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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

January 28, 2015

The Honorable Neal Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety's Division of State Police, Division of Administration and Division of Motor Vehicles, to transfer funds within various accounting units as outlined below, in the amount of \$310,000.00 for anticipated shortages in current expense, equipment, and telecommunications, for the Fiscal Year 2015. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding source: 92.2% Highway, 7.8% Turnpike

02-23-23-232015-31100000 Dept. of Safety – Division of Administration – Road Toll Administration

Class	Description	Current SFY 2015		Revised SFY 2015
		Adjusted Authorized	Requested Action	Adjusted Authorized
UUU	Highway	\$ (972,905.00)	\$ (74,452.00)	\$ (1,047,357.00)
010-500100	Personal Serv - Perm	\$ 407,772.00		\$ 407,772.00
018-500106	Overtime	\$ 7,000.00		\$ 7,000.00
020-500215	Current Expense	\$ 231,208.00	\$ 75,000.00	\$ 306,208.00
022-500255	Rents-Leases Other Than State	\$ 2,500.00		\$ 2,500.00
024-500224	Maint Other Than Build-Grn	\$ 2,800.00		\$ 2,800.00
026-500251	Organizational Dues	\$ 24,000.00		\$ 24,000.00
030-500301	Equipment	\$ 2,200.00		\$ 2,200.00
039-500188	Telecommunications	\$ 8,448.00		\$ 8,448.00
057-500535	Books Periodicals Subscript	\$ 150.00		\$ 150.00
060-500601	Benefits	\$ 285,140.00		\$ 285,140.00
066-500543	Employee Training	\$ 1,000.00		\$ 1,000.00
070-502970	In State Travel Reimbursement	\$ 687.00	\$ (548.00)	\$ 139.00
	Total	\$ 972,905.00	\$ 74,452.00	\$ 1,047,357.00

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02-23-23-233015-23110000 Dept. of Safety – Division of Motor Vehicles – Driver Licensing

Class	Description	Current SFY 2015		Revised SFY 2015			
		Adjusted	Authorized	Requested Action	Adjusted Authorized		
UUU	Highway	\$	(3,796,672.00)	\$	15,000.00	\$	(3,781,672.00)
010-500100	Personal Serv - Perm	\$	1,247,880.00			\$	1,247,880.00
018-500106	Overtime	\$	15,000.00			\$	15,000.00
020-500215	Current Expense	\$	273,903.00	\$	(15,000.00)	\$	258,903.00
022-500255	Rents-Leases Other Than State	\$	4,309.00			\$	4,309.00
024-500224	Maint Other Than Build-Grn	\$	94,489.00			\$	94,489.00
028-582814	Transfer to General Services	\$	15,580.00			\$	15,580.00
030-500301	Equipment	\$	16,158.00			\$	16,158.00
039-500188	Telecommunications	\$	25,268.00			\$	25,268.00
050-500109	Personal Serv - Temp	\$	25,543.00			\$	25,543.00
057-500535	Books Periodicals Subscript	\$	1,024.00			\$	1,024.00
060-500601	Benefits	\$	764,574.00			\$	764,574.00
070-502970	In State Travel Reimbursement	\$	36,080.00			\$	36,080.00
103-500737	Contracts for Op Services	\$	1,276,864.00			\$	1,276,864.00
	Total	\$	3,796,672.00	\$	(15,000.00)	\$	3,781,672.00

02-23-23-233015-23120000 Dept. of Safety – Division of Motor Vehicles – Motor Vehicle Registration

Class	Description	Current SFY 2015		Revised SFY 2015			
		Adjusted	Authorized	Requested Action	Adjusted Authorized		
UUU	Highway	\$	(1,578,182.00)	\$	10,000.00	\$	(1,568,182.00)
010-500100	Personal Serv - Perm	\$	694,220.00			\$	694,220.00
018-500106	Overtime	\$	42,665.00			\$	42,665.00
020-500215	Current Expense	\$	142,943.00	\$	(10,000.00)	\$	132,943.00
022-500255	Rents-Leases Other Than State	\$	2,389.00			\$	2,389.00
024-500224	Maint Other Than Build-Grn	\$	4,961.00			\$	4,961.00
028-582814	Transfer to General Services	\$	15,579.00			\$	15,579.00
030-500301	Equipment	\$	9,006.00			\$	9,006.00
039-500188	Telecommunications	\$	119,548.00			\$	119,548.00
050-500109	Personal Serv - Temp	\$	54,600.00			\$	54,600.00
057-500535	Books Periodicals Subscript	\$	407.00			\$	407.00
060-500601	Benefits	\$	482,377.00			\$	482,377.00
070-502970	In State Travel Reimbursement	\$	5,032.00			\$	5,032.00
080-500710	Out of State Travel	\$	2,380.00			\$	2,380.00
103-500737	Contracts for Op Services	\$	2,075.00			\$	2,075.00
	Total	\$	1,578,182.00	\$	(10,000.00)	\$	1,568,182.00

02-23-23-233015-29260000 Dept. of Safety – Division of Motor Vehicles – Operations

<u>Class</u>	<u>Description</u>	<u>Current SFY 2015</u>		<u>Requested Action</u>	<u>Revised SFY 2015</u>		
		<u>Adjusted</u>	<u>Authorized</u>		<u>Adjusted</u>	<u>Authorized</u>	
UUU	Highway	\$	(5,728,726.00)	\$	(25,000.00)	\$	(5,753,726.00)
010-500100	Personal Serv - Perm	\$	2,599,767.00			\$	2,599,767.00
018-500106	Overtime	\$	135,566.00			\$	135,566.00
020-500215	Current Expense	\$	45,923.00			\$	45,923.00
022-500255	Rents-Leases Other Than State	\$	335,770.00	\$	(60,000.00)	\$	275,770.00
023-500291	Heat Electricity Water	\$	68,555.00			\$	68,555.00
024-500224	Maint Other Than Build-Grn	\$	13,461.00			\$	13,461.00
030-500301	Equipment	\$	82,381.00	\$	95,000.00	\$	177,381.00
039-500188	Telecommunications	\$	69,540.00			\$	69,540.00
050-500109	Personal Serv - Temp	\$	277,479.00			\$	277,479.00
057-500535	Books Periodicals Subscript	\$	919.00			\$	919.00
060-500601	Benefits	\$	1,865,248.00			\$	1,865,248.00
070-502970	In State Travel Reimbursement	\$	17,682.00			\$	17,682.00
103-500737	Contracts for Op Services	\$	216,435.00	\$	(10,000.00)	\$	206,435.00
	Total	\$	5,728,726.00	\$	25,000.00	\$	5,753,726.00

02-23-23-233015-31090000 Dept. of Safety – Division of Motor Vehicles – International Registration Program

<u>Class</u>	<u>Description</u>	<u>Current SFY 2015</u>		<u>Requested Action</u>	<u>Revised SFY 2015</u>		
		<u>Adjusted</u>	<u>Authorized</u>		<u>Adjusted</u>	<u>Authorized</u>	
UUU	Highway	\$	(463,047.00)	\$	14,452.00	\$	(448,595.00)
010-500100	Personal Serv - Perm	\$	111,899.00			\$	111,899.00
018-500106	Overtime	\$	7,920.00			\$	7,920.00
020-500215	Current Expense	\$	17,253.00			\$	17,253.00
022-500255	Rents-Leases Other Than State	\$	2,400.00			\$	2,400.00
026-500251	Organizational Dues	\$	23,835.00			\$	23,835.00
030-500301	Equipment	\$	2,050.00			\$	2,050.00
039-500188	Telecommunications	\$	1,776.00			\$	1,776.00
050-500109	Personal Serv - Temp	\$	14,452.00	\$	(14,452.00)	\$	-
060-500601	Benefits	\$	88,524.00			\$	88,524.00
103-500737	Contracts for Op Services	\$	192,938.00			\$	192,938.00
	Total	\$	463,047.00	\$	(14,452.00)	\$	448,595.00

02-23-23-234015-23050000 Dept. of Safety – Division of State Police – Commercial Enforcement

Class	Description	Current SFY 2015		Requested Action	Revised SFY 2015		
		Adjusted	Authorized		Adjusted	Authorized	
UUU	Highway	\$	(5,618,152.00)	\$	40,000.00	\$	(5,578,152.00)
010-500100	Personal Serv - Perm	\$	3,059,578.00			\$	3,059,578.00
018-500106	Overtime	\$	35,000.00			\$	35,000.00
019-500109	Holiday Pay	\$	50,000.00			\$	50,000.00
020-500215	Current Expense	\$	63,132.00			\$	63,132.00
022-500255	Rents-Leases Other Than State	\$	2,800.00			\$	2,800.00
023-500291	Heat Electricity Water	\$	17,081.00			\$	17,081.00
024-500224	Maint Other Than Build-Grn	\$	66,836.00			\$	66,836.00
030-500301	Equipment	\$	215,013.00			\$	215,013.00
039-500188	Telecommunications	\$	49,067.00	\$	(5,000.00)	\$	44,067.00
060-500601	Benefits	\$	1,640,655.00			\$	1,640,655.00
070-502970	In State Travel Reimbursement	\$	376,017.00	\$	(25,000.00)	\$	351,017.00
103-500737	Contracts for Op Services	\$	42,973.00	\$	(10,000.00)	\$	32,973.00
	Total	\$	5,618,152.00	\$	(40,000.00)	\$	5,578,152.00

02-23-23-234015-40100000 Dept. of Safety – Division of State Police – Enforcement

Class	Description	Current SFY 2015		Requested Action	Revised SFY 2015		
		Adjusted	Authorized		Adjusted	Authorized	
UUU	Highway	\$	(6,412,208.00)	\$	20,000.00	\$	(6,392,208.00)
010-500100	Personal Serv - Perm	\$	3,362,898.00			\$	3,362,898.00
018-500106	Overtime	\$	125,000.00			\$	125,000.00
019-500109	Holiday Pay	\$	138,200.00			\$	138,200.00
020-500215	Current Expense	\$	55,489.00			\$	55,489.00
022-500255	Rents-Leases Other Than State	\$	245.00			\$	245.00
030-500301	Equipment	\$	618,914.00			\$	618,914.00
039-500188	Telecommunications	\$	52,156.00	\$	(9,248.00)	\$	42,908.00
060-500601	Benefits	\$	1,670,954.00			\$	1,670,954.00
070-502970	In State Travel Reimbursement	\$	343,262.00	\$	(10,752.00)	\$	332,510.00
103-500737	Contracts for Op Services	\$	45,090.00			\$	45,090.00
	Total	\$	6,412,208.00	\$	(20,000.00)	\$	6,392,208.00

02-23-23-233015-40030000 Dept. of Safety – Division of State Police –Traffic Bureau

Class	Description	Current SFY 2015		Requested Action	Revised SFY 2015	
		Adjusted	Authorized		Adjusted	Authorized
UUU	Highway	\$	(23,188,545.00)	\$	0.00	\$ (23,188,545.00)
UUU	Turnpike	\$	(5,439,288.00)	\$	0.00	\$ (5,439,288.00)
010-500100	Personal Serv - Perm	\$	14,669,866.00			\$ 14,669,866.00
011-500126	Personal Serv - Uncalssif	\$	110,508.00			\$ 110,508.00
018-500106	Overtime	\$	625,000.00			\$ 625,000.00
019-500105	Holiday Pay	\$	641,600.00			\$ 641,600.00
020-500215	Current Expense	\$	498,420.00			\$ 498,420.00
022-500255	Rents-Leases Other Than State	\$	38,489.00			\$ 38,489.00
023-500591	Heat, Electricity, Water	\$	110,548.00			\$ 110,548.00
024-500224	Maint Other Than Build-Grn	\$	4,804.00			\$ 4,804.00
026-500251	Organizational Dues	\$	2,750.00			\$ 2,750.00
030-500301	Equipment	\$	1,549,689.00	\$	140,000.00	\$ 1,689,689.00
039-500188	Telecommunications	\$	350,000.00			\$ 350,000.00
050-500109	Personal Serv - Temp	\$	96,462.00			\$ 96,462.00
060-500601	Benefits	\$	7,948,760.00			\$ 7,948,760.00
070-502970	In State Travel Reimbursement	\$	1,813,217.00	\$	(140,000.00)	\$ 1,673,217.00
080-500710	Out of State Travel	\$	22,647.00			\$ 22,647.00
103-500737	Contracts for Op Services	\$	145,073.00			\$ 145,073.00
	Total	\$	28,627,833.00	\$	-	\$ 28,627,833.00

Explanation

Division of Administration's Road Toll Bureau is in need of additional funds for increased costs associated with the transition from New York's International Fuel Tax Agreement (IFTA) processing system to the Kentucky Consortium IFTA processing system. New Hampshire is a member of the International Fuel Tax Agreement (IFTA), and this allows for collection of the fuel tax based on usage from other states and Canadian provinces. This allows New Hampshire taxpayers to submit one tax return to the State, instead of filing separate returns with all jurisdictions. This transition to a new system was required because New York was no longer willing to process returns for other states. This required the Road Toll Bureau to develop and implement an alternative filing system. Funds are available for this portion of the transfer in Division of Motor Vehicles' International Registration Program accounting unit because the part time position in that section was not filled this fiscal year. Funds are also available in the Division of State Police's accounting units due to cost savings measures and the price of fuel.

The Division of Motor Vehicles' Operations accounting unit requires additional funding for equipment purchases to support the VISION project. The Department entered into a contract as approved by Governor and Council on December 20, 2013 to begin the VISION Project to replace Driver Licensing, Financial Responsibility, Auto Dealer and Inspection Station, Inventory, and Financial sub-systems. The funding is available in other Division of Motor Vehicles' accounting units, Driver

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Licensing and Motor Vehicle Registrations. The appropriations are able to be transferred because of cost saving measures engaged in by the Division.

The Division of State Police Traffic Bureau requires additional funding for additional patrol vehicles. The Division recently performed an extensive evaluation of the Division Fleet. Due to high mileage, the Division discovered that we will need to replace vehicles sooner than anticipated. The Division has also experienced a high volume of accidents in SFY 2015 that the Division was unprepared for. The appropriations are able to be transferred due to cost savings measures and the price of fuel.

The source of funds for accounts listed on this transfer includes 100% Highway for all accounts except for accounting unit 4003. Funding for accounting unit 4003 is 81% Highway, 19% Turnpike.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Does transfer involve continuing programs or one-time projects? The transfer involves continuing programs.

Is this transfer required to maintain existing program level or will it increase the program level? This transfer is required to maintain existing program levels.

Cite any requirements which make this program mandatory. RSA 21-P

Identify the source of funds on all accounts listed on this transfer. The source of funds for accounts listed on this transfer includes 100% Highway for all accounts except for accounting unit 4003. Funding for A/U 4003 is 81% Highway, 19% Turnpike.

Will there be any effect on revenue if this transfer is approved or disapproved? If this transfer is not done, then both the Division of Administration's Road Toll International Fuel Tax Agreement collection system and the new Division of Motor Vehicles licensing system will not be able to move forward and collect highway fund revenue on behalf of the state.

Are funds expected to lapse if this transfer is not approved? Yes, the funds will lapse if the transfer is not approved.

Are personnel services involved? No

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety