



State of New Hampshire

FIS 13 244 76 DM

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

September 30, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

M. Jane Wallner
Approved by Fiscal Committee 11/22/13
Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-c, Transfer of Federal Grant Funds, authorize the Department of Safety, Office of the Commissioner, to transfer \$1,440,319.00 within federal grants entitled "FY 2010 Homeland Security Grant Program," "FY 2011 Homeland Security Grant Program," and "FY 2012 Homeland Security Grant Program," from the U.S. Department of Homeland Security/FEMA (DHS/FEMA), Preparedness Directorate. This request for transfer of funds is to re-align appropriated funds for the purpose of executing the mission of the Homeland Security Grant funding at the local and state level. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2014. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-23-23-231010-11180000 Dept. of Safety Office of the Commissioner Homeland State Agency Grants

Class	Description	Current SFY 2014 Adj. Authorized	Requested Action	Revised SFY 2014 Adj. Authorized
000-406727	Federal Funds	(3,300,622.33)	1,369,917.00	(1,930,705.33)
018-500106	Overtime	26,154.76	55,500.00	81,654.76
020-500200	Current Expenses	45,418.43		45,418.43
024-500225	Maintenance Other Than Build.	102,966.32		102,966.32
030-500301	Equipment New/Replacement	1,260,305.84	(650,000.00)	610,305.84
037-500165	Technology - Hardware	12,716.00		12,716.00
038-500177	Software License / Maintenance	57,690.00		57,690.00
050-500109	Personal Services - Temp/Appointed	36,000.00		36,000.00
057-500531	Books, Periodicals, Subscriptions	1,300.00		1,300.00
060-500602	Benefits	14,988.05	14,902.00	29,890.05
070-500704	In-State Travel Reimbursement	15,958.58		15,958.58
072-500576	Grants-Federal	1,712,624.02	(790,319.00)	922,305.02
080-500710	Out-of-State Travel Reimbursement	7,000.33		7,000.33
102-500731	Contracts for Program Services	7,500.00		7,500.00
	Total Expenses	3,300,622.33	(1,369,917.00)	1,930,705.33

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

Her Excellency, Margaret Wood Hassan
and the Honorable Council
September 30, 2013
Page 2 of 3

02-23-23-231010-54090000 Dept. of Safety Office of the Commissioner HLS Training Grants

		Current SFY 2014 Adj. Authorized	Requested Action	Revised SFY 2014 Adj. Authorized
000-404492	Federal Funds	(172,754.36)	(1,369,917.00)	(1,542,671.36)
018-500106	Overtime	4,931.66		4,931.66
020-500200	Supplies (Consumable)	16,242.20	13,757.00	29,999.20
030-500301	Office Equip. & Furnish (New)	35,745.71		35,745.71
037-500173	PC Desktop Hardware Maint.	15,000.00		15,000.00
038-500175	Desktop Software	4,607.00		4,607.00
050-500109	Part Time Salaries	64,224.05	332,899.00	397,123.05
057-500531	Books, Periodicals, Subscriptions	0.00	76,400.00	76,400.00
060-500611	FICA (Temporary)	7,337.20	23,420.00	30,757.20
070-500704	Mileage Private Cars (In-State)	12,456.99	54,441.00	66,897.99
072-500574	Grants to Local Government - Federal	158.99	859,000.00	859,158.99
080-500710	Common Carriers (Out-Of State)	7,000.56		7,000.56
102-500731	Contracts for Program Services	5,050.00		5,050.00
103-502664	Contracts for Operational Services	0.00	10,000.00	10,000.00
	Total Expenses	172,754.36	1,369,917.00	1,542,671.36

Explanation

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Justification:

Does transfer involve continuing programs or one-time projects? *This transfer is to provide sufficient appropriations to cover the local and state training projects funded through the Homeland Security grants.*

Is this transfer required to maintain existing program level or will it increase the program level? *This transfer will allow the Department of Safety to implement the mission of the Homeland Security grants for local and State First Responder entities specifically in regards to federally approved training programs with additional training in excess of initial plans through June 30, 2014.*

Cite any requirements which make this program mandatory. *There are no requirements that make this program mandatory. However, this program has been federally approved by enabling Congressional language and is being 100% funded by a federal award.*

Identify the source of funds on all accounts listed on this transfer. *100% federal funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *No. Approved Homeland Security grant funded training programs for local first responders will not be completed.*

Are funds expected to lapse if this transfer is not approved? *No.*

Are personnel services involved? *Yes. This transfer will cover the part-time personnel and benefit costs associated with federally approved training for local Law Enforcement, Fire, and EMS.*

The Honorable Mary Jane Wallner, Chairman
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September 30, 2013
Page 3 of 3

The Homeland Security Grant Program (HSGP) funds are used for costs related to preparedness activities associated with implementing the State Homeland Security Strategy and the DHS/FEMA approved Homeland Security Investment Justifications. The HSGP consists of the State Homeland Security Program (SHSP), the Citizen Corps Program, and the Metropolitan Medical Response System (MMRS) Program. Together, these programs provide an integrated mechanism to enhance the coordination of National Priority efforts to prevent, respond to, and recover from terrorist attacks, major disasters, and other emergencies.

The increase in funding is to provide training for local jurisdictions, Divisions within the Department of Safety, and other State Agencies through the State Homeland Security Program (SHSP) and the Law Enforcement specific component of this program. SHSP provides funds to build capabilities at the State and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report (SPR). Funding for local training (80% of funding) is primarily being requested to cover the cost to provide an increased array of training for Local First Responders in particular in the Fire Service and EMS spectrum in addition to Law Enforcement.

Org 1118

- 1118 Class 18 Increased to cover the costs of overtime for State Police instructors and participants in new Homeland Security related training initiatives.
- 1118 Class 30 Decreased due to balances brought forward from FY 2013.
- 1118 Class 60 Increased to cover the benefits associated with the overtime for State Police instructors and participants in new Homeland Security related training initiatives.
- 1118 Class 72 Decreased due to balances brought forward from FY 2013.

Org 5409

- 5409 Class 020 Increased to cover the purchase of consumable instructional materials provided to the participants of the training program.
- 5409 Class 050 Increased to cover the costs associated with part-time Fire Standards and Training/EMS (FST/EMS) instructors to provide training at the local level.
- 5409 Class 057 Added to cover the cost of books provided to participants of the training program.
- 5409 Class 060 Increased to cover benefits associated with part-time FST/EMS instructors and overtime to provide training at the local level.
- 5409 Class 070 Increased to cover the costs of in-state travel associated with part-time FST/EMS instructors to conduct the training for locals.
- 5409 Class 072 Increased to match the demand for costs associated with local first responder participation in Training including Overtime and Backfill, hiring of Consultants, and travel at the local level.
- 5409 Class 103 Added to cover the cost of Contracts for Operational Services associated with providing training at the local level.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully Submitted,


John J. Barthelmes
Commissioner of Safety

2010 Homeland Grant Award



Department of Homeland Security FEMA
Grant Programs Directorate

Grant

PAGE 1 OF 5

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

New Hampshire Department of Safety
33 Hazen Drive
Concord, NH 03305

4. AWARD NUMBER: 2010-SS-T0-0069

5. PROJECT PERIOD: FROM 08/01/2010 TO 07/31/2013
BUDGET PERIOD: FROM 08/01/2010 TO 07/31/2013

6. AWARD DATE 09/17/2010

7. ACTION

1A. GRANTEE IRS/VENDOR NO.

026003618

8. SUPPLEMENT NUMBER
00

Initial

9. PREVIOUS AWARD AMOUNT \$ 0

3. PROJECT TITLE
FY 2010 Homeland Security Grant Program

10. AMOUNT OF THIS AWARD \$ 7,056,165

11. TOTAL AWARD \$ 7,056,165

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under Department of Homeland Security Appropriations Act, 2010 (Public Law 111-083)

15. METHOD OF PAYMENT

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AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING DHS OFFICIAL

Elizabeth M. Harman
Assistant Administrator Grant Programs Directorate

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

John J. Barthelmes
Commissioner of Safety

17. SIGNATURE OF APPROVING DHS OFFICIAL

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

9/27/10

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OPC.	DIY. REG.	SUB.	POMS	AMOUNT
0	T	MM	10	00	00	00	317419
0	T	UB	10	00	00	00	125546
0	T	SS	10	00	00		6613200

21. MU10V40007

JMB

2010 Homeland Grant Extension

	U.S. Department of Homeland Security Grant Programs Directorate
	GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) NEW HAMPSHIRE DEPARTMENT OF SAFETY 33 HAZEN DRIVE CONCORD, NH 03305-0000	3. GRANT NUMBER 2010-SS-T0-0069
	4. ADJUSTMENT NUMBER _____
1A. GRANTEE IRS/VENDOR NUMBER 028003618	5. DATE AUG - 6 2013
2. PROJECT TITLE FY 2010 HSGP	6. GRANT MANAGER Patrick Gavin

SECTION II: DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE <table border="1"> <tr> <th>FISCAL YEAR</th> <th>FUND CODE</th> <th>BUD. ACT.</th> <th>OFC.</th> <th>DIV.</th> <th>REG.</th> <th>SUB.</th> <th>MBO</th> </tr> <tr> <td> </td> </tr> </table>	FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV.	REG.	SUB.	MBO									9. PREVIOUS GRANT AWARD AMOUNT \$ 7,056,165.00
	FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV.	REG.	SUB.	MBO									
	10. DEOBLIGATION AMOUNT \$																
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 7,056,165.00																

SECTION II: CHANGES

12. CHANGE GRANT MANAGER	FROM: _____ TO: _____
13. CHANGE GRANT PERIOD	FROM: 08/01/2010-07/31/2013 TO: 08/01/2010-2/28/2014

SECTION III: OTHER ADJUSTMENTS & INFORMATION

14 This Grant Adjustment Notice (GAN) extends the grant period as stated above. The grantee requires additional time to start and complete homeland security projects. The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds. Please note that this will be the final extension granted for this award and the grantee will be prohibited from obligating, expending or drawing down remaining unallocated funds after the period of performance expires.

M&A, the Fusion Center, Police Radios, EMD Radios, Cheshire Sheriff Micro Links, Nashua Police Combs Study, Manchester Police Comms Study, Lincoln Police Fusion Center Analyst, Belmont Police Fusion Center Analyst, Berlin Police Analyst, Manchester Police Analyst, Hampton Police Maintenance Contract, LETPP Exercises, SHSP Exercises, Lake Region Fire Radio Programming Project, Seacoast Fire Mobile Comms Unit, City of Dover CI Camera Testing, Statewide Firefighters Training for 120 students, and Special Fire/LE Training for 400 students have been approved for extension until 2/28/2014. All other projects must be completed by 7/31/2013.



15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Brian E. Kamoie, Assistant Administrator, Grant Programs Directorate	16. SIGNATURE OF AUTHORIZED OFFICIAL 
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 AUG - 6 2013
 CONTROL DESK
 GMD
 ps

2011 Homeland Grant Award

Obligating Document for Award/Amendment

1a. **AGREEMENT NO.** 2. 3. **RECIPIENT NO.** 4. **TYPE OF ACTION** 5. **CONTROL NO.**
 EMW-2011-SS-00079-S01 AMENDMENTV00018564 W482926N,W482927N,W
 NO. AWARD

6. **RECIPIENT NAME AND ADDRESS** 7. **ISSUING FEMA OFFICE AND ADDRESS** 8. **PAYMENT OFFICE AND ADDRESS**
 NH Department of Safety Grant Operations Financial Services Branch
 33 Hazen Drive 245 Murray Lane - Building 410, SW 500 C Street, S.W., Room 723
 Concord, NH, 03305 Washington DC, 20528-7000 Washington DC, 20472
 POC: 866-927-5646

9. **NAME OF RECIPIENT PROJECT OFFICER** 10. **NAME OF FEMA PROJECT COORDINATOR**
 Pam Urban-Morin (603) Central Scheduling and Information Desk
 271-7033 Phone: 800-368-6498
 Email: Askcsid@dhs.gov

11. **EFFECTIVE DATE OF THIS ACTION** 12. **METHOD OF PAYMENT PARS** 13. **ASSISTANCE ARRANGEMENT** 14. **PERFORMANCE PERIOD**
 09/01/2011 Cost Reimbursement
From: 09/01/2011 **To:** 08/31/2014
Budget Period
 From: 09/01/2011 To: 08/31/2014

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Homeland Security Grant Program	97.067	2011-SL-CC-1000-4101-D:W482929N \$ 100,150.00, </br>2011-SL-OSG-1000-4101-D:W482927N \$ 95,000.00, </br>2011-SL-MMR-1000-4101-D:W482930N \$ 281,693.00, </br>2011-SL-SHS-1000-4101-D:W482926N \$ 5,137,205.00	\$0.00	\$5,614,048.00	\$5,614,048.00	\$0.00
TOTALS			\$0.00	\$5,614,048.00	\$5,614,048.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.

N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Homeland Security Grant Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)

N/A

DATE

N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)

DATE

09/27/2011

Natalie Romanoff NATALIE ROMANOFF , Assistance Officer

2012 Homeland Grant Award

Obligating Document for Award/Amendment

1a. AGREEMENT NO. 2. AMENDMENTV00018564 3. RECIPIENT NO. NO. *** 4. TYPE OF ACTION AWARD 5. CONTROL NO. W503970N,W503971N

6. RECIPIENT NAME AND ADDRESS
NH Department of Safety
33 Hazen Drive
Concord, NH, 03305

7. ISSUING FEMA OFFICE AND ADDRESS
Grant Operations
245 Murray Lane - Building 410, SW
Washington DC, 20528-7000
POC: 866-927-5646

8. PAYMENT OFFICE AND ADDRESS
Financial Services Branch
500 C Street, S.W., Room 723
Washington DC, 20472

9. NAME OF RECIPIENT PROJECT OFFICER
Pamela Urban-Morin

PHONE NO. 10. NAME OF FEMA PROJECT COORDINATOR
603-271-7033 Central Scheduling and Information Desk
Phone: 800-368-6498
Email: Askcsid@dhs.gov

11. EFFECTIVE DATE OF THIS ACTION
09/01/2012

12. METHOD OF PAYMENT
PARS

13. ASSISTANCE ARRANGEMENT
Cost Reimbursement

14. PERFORMANCE PERIOD
From: 09/01/2012 To: 08/31/2014
Budget Period
From: 09/01/2012 To: 08/31/2014

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Homeland Security Grant Program	97.067	2012-SL-SHS-1000-4101-D:W503970N \$ 2,801,316.00, br>2012-SL-OSG-1000-4101-D:W503971N \$ 90,000.00	\$0.00	\$2,891,316.00	\$2,891,316.00	\$0.00
TOTALS			\$0.00	\$2,891,316.00	\$2,891,316.00	\$0.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.
N/A

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17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)
N/A

DATE
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)

DATE
08/02/2012

Natalie Romanoff NATALIE ROMANOFF, Assistance Officer

TITLE I THE STATE AND ITS GOVERNMENT

CHAPTER 9 BUDGET AND APPROPRIATIONS; REVOLVING FUNDS

Appropriations

Section 9:16-c

9:16-c Transfer of Federal Grant Funds. –

I. In order to maximize the use of federal grant funds and to avoid lapsing such funds where changes in the state or federal accounting systems, changes in federal grant guidelines, or overestimation or underestimation of funds required in various class codes due to program needs or requirements have occurred subsequent to the passage of the budget, every department as defined in RSA 9:1 may, subject to the prior approval of the fiscal committee of the general court and the approval of governor and council, transfer funds in or out of any class code and to create new class codes within federally funded areas of the department's operating budget if such transfers do not result in an over-expenditure of any grant.

II. In order to maximize the use of federal grant funds and not lapse such funds, every department as defined in RSA 9:1 may, subject to the approval of the commissioner of the department of administrative services, carry forward into future state fiscal years any budgeted appropriation balances in class from federal grants for the duration of the federal grant award.

Source. 2012, 192:7, eff. July 1, 2012.

