico-Legal	02-20-20-200510-2631-010-500110	\$40
Mortgage Settlement	02-20-20-200510-3310-009-407079	(\$19,498)
Mortgage Settlement	02-20-20-200510-3310-014-500134	\$11,117
Mortgage Settlement	02-20-20-200510-3310-015-500135	\$ 8,381

Explanation

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2015. The shortfall is a result of salaries being higher than the actual budget.

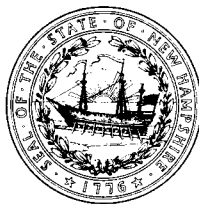
Thank you for your consideration of this request.

Respectfully requested,

Handwritten signature of Joseph A. Foster
Joseph A. Foster
Attorney General

APR 29 15 11 02 AM
ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397



JOSEPH A. FOSTER
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL

April 29, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council

Requested Action

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Commissioner, Department of Administrative Services to transfer \$21,225 in general funds to the Department of Justice effective with the date of the Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200010-2601-012-500128	\$5,625
Environmental Services	02-20-20-200510-2613-010-500100	\$6,200
Office of Medical Examiners	02-20-20-200510-2614-010-500100	\$6,000
Office of Medical Examiners	02-20-20-200510-2614-014-500134	\$3,400

Explanation

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2015. The shortfalls are attributed to the actual pay being higher than what was budgeted. Funds are available in other payroll classes within the department which will more than offset this request.

Thank you for your consideration of this request.

Respectfully requested,

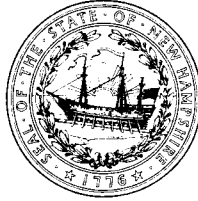

Joseph A. Foster
Attorney General

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

SPW
TRK

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 5, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council

Requested Action

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$5,920 of 100% non-general funds, and further accept and expend the additional non general funds in the following accounts:

<u>Account Number</u>	<u>Amount</u>
Mortgage Settlement 02-20-20-200510-3310-009-407079	(\$ 5,920)
Mortgage Settlement 02-20-20-200510-3310-010-500100	\$ 550
Mortgage Settlement 02-20-20-200510-3310-014-500134	\$ 5,190
Mortgage Settlement 02-20-20-200510-3310-015-500135	\$ 180

Explanation

The above requested transfer is to cover the shortfall in salaries for the Financial Fraud Unit through the end of fiscal year 2015. The shortfall is a result of salaries being higher than the actual budget.

Thank you for your consideration of this request.

Respectfully requested,

[Signature]
Joseph A. Foster
Attorney General

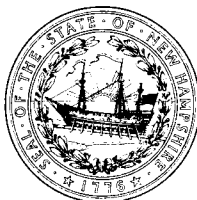
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ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

JUN 19 2015 at 0:31 PM

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397



JOSEPH A. FOSTER
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 19, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council

Requested Action

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer \$121 of 100% non-general funds, and further accept and expend the additional non general funds in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Mortgage Settlement	02-20-20-200510-3310-009-407079	(\$ 120)
Mortgage Settlement	02-20-20-200510-3310-015-500135	\$ 120
Antitrust	02-20-20-200510-2612-009-407079	(\$ 1)
Antitrust	02-20-20-200510-2612-013-500132	\$ 1

Explanation

The above-requested transfer is to cover the shortfall in salaries through the end of fiscal year 2015. The shortfall is a result of salaries being higher than the actual budget.

Thank you for your consideration of this request.

Respectfully requested,

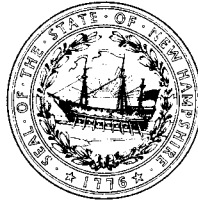
Joseph A. Foster
Attorney General

#1223253

Beardsley
DR
TR

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397



JOSEPH A. FOSTER
ATTORNEY GENERAL

ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 19, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council

Requested Action

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Commissioner of the Department of Administrative Services to transfer \$4,650 in general funds to the Department of Justice effective with the date of the Governor and Council approval as follows:

<u>Description</u>	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200010-2601-010-500100	\$3,500
Attorney General	02-20-20-200010-2601-012-500128	\$1,150
		<u>\$4,650</u>

Explanation

The above-requested transfer is to cover the shortfall in salaries through the end of fiscal year 2015. The shortfalls are attributed to the actual pay being higher than what was budgeted. Funds are available in other payroll classes within the Department which will more than offset this request.

Thank you for your consideration of this request.

Respectfully requested,

Joseph A. Foster
Joseph A. Foster
Attorney General

#1223257



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

APR 28 2015 4:01:57 PM

JOHN J. BARTHELMES
COMMISSIONER

April 14, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$9,500.00 to cover the shortage in the Division of State Police – Cold Case Unit. Effective upon Governor and Council approval through June 30, 2015.

02-023-023-234010-18760000 Dept. of Safety – Division of State Police – Cold Case Unit GF
060-500602 Health Ins Benefit (Perm) \$9,500.00

Total: \$9,500.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2015 attributed to unforeseen expenses associated with hiring a person at a higher rate of pay than budgeted. This request represents General Fund allocations of 100%.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

John J. Barthelmes
John J. Barthelmes
mk



State of New Hampshire

APR 28 15 09:11:00 AM

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

April 20, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$18,000.00 to cover the shortage in the Division of State Police – Cold Case Unit. Effective upon Governor and Council approval through June 30, 2015.

02-023-023-234010-18760000 Dept. of Safety – Division of State Police – Cold Case Unit GF
010-500100 Personal Services – Perm \$18,000.00

Total: \$18,000.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2015 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety

DM
TMA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 22, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$11,600.00 to cover the projected shortage in the following accounts. Effective upon Governor and Council approval through June 30, 2015.

02-023-023-232015-23190000 Dept. of Safety – Div. of Administration – Copy Center	
060-500602 Health Ins Benefit (Perm)	\$11,600.00
Total	<u>\$11,600.00</u>

Explanation

This request is to cover a projected shortage in benefits in the above account through the end of SFY15 that is a result of benefit plan selection by an employee costing more than what was budgeted. While this request represents an expense to the Highway Fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,

J. Barthelmes
John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 23, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$4,000.00 to cover the shortage in the Office of the Commissioner – Aerial Lift Safety. Effective upon Governor and Council approval through June 30, 2015.

02-023-023-231010-50030000 Dept. of Safety – Office of Commissioner – Aerial Lift Safety
010-500100 Personal Services – Perm \$4,000.00

Total: \$4,000.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2015 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 23, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$17,850.00 to cover the projected shortage in the Division of State Police – State Police Forensic Lab. Effective upon Governor and Council approval through June 30, 2015.

02-023-023-234015-40220000	Dept. of Safety – Div of State Police –State Police Forensic Lab	
010-500100	Personal Services - Perm	\$17,850.00
Total:		\$17,850.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2015 attributed to unforeseen expenses associated with an unanticipated retirement within the lab. This account is comprised of mixed funding sources, 30% Agency Income (Plea by Mail) and 70% Highway Funds. This request represents 70% of the additional salary needs. Additional 30% will follow in a separate request.

While this request represents an expense to the Highway Fund, the Department of Safety will lapse salary appropriations in other Highway funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 25, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$20,000.00 to the following non-general funded account:

02-023-023-236510-18700000	Dept. of Safety – Emergency Communications – Statewide Telecommunications	
003 – 407191		
Revolving Funds		(\$20,000.00)
010 – 500100		
Personal Services Perm		\$20,000.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2015 attributed to unforeseen expenses associated with the placement of employees in positions within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 25, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$7,650.00 to the following non-general funded account:

02-023-023-234015-40220000	Dept. of Safety – Div of State Police –State Police Forensic Lab	
009 – 403673	Agency Income	(\$7,650.00)
010-500100	Personal Services - Perm	\$7,650.00

Explanation

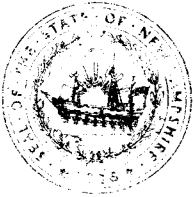
This request is to cover a shortfall in salary costs through the end of SFY 2015 attributed to unforeseen expenses associated with a retirement within the lab. This account is comprised of mixed funding sources, 30% Agency Income (Plea by Mail) and 70% Highway Funds. This request represents 30% of the additional salary needs. Additional 70% will follow in a separate request.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

DM
AP

JUN29'15 PM 2:20 DAS



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 29, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$38,862.00 to cover the projected shortage in the Division of Motor Vehicles. Effective upon Governor and Council approval through June 30, 2015.

02-023-023-233015-29260000 Dept. of Safety – Div of Motor Vehicles - Operations 010-500100 Personal Services – Perm	\$6,500.00
02-023-023-233015-31010000 Dept of Safety – Div of Motor Vehicles – Pupil Transportation 010-500100 Personal Services – Perm	\$5,900.00
02-023-023-233015-31090000 Dept of Safety – Div of Motor Vehicles – Internat'l Registration Program 010-500100 Personal Services – Perm	\$5,502.00
02-023-023-234015-29270000 Dept of Safety – Div of State Police – State Police Communications 010-500100 Personal Services – Perm	\$6,785.00
02-023-023-234015-82410000 Dept of Safety – Div of State Police – Toxicology Lab 010-500100 Personal Services – Perm	\$14,175.00
Total	<u>\$38,862.00</u>

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2015 that is attributed to unanticipated retirements as well as employee replacements at higher rates of pay within the listed divisions. While this request represents an expense to the Highway Fund, the Department of Safety will lapse salary appropriations in other Highway Funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety



JB
TMR

HIGHWAY SAFETY AGENCY

78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

TDD Access: Relay NH 1-800-735-2964
603-271-2131
FAX 603-271-3790

Margaret Wood Hassan
GOVERNOR

John J. Barthelmes
COORDINATOR

June 23, 2015

Her Excellency, Governor Maggie Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, the NH Highway Safety Agency respectfully requests a transfer from the Highway Salary Adjustment Fund in the amount of \$580.00 to cover a shortfall in the NH Highway Safety Agency Personal Services Permanent Class Fiscal Year 2015 (27% Federal Funds, 73% Highway Funds):

02-25-25-250015-30000000 Highway Safety Agcy Highway Safety Administration

FY 2015

010-500100 Personal Services Permanent Class

\$ 580.00

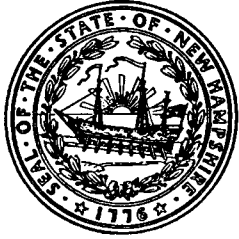
EXPLANATION

Recent review of the salary account revealed that there will be a shortfall for Fiscal Year 2015. This shortfall is due to two employee retirements and their subsequent payouts of accrued time on the books. Since retirement payouts cannot be budgeted, the Highway Safety Agency will incur a shortfall in Class 010: Personal Services Permanent Class. In order to meet expenses each fiscal year, the Highway Safety Agency requires 73% from Highway Funds and 27% from Federal Funds. The total required for the salary shortfall is \$795.00 with \$580.00 representing 73% from the Highway Salary Adjustment Fund.

Your approval of this request would be appreciated.

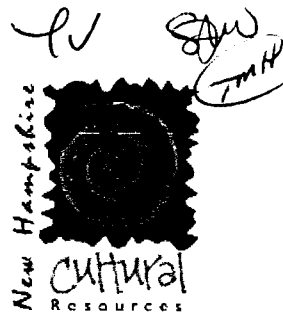
Respectfully Submitted,

John J. Barthelmes
Coordinator
NH Highway Safety Agency



STATE OF NEW HAMPSHIRE
 DEPARTMENT of CULTURAL RESOURCES
*State Council on the Arts, Division of Historical Resources
 State Library, Film & Television Office,
 Commission on Native American Affairs (administratively attached)*

20 Park Street
 Concord, New Hampshire 03301



VAN McLEOD
 Commissioner
 Van.McLeod@dcr.nh.gov

TEL: 603-271-2540
 FAX: 603-271-6826
 www.nh.gov/nhculture

May 1, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, respectfully requests in accordance with RSA 99:4 to transfer \$3,995.00 from the Salary Adjustment Fund to the following agency salary accounts:

<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-69990000-10-500110	Administration-Support	2,255.00
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-34200000-10-500110	Office of Preservation	1,740.00
	Salary Adjustment Fund	(3,995.00)

EXPLANATION

Throughout the fiscal year the Department of Cultural Resources has transferred over \$10,000 to the Salary Adjustment Fund. The promotion of employees to other positions at a higher than minimum step has resulted in a shortfall. Therefore the agency is requesting \$3,995.00 from the salary adjustment fund to ensure there are no negative balances at June 30, 2015.

Respectfully Submitted,

Kathleen M Stanick
 Administrator



MAY 21 '15 AM 9:03 DAS

STATE OF NEW HAMPSHIRE
 DEPARTMENT of CULTURAL RESOURCES
*State Council on the Arts, Division of Historical Resources
 State Library, Film & Television Office,
 Commission on Native American Affairs (administratively attached)*



20 Park Street
 Concord, New Hampshire 03301

VAN McLEOD
 Commissioner
 Van.McLeod@dcr.nh.gov

TEL: 603-271-2540
 FAX: 603-271-6826
 www.nh.gov/nhculture

May 20, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, respectfully requests in accordance with RSA 9:17-c to transfer \$1,600.00 from the Employee Benefits Adjustment Fund to the following agency benefit account:

<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-7000000-60-500601	Central Library Services	1,600.00
	Benefit Adjustment Fund	(1,600.00)

EXPLANATION

This fiscal year the Department of Cultural Resources will transfer over \$10,000 to the Benefit Adjustment Fund from various accounts. The scheduled retirement of a long time employee effective May 28, 2015 and expected pay-outs have resulted in a projected shortfall in the associated benefit account. Therefore the agency is requesting \$1,600.00.00 from the Benefit Adjustment Fund to ensure there are no negative balances at June 30, 2015.

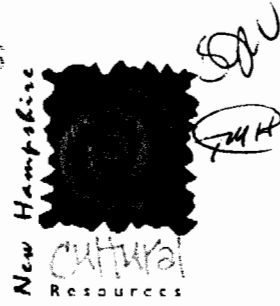
Respectfully Submitted,

Kathleen M Stanick
 Administrator



MAY 21 '15 AM 9:03 DAS

STATE OF NEW HAMPSHIRE
 DEPARTMENT of CULTURAL RESOURCES
*State Council on the Arts, Division of Historical Resources
 State Library, Film & Television Office,
 Commission on Native American Affairs (administratively attached)*



20 Park Street
 Concord, New Hampshire 03301

VAN McLEOD
 Commissioner
 Van.McLeod@dcr.nh.gov

TEL: 603-271-2540
 FAX: 603-271-6826
 www.nh.gov/nhculture

May 20, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, respectfully requests in accordance with RSA 99:4 to transfer \$9,600.00 from the Salary Adjustment Fund to the following agency salary accounts:

<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-7000000-10-500110	Central Library Services	9,600.00
	Salary Adjustment Fund	(9,600.00)

EXPLANATION

Throughout the fiscal year the Department of Cultural Resources has transferred over \$10,000 to the Salary Adjustment Fund. The scheduled retirement of a long time employee effective May 28, 2015 and expected pay-outs have resulted in a shortfall. Therefore the agency is requesting \$9,600.00.00 from the salary adjustment fund to ensure there are no negative balances at June 30, 2015.

Respectfully Submitted,

Kathleen M Stanick
 Administrator



STATE OF NEW HAMPSHIRE
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE of the COMMISSIONER
 172 Pembroke Road Concord, New Hampshire 03301

mac
7/1/15

603-271-2411
 FAX: 603-271-2629

June 26, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Department of Resources and Economic Development respectfully requests a transfer from the Salary Adjustment Funds in the total amount of \$31,150 as follows:

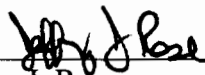
From:	<i>Salary Adjustment Fund</i>		(31,150)
To:	10-03500-36000000-010	Economic Development Admin	12,421
	10-03500-36000000-011	Economic Development Admin	12,876
	10-03500-36200000-011	Travel & Tourism	4,224
	10-03500-35200000-010	Forest Protection	<u>1,629</u>
		<i>Total:</i>	31,150

EXPLANATION

A review of the Department's salary accounts indicated four accounts with shortfalls relating to staff turnover and new hires.

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



 Jeffrey J. Rose
 Commissioner



mat
[initials]

STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE of the COMMISSIONER
172 Pembroke Road Concord, New Hampshire 03301

603-271-2411
FAX: 603-271-2629

June 26, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 9:17-c, the Department of Resources and Economic Development respectfully requests a transfer from the Benefit Adjustment Funds in the total amount of \$2,938 as follows:

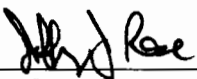
From:	<i>Benefit Adjustment Fund</i>	(2,938)
To:	10-03500-35700000-060 Forest Resource Planning	<u>2,938</u>
	<i>Total:</i>	2,938

EXPLANATION

A review of the Department's benefit accounts indicated one account with shortfalls relating changes in benefit plan selections.

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



Jeffrey J. Rose
Commissioner



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF BUSINESS OPERATIONS

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7/24/15

BUREAU OF FINANCE

Nicholas A. Toumpas
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9334 1-800-852-3345 Ext. 9334

Sheri L. Rockburn
Chief Financial Officer

Fax: 603-271-2896 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 23, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Health and Human Services, respectfully requests transfers be authorized from the Salary Adjustment Fund to cover appropriation shortfalls, as follows, effective upon Governor and Council approval through June 30, 2015. **100% General Funds.**

SALARY ADJUSTMENTS REQUESTED:

Child Protection	010-042-2957-010-500100	\$285,000
Juvenile Field Services	010-042-7905-010-500100	\$185,000
Total:		\$470,000

Explanation

The requested transfer is made to cover shortfalls in salary costs through the end of fiscal year 2015.

During the FY 15 adjustments to salaries through appropriation transfer reduced the funding in these accounts by more than what was necessary. In the future, the Department will follow and track the salary and benefit accounts monthly to minimize these shortfalls.

Respectfully submitted,

[Handwritten signature: Sheri L. Rockburn]

Sheri L. Rockburn
Chief Financial Officer



The State of New Hampshire

DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

May 8, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

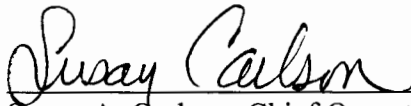
Pursuant to RSA 99:4, the Department of Environmental Services (DES) requests a transfer from the Salary Adjustment Fund in the amount of \$22,250 to the following accounts as listed below.

From: Salary Adjustment Fund:		\$ 22,250
To:	03-44-44-440010-38510000-010	\$ 5,250
	03-44-44-443010-91000000-010	17,000

EXPLANATION

DES recently reviewed all salary accounts and found a shortage in the accounts noted above due to positions being budgeted at a lower step than needed within the salary range. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.


Susan A. Carlson, Chief Operations Officer
Department of Environmental Services



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

May 8, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

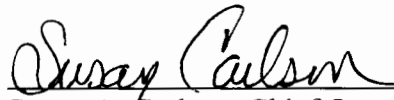
Pursuant to RSA 9:17-c, the Department of Environmental Services (DES) requests a transfer from the Benefit Adjustment Fund in the amount of \$9,500 to the following account as listed below.

From:	Benefit Adjustment Fund:	\$ 9,500
To:	03-44-44-442010-15180000-060	\$ 9,500

EXPLANATION

DES recently reviewed all benefit accounts and found a shortage in the account noted above as a result of a part time position reaching the required hours to earn health benefits which were not included in the 14/15 budget. Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.



Susan A. Carlson, Chief Operations Officer
Department of Environmental Services

SW
LV
PMH

MAR12'15 PM 1:35 DAS



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

February 17, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following adjustment be authorized for non-general funds in the amount of \$17,500.00 pursuant to RSA 99:4 Salary Adjustment Account, to cover appropriation shortfalls for Fiscal 2015 effective upon Governor and Council approval. 100% Transfer agency income from Class 029: Intra-agency Transfer.

Funding as follows:

06-056-056-560010-60140000-004-405332	Audit Review- Tech Assistance	(\$17,500.00)
06-056-056-560010-60140000-010-500100	Personal Services- Permanent	\$ 17,500.00

EXPLANATION

This program is funded 100% by revenue from the federal programs within the department. This request is to cover a shortfall created due to a position reclassification which was not covered under the current budget funding.

Respectfully Submitted,

Virginia M. Barry
Virginia M. Barry, Ph.D.
Commissioner of Education

MAR18'15 PM10:18



APR29'15 PM 2:03 DAS

Handwritten initials: YV, SW, TMK

Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

April 28, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Transfer

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$ 108,000.00 from the Benefit Adjustment Fund, pursuant to RSA 9:17-c, to cover appropriation shortfalls for Fiscal 2015, as follows:

10-056-32610000-060-500601	Compensatory Ed – Title I	\$ 57,000.00
10-056-18600000-060-500601	Veterans Education Services	\$ 14,000.00
10-056-32770000-060-500601	21 st Century Grant	\$ 5,000.00
10-056-88940000-060-500601	SAMHSA 100% Federal Funds	\$ 32,000.00
Benefit Adjustment Account		(\$ 108,000.00)

EXPLANATION

The transfer requested from the Benefit Adjustment Fund into the accounts listed above is required to cover benefit expenditures. The above noted transfer will be offset by \$ 108,000.00 being lapsed into the Benefit Adjustment Fund from this agency from the following accounts:

10-056-41100000-060-500601	Special Education - IDEA	\$ 32,000.00
10-056-21830000-060-500601	Title II - Prof Development	\$ 62,000.00
10-056-64240000-060-500601	Public Charter Schools 100% Federal Funds	\$ 14,000.00
Benefit Adjustment Account		\$ 108,000.00

Respectfully Submitted,

Shanthi Venkatesan

Shanthi Venkatesan
CFO/Executive Project Manager

TV
SW
TMA



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

April 28, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Transfer

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$44,000.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal 2015, as follows:

10-056-32610000-010-500100	Compensatory Ed-Title I	\$ 42,000.00
10-056-32770000-010-500100	21 st Century Grant	\$ 1,000.00
10-056-61560000-010-500100	Longitudinal Data Grant	\$ 1,000.00
	100% Federal Funds	
Salary Adjustment Account		(\$ 44,000.00)

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the accounts listed above is required to cover salary expenditures. The above noted transfer will be offset by \$44,000.00 being lapsed into the Salary Adjustment Fund from the following accounts:

10-056-21830000-010-500100	Title II - Prof Development	\$ 43,000.00
10-056-64210000-010-500100	NAEP State Coordinator	\$ 1,000.00
	100% Federal Funds	
Salary Adjustment Account		\$ 44,000.00

Respectfully Submitted,

Shanthi Venkatesan

Shanthi Venkatesan
CFO/Executive Project Manager

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Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 16, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Trunk

Resolve that the following transfers be authorized in the amount of \$36,200.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal 2015, as follows:

10-056-20220000-010-500100	Governance & Standards	\$ 10,900.00
10-056-40000000-010-500100	Program Support	\$ 3,300.00
10-056-40300000-010-500100	Blind Program - State	\$ 100.00
10-056-60030000-012-501096	Deputy Commissioner	\$ 5,300.00
10-056-60300000-010-500100	Vocational Ed - State	\$ 8,400.00
10-056-64010000-010-500100	Instruction - State	\$ 500.00
10-056-64010000-011-500126	Instruction - State	\$ 4,200.00
10-056-86790000-010-500100	Higher Education Commission	\$ 3,600.00
Salary Adjustment Account	100% General Funds	(\$ 36,200.00)

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the accounts listed above is required to cover salary expenditures. The above noted transfer will be offset by \$36,200.00 being lapsed into the Salary Adjustment Fund from the following accounts:

10-056-60020000-010-500100	Business Management	\$ 18,000.00
10-056-60030000-010-500100	Deputy Commissioner	\$ 17,000.00
10-056-36200000-010-500100	Assessment - State	\$ 1,200.00
Salary Adjustment Account	100% General Funds	\$ 36,200.00

Respectfully Submitted,

Shanthi Venkatesan
CFO/Executive Project Manager

44
TMP



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 16, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$ 7,800.00 from the Benefits Adjustment Fund, pursuant to RSA 9:17-c, to cover appropriation shortfall for Fiscal 2015, as follows:

10-056-20220000-060-500601	Governance & Standards	\$ 2,300.00
10-056-64010000-060-500601	Instruction - State	\$ 5,500.00
	100% General Funds	
Benefit Adjustment Account		(\$ 7,800.00)

EXPLANATION

The transfer requested from the Benefit Adjustment Fund into the account listed above is required to cover benefit expenditures. The above noted transfer will be offset by \$ 7,800.00 being lapsed into the Benefit Adjustment Fund from this agency from the following accounts:

10-056-60020000-060-500601	Business Management	\$ 7,800.00
	100% General Funds	
Benefit Adjustment Account		\$ 7,800.00

Respectfully Submitted,


Shanthi Venkatesan
CFO/Executive Project Manager

sgw
lv
IMP



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 24, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$26,230.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal ~~2012~~ ²⁰¹⁵, as follows:

10-056-64010000-011-500126	Instruction – State	\$ 26,230.00
	100% General Funds	
Salary Adjustment Account		(\$ 26,230.00)

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the account listed above is required to cover salary expenditures.

Salary Adjustment Account	\$ 26,230.00
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Respectfully Submitted,

Shanthi Venkatesan
CFO/Executive Project Manager

SV/smf

STATE OF NEW HAMPSHIRE
PUBLIC EMPLOYEE LABOR RELATIONS BOARD

MAY 28 15 4:10



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DL
TMA

Executive Director:

Douglas L. Ingersoll, Esq.

May 6, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Board Members:

Michele E. Kenney, Esq.
James M. O'Mara, Jr.
Carol M. Granfield
Richard J. Laughton, Jr.
Mark Hounsell
David J.T. Burns, Esq. (Alt.)
Glenn Brackett (Alt.)

REQUESTED ACTION

Pursuant to RSA 99:4, the Public Employee Labor Relations Board (PELRB) respectfully requests a transfer from the Salary Adjustment Account in the amount of \$10,341.00 effective upon Governor and Council approval. 100% General Funds.

From: Salary Adjustment Account (\$10,341.00)

To: 02-73-73-730020-20660000 – Public Employee Labor Relations Board
Class 010-500100 \$10,341.00

EXPLANATION

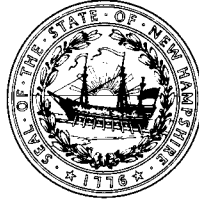
Effective April 4, 2014 position #13800 (Executive Director/Counsel) and position #43299 (Attorney II) converted to the A130 work schedule (40 work week). Both positions were previously on the A100 work schedule (37.5 hour week). The A130 schedule has increased production and directly improved the ability of PELRB staff in these two positions to fulfill job duties and legal obligations. This includes management of the case docket, conduct of pre-hearings, conduct of unfair labor practice, certification/representation, modification, declaratory ruling hearings, preparation of case decisions, conduct of pre-election proceedings and on site representation elections, public and legislative communication and support as necessary/appropriate, budget preparation and administration, rulemaking, and conduct of hearings are held within 45 days of filing and issuance of decisions within 45 days as required by law. The PELRB transfer request under RSA 99:4 is necessary to ensure funding and is consistent with the purpose of the salary adjustment fund. This is not a request to fund a temporary position or a new position. The requested transfer will be sufficient to meet this agency's Class 010 obligations through the end of this fiscal year. Offsetting lapse estimates: Class 20, Current Expenses, \$800.00; Class 035, Shared Services, \$74.00, Class 039, Telecommunications, \$69.00. Additional lapse amounts are not available because the PELRB's FY15 budget was reduced by budget reductions in the amount of \$12,462.00, which were implemented at the end of calendar year 2014.

Respectfully submitted,

Douglas L. Ingersoll, Esq.
Executive Director
DLI/sk

State of New Hampshire

TS
KMP



NOV 17 2015 10 50 AM

BOARD OF BARBERING, COSMETOLOGY,
AND ESTHETICS

121 SOUTH FRUIT STREET
CONCORD 03301
603-271-3608 OFFICE 603-271-8889 FAX
www.nh.gov/cosmet

May 26, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2015. 100% General Funds

05-74-74-744510-74450000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$19,149.31

EXPLANATION

This transfer is requested to cover a shortfall for FY15, due to a recent new hire with a family benefit plan who replaced an employee with a single benefit plan. Money is available in Class 010 to cover this request.

Respectfully Submitted,

Kathryn Wantuck
Executive Director
NH Board of Barbering, Cosmetology,
& Esthetics

KMW

State of New Hampshire



JB
TMR

BOARD OF BARBERING, COSMETOLOGY,
AND ESTHETICS

121 SOUTH FRUIT STREET
CONCORD 03301
603-271-3608 OFFICE 603-271-8889 FAX
www.nh.gov/cosmet

June 30, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2015. 100% General Funds

05-74-74-744510-74450000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$2,919.07

EXPLANATION

This transfer is requested to cover a shortfall for FY 15 caused by budget reductions. This Board has no funds available to cover this deficit.

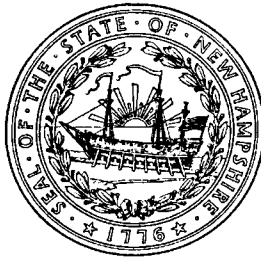
Respectfully Submitted,

Kathryn Wantuck
Executive Director
Board of Barbering, Cosmetology &
Esthetics

KMW

LISA M. LANZARA-BAZZANI, D.C.
Chairman

SOFIA HAFFENREFFER, D.C.
Secretary/Treasurer



KEITH J. ZIMMERMANN, D.C.

SCOTT A. MACDONALD
Public Member

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OFFICE OF PROFESSIONAL LICENSING
Board of Chiropractic Examiners

121 South Fruit Street, Suite 303, CONCORD, NH 03301-6504
(603) 271-9482

May 27, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 15. 100% General Fund.

05-74-74-744010-74400000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF CHIROPRACTIC EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services Permanent	010-500100	\$2,750

EXPLANATION

This transfer is requested to cover a shortfall for FY 15 caused by a salary sweep. This Board has no funds available to cover this deficit.

Respectfully submitted,

Jean A. Barnes

Jean A. Barnes
Administrator
Office of Professional Licensing

TB
SW
GMR



New Hampshire Board of Dental Examiners

PHILBROOK BUILDING
121 SOUTH FRUIT STREET
CONCORD, NEW HAMPSHIRE 03301-2412

Tel. (603) 271-4561
Fax (603) 271-6702

Email: dental.board@nh.gov
In State Toll Free # 1-800-852-3345, ext. 4561
TDD Access: Relay NH 1-800-735-2964

www.nh.gov/dental

May 26, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, please authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 15. 100% General Fund.

05-74-74-745010-74500000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF DENTAL EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services Permanent	10-500100	\$5,920.47

EXPLANATION

The money was budgeted in Class 010, but was taken during the salary sweep. This caused a deficit in this class. This Board does not have funds to offset this request, due to FY 15 budget reductions.

Respectfully submitted,

Constance N. Stratton
Executive Director
NH Board of Dental Examiners



Tel. (603) 271-4561
 Fax (603) 271-6702

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New Hampshire Board of Dental Examiners

PHILBROOK BUILDING
 121 SOUTH FRUIT STREET
 CONCORD, NEW HAMPSHIRE 03301-2412

Email: dental.board@nh.gov
 In State Toll Free # 1-800-852-3345, ext. 4561
 TDD Access: Relay NH 1-800-735-2964

www.nh.gov/dental

May 26, 2015

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, please authorize the transfer of the funds noted below from the Benefits Adjustment Fund for FY 15. 100% General Fund.

05-74-74-745010-74500000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
 ATTACHED BOARDS, BOARD OF DENTAL EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$2,336.49

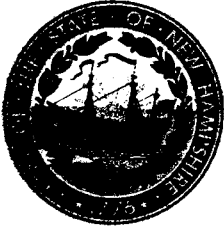
EXPLANATION

The money was budgeted in Class 060, but was taken during the benefits sweep. This caused a deficit in this class. This Board does not have funds to offset this request, due to FY 15 budget reductions.

Respectfully submitted,

Constance N. Stratton

Constance N. Stratton
 Executive Director
 NH Board of Dental Examiners



Tel. (603) 271-4561
 Fax (603) 271-6702

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New Hampshire Board of Dental Examiners

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PHILBROOK BUILDING
 121 SOUTH FRUIT STREET
 CONCORD, NEW HAMPSHIRE 03301-2412

Email: dental.board@nh.gov
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 TDD Access: Relay NH 1-800-735-2964

www.nh.gov/dental

June 29, 2015

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, please authorize the transfer of the funds noted below from the Benefits Adjustment Fund for FY 15. 100% General Fund.

05-74-74-745010-74500000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
 ATTACHED BOARDS, BOARD OF DENTAL EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$994.76

EXPLANATION

The money was budgeted in Class 060, but was taken during the benefits sweep. This caused a deficit in this class. This Board does not have funds to offset this request, due to FY 15 budget reductions.

Respectfully submitted,

Constance N. Stratton

Constance N. Stratton
 Executive Director
 NH Board of Dental Examiners

MARK SULLIVAN, P.A.
President

MICHAEL BARR, M.D.
Vice President of the Board

SARAH T. BLODGETT
Executive Director

PENNY TAYLOR
Administrator



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[Handwritten initials]

LOUIS E. ROSENTHALL, M.D.
Vice President of the Medical Review Subcommittee
AMY FEITELSON, M.D.
ROBERT J. ANDELMAN, M.D.
ROBERT M. VIDAVER, M.D.
JOHN H. WHEELER, D.O.
EMILY R. BAKER, M.D.
GAIL A. BARBA, PUBLIC MEMBER
DANIEL MORRISSEY, O.P., PUBLIC MEMBER
EDMUND J. WATERS, JR., PUBLIC MEMBER

New Hampshire Board of Medicine

121 SOUTH FRUIT STREET, SUITE 301, CONCORD, NH 03301-2412

Tel. (603) 271-1203 Fax (603) 271-6702

TDD Access: Relay NH 1-800-735-2964

WEB SITE: www.nh.gov/medicine

May 27, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 15. 100% General Fund.

05-74-74-740010-74000000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF MEDICINE ADMINISTRATION

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services Permanent	010-500100	\$300.00

EXPLANATION

This transfer is requested to cover a shortfall for FY 15 caused by salary sweep.
This Board has no funds available to cover this deficit.

Respectfully submitted,

Sarah T. Blodgett

Sarah T. Blodgett
Executive Director

MARK SULLIVAN, P.A.
President

MICHAEL BARR, M.D.
Vice President of the Board

SARAH T. BLODGETT
Executive Director

PENNY TAYLOR
Administrator



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LOUIS E. ROSENTHALL, M.D.
Vice President of the Medical Review Subcommittee
AMY FEITELSON, M.D.
ROBERT J. ANDELMAN, M.D.
ROBERT M. VIDAVER, M.D.
JOHN H. WHEELER, D.O.
EMILY R. BAKER, M.D.
GAIL A. BARBA, PUBLIC MEMBER
DANIEL MORRISSEY, O.P., PUBLIC MEMBER
EDMUND J. WATERS, JR., PUBLIC MEMBER

New Hampshire Board of Medicine

121 SOUTH FRUIT STREET, SUITE 301, CONCORD, NH 03301-2412

Tel. (603) 271-1203 Fax (603) 271-6702

TDD Access: Relay NH 1-800-735-2964

WEB SITE: www.nh.gov/medicine

June 29, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 15. 100% General Fund.

05-74-74-740010-74000000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF MEDICINE ADMINISTRATION

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$4,100

EXPLANATION

This transfer is requested to cover a shortfall for FY 15 caused by budget reductions. This Board has no funds available to cover this deficit.

Respectfully submitted,

Sarah T. Blodgett
Executive Director

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STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

Jane Power Kilcoyne, Ed.D.
Chair
Richard Phelps, MSW
Dayl H. Hufford, D.Min.
Howard A. Goodman, Ph.D.
Diane L. Vaccarello, MS
Hon. Joseph P. Nadeau
Public Member
Kathleen S. Shulman, Ed.D.
Public Member

Mailing Address:
Board of Mental Health Practice
121 South Fruit Street
Concord, NH 03301
(603) 271-6762
Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/mhpb

May 21, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, the Board of Mental Health Practice respectfully requests the transfer of the funds noted below. 100% General Fund

05-74-74-746510-74650000 – HEALTH AND SOCIAL SERVICES, HHS ADMIN.
ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$2500.00

EXPLANATION

Funds are required in benefits to cover additional costs due to a change of one employee in this small board from a single plan to a two person plan. These additional funds are required to pay benefits through the end of FY 2015. There is an anticipated lapse of funds in 05-74-74-746510-7465-070, which will offset this request.

Respectfully Submitted,

Peggy Lynch
Peggy Lynch
Administrator



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

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TMH

Jane Power Kilcoyne, Ed.D.
Chair
Richard Phelps, MSW
Dayl H. Hufford, D.Min.
Howard A. Goodman, Ph.D.
Diane L. Vaccarello, MS
Hon. Joseph P. Nadeau
Public Member
Kathleen S. Shulman, Ed.D.
Public Member

Mailing Address:
Board of Mental Health Practice
121 South Fruit Street
Concord, NH 03301
(603) 271-6762
Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/mhpb

May 21, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4 , Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 2015. 100% General Fund.

05-74-74-746510-74650000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personal Serv. Perm Class	010-500100	\$50.00

EXPLANATION

Funds are required in Class 010 to continue to pay two full time employees through June 30, 2015. It appears the shortage in Class 010 is due to a step increase for one employee. There is an anticipated lapse of funds in 05-74-74-746510-7465-070, which will offset this request.

Respectfully Requested

Peggy Lynch
Board Administrator

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STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

Mailing Address:
Board of Mental Health Practice
121 South Fruit Street
Concord, NH 03301
(603) 271-6762
Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/mhpb

June 25, 2015

Jane Power Kilcoyne, Ed.D.
Chair
Richard Phelps, MSW
Dayl H. Hufford, D.Min.
Howard A. Goodman, Ph.D.
Diane L. Vaccarello, MS
Hon. Joseph P. Nadeau
Public Member
Kathleen S. Shulman, Ed.D.
Public Member

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

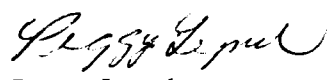
Pursuant to RSA 9:17-c, Benefits Adjustment Fund, the Board of Mental Health Practice respectfully requests the transfer of the funds noted below. 100% General Fund

05-74-74-746510-74650000 – HEALTH AND SOCIAL SERVICES, HHS ADMIN.
ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$575.00

EXPLANATION

Funds are required in benefits to cover additional costs due to a change of one employee in this small board from a single plan to a two person plan. These additional funds are required to pay benefits through the end of FY 2015. There is an anticipated lapse of funds in 05-74-74-746510-7465-070, which will offset this request.

Respectfully Submitted,

Peggy Lynch
Administrator



STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE BOARD OF NURSING

121 S FRUIT ST
CONCORD NH 03301-2431

Webpage: <http://www.state.nh.us/nursing>

TDD Access: Relay NH 1-800-735-2964

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Nursing 603-271-2323

Nurse Asst. 603-271-6282

May 26, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 2015. 100% General Funds.

05-74-74-743010-74300000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF NURSING, NURSES REGISTRATION

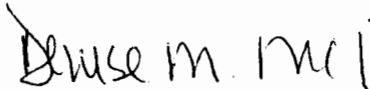
Account	Class	Amount
010-Personnel Services Perm	500100	\$17,968.66

EXPLANATION

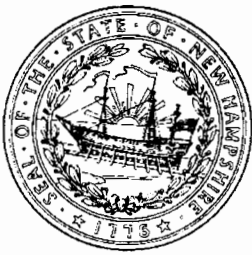
This transfer is requested to cover a shortfall for FY15 caused by a retirement payout for a Board of Nursing staff member. There are no available funds to make up this deficit

Your approval of this request will be appreciated.

Respectfully submitted,


Denise M. Nies, MSN, RN, BC
Executive Director

DMN/sg



STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE BOARD OF NURSING

121 S FRUIT ST
CONCORD NH 03301-2431

Webpage: <http://www.state.nh.us/nursing>

TDD Access: Relay NH 1-800-735-2964

Nursing 603-271-2323

Nurse Asst. 603-271-6282

June 25, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 2015. 100% General Funds.

05-74-74-743010-74300000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF NURSING, NURSES REGISTRATION

Account	Class	Amount
010-Personnel Services Perm	500100	\$20,472.40

EXPLANATION

This transfer is requested to cover a shortfall for FY15 caused by a retirement payout for a Board of Nursing staff member. There are no available funds to make up this deficit

Your approval of this request will be appreciated.

Respectfully submitted,

Denise M. Nies, MSN, RN, BC
Executive Director

DMN/sg



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T.M.P.

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF IMPROVEMENT AND INTEGRITY
ADMINISTRATIVELY ATTACHED BOARDS
OFFICE OF PROFESSIONAL LICENSING

Nicholas A. Toumpas
 Commissioner

Sheri Rockburn
 Chief Financial Officer

121 South Fruit Street, CONCORD, NH 03301
 603-271-9369 1-800-852-3345 Ext. 9369
 Fax: 271-0597

May 27, 2015

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, authorize the transfer of the funds noted below from the Benefits Adjustment Fund for FY 15. 100% General Fund.

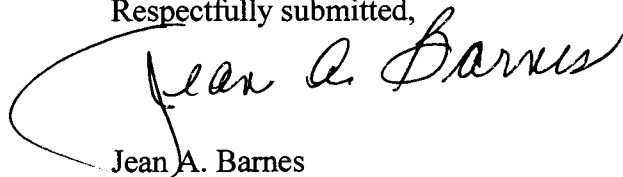
05-74-74-749910-59810000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, OFFICE OF PROFESSIONAL LICENSING

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$3,500

EXPLANATION

This transfer is requested to cover a shortfall for FY 15 caused by budget reductions. This Board has no funds available to cover this deficit.

Respectfully submitted,



Jean A. Barnes
 Administrator
 Office of Professional Licensing

YB
TMR

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF IMPROVEMENT AND INTEGRITY
ADMINISTRATIVELY ATTACHED BOARDS
OFFICE OF PROFESSIONAL LICENSING

Nicholas A. Toumpas
Commissioner

Sheri Rockburn
Chief Financial Officer

121 South Fruit Street, CONCORD, NH 03301
603-271-9369 1-800-852-3345 Ext. 9369
Fax: 271-0597

June 24, 2015

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, authorize the transfer of the funds noted below from the Benefits Adjustment Fund for FY 15. 100% General Fund.

05-74-74-749910-59810000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, OFFICE OF PROFESSIONAL LICENSING

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$217.00

EXPLANATION

This transfer is requested to cover a shortfall for FY 15 caused by budget reductions. This Board has no funds available to cover this deficit.

Respectfully submitted,

Jean A. Barnes
Administrator
Office of Professional Licensing



New Hampshire Fish and Game Department

JUN10'15 AM11:42 DAS

mac
trw

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

June 9, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment account:

FROM:

20-07500-54480000-220-502688 Benefit Adjustment Fund -\$27,300.00

TO:

20-07500-21190000-060-500602	Fleet Management	+\$ 7,600.00
20-07500-21600000-060-500602	Facility Maintenance	+\$ 700.00
20-07500-22890000-060-500602	Estuarine Reserve	+\$ 19,000.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to show a deficit before the end of fiscal year 2015. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Executive Director

Kathy Ann LaBonte, Chief
Business Division

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3

225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov



New Hampshire Fish and Game Department

JUN10'15 AM11:42 DAG

*SW
Mack*

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

June 9, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment account:

FROM:

20-07500-54470000-219-502687 Salary Adjustment Fund - \$-12,900.00

TO:

20-07500-11710000-011-501096	Office of the Director	+\$ 300.00
20-07500-21100000-010-500100	Business Management	+\$ 3,900.00
20-07500-21210000-010-500100	Hunter Education	+\$ 3,700.00
20-07500-22000000-010-500100	Wildlife Damage	+\$ 500.00
20-07500-22890000-010-500100	Estuarine Reserve	+\$ 4,500.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to show a deficit before the end of fiscal year 2015. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Executive Director

Kathy Ann LaBonte, Chief
Business Division

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
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225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

CHAIRMAN
Martin P. Honigberg

COMMISSIONER
Robert R. Scott

EXECUTIVE DIRECTOR
Debra A. Howland

SPW mac
GMR

TDD Access: Relay NH
1-800-735-2964

Tel. (603) 271-2431

FAX No. 271-3878

Website:
www.puc.nh.gov



PUBLIC UTILITIES COMMISSION
21 S. Fruit St., Suite 10
Concord, N.H. 03301-2429

June 10, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Public Utilities Commission (PUC) respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$36,000.00 effective upon Governor and Council approval.

The transfer should be made to the following non-general funded accounts:

02 81 81 812010 28160000 009 402222	Agency Income	(\$100.00)
02 81 81 812010 28160000 011 500126	Salary Unclassified	\$100.00
02 81 81 810010 28120000 009 402213	Agency Income	(\$100.00)
02 81 81 810010 28120000 012 500128	Salary Unclassified	\$100.00
02 81 81 810510 28300000 009 202218	Agency Income	(\$34,000.00)
02 81 81 810510 28300000 010 500100	Regular Officers and Employees	\$34,000.00

EXPLANATION

Recent review of the salary accounts revealed that the OCA and the PUC will each experience an approximate \$100.00 shortage in fiscal year 2015. The shortages are due to insufficient funds being budgeted for unclassified employees.

The review also revealed that the PUC Safety Division will experience an estimated \$34,000 shortage in fiscal year 2015 due to insufficient funds being budgeted due to changes in staff supporting the PUC Safety Division.

Your approval of these requests will be appreciated.

Respectfully submitted,

Martin P. Honigberg
Chairman

CHAIRMAN
Martin P. Honigberg

COMMISSIONER
Robert R. Scott

EXECUTIVE DIRECTOR
Debra A. Howland

STATE OF NEW HAMPSHIRE



JUN09'15 AM 9:56 DAS

TDD Access: Relay NH
1-800-735-2964

Tel. (603) 271-2431

FAX No. 271-3878

Website:
www.puc.nh.gov

PUBLIC UTILITIES COMMISSION

21 S. Fruit St., Suite 10
Concord, N.H. 03301-2429

June 10, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 9:17 (c), the Public Utilities Commission (PUC) respectfully requests a transfer from the Employee Benefit Adjustment Account in the amount of \$21,000 effective upon Governor and Council approval.

The transfer should be made to the following non-general funded accounts:

02 81 81 810510 28300000 009 402218	Agency Income	(\$21,000.00)
02 81 81 810510 28300000 060 500602	Health Ins Benefit (Perm)	\$21,000.00

EXPLANATION

Recent review of the benefits account revealed that the PUC will experience a shortage in fiscal year 2015. The shortage is due to insufficient funds being budgeted due to changes in staff supporting the PUC Safety Division.

Your approval of these requests will be appreciated.

Respectfully submitted,

Martin P. Honigberg
Chairman



State of New Hampshire
 Department of Revenue Administration

109 Pleasant Street
 PO Box 457, Concord, NH 03302-0457
 Telephone 603-230-5005
 www.nh.gov/revenue



Handwritten signatures and initials

John T. Beardmore
 Commissioner

Kathryn E. Skouteris
 Assistant Commissioner

June 19, 2015

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Revenue Administration, respectfully requests adjustments of appropriations within salary accounts in the amount of \$134,550 to cover the projected shortages in these accounts. Effective upon Governor and Council approval through June 30, 2015. **100% General Funds.**

SALARY ADJUSTMENTS REQUESTED:

Office of the Commissioner	010-084-7884-011-500126	\$200	100% General Fund
Office of the Commissioner	010-084-7884-014-500134	\$8,000	100% General Fund
Audit Division	010-084-1301-010-500100	\$15,000	100% General Fund
Audit Division	010-084-1301-011-500126	\$5,000	100% General Fund
Audit Division	010-084-1301-012-500128	\$2,400	100% General Fund
Collection Division	010-084-1401-010-500100	\$23,500	100% General Fund
Collection Division	010-084-1401-011-500128	\$8,000	100% General Fund
Document Processing	010-084-1501-010-500100	\$400	100% General Fund
Property Appraisal Division	010-084-5413-010-500100	\$51,000	100% General Fund
Municipal Services Division	010-084-7885-010-500100	\$21,000	100% General Fund
Timber Division	010-084-1871-010-500100	\$50	100% General Fund

Total: \$134,550

Explanation

These requested transfers are to cover shortfalls in salary costs through the end of fiscal year 2015. The salary shortfalls are primarily related to step increases, retirees' termination pay and new hires. The following outlines excess salary appropriations of \$25,100 within the Department of Revenue, which are projected to lapse.

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

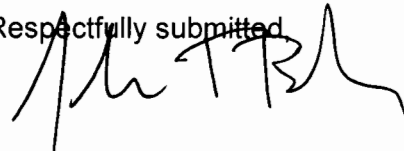
Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301
Page 2 of 2

Projected excess salary appropriations are available as follows:

Office of the Commissioner	010-084-7884-500100	\$7,000	100% General Fund
Office of the Commissioner	010-084-7884-500128	\$400	100% General Fund
Office of the Commissioner	010-084-7884-500131	\$200	100% General Fund
Audit Division	010-084-1301-500131	\$100	100% General Fund
Audit Division	010-084-1301-500134	\$7,900	100% General Fund
Documents Processing Div	010-084-1501-500134	\$3,200	100% General Fund
CTS Division	010-084-2953-500100	\$5,000	100% General Fund
Property Appraisal	010-084-5413-500126	\$1,300	100% General Fund
	Total:	\$25,100	

During the FY 15 reductions to salaries through quarterly sweeps and budget reductions the Department lapsed \$729,163. In addition, the Department will lapse more than \$103,000 in benefits. In the future, the Department will follow and track the salary and benefit accounts monthly to minimize these shortfalls.

Respectfully submitted,



John T. Beardmore, Commissioner
Revenue Administration



WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

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Finance and Contracts Bureau
June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$3,492 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% General Funds.

From: Salary Adjustment Fund		\$	3,492
To:	04-096-096-964010-29160000-010-500100	\$	650
	04-096-096-964010-21070000-011-500126	\$	2,842

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2015. The shortfalls are due to filled positions at higher than budget.

We respectfully request your approval.

Sincerely,

William Cass, P.E.
Assistant Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$37,266 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Salary Adjustment Fund:		FY2014
	04-096-096-960015-30510000-219-502687	\$ 37,266
To:	04-096-096-960015-30380000-013-500131	\$ 179
	04-096-096-960015-30380000-014-500134	\$ 2,761
	04-096-096-960315-50310000-010-500100	\$ 13,851
	04-096-096-964015-30300000-010-500100	\$ 9,388
	04-096-096-960515-50340000-010-500100	\$ 11,087

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2015. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,

William Cass, P.E.
Assistant Commissioner

SW
Beard
FMH



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-general funds, and further accept and expend additional non-general funds in the following accounts:

<u>Bureau Name</u>	<u>Account Number</u>	<u>FY2015 Amount</u>
Public Transportation	04-096-096-964010-2916-010-500100	\$ 14,750
	04-096-096-964010-2916-000-404622	\$ (14,750)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2015. The shortfalls are due to filled positions at higher than budget.

We respectfully request your approval.

Sincerely,

William Cass, P.E.
Assistant Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Handwritten initials and signature

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

Table with 3 columns: Bureau Name, Account Number, and FY2015 Amount. It lists financial transactions for the Executive Office across several account numbers.

<u>Bureau Name</u>	<u>Account Number</u>	<u>FY2015 Amount</u>
Fuel Distribution	04-096-096-960515-3198-010-500100	\$ 15,165
	04-096-096-960515-3198-009-405962	\$ (15,165)
Lift Bridge Operations	04-096-096-960515-5034-010-500100	\$ 5,918
	04-096-096-960515-5034-005-402852	\$ (5,663)
	04-096-096-960515-5034-009-405698	\$ (255)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2015. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,



William Cass, P.E.
Assistant Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Handwritten initials and signature

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

Table with 3 columns: Bureau Name, Account Number, and FY2015 Amount. It lists financial transactions for the Executive Office across various account numbers.

<u>Bureau Name</u>	<u>Account Number</u>	<u>FY2015 Amount</u>
Fuel Distribution	04-096-096-960515-3198-010-500100	\$ 15,165
	04-096-096-960515-3198-009-405962	\$ (15,165)
Lift Bridge Operations	04-096-096-960515-5034-010-500100	\$ 5,918
	04-096-096-960515-5034-005-402852	\$ (5,663)
	04-096-096-960515-5034-009-405698	\$ (255)

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2015. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,



William Cass, P.E.
Assistant Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



*Boal
JFK*

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$278,824 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

From: Benefit Adjustment Fund:		FY2015
	04-096-096-960015-30530000-220-507688	\$ 278,824
To:	04-096-096-960515-29280000-060-500601	\$ 270,168
	04-096-096-960315-50310000-060-500601	\$ 8,656

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2015. The shortfalls are due to benefit allocation at higher than budget.

We respectfully request your approval.

Sincerely,

William Cass
William Cass, P.E.
Assistant Commissioner