



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



18 *WCM*

Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

February 20, 2018
 Division of Operations

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer \$603,224 between various accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2018; and to transfer \$275,000 between various accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2019 as follows:

	FY2018			FY2019		
	Current Budget	Requested Change	Revised Budget	Current Budget	Requested Change	Revised Budget
04-096-096-963515-3054						
Consolidated Federal Aid						
Expenses:						
018 500106 Overtime	\$144,164	\$0	\$144,164	\$75,000	\$0	\$75,000
020 500200 Current Expense	239,232	0	239,232	50,000	0	50,000
022 500257 Rents-Leases Other than State	42,331	0	42,331	0	0	0
023 500291 Heat Electricity Water	5,000	0	5,000	5,000	0	5,000
024 500225 Maint Other than Build-Grn	230,558	0	230,558	5,000	0	5,000
026 500251 Organizational Dues	110,250	0	110,250	0	0	0
030 500311 Equipment New Replacement	275,733	0	275,733	0	0	0
037 500173 Technology-Hardware	2,000	0	2,000	0	0	0
038 500177 Technology-Software	717,977	603,224	1,321,201	100,000	275,000	375,000
039 500188 Telecommunications	8,750	0	8,750	5,000	0	5,000
046 500464 Consultants	72,585,323	(603,224)	71,982,099	17,100,000	(275,000)	16,825,000
050 500109 Personal Services-Temp	141,126	0	141,126	40,000	0	40,000
060 500601 Benefits	18,775	0	18,775	17,910	0	17,910

065 500541 Board Expenses	40,000	0	40,000	40,000	0	40,000
066 500555 Employee Training	59,266	0	59,266	40,000	0	40,000
070 500704 In-State Travel Reimbursement	305,680	0	305,680	15,000	0	15,000
080 500710 Out of State Travel Reimbursement	73,839	0	73,839	15,000	0	15,000
102 500731 Contracts for Program Services	20,000	0	20,000	0	0	0
103 502664 Contracts for Operational Services	284,967	0	284,967	0	0	0
400 500869 Construction Repair Materials	170,504,211	0	170,504,211	67,000,000	0	67,000,000
401 500877 Land Interest	100,208,802	0	100,208,802	2,000,000	0	2,000,000
Total	\$346,017,984	\$0	\$346,017,984	\$86,507,910	\$0	\$86,507,910
	FY2018			FY2019		
Source of Funds						
Revenue:						
000-409151 Federal Funds	\$317,434,698	\$0	\$317,434,698	\$83,507,910	\$0	\$83,507,910
005-402851 Private Local Funds	5,878,588	0	5,878,588	2,000,000	0	2,000,000
009-401771 Agency Income	4,245,206	0	4,245,206	1,000,000	0	1,000,000
000-000015 Highway Funds	18,459,492	0	18,459,492	0	0	0
Total	\$346,017,984	\$0	\$346,017,984	\$86,507,910	\$0	\$86,507,910

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Consolidated Federal Aid (3054) - FY18 91.74% Federal Funds, 1.70% Private Local Funds, 1.23% Agency Income and 5.33% Highway Funds

Consolidated Federal Aid (3054) - FY19 96.53% Federal Funds, 2.31% Private Local Funds and 1.16% Agency Income

Class 038 Increase Technology-Software by \$603,224 in FY18 and \$275,000 in FY19 to cover maintenance and operation expenses for the Advanced Transportation Management System (ATMS) / Traveler Information System (TIS) approved through the Governor and Council process (G&C on 5/23/14, Item #101). The ATMS system was developed as a Tri-State project with Vermont and Maine. Each state is responsible for 1/3 of the cost of maintenance and operations of the system. Southwest Research Institute (SwRI) will provide maintenance/operations through May 2019.

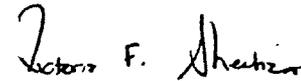
Class 046 Decrease Consultants by \$603,224 in FY18 and \$275,000 in FY19 in order to move necessary funds to the correct class line as this transfer will align expenditures to the proper class line per accounting policy.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds are Federal Funds, Private Local Funds, Agency Income and Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. Are personal services involved?
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner