

96 Jm



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

July 24, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

1. Pursuant to RSA 9:16-C I, authorize the Department of Safety, Fire Standards and Training and Emergency Medical Services, to transfer \$36,635.00 within accounting units as outlined below. This request for transfer of funds is to re-align appropriated funds with the awarded budget for the Assistance for Firefighters grant. Effective upon Fiscal Committee and Governor and Council approvals through April 6, 2018. Funding source: 100% Federal Funds.

2. Pursuant to RSA 14:30-A VI, authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to accept and expend funds from the Federal Emergency Management Agency, entitled Assistance for Firefighters in the amount of \$106,788.00 for the purchase of personal protective equipment, teleconferencing equipment, fire hose, personal protective equipment washer and dryer, emergency medical services training equipment, and technical rescue equipment. Effective upon Fiscal Committee and Governor and Council approvals through April 6, 2018. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-023-023-237010-44570000 Dept. of Safety – Fire Standards-TRNG-EMS – Nat’l Fire Academy Grant
Activity Code: 23FA AFG16

<u>Class</u>		<u>SFY 18</u> <u>Adjusted</u> <u>Authorized</u>	<u>Requested</u> <u>Action #1</u>	<u>Requested</u> <u>Action #2</u>	<u>SFY 18</u> <u>Revised</u> <u>Adjusted</u> <u>Authorized</u>
000 - 404365	Federal Funds	(127,043.47)	.00	(106,788.00)	(233,831.47)
020 - 500200	Current Expense	0.00	33,776.00	60,396.00	94,172.00
030 - 500331	Equipment	84,033.92	2,559.00	42,632.00	129,224.92
040 - 500800	Indirect Costs	6,139.11	300.00	3,760.00	10,199.11
041 - 500801	Audit Fund Set Aside	690.59	(456.00)	0.00	234.59
050 - 500109	Personal Service Temp App	33,470.17	(33,470.00)	0.00	0.17
060 - 500601	Benefits	2,559.68	(2,559.00)	0.00	0.68
070 - 500704	In State Travel Reimbursement	150.00	(150.00)	0.00	0.00
	4457 Totals	127,043.47	0.00	106,788.00	233,831.47

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
July 24, 2017
Page 2 of 2

Explanation

The Federal Emergency Management Agency (FEMA) has opened the Assistance for Firefighters grant program to State fire training agencies. This grant provides funding to purchase the necessary equipment to ensure firefighters and emergency medical personnel continue to be trained throughout the State. Based on the size of the State of New Hampshire, there is a 15% match to this grant for which the Division will be utilizing current budgeted funding. The funding is for the purchase of protective equipment, teleconferencing equipment, fire hose, personal protective equipment washer and dryer, emergency medical services training equipment, and technical rescue equipment.

The funds are to be budgeted as follows:

Funds in class 020 will be used to purchase fire hose, technical rescue equipment and personal protective equipment.

Funds in class 030 will be used to purchase teleconferencing equipment, personal protective equipment washer and dryer and emergency medical services training equipment.

Funds in class 040 are needed to pay indirect costs to Administrative Services on all eligible expenses.

Funds in class 041 are needed to pay audit fund set aside on all eligible expenses.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

Division of Fire Standards & Training & Emergency Medical Services
Nat'l Fire Academy Grant

Fiscal Situation: Account 02-23-23-237010-44570000

Federal Funds Awarded:

FFY 2015 Assistance to Firefighters Grant (EMW-2015-FZ-00145) 05/16/16-05/15/2017	\$	316,279.00
FFY 2016 Assist. to Fire Firefighters Grant (EMW-2016-FZ-00163) 04/07-17-04/06/18	\$	149,714.00
Total Grant Funds Awarded	\$	465,993.00

Less State expenses on FFY2015 Assistance to Firefighters Grant	\$	(190,315.77)
Less Unspent Balance of FFY2015 Assistance to Firefighters Grant	\$	(41,845.28)
Less Unspent Balance of FFY2016 Assistance to Firefighters Grant	\$	-
Total Prior Fiscal Year Actual Expenditures and Unspent Balances	\$	(232,161.05)

Net Grant Funds Remaining	\$	233,831.95
----------------------------------	----	-------------------

Less: SFY18 State Appropriation including prior year encumbrances:	\$	(127,043.47)
	\$	106,788.48

This Request	\$	106,788.00
---------------------	----	-------------------

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Deborah Pendergast
NH Division of Fire Standards and Training and EMS
33 Hazen Dr.
Concord, New Hampshire 03305-0002

Re: Award No.EMW-2016-FZ-00163

Dear Ms. Pendergast:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of \$149,714.00. As a condition of this award, you are required to contribute a cost match in the amount of \$22,457.00 of non-Federal funds, or 15 percent of the Federal contribution of \$149,714.00. *

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0980.

Sincerely,



Bridget Bean
Acting Assistant Administrator for Grant Programs

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mrs. Deborah Pendergast
NH Division of Fire Standards and Training and EMS
33 Hazen Dr.
Concord, New Hampshire 03305-0002

Re: Award No.EMW-2015-FZ-00145

Dear Mrs. Pendergast:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2015 Assistance to Firefighters Grant has been approved in the amount of \$316,279.00. As a condition of this award, you are required to contribute a cost match in the amount of \$47,441.00 of non-Federal funds, or 15 percent of the Federal contribution of \$316,279.00 *

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2015 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Brian E. Kamoic
Assistant Administrator for Grant Programs