



New Hampshire Fish and Game Department

JAR 6/1

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-5829

wildnh.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

March 23, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Fish and Game Department (NHFGD) to accept and expend \$93,740.94 from the State of New Hampshire, Department of Safety, Homeland Security Grant Funds, for the specific purpose of purchasing a remotely operated vehicle with sonar capabilities, from the date of Governor and Council approval through June 30, 2018.

Funds to be budgeted as follows:

| <u>20-07500-21120000</u> | | <u>Search and Rescue</u> | <u>FY 2018</u> | |
|--------------------------|---------------------------|--------------------------|-----------------|-----------------------|
| <u>Class</u> | | <u>Current Budget</u> | <u>Change</u> | <u>Revised Budget</u> |
| 018 | Overtime | 95,000 | 0 | 95,000 |
| 020 | Current Expenses | 71,730 | 0 | 71,730 |
| 030 | Equipment New/Replacement | 70,864 | 46,870 | 117,734 |
| 050 | Personal Services - Temp. | 5,500 | 0 | 5,500 |
| 060 | Benefits | 19,231 | 0 | 19,231 |
| 070 | In-State Travel | 2,500 | 0 | 2,500 |
| 080 | Out-of-State Travel | <u>2,500</u> | <u>0</u> | <u>2,500</u> |
| | Total Expenses | \$267,325 | \$46,870 | \$314,195 |

Source of Funds:

| | | | | |
|------------|---------------|------------------|-----------------|------------------|
| 006 403247 | Hike Safe | 69,999 | 0 | 69,999 |
| 008 407369 | Court Ord Fee | 9,989 | 0 | 9,989 |
| 009 407364 | S&R Fees | <u>187,337</u> | <u>46,870</u> | <u>234,207</u> |
| | Total | \$267,325 | \$46,870 | \$314,195 |

REGION 1
629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2
PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3
225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4
15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

| <u>20-07500-78870000</u> | | <u>Conservation Law Enforcement</u> | | <u>FY 2018</u> |
|--------------------------|-----------------------------------|-------------------------------------|----------|----------------|
| 010 | Personal Services - Permanent | \$2,842,923 | \$ 0 | \$2,842,923 |
| 018 | Overtime | 110,000 | 0 | 110,000 |
| 019 | Holiday Pay | 50,000 | 0 | 50,000 |
| 020 | Current Expenses | 132,764 | 0 | 132,764 |
| 022 | Rents-Leases | 742 | 0 | 742 |
| 023 | Heat, Electricity & Water | 2,500 | 0 | 2,500 |
| 026 | Organizational Dues | 1,200 | 0 | 1,200 |
| 030 | Equipment New/Replacement | 391,116 | 46,871 | 437,987 |
| 039 | Telecommunications | 3,600 | 0 | 3,600 |
| 041 | Audit Fund Set Aside | 479 | 0 | 479 |
| 049 | Transfers to Other State Agencies | 25,000 | 0 | 25,000 |
| 050 | Personal Services - Temp. | 25,000 | 0 | 25,000 |
| 060 | Benefits | 1,914,170 | 0 | 1,914,170 |
| 070 | In-State Travel | 6,500 | 0 | 6,500 |
| 080 | Out-of-State Travel | 5,000 | 0 | 5,000 |
| | Total Expenses | \$5,510,994 | \$46,871 | \$5,557,865 |

Source of Funds:

| | | | | |
|------------|-----------------------|------------------|----------|------------------|
| 000 404658 | Federal Funds | \$534,708 | \$0 | \$534,708 |
| 001 484923 | Transfers from Safety | 25,061 | 0 | 25,061 |
| 006 408119 | Grants/Donations | 0 | 0 | 0 |
| 009 405927 | Trnsf from OHRV | 250,074 | 0 | 250,074 |
| 009 402458 | Game Management Funds | 55,454 | 0 | 55,454 |
| 009 407036 | Agency Income | 0 | 46,871 | 46,871 |
| | Fish and Game Funds | <u>4,645,697</u> | <u>0</u> | <u>4,645,697</u> |
| | Total | \$5,510,994 | \$46,871 | \$5,557,865 |

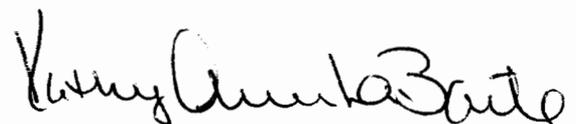
EXPLANATION

The New Hampshire Fish and Game Department, Law Enforcement Division has approved funding through the Department of Safety and the Governor and Executive Council in the amount of \$93,740.94 for the purchase of a remotely operated vehicle with sonar capabilities. The application and grant award was under the 2017 State Homeland Security Grant Program. The purpose of the grant is to enable the NHFGD to purchase equipment to be used in both Search and Rescue activities and Homeland Security efforts.

Respectfully Submitted,



Glenn Normandeau
 Executive Director



Kathy Ann LaBonte, Chief
 Business Division

State of New Hampshire

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR.
ROBERT L. QUINN
ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305

Tel: (603) 223-3889
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

December 12, 2017

Colonel Kevin Jordan
New Hampshire Fish & Game Department
11 Hazen Drive
Concord, NH 03301

Re: 2017 State Agency Homeland Security Grant Award Revised 3/21/18

Dear Colonel Jordan:

Congratulations! Your division has been approved for funding specific to enhancing your Homeland Security mission. It is crucial for compliance with federal regulations that all requirements associated with this grant are adhered to. There are specific special conditions attached to your grant award Terms and Conditions that will need to be followed to insure grant compliance and reimbursement of costs as approved. These funds expire on August 31, 2020. All expenditures must be completed 30 days in advance of this date.

The following funds have been awarded for specific equipment applied for by the New Hampshire Fish and Game Department.

2017 State Homeland Security Program: \$93,740.94

This award is for the following:

- Remotely Operated Vehicle with Sonar Capabilities

AWARD

Attached are the grant terms and conditions, special conditions, and FFATA form. Please initial each page and complete and sign the last page of the grant terms and conditions. Also, please fill out the FFATA form and return both forms to GMU **no later than January 11, 2018**. These 2017 State Homeland Security funds will expire on August 31, 2020. All expenditures must be made and invoiced 30 days prior to that date (by July 31, 2019).

REQUISITION

Once the signed award documents have been returned to our office, you may proceed with purchasing the item(s) awarded (subject to pre-approvals as noted herein). The following must be submitted to our office prior to the requisition entry:

As noted earlier, the homeland training support equipment must all be applied for and approved by GMU PRIOR to submitting the following for processing:

- All required information needed for the requisition form such as: the Object Class and Object Code from the NHFIRST list, Purchase & Property Buyer name, etc.
- Background information inclusive of all attachments needed to support requisition
- Updated quote for purchase (quote cannot be older than 30 days when attaching to requisition)
- Sole Source justification letter (if applicable)

Please understand if the information listed above is incomplete, it will be returned to you to complete. Please also designate someone from your division, if needed, to assist our staff here on site if the requisition entry is rejected.

We look forward to working with you as you enhance your capabilities in Homeland Security prevention, protection, response and recovery.

Very truly yours,

Pam Urban-Morin
Grant Administrator

Cc: Glenn Normandeau, Executive Director
Joseph T. Canfield, Conservation Officer Law Division

Encl: Grant Terms and Conditions
FFATA
Assurances & Lobbying