



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

PO BOX 1806  
CONCORD, NH 03302-1806  
603-271-5600 FAX: 603-271-5643  
TDD Access: 1-800-785-2964  
www.nh.gov/nhdoc

52 FIS 18 216 mll

Helen Hanks  
Commissioner  
Robin Maddaus  
Director

October 22, 2018

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

*[Signature]*  
Approved by Fiscal Committee Date 10/16/18

**REQUESTED ACTION**

Pursuant to the provision of RSA 622:28-a, V, the New Hampshire Department of Corrections respectfully requests permission to purchase a 2013 New Holland TS4.5 Tractor with front bucket and forks, not to exceed \$30,000. Funding for this purchase will be from the Correctional Industries' Revolving Account, effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2019. 100% Other Funds.

Funds are available in the SFY 2019 operating budget as follows: 02-46-46-462010-57310000 Department of Corrections, Prison Industries, Correctional Industries Inventory. 030-500326 Institutional Equip (Replace)

**EXPLANATION**

Pursuant to the provision of RSA 622:28-a, V, "any equipment purchase in excess of \$5,000 made under the provisions of this section shall require the prior approval of both the fiscal committee of the general court and the governor and council." The equipment to be purchased is a front loader tractor with forks.

This equipment is used by the NH Department of Corrections, Correctional Industries Forestry Shop located in Concord, N.H. This acquisition will replace the current 1993 Ford 545 tractor, which is primarily used to transport logs for firewood processing. The tractor's current value is \$600; if repairs are made at a cost of \$19,173, the tractor's estimated value would increase to \$13,646 (Attachment A). Due to this financial review, the Department is pursuing this request to purchase a replacement tractor.

In accordance with the provisions of RSA 21-I:11, I, the Division of Plant and Property Management competitive bidding will be employed. A quote was received in the amount of \$29,914.11 from Rosencrantz and Sons of Kensington, NH (Attachment B).

Respectfully Submitted,

*[Signature]*  
Helen Hanks  
Commissioner



# KNOXLAND EQUIPMENT

25 Old Warner Lane, Warner, NH 03278  
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NH DEPT OF CORRECT/LAKES  
 PO BOX 1806  
 CONCORD NH 03302-1806

PAGE 1		
CASH	CHG.	OTHER
ACCT. NO. 08648		

SHIP TO

SALESMAN ND	PURCHASE ORDER NO.	R.O. NO.	P.T. NO. Q208881	INVOICE DATE 09/27/2018	TIME 11:24 AM	INVOICE NO.	QUOTE
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QUANTITIES			PART NUMBER	DESCRIPTION	VENDOR BIN LOC.	PRICES		
ORDERED	B/O	SHIPPED						
1		1	N 85999337	CYLINDER		981.00	981.00	981.00
1		1	N 83984124	RADIATOR		1020.00	1020.00	1020.00
1		1	N C7NN7210AF	LEVER		348.00	348.00	348.00
1		1	N 81818563	LEVER		186.00	186.00	186.00
1		1	N 85999176	WINDSHIELD		552.00	552.00	552.00
1		1	N 81873525	GLASS		97.00	97.00	97.00
2		2	N 81875338	GLASS		345.00	345.00	690.00
4		4	N 390336S2	PIN		92.75	92.75	371.00
4		4	N 291511	BUSHING		40.00	40.00	160.00
1		1	N 291793	BUSHING		56.00	56.00	56.00
1		1	N 82009887	HARNES		35.20	35.20	35.20
1		1	N 83918709	HARNES		27.60	27.60	27.60
2		2	N 82851149	HARNES		450.00	450.00	900.00
1		1	N D8NN3282BA	ROD W		260.00	260.00	260.00
1		1	N D8NN3290AA	ROD END		116.00	116.00	116.00
2		2	N 86602884	SPINDLE		775.00	775.00	1550.00
2		2	N E3NN3115AA	PIN		73.00	73.00	146.00
2		2	N E3NN3123AA	BEARING		25.00	25.00	50.00
4		4	N C3TA5110A	BUSHING		36.30	36.30	145.20
1		1	N 83932019	RADIATOR		1045.00	1045.00	1045.00
1		1	N 436520A	HOSE		30.00	30.00	30.00

SHIP VIA

TERMS: Account due 10th of month following purchase. Service charge 2% per month (24% annual) on unpaid balance.  
 No returns after 30 days. No return without sales receipt. 20% restocking charge on return items.

Received By: \_\_\_\_\_

DESCRIPTION	ACCOUNT	AMOUNT
PARTS		
SALES TAX		
<b>NET TOTAL</b>		

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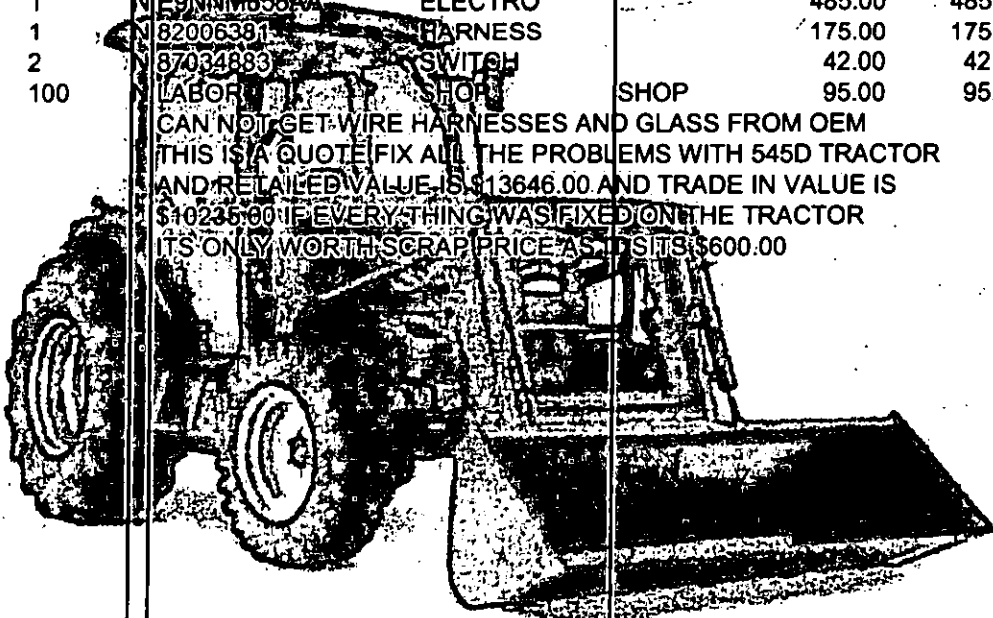
SHIP TO

SALESMAN ND PURCHASE ORDER NO. R.O. NO. P.T. NO. Q208881 INVOICE DATE 09/27/2018 TIME 11:24 AM INVOICE NO. QUOTE

QUANTITIES			PART NUMBER	DESCRIPTION	VENDOR BIN LOC.	PRICES		
ORDERED	B/O	SHIPPED						
1		1	E2NN18502AA	VALVE		151.00	151.00	151.00
1		1	245258A1	SWITCH		12.00	12.00	12.00
1		1	E9NNM658AA	ELECTRO		485.00	485.00	485.00
1		1	82006381	HARNES		175.00	175.00	175.00
2		2	87034883	SWITCH		42.00	42.00	84.00
100		100	LABOR	SHOP	SHOP	95.00	95.00	9500.00

CAN NOT GET WIRE HARNESSES AND GLASS FROM OEM  
 THIS IS A QUOTE TO FIX ALL THE PROBLEMS WITH 545D TRACTOR  
 AND RETAILED VALUE IS \$13646.00 AND TRADE IN VALUE IS  
 \$10235.00 IF EVERYTHING WAS FIXED ON THE TRACTOR  
 ITS ONLY WORTH SCRAP PRICE AS ITS \$600.00

SPRING MOWER SALE  
 KNOXLAND.COM



SHIP VIA

TERMS: Account due 10th of month following purchase. Service charge 2% per month (24% annual) on unpaid balance.  
 No returns after 30 days. No return without sales receipt. 20% restocking charge on return items.

Received By:

DESCRIPTION	ACCOUNT	AMOUNT
PARTS NONTAXABLE		9673.00
LABOR		9500.00
SALES TAX		0.00
LN 9500.00 LT 0.00		
<b>NET TOTAL</b>		<b>19173.00</b>

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## Quote Summary

Prepared For:  
 State Of Nh  
 Chris Lounsbury  
 Correctional Facility  
 Po Box 14  
 Concord, NH 03302  
 Business: 603-271-3904

Prepared By:  
 Daniel Rosencrantz  
 James R Rosencrantz & Sons, Inc.  
 184 South Road - Route 107  
 Kensington, NH 03833  
 Phone: 603-772-4414  
 danny@nhtractor.com

Quote Id: 17613986  
 Created On: 13 June 2018  
 Last Modified On: 23 October 2018  
 Expiration Date: 31 December 2018

Equipment Summary	Selling Price	Qty	Extended
NEW HOLLAND TS4.75	\$ 27,500.00 X	1 =	\$ 27,500.00
JOHN DEERE SEVERE DUTY PALLET FORK	\$ 2,414.11 X	1 =	\$ 2,414.11
DELIVERY TO CONCORD PRISION	\$ 0.00 X	1 =	\$ 0.00
<b>Equipment Total</b>			<b>\$ 29,914.11</b>

## Quote Summary

Equipment Total	\$ 29,914.11
SubTotal	\$ 29,914.11
Est. Service Agreement Tax	\$ 0.00
Total	\$ 29,914.11
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 29,914.11

# TITLE LX

## CORRECTION AND PUNISHMENT

### CHAPTER 622

### THE STATE PRISONS

### Prison Labor and Its Products

#### Section 622:28-a

##### **622:28-a Industries Inventory Account. –**

I. An industries inventory account shall be maintained to enable the state prisons to implement RSA 622:26-28. Except for permanent personnel, all operating expenses, materials, supplies, overtime and purchase and repair of equipment determined to be necessary for the growing or manufacture of products for resale shall be a proper charge against this account. Charges for the sale of goods and services produced by the industries program shall be sufficient to defray the expenditures charged against this account and any sums obtained therefrom shall be a credit to the account.

II. The state treasurer, upon presentation of manifests prepared by the commissioner of corrections and certified by the commissioner of administrative services, is authorized to pay for materials, supplies and equipment from any money in the treasury not otherwise appropriated.

III. The commissioner of corrections shall prepare a monthly profit and loss statement and at the end of each fiscal year shall file a report with the commissioner of administrative services in such format and containing such information as the commissioner of administrative services shall require. The commissioner of administrative services at the end of each fiscal year shall cause any profit which accrued during that year to lapse to the general fund.

IV. [Omitted.]

V. All purchases of materials, supplies, and equipment into the inventory account shall be made in accordance with the provisions of RSA 21-I:11 and any equipment purchase in excess of \$5,000 made under the provisions of this section shall require the prior approval of both the fiscal committee of the general court and the governor and council.

**Source.** 1979, 268:1. 1985, 399:3, I. 1998, 386:9, 16, eff. Aug. 26, 1998.