



The State of New Hampshire
Insurance Department

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Roger A. Sevigny
Commissioner

Alexander K. Feldvebel
Deputy Commissioner

June 30, 2017

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The New Hampshire Insurance Department requests authorization to make a one-time **retroactive** salary payment to Diana Lavoie, an Insurance Company Examiner III, in the amount of \$1,134.51 from account 02-24-24-240010-25200000-010, for the period of March 14, 2017 through June 8, 2017 with current fiscal year funds. 100% Other

Period Impacted: 3-14-17 to 6-23-17

Employee Name	Account	Salary Class 010	Benefits Class 060	Total
Diana Lavoie	02-24-24-240010-25200000-010	\$994.25	\$190.26	\$1,134.51

EXPLANATION

The New Hampshire Insurance Department requests authorization to make a one-time **retroactive** salary payment to Diana Lavoie, an Insurance Company Examiner III, in the amount of \$1,134.51 from account 02-24-24-240010-25200000-010, for the period of May 5, 2017 through June 8, 2017 with current fiscal year funds.

Ms. Lavoie received a temporary upgrade as of May 5, 2017 when the administrator for our Compliance Unit retired and Ms. Lavoie assumed the administrator duties while we recruit to fill the administrator position.

To make the necessary adjustment, the NH Insurance Department is seeking a one-time retroactive salary payment to Ms. Lavoie for \$1,134.51 to reflect the higher salary level for the higher level of work performed by Ms. Lavoie.

Respectfully submitted,

Alexander F. Feldvebel