



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
NH STATE LIBRARY

20 Park Street Concord, New Hampshire 03301

August 11, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, New Hampshire State Library, to pay **Retroactively** the Online Computer Library Center (VC #167995), Cincinnati, OH, in the amounts of \$130,322.15 for Fiscal Year 2020 and \$130,419.27 for Fiscal Year 2021 for a total amount of \$260,741.42 for membership dues effective upon Governor and Executive Council approval for the period of July 1, 2019 through June 30, 2021. 100% Federal Funds.

Funding is available in account, Federal Library Programs, as follows:

03-035-035-353010-25540000-500251 - Organizational Dues	<u>FY 2021</u> \$260,741.42
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EXPLANATION

New Hampshire State Library (State Library) is requesting permission to retroactively renew its membership with the Online Computer Library Center (OCLC), a global library cooperative that provides shared technology services for our New Hampshire libraries through this membership. The FY20 membership is retroactive due to a major change in invoicing procedures while the FY21 membership is retroactive due to annual renewal timing that coincided with the COVID-19 pandemic and the lack of communications between OCLC and the State Library. This membership allows the State Library to obtain catalog records and metadata for collection organization, as well as, the ability to request items from other libraries around the world through the WorldShare ILL subscription.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions. Copies of the invoices are attached.

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?** OCLC has been in existence for 53 years and the State Library became a member in 1980.
- 2. Is there any other organization which provides the same or similar benefits which your agency belongs to?** No. OCLC is the only global library cooperative.
- 3. How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?** Government agencies in all 50 states are members, along with many public, school, and academic libraries across the US. New Hampshire Law Library (Judicial Branch) is the only other NH state agency that is a member of OCLC.
- 4. How is the dues structure established?** Each library's membership fee is based on average monthly cataloging activity for the previous 2 years.

5. **What benefit does the state receive from participating in this membership?** OCLC provides connection to a global network of libraries for learning, communication and collaboration, as well as access to WorldCat – the most comprehensive global network of data about library collections and services with 2.9 billion holdings and growing.
6. **Are training or educational/research materials included in the membership? If so, is the cost included?** Yes. Training is provided throughout the year to members regarding cataloging and metadata protocols.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?** Membership is not required to receive any federal grants or to participate in licensing or certification exams.
8. **Is there any travel included with this membership fee?** No. There is no travel included with the membership fee.
9. **Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization.** There are no state agency employees directly involved with OCLC governance.
10. **Explain in detail any negative impact to the state if the agency did not belong to this organization.** If the State Library did not belong to the organization we would not have the ability to obtain standardized cataloging metadata that ensures consistency in searching and recovery of materials requested by the public and state agencies from our collections.

Respectfully submitted,



Sarah L. Stewart
Commissioner



FY2020 OCLC Cataloging and Metadata Subscription Renewal Notice

Please Note: OCLC will be moving to electronic communication for your Cataloging renewal over the next year and we would like to confirm/update your contact information. Please review the information below. If needed, please use the link below to update your information:

OCLC Symbol: HSA
Institution Name: NHSL Catalog
Contact Name: Kathleen Stanick
Job Title: Supervisor
Email: kathy.stanick@dcr.nh.gov

You can update your institution's information here: <https://www.surveymonkey.com/r/OCLCRenewalNotices>

Effective July 1, 2019, the following subscription will renew automatically for the period of July 1, 2019 – June 30, 2020. The new amount will be reflected beginning with your July 2019 OCLC invoice. Please visit www.oclc.org/servicecenter/, and then log on to your OSC account to access the Price List or request a price list at Profiling@oclc.org.

Your FY2020 OCLC Cataloging Annual Subscription

FY20 Cataloging and Metadata Subscription:	\$111,623.62
FY20 Total:	\$111,623.62

OCLC's Renewals team will be happy to answer questions and offer further guidance about this renewal information. Please contact them at 1-800-848-5878, ext. 5878, or send an email to oclc renewals@oclc.org.

Fisher, Lori

From: OCLC Orders <oclcorders@oclc.org>
Sent: Friday, August 7, 2020 10:23 AM
To: Tkach, Karen
Subject: WebDewey Cataloging 1 user Renewal subscription renewal notice for NHSL Catalog (HSA)



NHSL Catalog
20 Park St
Concord NH, 03301
United States

Mary Russell,

On April 30, 2019 your subscription for the following product(s) will expire:

QTY	PROD CODE	PRODUCT DESCRIPTION	PRICE	CURRENCY
2	DDC9069	WebDewey Cataloging 1 user Renewal	648.90	USD

* Please note prices are current as of the date of this notice and are subject to change.

Please take a few minutes today to assess your library's current needs. If you wish to continue your subscription as it is, with no changes, no action is required of you at this time. Your subscription(s) will be renewed and billed automatically on the expiration date. If you have questions or need to make changes to your subscription, please contact Karen Tkach at orders@oclc.org or 1-800-848-5878 x6302. We request written confirmation to cancel.

If you have questions or need help, please contact OCLC Customer Service Department(CSD) at:

USA and Canada
International
E-mail: support@oclc.org

1-800-848-5800
+ 1-614-793-8682
Fax 1-614-764-2694



FY2020 OCLC Cataloging and Metadata and WorldShare ILL Subscriptions Renewal Notice

Please Note: OCLC will be moving to electronic communication for your Cataloging and ILL renewals over the next year and we would like to confirm/update your contact information. Please review the information below. If needed, please use the link below to update your information:

OCLC Symbol: NHS

Institution Name: New Hampshire State Library

Contact Name: Michael York

Job Title: State Librarian

Email: michael.york@dncr.nh.gov

You can update your institution's information here: <https://www.surveymonkey.com/r/OCLCRenewalNotices>

Effective July 1, 2019, the following subscriptions will renew automatically for the period of July 1, 2019 – June 30, 2020. The new amount will be reflected beginning with your July 2019 OCLC invoice. Please visit www.oclc.org/servicecenter/, and then log on to your OSC account to access the Price List or request a price list at Profiling@oclc.org.

Your FY2020 OCLC Cataloging and WorldShare ILL Annual Subscriptions

FY20 Cataloging and Metadata Subscription:	\$17,511.43
FY20 WorldShare ILL Subscription:	\$ 538.20
FY20 Total:	\$18,049.63

ILL Fee Management (IFM) libraries: Please note that IFM is not included in the above subscription, as activity for IFM is tracked on a transaction basis, and pricing is set by the libraries involved.

OCLC's Renewals team will be happy to answer questions and offer further guidance about this renewal information. Please contact them at 1-800-848-5878, ext. 5878, or send an email to oclc renewals@oclc.org.



OCLC Symbol
HSA
Customer ID
38036

Currency
USD
Renewal Period
7/01/2020 to 6/30/2021

Renewal
Renewal Order # 1000033917
4/30/2020

NHSL Catalog
Kathy Stanick
20 Park St
Concord NH 03301
United States

Participant Library

NHSL Catalog
20 Park St
Concord NH 03301
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$111,623.64
	Total	\$111,623.64

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 7/1/2020.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at orders@oclc.org. Your renewal order number is 1000033917. Please note that we require written confirmation for cancellation requests. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

If you have any questions about this service or need help using it, please contact OCLC support in your region at <http://oclc.org/support>.

Thank you
OCLC Order Services



OCLC Symbol
HSA
Customer ID
38036

Currency
USD
Renewal Period
5/01/2020 to 4/30/2021

Renewal
Renewal Order
1000024644
3/09/2020

NHSL Catalog
Mary Russell
Librarian
20 Park St
Concord NH 03301
United States

Participant Library

NHSL Catalog

20 Park St
Concord NH 03301
United States

Item Code	Item	Amount
3000039	WebDewey 2 - 9 Users	\$745.95
Total		\$745.95

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 5/1/2020.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at orders@oclc.org. Your renewal order number is 1000024644. Please note that we require written confirmation for cancellation requests. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

If you have any questions about this service or need help using it, please contact OCLC support in your region at <http://oclc.org/support>.

Thank you
OCLC Order Services



OCLC Symbol
HSA
Customer ID
38036

Currency
USD
Renewal Period
7/01/2020 to 6/30/2021

Renewal
Renewal Order
1000033977
4/30/2020

NHSL Catalog
Michael York
Library Director
20 Park St
Concord NH 03301
United States

Participant Library
New Hampshire State Library

20 Park St
Concord NH 03301
United States

Item Code	Item	Amount
3000030	Cataloging and Metadata Subscription	\$17,511.48
3000065	WorldShare ILL	\$538.20
Total		\$18,049.68

We appreciate your subscription to OCLC services and hope you are pleased with the service and the support you have received during the past year. Your subscription(s) will automatically renew on 7/1/2020.

If you wish to continue your subscription as is, with no changes, no action is required by you at this time. If you wish to change or cancel your subscription(s) please contact OCLC Order Services at orders@oclc.org. Your renewal order number is 1000033977. Please note that we require written confirmation for cancellation requests. If your institution requires a PO, please provide the new details to OCLC prior to your renewal date.

If you have any questions about this service or need help using it, please contact OCLC support in your region at <http://oclc.org/support>.

Thank you
OCLC Order Services