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STATE OF NEW HAMPSHIRE
 DEPARTMENT of NATURAL and CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER
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July 6, 2022

His Excellency, Governor Christopher T. Sununu
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources (Department) to make a **Retroactive** one-time payment totaling \$1,834.60 to Andrew Campbell to compensate for wages that were not paid in State Fiscal Years 2021 through 2022. Associated benefits totaling \$406.92 have also been included for a total payment of \$2,241.52. 100% Agency Income.

Funds are available in FY 2023 as follows:

03-035-035-351510-37040000 Cannon Retail and Concession

Class 10- Full Time Salaries

03-35-351510-37040000-010-500100	Salary	\$ 1,834.60
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Class 60 – Benefits

03-35-351510-37040000-060-500601	FICA Temporary	\$ 113.75
03-35-351510-37040000-060-500604	Retirement	266.57
03-35-351510-37040000-060-500631	Medicare Coverage Temporary	<u>26.60</u>
	<i>Benefits:</i>	\$ 406.92

TOTAL:		\$ 2,241.52
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EXPLANATION

The Department seeks retroactive approval for this request because this employee's evaluation was not conducted as it was inadvertently missed, in part due to the pandemic and scheduling conflicts while maintaining full operations of Cannon Mountain. In our review of Cannon Mountain staffing and operations, the discrepancy of the missed evaluation and wage error was discovered.

This request seeks to allow the Department to make whole, through the payment of owed back wages, this employee whose evaluation and increment were missed as a result of his missed evaluation.

Respectfully submitted,

(154)

Sarah Stewart

Sarah L. Stewart
 Commissioner