



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
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January 26, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI, the Office of Energy and Planning (OEP) respectfully requests authorization to accept and expend federal grant funds in the amount of \$36,000.00 from the US Department of Energy for the State Energy Programs (SEP) formula grant, upon Fiscal Committee and Governor and Council approval through June 30, 2015.
100% Federal Funds.

These funds should be budgeted as follows, with the authority to adjust encumbrances and appropriations across State Fiscal years with Budget Office approval as needed and justified:

01-02-02-024010-65100000 FY 2015 State Energy Programs				
Source of Funds	Description	Current Appropriation w/FY14 Balance Forward & Transfers	Incr/(Deer)	Modified Budget
000-404590	Federal Funds	160,906.44	36,000.00	196,906.44
007-403558	Agency Income	97,129.43		97,129.43
009-403544	Agency Income	82,630.76		82,630.76
Totals		340,666.63	36,000.00	376,666.63

Class-Accounts	Description	Current Appropriation w/FY14 Balance Forward & Transfers	Incr/(Deer)	Modified Budget
016-500141	Personal Serv.-Non-Classified	51,870.00	1,600.00	53,470.00
020-500236	Current Expenses	1,300.00		1,300.00
026-500251	Organizational Dues	7,000.00		7,000.00
030-500310	Equipment	1.00		1.00
039-500188	Telecommunications	1,050.00	500.00	1,550.00
041-500801	Audit Fund Set Aside	242.00	36.00	278.00

042-500620	Additional Fringe Benefits	4,988.00		4,988.00
060-500601	Benefits	37,151.00		37,151.00
070-500704	In-State Travel Reimbursement	1,900.42	2,600.00	4,500.42
080-500710	Out-of-State Travel Reimb	8,874.77		8,874.77
102-500731	Contracts for Program Services	141,403.22	31,264.00	172,667.22
103-502664	Contracts for OP Services	84,886.22		84,886.22
Totals		340,666.63	36,000.00	376,666.63

EXPLANATION

OEP is responsible for administering New Hampshire's US Department of Energy State Energy Program (SEP) formula grant. The amount allocated to New Hampshire for Program Year 2015 exceeds what is in OEP's approved State Budget; consequently, OEP is respectfully requesting permission to accept and expend a portion of these additional funds into its budget to meet the grant's objectives.

Funds are requested for the following purposes:

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|--|---|
| Class 016 - Personal Serv Non-Classified | Additional funds are needed to cover FY15 salary expenses for the current position. |
| Class 039 - Telecommunications | To fund telephone and conference call expenses. |
| Class 041 - Audit Fund Set Aside | To fund 0.01% of the award for audit-set-aside expenses. |
| Class 070 - In-State Travel | To fund additional travel and costs associated with the Northeast Energy Efficiency Partnership conference. |
| Class 102 - Contracts for Program Services | To support energy activities including participating in dockets at the Public Utilities Commission, transportation activities, energy efficiency in state buildings, and energy education and outreach. |

Additional Indirect Costs and Fringe Benefits have not been budgeted in this request as the amount previously budgeted is sufficient to cover all indirect and fringe benefit costs associated with these funds.

In the event Federal Funds become no longer available, General Funds will not be requested to support these programs.

Respectfully submitted,



Meredith A. Hatfield
Director

MAH:bss
Attachments

ASSISTANCE AGREEMENT

1. Award No. DE-EE0006204		2. Modification No. 0001	3. Effective Date 07/01/2013	4. CFDA No. 81.041	
5. Awarded To EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852		6. Sponsoring Office Energy Efficcy & Renewable Energy		7. Period of Performance 07/01/2014 through 06/30/2015	
8. Type of Agreement <input checked="" type="checkbox"/> Grant <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Other	9. Authority See Page 2		10. Purchase Request or Funding Document No. 14EE002733		
11. Remittance Address EXECUTIVE OFFICE OF THE STATE OF NEW HAMPSHI Attn: WENDY P. GILMAN 107 PLEASANT STREET JOHNSON HALL CONCORD NH 033013852		12. Total Amount Govt. Share: \$638,900.00 Cost Share : \$276,065.00 Total : \$914,965.00	13. Funds Obligated This action: \$328,700.00 Total : \$638,900.00		
14. Principal Investigator Karen Cramton Phone: 603-271-8341	15. Program Manager Kelsie M. Hammond Phone: 720-356-1643		16. Administrator Golden Field Office U.S. Department of Energy Golden Field Office 15013 Denver West Parkway Golden CO 80401		
17. Submit Payment Requests To		18. Paying Office OR for Golden U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 4517 Oak Ridge TN 37831		19. Submit Reports To See Attachment 2 Reporting Checklist	
20. Accounting and Appropriation Data See Schedule					
21. Research Title and/or Description of Project SEP FORMULA - STATE OF NEW HAMPSHIRE					
For the Recipient			For the United States of America		
22. Signature of Person Authorized to Sign			25. Signature of Grants/Agreements Officer Signature on File		
23. Name and Title		24. Date Signed	26. Name of Officer Robert D. Kingsley		27. Date Signed 06/20/2014