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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Office of Federal Compliance
July 28, 2020

REQUESTED ACTION

Authorize the New Hampshire Department of Transportation (NHDOT) to accept and expend Federal revenue in the amount of \$93,250 from the Federal Highway Administration (FHWA) for the purpose of funding budgeted positions that support Federal programs within NHDOT. Effective upon the date of Governor and Council approval through June 30, 2021. 100% Federal Funds.

In SFY 2021, funds shall be accepted and expended within 04-096-096-960315-2056 - Office of Federal Compliance, as follows:

04-096-096-960315-2056	Current Budget FY 2021	Requested Change Highway	Requested Change Federal	Revised Budget FY 2021
Office of Federal Compliance				
Expenses:				
010 500100 Personal Services Perm Class	\$349,743	(\$54,541)	\$54,541	\$349,743
018 500106 Overtime	3,120	0	0	3,120
020 500200 Current Expense	3,200	0	0	3,200
022 500255 Rents-Leases Other than State	1,738	0	0	1,738
030 500325 Equipment - New Replacement	500	0	0	500
037 500174 Technology - Hardware	100	0	0	100
038 500175 Technology - Software	100	0	0	100
039 500188 Telecommunications	5,100	0	0	5,100
050 500109 Personal Service Temp App	28,728	(25,648)	25,648	28,728
060 500601 Benefits	188,537	(13,061)	13,061	188,537
Total	\$580,866	(\$93,250)	\$93,250	\$580,866
Source of Funds				
Revenue:				
000 409151 Federal Funds	\$0	\$0	\$93,250	\$93,250
00D 488502 Federal Funds	2,422	0	0	2,422
000 000015 Highway Funds	578,444	(93,250)	0	485,194
Total	\$580,866	(\$93,250)	\$93,250	\$580,866

EXPLANATION

The Department requests authorization to accept and expend \$93,250.00 from FHWA for the purpose of supplanting Highway Funds with Federal Funds to provide Federal compliance activities required by various Federal transportation agencies.

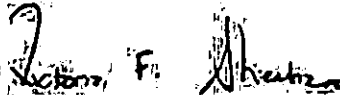
The New Hampshire Department of Transportation is a recipient of approximately \$204 Million in federal financial assistance from the FHWA, Federal Aviation Administration (FAA), and Federal Transit Administration (FTA). These funds serve as the primary funding sources for New Hampshire's Highway and Bridge Construction Programs, capital, operating and planning activities for transit programs and projects, and for planning, preservation, modernization and expansion of eligible airport facilities.

As a condition of receiving Federal financial assistance, all recipients are required to sign assurances of non-discrimination in all program areas. 23 CFR 200.9(b)(1) requires each recipient to establish a "civil rights unit" to enforce compliance with non-discrimination in all program activities. The CFR further requires that each civil rights unit be "adequately staffed" to effectively implement the department's responsibilities. At NHDOT, the Office of Federal Compliance, in the Commissioner's Office is established to comply with this provision.

No new positions are being requested and this action is to correct the funding source of these positions that were not funded correctly during the budget process. All positions are funded in the current budget with Highway Funds and the Department is requesting the full time position, Title VI Specialist, and the part-time position to support the Contractor Compliance program at NHDOT, be funded with Federal funds. This will ensure the Department meets compliance and audit standards for its Federal programs.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner

Attachment

**Department of Transportation
FISCAL SITUATION FISCAL YEAR 2021
04-096-096-960315-2056
Office of Federal Compliance**

Estimated revenue budgeted:	\$ -
Prior year carryforward revenue:	\$ 2,422
Additional non-budgeted revenue:	\$ 93,250
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Amount available to budget:	\$ 95,672
Less current FY2021 budget authorization:	\$ -
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Total available for budgeting:	\$ 95,672
Amount to be budgeted this request:	\$ 93,250
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Amount available to budget with future requests:	\$ 2,422

Source of Non-Budgeted Revenue	Amount	Expenses through 7/29/2020	Balance
Federal Highway Administration	\$ 93,250	\$ -	\$ 93,250
		\$ -	\$ -
		\$ -	\$ -
Totals	\$ 93,250	\$ -	\$ 93,250