

GOVERNOR AND EXECUTIVE COUNCIL MINUTES
State House, Concord, New Hampshire
November 18, 2015 10:00 a.m.

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The Governor and Executive Council convened at 10:00 a.m. with all members present.

Today's pre-meeting ceremonial items included:

- Thanksgiving Reflection and Pledge of Allegiance led by Governor Hassan
- Proclamation for Thanksgiving Day
- Citations for the State Employee Extraordinary Service Awards to the Moodle Oversight Team

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The following representative elect was sworn into office:

Strafford County District 1 (Middleton and Milton)
Robert V. Graham Jr, r, Milton (58 Bolan Road) 03851

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The Governor and Executive Council on motion of Councilor Kenney, seconded by Councilor Pappas, accepted the minutes of November 4, 2015.

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The Governor and Executive Council, on motion of Councilor Kenney, seconded by Councilor Pappas, approved the appointment of several persons nominated for Civil Commissions from the November 4, 2015 meeting.

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The Governor placed into nomination the several persons who applied for Civil Commissions.

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RESIGNATIONS

The Governor and Council accepted the following resignations:

Adult Parole Board

Barbara A.M. Maloney, Auburn

Effective: Upon conf. Circuit judge

Judge of the Circuit Court

Timothy J. McKenna, North Haverhill

Effective: December 31, 2015

Commissioner of the Department of Health and Human Services

Nicholas A. Toumpas, Rye

Effective: January 8, 2016

Health Services Planning and Review Board

Debra S. Grabowski, Raymond

Effective: November 18, 2015

Director of Agency Software at the Department of Information Technology

Christiana D. Goodwin, Merrimack

Effective: November 19, 2015

Judge of the Superior Court

David A. Garfunkel, Nashua

Effective: February 7, 2016

CONFIRMATIONS

The Governor and Council confirmed the following:

Board of Court Reporters - RSA 310-A:163

Denise Cascio Bolduc, Hooksett

Succeeding: Alix M. Godbout, Center Harbor (term limited)

Effective: November 18, 2015

Term: October 3, 2020

Board of Court Reporters - RSA 310-A:163

Susan J. Robidas, Manchester

Vacancy

Effective: November 18, 2015

Term: October 3, 2019

Family Mediator Certification Board - RSA 328-C

(Nom. by NH Conflict Resolution Assoc.)

Candace F. Dochstader, Hollis

Reappointment

Effective: November 18, 2015

Term: November 4, 2018

Health Exchange Advisory Board - RSA 420-N

(Representing Employees)

Nancy Clark, Intervale

Reappointment

Effective: November 18, 2015

Term: October 3, 2018

Executive Director of the New Hampshire Land and Community Heritage Authority - RSA 227-M:6

Dorothy Tripp Taylor, Hopkinton

Reappointment

Effective: December 20, 2015

Term: December 20, 2020

Midwifery Council - RSA 326-D

(Obstetrician)

Carolyn E. Drake, Gilford

Succeeding: Sylvia Horsley, Nashua (term limited)

Effective: November 18, 2015

Term: September 28, 2019

Board of Psychologists - RSA 329-B:3

(Public Member)

Catherine E. Shanelaris, Merrimack

Succeeding: David B. Goldstein, Auburn (resigned)

Effective: November 18, 2015

Term: July 1, 2018

New Hampshire Retirement System Board of Trustees - RSA 100-A:14

(Non-Member Trustee)

Hershel D. Sosnoff, Silver Lake

Reappointment

Effective: November 18, 2015

Term: November 30, 2017

Volunteer NH Board of Directors - RSA 19-H

(Experience in promoting involvement of adults 55 years of age and older in volunteerism)

Craig T. Saltmarsh, Boscawen

Reappointment

Effective: November 18, 2015

Term: October 10, 2018

Volunteer NH Board of Directors - RSA 19-H

Christine Williams, Bedford

Reappointment

Effective: November 18, 2015

Term: November 18, 2018

NOMINATIONS

The Governor placed into nomination the following:

Assessing Standards Board - RSA 21-J:14-a
(Nom. by NHA AO- assessing official of a city)
Richard A. Vincent, Hill
Succeeding: Robert J. Gagne, Manchester

Effective: Upon Confirmation
Term: September 19, 2017

Connecticut River Atlantic Salmon Compact - RSA 213-A
Duncan McInnes, Merrimack
Reappointment

Effective: Upon Confirmation
Term: June 20, 2018

Director of the Division of Program Support for the Department of Education - RSA 21-N:3

Scott J. Mantie, Sanbornton
Succeeding: Judith Fillion, Concord (retired)
Salary: Grade GG; maximum step- \$96,149.85

Effective: Upon Confirmation
Term: November 8, 2019

New Hampshire Land and Community Heritage Authority - RSA 227-M:4

(Natural Resources)
Harold Janeway, Webster
Reappointment

Effective: Upon Confirmation
Term: September 6, 2019

Director - Division of Marketing, Merchandising, and Warehousing for the State Liquor Commission - RSA 176:8

Nicole Brassard Jordan, Manchester
Succeeding: Richard Gerrish, Weare
Salary: Grade GG; step 3- \$86, 652.44

Effective: Upon Confirmation
Term: October 15, 2019

Manufactured Housing Installation Standards Board - RSA 205-D:2

(Owner/ Operator- 100 or fewer lots)
Gary Francoeur, Hudson
Reappointment

Effective: Upon Confirmation
Term: October 3, 2018

Milk Sanitation Board - RSA 184

(Milk Producer)
Martha C. Crete, Boscawen
Reappointment

Effective: Upon Confirmation
Term: November 1, 2017

Milk Sanitation Board - RSA 184

(Milk Producer)
Bethany L. Hodge, Hinsdale
Reappointment

Effective: Upon Confirmation
Term: October 11, 2021

Milk Sanitation Board - RSA 184

(Milk Plant Licensee)
Bonnie Hurley, Colebrook
Succeeding: Nancy Hirsberg, Wolfeboro

Effective: Upon Confirmation
Term: November 1, 2019

New Motor Vehicle Arbitration Board - RSA 357-D

(Rep. Consumers)
Robert F. Hamel, Manchester
Reappointment

Effective: Upon Confirmation
Term: October 16, 2017

Telecommunications Planning and Development Advisory Committee - RSA 12-A:46

(County Government)
Rodney A. Bouchard, Alstead
Reappointment

Effective: Upon Confirmation
Term: October 18, 2017

Telecommunications Planning and Development Advisory Committee - RSA 12-A:46

(Municipal Government)

Robert D. Ciandella, New Castle

Reappointment

Effective: Upon Confirmation

Term: October 18, 2017

Telecommunications Planning and Development Advisory Committee - RSA 12-A:46

(Industry)

Ingo F. Roemer, Dover

Reappointment

Effective: Upon Confirmation

Term: November 9, 2018

Waste Management Council - RSA 21:O:9

(Municipal Official)

Stephen R. Crean, Goffstown

Reappointment

Effective: Upon Confirmation

Term: September 7, 2019

CONSENT CALENDAR AGENDA

#1 **MOP 150, I, B (1): Expenditure Approvals**

NEW HAMPSHIRE LOTTERY COMMISSION

#A. Authorized to enter John Pedone into an Educational Tuition Agreement with Southern NH University, Manchester, NH, to participate in the course entitled Capital Budgeting and Financing, during the period of December 14, 2015 through February 28, 2016, and to pay costs not to exceed \$1,881. **Lottery Funds.**

STATE TREASURY

#B. Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$78,777 and the State Treasurer to issue checks in the amount of \$78,776.98 to the rightful owners of abandoned or unclaimed funds.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division for Children, Youth and Families

#C. Authorized to pay a membership fee to the Coalition for Juvenile Justice, Washington, DC, in the amount of \$4,750 with the 5% discount off the \$5,000 annual membership fee. Effective January 1, 2016 through December 31, 2016.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Division of Family Assistance

#D. Authorized to make a one-time payment to renew agency membership in the American Public Human Services Association, Washington, DC, in the amount of \$14,242. Effective January 1, 2016 through December 31, 2016. **37% Federal, 63% General Funds.**

DEPARTMENT OF REVENUE ADMINISTRATION

#E. Councilor Pappas requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Kenney, authorized to pay membership dues to the Multistate Tax Commission, Joint Audit Program, in the amount of \$270,021. Effective December 1, 2015 through June 30, 2018. **100% General Funds.**

#2 **MOP 150, I, B (3): Reports and Findings**

DEPARTMENT OF REVENUE ADMINISTRATION

#A. Authorized to accept and place on file the Annual Report for the fiscal year ending June 30, 2015.

#3 **MOP 150, I, B (4): Nominations, Confirmations and Appointments**

THE ADJUTANT GENERAL'S DEPARTMENT

#A. Authorized the nomination of Captain Peter D. Eshenour, Dover, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for the grade, having been found to be physically, mentally, morally, and professionally qualified.

THE ADJUTANT GENERAL'S DEPARTMENT

#B. Authorized the nomination of Captain Jeffrey A. Morgenthau, Louisville, KY, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for the grade, having been found to be physically, mentally, morally, and professionally qualified.

DEPARTMENT OF JUSTICE

#C. Authorized to appoint Norman J. Houle as a Criminal Investigator at a salary level of \$60,782.77 (LG BB, Step 2). Effective November 20, 2015 through a period of five years.

DEPARTMENT OF JUSTICE

#D. Authorized to reappoint Brooksley C. Belanger as an Assistant Attorney General at a salary level of \$70,500. Effective November 30, 2015 to November 30, 2020.

DEPARTMENT OF JUSTICE

#E. Authorized to appoint Seth M. Zoracki as an Attorney at a salary level of \$63,750. Effective December 1, 2015.

DEPARTMENT OF JUSTICE

#F. Authorized to appoint Frederick J. Lulka as a Criminal Investigator at a salary level of \$60,782.77 (LG BB Step 2). Effective November 20, 2015 through June 30, 2017.

#4 **MOP 150, I, B (5): Other Items**

DEPARTMENT OF TRANSPORTATION

#A. Authorized the Bureau of Highway Design to amend an agreement with McFarland-Johnson Inc., Concord, NH and Binghamton, NY (originally approved by G&C on 11-20-13, item #123), to prepare the second phase of the preliminary engineering design for the section of Interstate 93 passing through Bow and Concord from I-89 through I-393, by extending the completion date from December 31, 2015 to June 30, 2017. No Additional Funding.

DEPARTMENT OF TRANSPORTATION

#B. Councilor Van Ostern requested that this item be removed from the consent calendar for discussion. Following discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Van Ostern, authorized the Bureau of Highway Design to amend an agreement with Jacobs Engineering Group Inc., Bedford, NH (originally approved by G&C on 8-10-11, item #135), for the final design for the reconstruction and widening of a 2.7 mile section of NH 12 in the Towns of Walpole and Charlestown, by extending the completion date from December 31, 2015 to December 31, 2016. No Additional Funding.

NEW HAMPSHIRE EMPLOYMENT SECURITY

#C. Authorized to amend a lease agreement with Brady Sullivan Properties d/b/a Brady Sullivan Keene Properties LLC, Manchester, NH (originally approved by G&C on 8-26-15, item #45), to adjust the occupancy date and rental payment schedule to commence two (2) months and seventeen (17) days later on November 17, 2015 and expiring ten (10) years later on November 16, 2025. No Additional Funding.

REGULAR AGENDA

BUSINESS FINANCE AUTHORITY

#5 The Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Pappas, and further on a roll call vote as follows: Councilor Kenney – yes, Councilor Van Ostern – yes, Councilor Sununu – yes, Councilor Pappas – yes, and Councilor Wheeler – no, voted to hold a Public Hearing to approve an award of a State Guarantee under RSA 162-A:13-a with respect to a loan from The Provident Bank to Palmer & Sicard, Inc. located in Exeter, New Hampshire. Action will Authorized a Resolution under RSA 162-A:18 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

**EXTRACT FROM THE MINUTES OF THE MEETING OF THE
GOVERNOR AND COUNCIL HELD ON NOVEMBER 18, 2015
COUNCIL CHAMBERS, CONCORD, NEW HAMPSHIRE**

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At approximately 11:05 a.m., the Governor announced that the next matter to be considered would be the award of a State guarantee under the Working Capital Line of Credit Guarantee Program of the Business Finance Authority in connection with a loan to be made by The Provident Bank to Palmer and Sicard, Inc. and declared that the public hearing on the subject had commenced. She said that she and the members of the Council had received written material from the Authority with respect to the proposed loans and State guarantee. The Governor then said that the meeting would hear anyone wishing to speak on the subject and introduced Michael Donahue, Senior Credit Officer of the Authority who briefly explained the project. The Governor then repeated that the proceedings were a public hearing and asked whether any other person wished to speak; there being none, Councilor Van Ostern introduced a resolution entitled "A RESOLUTION UNDER RSA 162-A:18 AWARING A STATE GUARANTEE UNDER RSA 162-A:13-a WITH RESPECT TO A LOAN FROM THE PROVIDENT BANK TO PALMER AND SICARD, INC." and moved its adoption, which was seconded by Councilor Pappas. There being no discussion, the Governor called for a vote on the motion. Those voting in favor were: The Governor and Councilor Kenney, Councilor Van Ostern, Councilor Sununu, and Councilor Pappas; those abstaining were Councilor (s): None; and those voting against were: Councilor Wheeler. The Governor declared that the resolution was passed.
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**A RESOLUTION UNDER RSA 162-A:18 AWARING A STATE GUARANTEE
UNDER RSA 162-A:13-a WITH RESPECT TO A LOAN FROM
THE PROVIDENT BANK TO PALMER AND SICARD, INC.**

WHEREAS, the Governor and Council (the "Governor and Council") of the State of New Hampshire (the "State") have received from the Business Finance Authority of the State of New Hampshire (the "Authority") its written recommendation that the Governor and Council make certain findings and determinations pursuant to RSA 162-A:18 with respect to the award of a guarantee of the Authority in an amount equal to seventy-five percent (75%) of the principal amount of a loan up to \$750,000 from The Provident Bank to Palmer and Sicard, Inc. pursuant to RSA 162-A:13-a (the Working Capital Loan Guarantee Program or the "WAG Program");

WHEREAS, the proposed guarantee would require the pledge of the full faith and credit of the Authority in an amount not to exceed seventy-five percent (75%) of the proposed financing;

WHEREAS, pursuant to the provisions of RSA Chapter 162-A, the Governor and Council is authorized to approve the recommendation of the Authority and to award the recommended guarantee upon the making of specific findings after public hearing;

WHEREAS, the Governor and Council have received all the documentation and information with respect to the proposed award of the Authority's guarantee which they have requested; and

WHEREAS, further action by the Authority with respect to the proposed transaction is subject to the passage of this resolution and cannot be taken until after its passage;

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

1. Findings and Determinations. On the basis of the documentation and information received by the Governor and Council, and after a public hearing, the Governor and Council find:

(a) Special Findings.

- (i) The award of the guarantee as proposed will contribute significantly to the success of the financing.
- (ii) Reasonable and appropriate measures have been taken to minimize the risk of loss to the Authority and to ensure that any private benefit from the award of the guarantee will be only incidental to the public purpose served thereby.

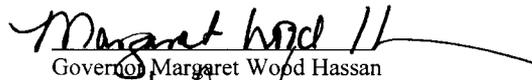
(b) General Findings.

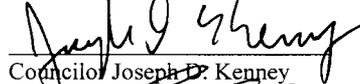
- (i) The award of the guarantee as proposed will serve a public use and provide a public benefit.
- (ii) The award of the guarantee as proposed is within the policy of, and the authority conferred by RSA Chapter 162-A.
- (iii) The award of the guarantee as proposed will preserve or increase the social welfare or economic prosperity of the state and one or more of its political subdivisions, and will promote the general welfare of the state's citizens.
- (iv) The award of the guarantee as proposed will promote the orderly development of business activities, create or preserve employment opportunities, or protect the physical environment.

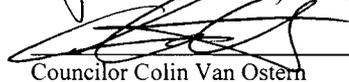
2. Approval. The Governor and Council approve the Authority's taking such further action under the Act with respect to the award of the guarantee as may be required and authorize the Authority to take such further action with respect to such proposed execution as is necessary and appropriate to carry out the proposed transaction.

3. Effective Date. This resolution shall take effect upon its passage.

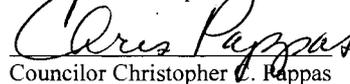
Passed and Agreed to November 18 2015.


Governor Margaret Wood Hassan


Councilor Joseph D. Kenney


Councilor Colin Van Osten


Councilor Christopher T. Sununu


Councilor Christopher C. Pappas

Councilor David K. Wheeler

DEPARTMENT OF HEALTH AND HUMAN SERVICES

The Governor and Council acted as follows:

Bureau of Human Resource Management

#6 Authorized to finalize the determination made by the Commissioner that on September 21, 2015 Andrew Holmes, a Youth Counselor III at the Sununu Youth Services Center sustained an injury in the line of duty due to a hostile or overt act, or an act caused by another during the performance of duties which are considered dangerous in nature. Effective upon G&C approval.

#7 Authorized to make a **retroactive** one-time payment from SFY 2016 funds to Christine Keane Registered Nurse II, NH Hospital in the amount of \$2,441.78 to compensate for wages that were not paid for SFY 2015. **27% General, 43% Other, 30% Federal Funds.**

#8 Authorized to make a **retroactive** one-time payment from SFY 2016 funds to Sheila Young, Administrative Assistant I, NH Hospital, in the amount of \$1,538.15 to compensate for wages that were not paid for SFY 2015. **66% General, 34% Federal Funds.**

Office of Medicaid Business and Policy

#9 Authorized to enter into an amendment to a **sole source** agreement with the University of NH, Institute for Health Policy and Practice, Durham, NH (originally approved by G&C on 6-5-13, item #86), to develop additional quality and calculation measures for the Adult Medicaid Quality project, by increasing the price by \$49,915 from \$7,022,452 to \$7,072,367. Effective upon G&C approval through the original end date of June 30, 2017. **100% Federal Funds.**

Public Health Services

#10 Authorized the Bureau of Population Health and Community Services, Maternal & Child Health Section to enter into a **retroactive** memorandum of agreement with the Department of Justice, Concord, NH, to continue the development of the Sudden Unexpected Infant Death Case Registry, in an amount not to exceed \$62,391. Effective September 1, 2015 through August 31, 2018. **100% Federal Funds.**

#11 Authorized to enter into a **sole source** agreement with the AXYS Analytical Services Ltd., Sidney, Canada, to provide analytical laboratory testing services in an amount not to exceed \$146,547. Effective upon G&C approval through June 30, 2017. **100% General Funds.**

#12 Authorized to add Frisbie Memorial Hospital, Rochester, NH to a list of licensed medical providers, with the ability to expand to include additional licensed medical providers to provide necessary outpatient visits, labs, diagnostic tests, and outpatient procedures for clients enrolled in the NH Ryan White CARE Program. No Maximum client or services volume is guaranteed. Accordingly, the price among all agreements is \$100,000. Effective upon G&C approval through June 30, 2016. **100% Other Funds.**

#13 Authorized to enter into an agreement with JSI Research & Training Institute Inc., d/b/a Community Health Institute, Bow, NH, to provide consultant and planning services to improve NH Ebola preparedness and emerging infectious disease readiness in hospitals and the healthcare system statewide, in an amount not to exceed \$110,000. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

#14 Authorized the Bureau of Population Health and Community Services, Maternal and Child Health Section, Home Visiting Program, to enter into a **retroactive sole source** amendment with Social Solutions Global Inc., Baltimore, MD (originally approved by G&C on 9-19-12, item #57), to provide the State with a hosted, secure, web-based home visiting software system which includes support and maintenance services, by increasing the price by \$76,847.75 from \$257,277.25 to \$334,125 and extending the contract completion date from September 30, 2015 to March 31, 2016. **100% Federal Funds.**

DEPARTMENT OF TRANSPORTATION

The Governor and Council acted as follows:

#15 Authorized the Bureau of Highway Maintenance to **retroactively** pay prior year invoices to Unitil Energy Sys, Boston, MA, in the amount of \$3,781.73. Effective upon G&C approval. **83% Highway, 17% Other Funds.**

#16 Authorized the Bureau of Materials & Research to execute a **sole source** Cooperative Project Agreement with the UNH Sponsored Programs Administration, Durham, NH, for a cooperative investigation to advance the science and engineering of tidal energy conversion, sensor network development and deployment for structural health monitoring, intelligent transportation system, innovative monitoring and community engagement, for a total fee not to exceed \$455,000. Effective upon G&C approval through May 31, 2019. **100% Federal Funds.**

#17 Authorized the Bureau of Mechanical Services to amend the Equipment Acquisition Plan (originally approved by G&C on 8-26-15, item #27), by adding additional equipment as result of an additional \$600,000 included in the appropriated budget. Effective upon G&C approval through June 30, 2017.

#18 Authorized the Bureau of Environment to pay the Department of Environmental Services Aquatic Resource Mitigation Fund \$224,948.38 as documented in E-mail correspondence, approval letters, and ARM fund calculators from DES. Effective upon G&C approval through June 30, 2016. **100% Federal Funds.**

#19 Authorized the Bureau of Turnpikes to exercise a contract renewal option with Travelers Marketing LLC, Wellesley, MA (originally approved by G&C on 11-14-12, item #164), for the Motor Safety Patrol in an amount of \$254,490, for a fee to be paid to the Bureau of Turnpikes beginning November 30, 2015 to November 30, 2017, increasing the price from \$263,790 to \$518,280.

#20 Authorized the Bureau of Aeronautics to award a grant to the Laconia Airport Authority, to perform airport pavement maintenance and paint marking and to prepare a Storm Water Pollution Prevention Plan at the Laconia Municipal Airport, in the amount of \$155,282.78. Effective upon G&C approval through November 30, 2019. **90% Federal, 5% General, 5% Local Funds.**

#21 Authorized the Bureau of Aeronautics to amend a grant with the Town of Whitefield, NH (originally approved by G&C on 11-17-10, item #207), to design, reconstruct and expand the terminal aircraft-parking apron at the Mt. Washington Regional Airport, by increasing the funding by \$14,043.68 from \$775,904 to \$789,947.68. Effective upon G&C approval. **95% Federal, 5% General Funds.**

#22 Authorized the Bureau of Construction to enter into a contract with Winterset Inc., Belmont, NH, for bridge rehabilitation on the bridge carrying US 2 over Israel River in the Town of Jefferson, on the basis of a low bid of \$1,173,473.50. (2)Further authorized a contingency in the amount of \$117,347.35 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through November 18, 2016. **100% Federal Funds.**

#23 Authorized the Bureau of Construction to enter into a contract with Miller Construction Inc., Windsor, VT, for bridge rehabilitation work on US 4 over the Mascoma River in the Town of Canaan, on the basis of a low bid of \$1,022,151.50. (2)Further authorized a contingency in the amount of \$102,215.15 for payment of latent conditions, which may appear during the construction of the project. Effective upon G&C approval through October 28, 2016. **100% Federal Funds.**

COMMUNITY DEVELOPMENT FINANCE AUTHORITY

#24 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Pappas, authorized to award an emergency grant to the Town of Whitefield, NH, in the amount of \$350,000 to perform municipal waterline repairs. Effective November 18, 2015 through June 30, 2017. **100% Federal Funds.**

OFFICE OF ENERGY AND PLANNING

The Governor and Council acted as follows:

#25 Authorized to enter into a **sole source** contract with Southern NH Services Inc., Manchester, NH, for the Senior Energy Assistance Services Program, in the amount of \$18,143. Effective November 18, 2015 through August 31, 2016. **100% Other Funds (NH DHHS).**

#26 Authorized to enter into a **sole source** contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the Senior Energy Assistance Services Program, in the amount of \$9,801. Effective November 18, 2015 through August 31, 2016. **100% Other Funds (NH DHHS).**

#27 Authorized to enter into a **sole source** contract with Tri-County Community Action Program Inc., Berlin, NH, for the Senior Energy Assistance Services Program, in the amount of \$13,519. Effective November 18, 2015 through August 31, 2016. **100% Other Funds (NH DHHS).**

#28 Authorized to enter into a **sole source** contract with Community Action Partnership of Strafford County, Dover, NH, for the Senior Energy Assistance Services Program, in the amount of \$3,149.20. Effective November 18, 2015 through August 31, 2016. **100% Other Funds (NH DHHS).**

#29 Authorized to enter into a **sole source** contract with Southwestern Community Services Inc., Keene, NH, for the Senior Energy Assistance Services Program, in the amount of \$6,760. Effective November 18, 2015 through August 31, 2016. **100% Other Funds (NH DHHS).**

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

#30 The Governor and Council on motion of Councilor Kenney, seconded by Councilor Sununu, authorized to **retroactively** renew membership with the Council of Landscape Architectural Registration Boards, Reston, VA, in the amount of \$5,485. Effective October 1, 2015 through September 30, 2016. **125% Agency funded entirely by examination and licensing fees. 100% General Funds.**

DEPARTMENT OF AGRICULTURE, MARKETS & FOOD

#31 The Governor and Council on motion of Councilor Wheeler, seconded by Councilor Kenney, authorized to budget and expend carry forward revenue totaling \$2,708 received from the UNH Risk Management Grant to assist NHDAMF with farm risk management and crop insurance education programs, along with other marketing activities and improvements. Effective upon G&C approval through June 30, 2016. **100% Agency Income – Risk Management.**

NEW HAMPSHIRE EMPLOYMENT SECURITY

#32 The Governor and Council on motion of Councilor Van Ostern, seconded by Councilor Kenney, and with Councilor Wheeler voting **no**, authorized to award a **sole source** grant to the University of NH, Sponsored Programs Administration, Durham, NH, in the amount of \$134,301 to assess the costs and benefits of a family leave insurance program in NH. Effective upon G&C approval through September 30, 2016. **100% Federal Funds.**

PUBLIC UTILITIES COMMISSION

The Governor and Council acted as follows:

#33 Authorized with Councilor Wheeler voting **no**, to continue membership and participation in the New England Conference of Public Utilities Commissioners Inc., in the amount of \$24,000. Effective **retroactive** to October 1, 2015 through September 30, 2016. **100% Other Funds (Utilities Assessment).**

#34 Authorized to award grant funds in the amount of \$1,200,000 to Public Service of NH d/b/a Eversource Energy, to extend fuel-neutral program services to both retail businesses and large energy users that commit to cost-effective energy efficiency improvements. Effective upon G&C approval through December 31, 2018. **100% Energy Efficiency Fund, a non-lapsing special fund continually appropriated to the Commission.**

OFFICE OF THE CONSUMER ADVOCATE

#35 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Kenney, authorized to enter into a contract with Synapse Energy Economics Inc., to monitor regional market developments and assist in participation in the regulation, governance and operation of the New England regional electric power markets and transmission grid, in the amount of \$40,000. Effective upon G&C approval through June 30, 2017. **100% Public Utility Assessments.**

DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

The Governor and Council acted as follows:

#36 Authorized with Councilor Sununu recusing himself, the Division of Parks and Recreation, Cannon Mountain, to enter into a **sole source** addition of Schedule #8 to the previously approved Master Lease Equipment agreement with International Financial Services Corporation, Libertyville, IL (originally approved by G&C on 12-9-09), in the amount of \$393,216 for the 41-month lease of one new Prinoth Bison TW. Effective December 1, 2015 through May 1, 2019. **100% Ski Area Funds.**

#37 Authorized the Division of Parks and Recreation to enter into a **sole source** contract with Warrenstreet Architects Inc., Concord, NH, for architectural and engineering services for improvements to toilet and shower facilities in various state parks, in the amount of \$14,000. Effective upon G&C approval through June 30, 2017. **100% Capital Funds.**

#38 Authorized the Division of Forests and Lands to enter into a **retroactive** lease agreement with NH#1 Rural Cellular Inc., Chicago, IL, for equipment and antenna space in designated areas at Mount Sunapee State Park. (2)Further authorized to accept annual rental payments of \$33,010.80 for year one, \$34,001.12 for year two, \$35,021.16 for year three, \$36,071.79 for year four, and \$37,153.95 for year five. Effective July 1, 2015 through June 30, 2020, with the option to renew for three additional 5-year periods.

#39 Authorized the Division of Forests and Lands to enter into a contract with J.P. Macdonald Services, LLC, Georgetown, MA, for Phase 2 of Ground Accessible State Fire Tower Upgrades, in the amount of \$84,420. (2)Further authorized a contingency in the amount of \$13,000 to cover any unforeseen costs necessary. Effective upon G&C approval through August 1, 2016. **100% Capital Funds.**

NEW HAMPSHIRE FISH AND GAME DEPARTMENT

#40 Authorized to accept the transfer of a conservation easement on 31 acres in Loudon from ABJEH Realty LLC. Effective upon G&C approval.

#41 Authorized to enter into a **sole source** contract with the Wildlife Management Institute to provide a scope of services that includes research and management of Cottontail, for the amount not to exceed \$425,300. Effective upon G&C approval through June 30, 2017. **94% Federal, 6% Conservation License Plate Funds.**

DEPARTMENT OF ENVIRONMENTAL SERVICES

The Governor and Council acted as follows:

#42 Authorized to amend a Grant Agreement with the City of Keene, NH, (originally approved by G&C on 3-26-14, item #52), to complete the project involving the restoration of approximately one acre of emergent/scrub-shrub wetlands previously disturbed at Woodlawn Cemetery, by extending the end date to June 30, 2017 from December 31, 2015. No Additional Funding. **100% ARM Funds.**

#43 Authorized to award an Aquatic Resource Mitigation Fund grant to The Monadnock Conservancy, Keene, NH, in the amount of \$140,000 to acquire a conservation easement on two parcels of land totaling 552 acres in Keene, Swanzey and Chesterfield. Effective upon G&C approval through June 1, 2016. **100% Aquatic Resource Mitigation Funds.**

#44 Authorized to enter into **retroactive** grant agreements with the entities as detailed in letter dated September 30, 2015, totaling \$115,404 to fund Household Hazardous Waste collections. Effective July 1, 2015 through June 30, 2016. **100% Hazardous Waste Cleanup Funds.**

#45 Authorized to **retroactively** amend a contract with Applied Geographics Inc., Boston, MA (originally approved by G&C on 8-15-14, item #68), in order to complete the development of the NH Environmental Indicators Dashboard Design and Content, by extending the completion date to December 31, 2015 from September 30, 2015. No Additional Funding. **100% Federal Funds.**

#46 Authorized the NH Department of Transportation's request to perform work on an unnamed brook and the Atlantic Ocean in Rye.

#47 Authorized 5 Lakerim Realty LLC's request to perform work on Lake Winnepesaukee in Alton.

#48 Authorized the Barrett Family Compound Trust's request to perform work on Squam Lake in Holderness.

#49 Authorized Ann Romney's request to perform work on Lake Winnepesaukee in Wolfboro.

#49A Authorized with Councilor Wheeler voting **no**, to enter into a **sole source** contract with the Regional Greenhouse Gas Initiative Inc., New York, NY, to provide technical and administrative services for continuation of the NH Carbon Dioxide Budget Trading Program, in an amount not to exceed \$375,000. (2) Further authorized to make annual advance payments upon invoice by RGGI Inc. Effective upon G&C approval through December 31, 2018. **100% CO₂ Trading Funds.**

DEPARTMENT OF EDUCATION

The Governor and Council acted as follows:

#50 Authorized the Bureau of Assessment and Accountability to enter into a **sole source** agreement with the College Board, New York, NY, to administer the SAT assessment in grade 11 to ensure a continuation of assessment services to meet federal and state law, in an amount not to exceed \$613,272.45. Effective upon G&C approval through June 30, 2016, with the option to renewal for up to one additional fiscal year. **27% State, 73% Federal Funds.**

#51 Authorized the Division of Career Technology and Adult Learning to **retroactively** grant funds to NH Coalition for Occupational Safety and Health, Hooksett, NH, to provide English Language/Civics Education classes to workers who are learning English as another language and to students in adult basic education classes throughout the state, in an amount not to exceed \$28,454. Effective September 1, 2015 through June 30, 2016. **35% Federal, 65% General Funds.**

DEPARTMENT OF JUSTICE

The Governor and Council acted as follows:

#52 Authorized to enter into a subgrant with the NH Coalition Against Domestic and Sexual Violence, in the amount of \$291,682 from the US Department of Justice, Office on Violence Against Women, Sexual Assault Support Program, for the purpose of providing services for victims of sexual assault in NH. Effective upon G&C approval through July 31, 2017. **100% Federal Funds.**

#53 Authorized the Office of Victim Witness to accept and expend additional grant funds of \$51,340 from the NH Department of Justice for the purposes of providing NH's colleges and universities with information and support to develop best practices for responding to sexual violence on college campuses, develop first responder trainings and promote cross training among crisis centers, law enforcement, colleges and universities. Effective upon G&C approval through June 30, 2017. **100% Agency Income (origin-federal funds).**

#53A Authorized to grant an annual salary increment to Kathleen B. Carr, Director of Administration, from Salary Group GG Step 3 \$86,652.44 (NH First, Step 4) to Salary Group GG, Step 4, \$91,401.26 (NH First Step 5). Effective December 12, 2015, or upon G&C approval, whichever is the latter.

DEPARTMENT OF ADMINISTRATIVE SERVICES

#54 The Governor and Council on motion of Councilor Sununu, seconded by Councilor Kenney, authorized the Division of Personnel's request for waiver of classification decisions.

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LATE ITEM

DEPARTMENT OF HEALTH AND HUMAN SERVICES

#A. Authorized the Bureau of Drug and Alcohol Services to enter into a **retroactive sole source** agreements with Greater Nashua Mental Health Center at Community Council and JSI Research & Training Institute Inc., d/b/a Community Health Institute, for the provision of clinical and evaluation services in support of the Hillsborough County-South's Drug Court expansion effort, in an amount not to exceed \$851,622. Effective October 1, 2015 through September 30, 2018. **100% Federal Funds (Substance Abuse and Mental Health Services Administration grant).**

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The Next regular Governor and Executive Council meeting is scheduled for Wednesday December 2, 2015, at the State House, Concord, New Hampshire.

Honorable Board then Adjourned at 11:55 a.m.