

**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
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LINDSEY B. COURTNEY  
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HALLIE A. PENTHENY  
 Director of Finance

May 26, 2020

The Honorable Mary Jane Wallner, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Pursuant to RSA 14:30-a, VI, authorize the Office of Professional Licensure and Certification (OPLC), Divisions of Health Professions – Prescription Drug Monitoring Program (PDMP), to accept and expend an additional \$956,640, for the enhancement of the PDMP Program, upon Fiscal Committee and Governor and Council approval **retroactively** from April 1, 2020 through June 30, 2021. Funding Source: 100% Transfer Funds (Transfer from CDC/HRSA Federal Funds).
2. Pursuant to the provision of RSA 124:15, Positions Restricted, and subject to approval of item 1 above, authorize OPLC to establish three, full-time temporary positions using the Opioid Overdose Crisis Cooperative Agreement Supplement (OPIS S2) funds effective upon Fiscal Committee and Governor and Council approval, through June 30, 2021. 100% Transfer Funds (Transfer from CDC/HRSA Federal Funds).

Funds are to be budgeted in FY2020 in the following account:

**01-21-21-215010-52030000 Office of Professional Licensure and Certification  
 Division of Health Professions**

Class	Description	FY20 Current Budget	Requested Action	FY20 Revised Budget
010-500100	PERSONAL SVCS PERM CLASS	\$186,724	\$0	\$186,724

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Class	Description	FY20 Current	Requested	FY20 Revised
		Budget	Action	Budget
020-500200	CURRENT EXPENSES	\$3,012	\$875	\$3,887
026-500251	ORGANIZATIONAL DUES	\$300	\$0	\$300
027-582703	TRANSFERS TO DOIT	\$2,700	\$0	\$2,700
028-582814	TRANSFERS TO GENERAL SVC	\$855	\$0	\$855
030-500301	EQUIPMENT NEW REPLACEMENT	\$17,604	\$334	\$17,938
038-509038	TECHNOLOGY-SOFTWARE	\$16,500	\$133	\$16,633
039-500192	TELECOMMUNICATIONS	\$1,846	\$188	\$2,034
042-500620	ADDITIONAL FRINGE BENEFITS	\$11,368	\$0	\$11,368
046-500464	CONSULTANTS	\$10,200	\$0	\$10,200
050-500109	PERSONAL SERVICE TEMP APPOIN	\$17,199	\$0	\$17,199
059-500117	TEMP FULL TIME	\$0	\$31,541	\$31,541
060-500602	BENEFITS	\$92,869	\$20,611	\$113,480
070-500707	IN STATE TRAVEL REIMBURSE	\$5,708	\$3,375	\$9,083
080-500717	OUT OF STATE TRAVEL REIM	\$0	\$3,243	\$3,243
102-500731	CONTRACTS FOR PROGRAM SVCS	\$65,329	\$131,028	\$196,357
103-502507	CONTRACTS FOR OP SERVICES	\$19,435	\$0	\$19,435
	<b>TOTAL EXPENSES</b>	<b>\$451,649</b>	<b>\$191,328</b>	<b>\$642,997</b>
009-403574	AGENCY INCOME	\$128,102		\$128,102
00D-488520	FED REV XFERS FR OTH AGENC	\$195,788		\$195,788
00D-488590	FED REV XFERS FR OTH AGENC	\$127,759	\$191,328	\$319,087
	<b>TOTAL REVENUE</b>	<b>\$451,649</b>	<b>\$191,328</b>	<b>\$642,977</b>

Funds are to be budgeted in FY2021 in the following account:

**01-21-21-215010-52030000 Office of Professional Licensure and Certification  
 Division of Health Professions**

Class	Description	FY21 Current	Requested	FY21 Revised
		Budget	Action	Budget
010-500100	PERSONAL SVCS PERM CLASS	\$191,272	\$0	\$191,272
020-500200	CURRENT EXPENSES	\$2,500	\$3,504	\$6,004
026-500251	ORGANIZATIONAL DUES	\$300	\$0	\$300
027-582703	TRANSFERS TO DOIT	\$2,700	\$0	\$2,700
030-500301	EQUIPMENT NEW REPLACEMENT	\$2,047	\$222	\$2,269
038-509038	TECHNOLOGY-SOFTWARE	\$16,500	\$89	\$16,589
039-500192	TELECOMMUNICATIONS	\$1,440	\$750	\$2,190
042-500620	ADDITIONAL FRINGE BENEFITS	\$11,368	\$0	\$11,368
046-500464	CONSULTANTS	\$10,200	\$0	\$10,200
059-500117	TEMP FULL TIME	\$0	\$130,538	\$130,538
060-500602	BENEFITS	\$94,863	\$85,880	\$180,743
070-500707	IN STATE TRAVEL REIMBURSE	\$4,508	\$13,500	\$18,008
080-500717	OUT OF STATE TRAVEL REIM	\$0	\$2,162	\$2,162
102-500731	CONTRACTS FOR PROGRAM SVCS	\$58,942	\$528,667	\$587,609
<b>Class</b>	<b>Description</b>	<b>FY21 Current</b>	<b>Requested</b>	<b>FY21 Revised</b>

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		Budget	Action	Budget
103-502507	CONTRACTS FOR OP SERVICES	\$1	\$0	\$1
	<b>TOTAL EXPENSES</b>	<b>\$396,641</b>	<b>\$765,312</b>	<b>\$1,161,953</b>
009-403574	AGENCY INCOME	\$71,313		\$71,313
00D-488520	FED REV XFERS FR OTH AGENC	\$196,893		\$196,893
00D-488590	FED REV XFERS FR OTH AGENC	\$128,435	\$765,312	\$793,747
	<b>TOTAL REVENUE</b>	<b>\$396,641</b>	<b>\$765,312</b>	<b>\$1,161,953</b>

**EXPLANATION**

This sub-grant is from federal funds that New Hampshire received through competitive grant processes from the Centers for Disease Control and Prevention (CDC) OPIS S2 grant and the Health Resources and Services Administration (HRSA) Grants to States to Support Oral Health Workforce Activities. The objective of OPIS S2 and HRSA funding is to strengthen and support enhancements of PDMPs to improve clinical decision-making and prevent the abuse and diversion of controlled substances.

OPLC will use this sub-grant to complete several goals. First, OPLC will hire three, temporary full-time positions to support PDMP operations. Two, full-time pharmacology technicians will conduct a Data Audit and Compliance Initiative to ensure the quality and objective use of opioid monitoring data collected by the PDMP; one, full-time Health Systems Coordinator will manage and coordinate the integration of the PDMP with electronic health systems of New Hampshire healthcare facilities statewide. The Health Systems Coordinator will also expand PDMP’s ability to share data with other state PDMPs, in compliance with the PMIX Architecture.

Next, OPLC will develop enhancements for interpretive capacity of data to allow for up-to-date data analysis for local, state, and federal reporting. The advanced capacity will also enhance capacity in providing educational information to prescribers and dispensers to upgrade the current PDMP software system. The improvements will allow PDMP staff to produce critical utilization reports to better understand and monitor data provided by prescribers and pharmacists regarding opioid prescriptions written for the treatment and management of pain.

Additionally, OPLC will use this sub-grant to develop an online training system for practitioners that is self-paced and customizable. Finally, OPLC will evaluate the impact of the PDMP and prescriber reports through surveying end users.

Funds are budgeted as follows:

Class 020 – Current Expenses - office supplies, paper, and printer ink for staff.

Class 028 – Transfer to General Services – office space for staff

Class 030 – Equipment, New Replacement- computer equipment for staff.

Class 038 – Technology Software for appropriate computer software system for hired staff.

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Class 039 – phone lines for staff

Class 059 – for the three temporary full-time positions requested above.

Class 060 – Benefits for three full-time temporary staff requested above.

Class 070 – In State Travel Reimbursement - mileage incurred for work related activities with regards to pharmacy inspections, audits, EHR integration efforts and local in-state meetings.

Class 080 – Out of State Travel Reimbursement – travel for conferences, Annual Rx Summit and/or the National Association of State Controlled Substances (NASCSA)

Class 102 – Contracts for Programs Services - maintenance and enhancements of PDMP database services delivered by Vendor for PDMP administration and approved practitioner query utilization, inclusive of ad hoc reports, prescriber reports, and opioid monitoring tools.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981:

1) *List of Personnel involved:*

Two full-time temporary Program Specialist I.  
One full-time temporary Program Specialist III.

2) *Nature, need and duration:*

Two Program Specialist I positions will be responsible for the oversight and coordination of the PDMP data audit and compliance functions by following a structured process in reviewing control substance dispensation and reporting into the PDMP database. The Program Specialist III will be responsible for the oversight and coordination of the statewide integration efforts of the PDMP with health agency/pharmacy electronic health record systems. The establishments of these positions are required to achieve the specified deliverables of the funding granted to the State of New Hampshire. The duration of the positions is through the length of the project period, September 30, 2023.

3) *Relationship to existing agency programs:*

The Program Specialist I positions will continue the work that had been initiated with a previous temporary part-time position. Efforts to audit PDMP data will continue and follow through with compliance of reporting of data by dispensers, which will allow PDMP to deliver the highest quality data to the end users. The Program Specialist III position will enable PDMP to work towards increasing and improving access to the data for the end user through a coordinated effort to implement integration of the PDMP with healthcare systems electronic health record systems. Decreasing the time to access the data and increasing the availability of the PDMP data provides valuable information to prescribers and dispensers as they treat and service their patients.

4) *Has similar program been requested of the Legislature and denied?* No.

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5) *Why wasn't funding included in the agency's budget request?*

The funds were awarded with a Notice of Award dated August 12, 2019, and thereafter with a revised Notice of Award dated February 20, 2020. It was not known that these funds would be available at the time the agency established its SFY 20–21 biennial budget. The remainder of the grant will be included in the SFY 2022–2023 biennial budget.

6) *Can portions of the grant funds be utilized for other purposes?*

These funds can only be used for the purpose of the grant award.

7) *Estimate the funds required to continue these positions.*

Program Specialist I	SFY 22	\$70,499	SFY 23	\$12,154
Program Specialist I	SFY 22	\$70,499	SFY 23	\$12,154
Program Specialist III	SFY 22	\$79,522	SFY 23	\$13,716

(The above numbers include salary and benefits, through the end of the grant)

When the grant is over and the positions end, if there was a continued need and purpose, OPLC would go through normal channels to request their continuance.

8) *Geographic Area Served:* Statewide.

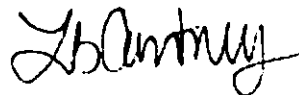
9) *Sources of Funds:*

Opioid Overdose Crisis Cooperative Agreement Supplement (OPIS S2) CFDA# 93.136.

Oral Health Workforce Activities from Health Resources and Services Administration (HRSA) CFDA# 93.236.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program

Respectfully submitted,



Lindsey B. Courtney  
Interim Executive Director