



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

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CONCORD, NH 03302-1806

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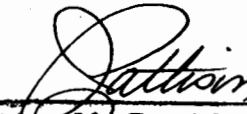
FIS 14 059  
William L. Wrenn  
Commissioner

30

Bob Mullen  
Director

April 4, 2014

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

 4/25/14  
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to the provisions of Chapter 144:56 Laws of 2013, the New Hampshire Department of Corrections respectfully requests permission to create a new expenditure class and to transfer \$173,524 within and among accounts listed on the attached detailed exhibit to reallocate appropriations and cover budget shortfalls effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2014. 63% General Funds 27% Other Funds

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

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02-46-46-460010-71010000 Commissioner's Office				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 353,660	\$ -	\$ 353,660
011-500102	Personal Services - Unclassified	\$ 117,913	\$ -	\$ 117,913
012-500128	Personal Services - Unclassified	\$ 107,658	\$ -	\$ 107,658
020-500200	Current Expenses	\$ 17,149	\$ -	\$ 17,149
022-500255	Rents-Leases Other Than State	\$ 5,403	\$ -	\$ 5,403
026-500251	Organizational Dues	\$ 4,973	\$ -	\$ 4,973
028-500292	Transfer to General Services	\$ 271,188	\$ -	\$ 271,188
030-500331	Equipment New/Replacement	\$ 133,171	\$ (8,000)	\$ 125,171
039-500188	Telecommunications	\$ 30,346	\$ -	\$ 30,346
060-500602	Benefits	\$ 228,458	\$ -	\$ 228,458
066-500546	Employee Training	\$ 15,000	\$ 4,000	\$ 19,000
070-500704	In-State Travel Reimbursement	\$ 3,815	\$ -	\$ 3,815
080-500714	Out of State Travel	\$ 500	\$ -	\$ 500
	Total	\$ 1,289,234	\$ (4,000)	\$ 1,285,234
	REVENUES			
	Total General Funds	\$ 1,289,234	\$ (4,000)	\$ 1,285,234

02-46-46-461010-83000000 Financial Services				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 599,826	\$ -	\$ 599,826
011-500102	Personal Services - Unclassified	\$ 92,565	\$ -	\$ 92,565
018-500106	Overtime	\$ 3,218	\$ -	\$ 3,218
020-500200	Current Expenses	\$ 5,191	\$ -	\$ 5,191
027-502799	Transfers to DOIT	\$ 2,148,441	\$ -	\$ 2,148,441
030-500331	Equipment New/Replacement	\$ 500	\$ -	\$ 500
035-500098	Shared Services Support	\$ 130,493	\$ (25,000)	\$ 105,493
039-500188	Telecommunications	\$ 1,234	\$ -	\$ 1,234
050-500109	Personal Service-Temp/Appointed	\$ 58,401	\$ -	\$ 58,401
060-500602	Benefits	\$ 357,359	\$ -	\$ 357,359
070-500704	In-State Travel Reimbursement	\$ 381	\$ -	\$ 381
	Total	\$ 3,397,609	\$ (25,000)	\$ 3,372,609
	REVENUES			
	Total General Funds	\$ 3,397,609	\$ (25,000)	\$ 3,372,609

02-46-46-461510-83600000 Security & Training				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 322,637	\$ -	\$ 322,637
011-500102	Personal Services - Unclassified	\$ 78,339	\$ -	\$ 78,339
018-500106	Overtime	\$ 45,879	\$ -	\$ 45,879
019-500105	Holiday Pay	\$ 4,609	\$ -	\$ 4,609
020-500200	Current Expenses	\$ 952	\$ -	\$ 952
022-500255	Rents-Leases Other Than State	\$ 1,750	\$ -	\$ 1,750
039-500188	Telecommunications	\$ 669	\$ -	\$ 669
050-500109	Personal Service-Temp/Appointe	\$ 23,773	\$ -	\$ 23,773
060-500602	Benefits	\$ 213,485	\$ -	\$ 213,485
070-500704	In-State Travel Reimbursement	\$ 1,216	\$ 4,000	\$ 5,216
	Total	\$ 693,309	\$ 4,000	\$ 697,309
	REVENUES			
	Total General Funds	\$ 693,309	\$ 4,000	\$ 697,309

02-46-46-462010-57310000 Correctional Industries Invnt				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 934,527	\$ -	\$ 934,527
018-500106	Overtime	\$ 93	\$ -	\$ 93
019-500105	Holiday Pay	\$ 93	\$ -	\$ 93
020-500200	Current Expenses	\$ 952,916	\$ -	\$ 952,916
022-500255	Rents - Leases Other than State	\$ 23,782	\$ -	\$ 23,782
023-500291	Heat-Electricity-Water	\$ 4,000	\$ 1,500	\$ 5,500
024-500225	Maint Other Than Build-Grn	\$ 24,141	\$ 15,000	\$ 39,141
030-500331	Equipment New/Replacement	\$ 78,335	\$ -	\$ 78,335
035-500098	Shared Services Support	\$ -	\$ 14,500	\$ 14,500
039-500188	Telecommunications	\$ 9,755	\$ -	\$ 9,755
049-500294	Transfer to Other State Agencies	\$ 608	\$ -	\$ 608
050-500109	Personal Service-Temp/Appointe	\$ 1,000	\$ -	\$ 1,000
060-500602	Benefits	\$ 650,867	\$ -	\$ 650,867
068-500565	Remuneration	\$ 238,411	\$ (46,000)	\$ 192,411
070-500704	In-State Travel Reimbursement	\$ 34,959	\$ 15,000	\$ 49,959
	Total	\$ 2,953,487	\$ -	\$ 2,953,487
	REVENUES			
	Total Other Funds	\$ 2,953,487	\$ -	\$ 2,953,487

02-46-46-462510-59290000 Professional Standards				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 691,829	\$ -	\$ 691,829
011-500102	Personal Services - Unclassified	\$ 76,769	\$ -	\$ 76,769
018-500106	Overtime	\$ 24,780	\$ -	\$ 24,780
019-500105	Holiday Pay	\$ 2,055	\$ -	\$ 2,055
020-500200	Current Expenses	\$ 1,078	\$ 2,000	\$ 3,078
030-500331	Equipment New/Replacement	\$ 3,194	\$ (2,000)	\$ 1,194
050-500109	Personal Service-Temp/Appointe	\$ 12,000	\$ -	\$ 12,000
060-500602	Benefits	\$ 457,544	\$ -	\$ 457,544
070-500704	In-State Travel Reimbursement	\$ 177	\$ -	\$ 177
	Total	\$ 1,269,426	\$ -	\$ 1,269,426
	REVENUES			
	Total General Funds	\$ 1,269,426	\$ -	\$ 1,269,426

02-46-46-463010-71080000 NHSP/M Warehouse				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 177,870	\$ -	\$ 177,870
018-500106	Overtime	\$ 404	\$ -	\$ 404
019-500105	Holiday Pay	\$ 93	\$ -	\$ 93
020-500200	Current Expenses	\$ 403,168	\$ (5,000)	\$ 398,168
024-500225	Maint Other Than Build-Grn	\$ 8,734	\$ -	\$ 8,734
030-500331	Equipment New/Replacement	\$ 15,000	\$ -	\$ 15,000
039-500188	Telecommunications	\$ 2,106	\$ -	\$ 2,106
048-500226	Contractual Maint Build-Grn	\$ 1,855	\$ -	\$ 1,855
050-500109	Personal Service-Temp/Appointe	\$ 20,574	\$ -	\$ 20,574
060-500602	Benefits	\$ 106,472	\$ -	\$ 106,472
070-500704	In State Travel Reimbursement	\$ 2,369	\$ -	\$ 2,369
	Total	\$ 738,645	\$ (5,000)	\$ 733,645
	REVENUES			
	Total General Funds	\$ 738,645	\$ (5,000)	\$ 733,645

**02-46-46-463010-7120000 NHSP/M - Security**

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 9,973,019	\$ -	\$ 9,973,019
018-500106	Overtime	\$ 3,163,136	\$ -	\$ 3,163,136
019-500105	Holiday Pay	\$ 447,450	\$ -	\$ 447,450
020-500200	Current Expenses	\$ 127,340	\$ -	\$ 127,340
022-500255	Rents-Leases Other Than State	\$ 8,848	\$ -	\$ 8,848
024-500225	Maint Other Than Build-Grn	\$ 3,712	\$ -	\$ 3,712
030-500331	Equipment New/Replacement	\$ 23,300	\$ -	\$ 23,300
039-500188	Telecommunications	\$ 15,120	\$ -	\$ 15,120
050-500109	Personal Service-Temp/Appointe	\$ 23,708	\$ -	\$ 23,708
060-500602	Benefits	\$ 7,761,966	\$ -	\$ 7,761,966
068-500565	Remuneration	\$ 379,283	\$ 39,866	\$ 419,149
070-500704	In-State Travel Reimbursement	\$ 77,134	\$ -	\$ 77,134
242-500787	Transportation of Inmates	\$ 5,041	\$ -	\$ 5,041
	<b>Total</b>	<b>\$ 22,009,057</b>	<b>\$ 39,866</b>	<b>\$ 22,048,923</b>
	<b>REVENUES</b>			
	<b>Total General Funds</b>	<b>\$ 22,009,057</b>	<b>\$ 39,866</b>	<b>\$ 22,048,923</b>

**02-46-46-463010-7140000 NHSP/M Maintenance**

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 528,680	\$ -	\$ 528,680
018-500106	Overtime	\$ 11,480	\$ -	\$ 11,480
019-500105	Holiday Pay	\$ 6,831	\$ -	\$ 6,831
020-500200	Current Expenses	\$ 179,347	\$ -	\$ 179,347
022-500255	Rents - Leases Other than State	\$ 3,079	\$ -	\$ 3,079
023-500291	Heat-Electricity-Water	\$ 2,516,501	\$ -	\$ 2,516,501
024-500225	Maint Other Than Build-Grn	\$ 55,124	\$ -	\$ 55,124
030-500331	Equipment New/Replacement	\$ 2,485	\$ -	\$ 2,485
039-500188	Telecommunications	\$ 5,307	\$ -	\$ 5,307
047-500240	Own Forces Maint Build-Grn	\$ 79,962	\$ (6,000)	\$ 73,962
048-500226	Contractual Maint Build-Grn	\$ 141,571	\$ -	\$ 141,571
050-500109	Personal Service-Temp/Appointe	\$ 23,621	\$ -	\$ 23,621
060-500602	Benefits	\$ 348,760	\$ -	\$ 348,760
070-500704	In-State Travel Reimbursement	\$ 15,558	\$ 11,000	\$ 26,558
	<b>Total</b>	<b>\$ 3,918,306</b>	<b>\$ 5,000</b>	<b>\$ 3,923,306</b>
	<b>REVENUES</b>			
	<b>Total General Funds</b>	<b>\$ 3,918,306</b>	<b>\$ 5,000</b>	<b>\$ 3,923,306</b>

**02-46-46-464010-83020000 District Offices**

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 4,832,015	\$ -	\$ 4,832,015
011-500102	Personal Services - Unclassified	\$ 93,164	\$ -	\$ 93,164
018-500106	Overtime	\$ 2,239	\$ -	\$ 2,239
019-500105	Holiday Pay	\$ 597	\$ -	\$ 597
020-500200	Current Expenses	\$ 97,258	\$ -	\$ 97,258
022-500255	Rents - Leases Other than State	\$ 351,069	\$ (7,000)	\$ 344,069
023-500291	Heat-Electricity-Water	\$ 23,077	\$ -	\$ 23,077
024-500225	Maint Other Than Build-Grn	\$ 1,071	\$ -	\$ 1,071
028-500292	Transfers to General Services	\$ 16,738	\$ -	\$ 16,738
030-500331	Equipment New/Replacement	\$ 55,660	\$ -	\$ 55,660
039-500188	Telecommunications	\$ 88,947	\$ 1,000	\$ 89,947
047-500240	Own Forces Maint Build-Grn	\$ 1,000	\$ -	\$ 1,000
060-500602	Benefits	\$ 3,012,060	\$ -	\$ 3,012,060
068-500565	Remuneration	\$ 1,500	\$ -	\$ 1,500
070-500704	In-State Travel Reimbursement	\$ 81,988	\$ -	\$ 81,988
080-500714	Out of State Travel	\$ 100	\$ -	\$ 100
102-500731	Contracts for Program Services	\$ 76,692	\$ (14,366)	\$ 62,326
103-502664	Contracts for Operational Services	\$ 13,193	\$ -	\$ 13,193
	Total	\$ 8,748,368	\$ (20,366)	\$ 8,728,002
	<b>REVENUES</b>			
	Total General Funds	\$ 8,748,368	\$ (20,366)	\$ 8,728,002

<b>02-46-46-464510-60430000 Community Corrections</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 777,529	\$ -	\$ 777,529
011-500102	Personal Services - Unclassified	\$ 91,965	\$ -	\$ 91,965
020-500200	Current Expenses	\$ 10,071	\$ (5,500)	\$ 4,571
021-500211	Food Institutions	\$ 161,925	\$ -	\$ 161,925
039-500188	Telecommunications	\$ 6,416	\$ 4,000	\$ 10,416
060-500602	Benefits	\$ 495,005	\$ -	\$ 495,005
068-500565	Remuneration	\$ 6,035	\$ 1,000	\$ 7,035
070-500704	In-State Travel Reimbursement	\$ 5,412	\$ 1,500	\$ 6,912
	Total	\$ 1,554,358	\$ 1,000	\$ 1,555,358
	<b>REVENUES</b>			
	Total General Funds	\$ 1,554,358	\$ 1,000	\$ 1,555,358

<b>02-46-46-464510-71060000 NHSP/M Minimum Security Unit</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 520,345	\$ -	\$ 520,345
018-500106	Overtime	\$ 138,107	\$ -	\$ 138,107
019-500105	Holiday Pay	\$ 19,693	\$ -	\$ 19,693
020-500200	Current Expenses	\$ 494	\$ -	\$ 494
021-500211	Food Institutions	\$ 158,140	\$ -	\$ 158,140
030-500331	Equipment New/Replacement	\$ 250	\$ -	\$ 250
047-500240	Own Forces Maint Build-Grn	\$ 1,500	\$ -	\$ 1,500
048-500226	Contractual Maint Build-Grn	\$ 11,819	\$ -	\$ 11,819
060-500602	Benefits	\$ 404,888	\$ -	\$ 404,888
068-500565	Remuneration	\$ 81,361	\$ 9,000	\$ 90,361
070-500704	In-State Travel Reimbursement	\$ 603	\$ -	\$ 603
	Total	\$ 1,337,200	\$ 9,000	\$ 1,346,200
	<b>REVENUES</b>			
	Total General Funds	\$ 1,337,200	\$ 9,000	\$ 1,346,200

02-46-46-465010-58330000 Secure Psychiatric Unit				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,680,853	\$ -	\$ 1,680,853
018-500106	Overtime	\$ 223,596	\$ -	\$ 223,596
019-500105	Holiday Pay	\$ 65,280	\$ -	\$ 65,280
020-500200	Current Expenses	\$ 21,665	\$ 2,703	\$ 24,368
021-500211	Food Institutions	\$ 61,059	\$ -	\$ 61,059
022-500255	Rents - Leases Other than State	\$ 2,947	\$ (1,065)	\$ 1,882
024-500225	Maint Other Than Build-Grn	\$ 96	\$ -	\$ 96
030-500331	Equipment New/Replacement	\$ 6,764	\$ -	\$ 6,764
039-500188	Telecommunications	\$ 46,149	\$ -	\$ 46,149
047-500240	Own Forces Maint Build-Grn	\$ 2,434	\$ -	\$ 2,434
060-500602	Benefits	\$ 1,170,736	\$ -	\$ 1,170,736
068-500565	Remuneration	\$ 34,746	\$ 4,500	\$ 39,246
070-500704	In-State Travel Reimbursement	\$ 1,188	\$ -	\$ 1,188
101-500730	Medical Payments to Providers	\$ 34,805	\$ -	\$ 34,805
	Total	\$ 3,352,318	\$ 6,138	\$ 3,358,456
	REVENUES			
	Total General Funds	\$ 3,352,318	\$ 6,138	\$ 3,358,456

02-46-46-465010-82310000 Mental Health				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 761,256	\$ -	\$ 761,256
018-500106	Overtime	\$ 155	\$ -	\$ 155
020-500200	Current Expenses	\$ 3,222	\$ 6,500	\$ 9,722
022-500255	Rents - Leases Other than State	\$ 1,958	\$ -	\$ 1,958
030-500331	Equipment New/Replacement	\$ 2,083	\$ -	\$ 2,083
039-500188	Telecommunications	\$ 51	\$ -	\$ 51
049-500294	Transfer to Other State Agencies	\$ 20,000	\$ -	\$ 20,000
060-500602	Benefits	\$ 429,426	\$ -	\$ 429,426
070-500704	In-State Travel Reimbursement	\$ 1,107	\$ -	\$ 1,107
101-500730	Medical Payments to Providers	\$ 5,098,911	\$ -	\$ 5,098,911
	Total	\$ 6,318,169	\$ 6,500	\$ 6,324,669
	REVENUES			
	Total General Funds	\$ 6,318,169	\$ 6,500	\$ 6,324,669



02-46-46-465010-82340000 Mental-Dental				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,238,924	\$ -	\$ 3,238,924
012-500128	Personal Services - Unclassified	\$ 100,470	\$ -	\$ 100,470
018-500106	Overtime	\$ 84,415	\$ -	\$ 84,415
019-500105	Holiday Pay	\$ 57,008	\$ -	\$ 57,008
020-500200	Current Expenses	\$ 177,414	\$ 11,100	\$ 188,514
022-500255	Rents - Leases Other than State	\$ 2,497	\$ (1,290)	\$ 1,207
024-500225	Maint Other Than Build-Grn	\$ 1,500	\$ -	\$ 1,500
030-500331	Equipment New/Replacement	\$ 43,561	\$ -	\$ 43,561
039-500188	Telecommunications	\$ 13,034	\$ -	\$ 13,034
050-500109	Personal Service-Temp/Appointe	\$ 81,308	\$ -	\$ 81,308
060-500602	Benefits	\$ 1,676,617	\$ -	\$ 1,676,617
070-500704	In-State Travel Reimbursement	\$ 4,759	\$ -	\$ 4,759
101-500730	Medical Payments to Providers	\$ 4,957,718	\$ -	\$ 4,957,718
	Total	\$ 10,439,225	\$ 9,810	\$ 10,449,035
	REVENUES			
	Total General Funds	\$ 10,439,225	\$ 9,810	\$ 10,449,035

02-46-46-465010-82350000 Residential Treatment Program				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,204,601	\$ -	\$ 1,204,601
018-500106	Overtime	\$ 143,441	\$ -	\$ 143,441
019-500105	Holiday Pay	\$ 45,223	\$ -	\$ 45,223
020-500200	Current Expenses	\$ 15,040	\$ 2,175	\$ 17,215
030-500331	Equipment New/Replacement	\$ 422	\$ -	\$ 422
039-500188	Telecommunications	\$ 349	\$ -	\$ 349
060-500602	Benefits	\$ 784,072	\$ -	\$ 784,072
070-500704	In State Travel Reimbursement	\$ 1,628	\$ -	\$ 1,628
	Total	\$ 2,194,776	\$ 2,175	\$ 2,196,951
	REVENUES			
	Total General Funds	\$ 2,194,776	\$ 2,175	\$ 2,196,951

02-46-46-465010-82360000 Pharmacy				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 531,544	\$ -	\$ 531,544
018-500106	Overtime	\$ 8,303	\$ -	\$ 8,303
019-500105	Holiday Pay	\$ 9,893	\$ -	\$ 9,893
020-500200	Current Expenses	\$ 52,550	\$ (12,840)	\$ 39,710
022-500255	Rents & Leases Other than State	\$ 11,771	\$ (7,283)	\$ 4,488
024-500230	Maint Other Than Build-Grn	\$ 16,217	\$ -	\$ 16,217
030-500331	Equipment New/Replacement	\$ 419	\$ -	\$ 419
039-500188	Telecommunications	\$ 524	\$ -	\$ 524
060-500602	Benefits	\$ 265,342	\$ -	\$ 265,342
070-500704	In-State Travel Reimbursement	\$ 284	\$ -	\$ 284
100-500726	Prescription Drug Expenses	\$ 1,684,567	\$ -	\$ 1,684,567
	Total	\$ 2,581,414	\$ (20,123)	\$ 2,561,291
	REVENUES			
	Total General Funds	\$ 2,581,414	\$ (20,123)	\$ 2,561,291

02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,231,060	\$ -	\$ 1,231,060
011-500102	Personal Services - Unclassified	\$ 86,376	\$ -	\$ 86,376
018-500106	Overtime	\$ 186,607	\$ -	\$ 186,607
019-500105	Holiday Pay	\$ 42,815	\$ -	\$ 42,815
020-500200	Current Expenses	\$ 50,611	\$ -	\$ 50,611
021-500211	Food Institutions	\$ 122,489	\$ -	\$ 122,489
022-500255	Rents - Leases Other than State	\$ 237,764	\$ (1,500)	\$ 236,264
023-500291	Heat-Electricity-Water	\$ 218,400	\$ -	\$ 218,400
024-500225	Maint Other Than Build-Grn	\$ 10,392	\$ -	\$ 10,392
030-500331	Equipment New/Replacement	\$ 17,644	\$ -	\$ 17,644
039-500188	Telecommunications	\$ 8,784	\$ -	\$ 8,784
047-500240	Own Forces Maint Build-Grn	\$ 5,766	\$ -	\$ 5,766
048-500226	Contractual Maint Build-Grn	\$ 51,518	\$ -	\$ 51,518
050-500109	Personal Service-Temp/Appointe	\$ 32,739	\$ -	\$ 32,739
060-500602	Benefits	\$ 855,396	\$ -	\$ 855,396
068-500565	Remuneration	\$ 62,677	\$ -	\$ 62,677
070-500704	In-State Travel Reimbursement	\$ 6,375	\$ 1,500	\$ 7,875
102-500731	Contracts for Program Services	\$ 517,500	\$ (30,000)	\$ 487,500
	Total	\$ 3,744,913	\$ (30,000)	\$ 3,714,913
	REVENUES			
	Total General Funds	\$ 3,744,913	\$ (30,000)	\$ 3,714,913

## 02-46-46-468010-82500000 Berlin Prison (NCF)

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 5,632,316	\$ -	\$ 5,632,316
011-500102	Personal Services - Unclassified	\$ 96,908	\$ -	\$ 96,908
018-500106	Overtime	\$ 814,920	\$ -	\$ 814,920
019-500105	Holiday Pay	\$ 187,356	\$ -	\$ 187,356
020-500200	Current Expenses	\$ 292,493	\$ -	\$ 292,493
021-500211	Food Institutions	\$ 634,833	\$ -	\$ 634,833
022-500255	Rents - Leases Other than State	\$ 8,939	\$ (680)	\$ 8,259
023-500291	Heat-Electricity-Water	\$ 1,102,269	\$ -	\$ 1,102,269
024-500225	Maint Other Than Build-Grn	\$ 5,735	\$ -	\$ 5,735
030-500331	Equipment New/Replacement	\$ 61,324	\$ -	\$ 61,324
039-500188	Telecommunications	\$ 49,388	\$ -	\$ 49,388
047-500240	Own Forces Maint Build-Grn	\$ 97,327	\$ -	\$ 97,327
048-500226	Contractual Maint Build-Grn	\$ 201,307	\$ -	\$ 201,307
050-500109	Personal Service-Temp/Appointe	\$ 32,957	\$ -	\$ 32,957
060-500602	Benefits	\$ 4,073,477	\$ -	\$ 4,073,477
068-500565	Remuneration	\$ 194,066	\$ 21,000	\$ 215,066
070-500704	In-State Travel Reimbursement	\$ 81,388	\$ 680	\$ 82,068
	Total	\$ 13,567,003	\$ 21,000	\$ 13,588,003
	REVENUES			
	Total General Funds	\$ 13,567,003	\$ 21,000	\$ 13,588,003

## EXPLANATION

1. The Department requests to transfer \$8,000 from accounting unit 7101 Commissioner's Office Class 030 Equipment New/Replacement in equal amounts of \$4,000 to accounting unit 7101 Commissioner's Office Class 066 Employee Training and \$4,000 to accounting unit 8360 Security & Training Class 070 In-State Travel Reimbursement. Equipment purchases will be postponed due to the immediate need to fund training and travel expense.
  
2. Class 068 Remuneration, specifically Inmate Pay, was reduced by \$165,000 during the Governor phase of the SFY 2014-2015 Budget. The Department has found the reduction to be too great and requests the following transfer of \$75,366 to address the shortfall.

Transfer from:

- \$25,000 from accounting unit 8300 Financial Services Class 035 Shared Service Support. Savings have been realized in accounting unit 8300 Financial Services Class 035 Shared Service Support. 51% of appropriations have been expended in the first eight months of fiscal year 2014.
- \$6,000 from accounting unit 8302 District Offices Class 22 Rents & Leases Other than State. Savings have been realized when contracts for office rental space were less than budgeted.
- \$14,366 from accounting unit 8302 District Offices Class 102 Contracts for Program Services. Savings were realized when contracts for courier services and home monitoring services were less than budgeted.
- \$30,000 from accounting unit 7111 NHSP/W Prison Class 102 Contracts for Program Services. Savings have been realized as fewer female inmates than budgeted have been housed at the Strafford County House of Correction to date.

Transfer to all Class 068 Remuneration:

- \$39,866 to accounting unit 7120 NHSP/M-Security
- \$ 1,000 to accounting unit 6043 Community Corrections
- \$ 9,000 to accounting unit 7106 NHSP/M Minimum Security Unit
- \$ 4,500 to accounting unit 5833 Secure Psychiatric Unit
- \$21,000 to accounting unit 8250 Berlin Prison (NCF)

3. The Department has realized savings in various accounting units as listed below in Class 022 Rent-Leases Other Than State in copier leases and we request permission to transfer these savings to Class 070 In-State Travel Reimbursement and Class 039 Telecommunications to fund existing deficits.

Transfer from all Class 022 Rents & Leases Other Than State:

- \$1,000 from accounting unit 8302 District Offices
- \$1,500 from accounting unit 7111 NHSP/W-Prison for Women
- \$680 from accounting unit 8250 Berlin Prison (NCF)

Transfer to:

- \$1,000 to accounting unit 8302 District Offices Class 039 Telecommunications
- \$1,500 to accounting unit 7111 NHSP/W-Prison for Women Class 070 In-State Travel Reimbursement
- \$680 to accounting unit 8250 Berlin Prison (NCF) Class 070 In-State Travel Reimbursement

4. The Department requests to transfer \$46,000 of Other Funds from accounting unit 5731 Correctional Industries Class 068 Remuneration to various classes within the same accounting unit. Savings have been realized in Class 068 Remuneration.

The Department additionally requests to create a new expenditure Class 035 Shared Services Support in accounting unit 5731 Correctional Industries. This reimbursement of invoice data entry costs to the Department of Administrative Services, new in SFY14, was solely appropriated in accounting unit 8300 Financial Services. Accounting unit 5731 Correctional Industries also utilizes Shared Services for their invoice data entry.

The transfer request within and among classes in accounting unit 5731 Correctional Industries is as follows.

Transfer from:

- \$46,000 from Class 068 Remuneration

Transfer to:

- \$1,500 to Class 023 Heat-Electricity-Water
- \$15,000 to Class 024 Maintenance Other Than Buildings & Grounds
- \$14,500 to Class 035 Shared Services Support
- \$15,000 to Class 070 In-State Travel Reimbursement

5. The Department requests to transfer \$2,000 from accounting unit 5929 Professional Standards Class 030 Equipment to accounting unit 5929 Professional Standards Class 020 Current Expense. The Department has a need for additional funds in Class 020 and will defer equipment purchases.

6. The Department requests to transfer \$5,000 from accounting unit 7108 NHSP/M Warehouse Class 020 Current Expense to accounting unit 7140 NHSP/M Maintenance Class 070 In-State Travel Reimbursement. Additionally, the Department requests to transfer \$6,000 from accounting unit 7140 NHSP/M Maintenance Class 047 Own Forces Maintenance Buildings-Grounds to 7140 NHSP/M Maintenance Class 070 In-State Travel Reimbursement.
7. The Department requests to transfer \$5,500 from accounting unit 6043 Community Corrections Class 020 Current Expenses to various classes within the same accounting unit as follows, \$4,000 to Class 039 Telecommunications and \$1,500 to Class 070 In-State Travel Reimbursement.
8. The Department requests to transfer \$22,478 between and among activity 465010 Medical and Forensic Services accounting units. Class 20 Current Expense transfer is to better match appropriations to expenditures. Class 022 Rents & Leases Other than State has a savings due to less than expected lease rates for copiers and less than expected final lease-to-own payments for the pharmacy prescription packaging system.

Transfer from:

- \$1,065 from accounting unit 5833 Secure Psychiatric Unit Class 022 Rents-Leases Other than State
- \$1,290 from accounting unit 8234 Medical-Dental Class 022 Rents-Leases Other than State
- \$12,840 from accounting unit 8236 Pharmacy Class 020 Current Expense.
- \$7,283 from accounting unit 8236 Pharmacy Class 22 Rents-Leases Other than State

Transfer to all Class 020 Current Expense:

- \$2,703 to accounting unit 5833 Secure Psychiatric Unit
- \$6,500 to accounting unit 8231 Mental Health
- \$11,100 to accounting unit 8234 Medical-Dental
- \$2,175 to accounting unit 8235 Residential Treatment Program

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

A. Does transfer involve continuing program or one-time projects?

These transfers involve continuing programs.

B. Is this transfer required to maintain existing program level or will it increase the program level?

All transfers listed will be used to maintain existing program levels.

C. Cite any requirements that make this program mandatory.

The requested action to transfer appropriations to Class 070 In-State Travel Reimbursement is required to maintain institutional security by providing additional funds in order to maintain the Departmental fleet.

Medical needs of inmates are mandatory and these transfers facilitate the procurement of appropriate supplies for care.

D. Identify the source of the funds on all accounts listed on this transfer.

Accounting unit 5731 Correctional Industries is Other Funds. All other accounting units are General Funds.

E. Will there be any effect on revenue if this transfer is approved or disapproved?

There will not be any effect on revenue.

F. Are funds expected to lapse if this transfer is not approved?

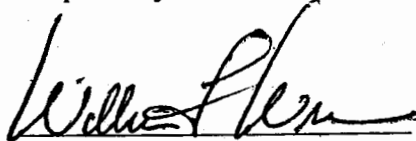
General Funds - At this time only Class 035 DAS Shared Services are expected to lapse if this transfer is not approved. All other funding is expected to be expended as the majority of these transfers are to move appropriations to the accounting units they are expended from to better align the actual expenses for future budgets.

Other Funds- 5731 Correctional Industries funds will lapse.

G. Are personnel services involved?

No.

Respectfully Submitted,



William L. Wrenn  
Commissioner