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# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
603/271-2791

KEVIN P. O'BRIEN  
ASSISTANT COMMISSIONER

RICHARD C. BAILEY, JR.  
ASSISTANT COMMISSIONER

JOHN J. BARTHELMES  
COMMISSIONER OF SAFETY

May 10, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a grant agreement with School Administrative Unit (SAU) #54/Rochester School District (VC#177467-B004) for the purpose of purchasing and installing equipment that will enhance the physical security and safety at one (1) school in the district for a total amount of \$23,506.00. Effective upon Governor and Council approval through September 30, 2016. Funding source: 100% Federal Funds.

Funding is available in the SFY 2016 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500577	Grants to Schools - Federal		
Activity Code: 23EMPG 2014			\$23,506.00

### Explanation

Governor and Council approval is being sought as the amount of this grant plus the amount of a grant for the City of Rochester previously approved on August 28, 2015 yield an accumulative amount that is over the Governor and Council approval threshold for this current state fiscal year. At this time, the City of Rochester and the Rochester School District/SAU #54 share the same tax identification number and vendor code and are, therefore, considered to be the same vendor by the State. The SAU #54/Rochester School District and the Division of Homeland Security and Emergency Management's School Readiness Program conducted a physical security assessment to identify the current security/safety at their school. The assessment identified a need for greater video surveillance and access control at Rochester Middle School. The project includes purchasing and installing twelve (12) surveillance cameras and an additional door access control. The grant listed above is funded from the FFY'14 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazard planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

The Emergency Management Performance Grants are 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Exhibit B to the grant agreement.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

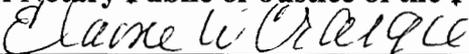
Respectfully submitted,

John J. Barthelmes  
Commissioner of Safety

**GRANT AGREEMENT**

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
**GENERAL PROVISIONS**

**1. Identification and Definitions.**

<b>1.1. State Agency Name</b> NH Department of Safety, Homeland Security and Emergency Management		<b>1.2. State Agency Address</b> 33 Hazen Drive Concord, NH 03305	
<b>1.3. Subrecipient Name</b> SAU #54/Rochester School District (VC#177467-B004)		<b>1.4. Subrecipient Tel. #/Address</b> 603-332-3678 150 Wakefield Street, Suite 8 Rochester, NH 03867	
<b>1.5 Effective Date</b> G&C Approval	<b>1.6. Account Number</b> AU #80920000	<b>1.7. Completion Date</b> September 30, 2016	<b>1.8. Grant Limitation</b> \$ 23,506.00
<b>1.9. Grant Officer for State Agency</b> Cindy Richard, EMPG Program Manager		<b>1.10. State Agency Telephone Number</b> (603) 223-3627	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
<b>1.11. Subrecipient Signature 1</b> 		<b>1.12. Name &amp; Title of Subrecipient Signor 1</b> Michael L. Hopkins, Superintendent of Schools	
<b>Subrecipient Signature 2</b>		<b>Name &amp; Title of Subrecipient Signor 2</b>	
<b>Subrecipient Signature 3</b>		<b>Name &amp; Title of Subrecipient Signor 3</b>	
<b>1.13. Acknowledgment:</b> State of New Hampshire, County of <i>Strafford</i> , on <i>4/20/16</i> , before the undersigned officer, personally appeared the person identified in block 1.12., known to me (or satisfactorily proven) to be the person whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
<b>1.13.1. Signature of Notary Public or Justice of the Peace</b> (Seal) 			
<b>1.13.2. Name &amp; Title of Notary Public or Justice of the Peace</b> ELAINE W. CRAIGIE, Notary Public My Commission Expires February 6, 2018			
<b>1.14. State Agency Signature(s)</b> By:  On: <i>5/16/16</i>		<b>1.15. Name &amp; Title of State Agency Signor(s)</b> Steven R. Lavoie, Dir. of Administration	
<b>1.16. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b> By:  Assistant Attorney General, On: <i>5/12/2016</i>			
<b>1.17. Approval by Governor and Council (if applicable)</b> By: _____ On: <i>/ /</i>			

**2. SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:36, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

Subrecipient Initials: 1.) *ML* 2.) \_\_\_\_\_ 3.) \_\_\_\_\_ Date: *5-20-16*

3. AREA COVERED. Except as otherwise specifically provided for herein, the Subrecipient shall perform the Project in, and with respect to, the State of New Hampshire.
  4. EFFECTIVE DATE; COMPLETION OF PROJECT.
    - 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.17), or upon signature by the State Agency as shown in block 1.14 ("the effective date").
    - 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in its entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
  5. GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.
    - 5.1. The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.
    - 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT B.
    - 5.3. In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Subrecipient the Grant Amount. The State shall withhold from the amount otherwise payable to the Subrecipient under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
    - 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Subrecipient for all expenses, of whatever nature, incurred by the Subrecipient in the performance hereof, and shall be the only, and the complete, compensation to the Subrecipient for the Project. The State shall have no liabilities to the Subrecipient other than the Grant Amount.
    - 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
  6. COMPLIANCE BY SUBRECIPIENT WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Subrecipient shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Subrecipient, including the acquisition of any and all necessary permits.
  7. RECORDS and ACCOUNTS.
    - 7.1. Between the Effective Date and the date three (3) years after the Completion Date the Subrecipient shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
    - 7.2. Between the Effective Date and the date three (3) years after the Completion Date, at any time during the Subrecipient's normal business hours, and as often as the State shall demand, the Subrecipient shall make available to the State all records pertaining to matters covered by this Agreement. The Subrecipient shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Subrecipient" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Subrecipient in block 1.3 of these provisions.
  8. PERSONNEL.
    - 8.1. The Subrecipient shall, at its own expense, provide all personnel necessary to perform the Project. The Subrecipient warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
    - 8.2. The Subrecipient shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
    - 8.3. DATA; RETENTION OF DATA; ACCESS.
      - 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations,
- 9.2. computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
  - 9.3. Between the Effective Date and the Completion Date the Subrecipient shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
  - 9.4. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
  - 9.5. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
  - 9.6. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
  - 9.7. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Subrecipient notice of such termination.
  - 9.8. EVENT OF DEFAULT; REMEDIES.
    - 11.1. Any one or more of the following acts or omissions of the Subrecipient shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
      - 11.1.1 Failure to perform the Project satisfactorily or on schedule, or
      - 11.1.2 Failure to submit any report required hereunder; or
      - 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
      - 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
    - 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
      - 11.2.1 Give the Subrecipient a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Subrecipient notice of termination; and
      - 11.2.2 Give the Subrecipient a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Subrecipient during the period from the date of such notice until such time as the State determines that the Subrecipient has cured the Event of Default shall never be paid to the Subrecipient; and
      - 11.2.3 Set off against any other obligation the State may owe to the Subrecipient any damages the State suffers by reason of any Event of Default; and
      - 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
  - 9.9. TERMINATION.
    - 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Subrecipient shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.
    - 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Subrecipient to receive that portion of the Grant amount earned to and including the date of termination.
    - 12.3. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Subrecipient from any and all liability for damages sustained or incurred by the State as a result of the Subrecipient's breach of its obligations hereunder.
    - 12.4. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Subrecipient hereunder, the Subrecipient, may terminate this Agreement without cause upon thirty (30) days written notice.
  - 9.10. CONFLICT OF INTEREST. No officer, member of employee of the Subrecipient, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the

Subrecipient Initials: 1.)                      2.)                      3.)                      Date: 4-20-16

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. **SUBRECIPIENT'S RELATION TO THE STATE.** In the performance of this Agreement the Subrecipient, its employees, and any subcontractor or subgrantee of the Subrecipient are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Subrecipient nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
  15. **ASSIGNMENT AND SUBCONTRACTS.** The Subrecipient shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Subrecipient other than as set forth in Exhibit A without the prior written consent of the State.
  16. **INDEMNIFICATION.** The Subrecipient shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Subrecipient or subcontractor, or subgrantee or other agent of the Subrecipient. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
  17. **INSURANCE AND BOND.**
    - 17.1 The Subrecipient shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
      - 17.1.1 Statutory workmen's compensation and employees liability insurance for all employees engaged in the performance of the Project, and
      - 17.1.2 Comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
    - 17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice thereof has been received by the State.
    18. **WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Subrecipient.
    19. **NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
    20. **AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required, or by the signing State Agency.
    21. **CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
    22. **THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
    23. **ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
    24. **SPECIAL PROVISIONS.** The additional provisions set forth in Exhibit C hereto are incorporated as part of this agreement.

Subrecipient Initials: 1.)     *M*     2.) \_\_\_\_\_ 3.) \_\_\_\_\_ Date: 4-20-16

**EXHIBIT A**

Scope of Services

1. The Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "the State") is awarding the School Administrative Unit (SAU) #54/Rochester School District (hereinafter referred to as "the Subrecipient") \$23,506.00 for the purpose of purchasing and installing equipment that will enhance the physical security and safety at Rochester Middle School.
2. "The Subrecipient" agrees that the project grant period ends September 30, 2016 and that a final performance and expenditure report will be sent to "the State" by October 31, 2016.
3. "The Subrecipient" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.
4. "The Subrecipient" shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. In these records, "the Subrecipient" shall maintain documentation of the 50% cost share required by this grant.

Subrecipient Initials: 1.) MM      2.) \_\_\_\_\_      3.) \_\_\_\_\_      Date: 4-20-16  
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**EXHIBIT B**

Grant Amount and Method of Payment

**1. GRANT AMOUNT**

	<b>Applicant Share</b>	<b>Grant (Federal Funds)</b>	<b>Cost Totals</b>
<b>Project Cost</b>	\$23,506.00	\$23,506.00	\$47,012.00
<b>Project Cost is 50% Federal Funds, 50% Applicant Share</b>			
<b>Awarding Agency:</b> Federal Emergency Management Agency (FEMA)			
<b>Award Title &amp; #:</b> Emergency Management Performance Grant (EMPG) EMW-2014-EP-00061			
<b>Catalog of Federal Domestic Assistance (CFDA) Number:</b> 97.042 (EMPG)			
<b>Applicant's Data Universal Numbering System (DUNS):</b> 100050558			

**2. PAYMENT SCHEDULE**

- a. "The Subrecipient" agrees the total payment by "the State" under this grant agreement shall be up to \$23,506.00.
  
- b. "The State" shall reimburse up to \$23,506.00 to "the Subrecipient" upon "the State" receiving appropriate documentation of expended funds (i.e., copies of invoices and cancelled checks) and proof of match from "the Subrecipient".

Subrecipient Initials: 1.) MLL      2.) \_\_\_\_\_      3.) \_\_\_\_\_      Date: 4-20-16  
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**EXHIBIT C**

Special Provisions

1. This grant agreement may be terminated upon thirty (30) days written notice by either party.
2. Any funds advanced to “the Subrecipient” must be returned to “the State” if the grant agreement is terminated for any reason other than completion of the project.
3. Any funds advanced to “the Subrecipient” must be expended within 30 days of receiving the advanced funds.
4. The “Subrecipient” agrees to have an audit conducted in compliance with OMB Circular 2 CFR 200, if applicable. If a compliance audit is not required, at the end of each audit period “the Subrecipient” will certify in writing that they have not expended the amount of federal funds that would require a compliance audit (\$750,000). If required, they will forward for review and clearance a copy of the completed audit(s) to “the State”.

Additionally, “the Subrecipient” has or will notify their auditor of the above requirements prior to performance of the audit. “The Subrecipient” will also ensure that, if required, the entire grant period will be covered by a compliance audit, which in some cases will mean more than one audit must be submitted. “The Subrecipient” will advise the auditor to cite specifically that the audit was done in accordance with OMB Circular 2 CFR 200. “The Subrecipient” will also ensure that all records concerning this grant will be kept on file for a minimum of three (3) years from the end of this audit period.

Subrecipient Initials: 1.) MA 2.) \_\_\_\_\_ 3.) \_\_\_\_\_ Date: 4-20-16  
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**Rochester School Board**  
**Regular School Board Minutes**  
April 14, 2016  
City Council Chambers

**Members Present:**

Mr. Matthew Pappas, Vice-Chair  
Mr. Thomas O'Connor  
Ms. Nichole Guptel  
Mr. Raymond Turner  
Mrs. Audrey Stevens  
Mr. Travis Allen  
Mrs. Jennifer Bryant  
Mr. Robert Watson  
Ms. Julie Brown  
Mrs. Amy Malone

**Members Absent:**

Mr. Paul Lynch  
Mr. Thomas J. Jean  
Mrs. Karen Stokes

**Also Present:**

Mr. Michael Hopkins, Superintendent  
Mrs. Mary Moriarty, Asst. Superintendent  
Ms. Linda Casey, Business Administrator  
Attorney Jerome Grossman  
Ms. Marilyn Martell  
Guests & Public  
Press

Mr. Pappas called the meeting to order at 7:00 p.m. on a roll call with a quorum present. Members participated in the pledge of allegiance.

**Last Minutes**

Mr. O'Connor moved, second by Mrs. Bryant, the Board approve the minutes of the March 10, 2016 Regular School Board meeting. The motion carried unanimously.

Mrs. Stevens moved, second by Ms. Brown, the Board approve the minutes of the March 24, 2016 Special School Board meeting. The motion carried unanimously.

Mrs. Stevens moved, second by Mrs. Bryant, the Board approve the minutes of the March 31, 2016 Joint School Board-City Council meeting. The motion carried unanimously.

**Superintendent's Report**

**Student Spotlight**

Mrs. Moriarty, Assistant Superintendent of Schools, acknowledged Ms. Joanne Houston and student representatives from the SHS Masque and Dagger Drama Club for their efforts and success putting on the production "Shrek the Musical". Ms. Houston is proud of the 135 students and volunteers involved in the play this year; they were provided a lot of college level experiences. Very proud of the high quality production, thanks to all actors, volunteers and the Board for all the support shown.

**Volunteer Recognition**

Mrs. Moriarty invited Ms. Christine Hebert, East Rochester School Principal to introduce and acknowledge Tracey and Maureen Holmes, extremely involved and dedicated PTA parents and volunteers. Mr. & Mrs. Holmes went above and beyond in a recent spaghetti dinner fundraiser which brought school community together and raised \$800. Thanks was extended for their dedication and contributions to benefit to all of our students.

**Staff Recognition**

Mrs. Moriarty introduced April employee of the month recipients: Ms. Donna Turner, Special Education Teacher at Chamberlain Street School; Mr. Lex Buzzell, Science Teacher at Rochester Middle School; Ms. Michelle Ackerson, Para-Educator at Spaulding High School; and Mr. David McKenney, District Buildings and Grounds.

***Finance Committee:***

Bids

Mr. Pappas moved, second by Mrs. Stevens, the Board approve the bid from Mosaic Technology of Salem, NH in the amount of \$18,662.17 for Network Firewall..The motion carried unanimously.

Mr. Pappas moved, second by Mr. Allen, the Board approve the bid from from 9 to 5 Computer of Jacksonville Beach, FL in the amount of \$890 for Nortel Switch Modules. The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Bryant, the Board approve the bid from 9 to 5 Computer of Jacksonville, FL in the amount of \$6,105.75 for Power-Over Ethernet Switches. The motion carried unanimously.

Mr. Pappas moved, second by Mrs. Bryant, the Board approve the bid from 9 to 5 Computer of Jacksonville, FL in the amount of \$1,695 for Server Upgrades. The motion carried unanimously.

RFT Request

Mr. Pappas moved, second by Ms. Brown, the Board approve the RFT request for a the donation of up to nine and one half (9.5) sick days on behalf of JJ, teacher. The motion carried unanimously.

EMPG

Mr. Pappas moved, second by Mrs. Stevens, the Board Board approve the terms of the NH Emergency Management Performance Grant (EMPG) in the amount of \$23,506 for the purchase of security cameras and access card operators. The Board acknowledges that the total cost of this project will be \$47,012 in which the District will be responsible for a 50% match of \$23,506 Furthermore, the Board authorizes the Superintendent to sign the grant agreement on behalf of the Board. The motion carried unanimously.

Water Meter

M moved, second by Mrs. Stevens, the Board approve installing a water meter and back flow preventer at Gonic School for an irrigation system; after the first year the bill will be reviewed to determine if costs will be covered by the District or PTA. The motion carried unanimously.

***Discipline Committee:***

Ms. Brown moved, second by Mrs. Stevens, the Board accept the Committee’s recommendations as set out in the backup\* regarding cases heard at the March 16, 2016 and April 6, 2016 meetings. The motion carried unanimously.

*(In accordance with the federal FERPA, 20 U.S.C.§1232 (g) the backup materials are not part of the publicly available minutes.)*

***Policy Committee:***

No action required.

**Committee Reports – Special Committees**

Mr. Hopkins reported

**Old Business**

None

**New Business**

None

**Other**

Mr. Pappas commented on the phenomenal plays and musical productions that have occurred throughout the District. Thanks to the staff, volunteers and students for their work and effort.



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member:</i>		<i>Member Number:</i>		<i>Company Affording Coverage:</i>			
Primex <sup>3</sup> Members as per attached Schedule of Members Property & Liability Program				NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624			
Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply			
<input checked="" type="checkbox"/>	<b>General Liability (Occurrence Form)</b>	7/1/2015	7/1/2016	Each Occurrence	\$ 5,000,000		
	<b>Professional Liability (describe)</b>			General Aggregate	\$ 5,000,000		
<input type="checkbox"/>	Claims Made			<input type="checkbox"/>	Occurrence	Fire Damage (Any one fire)	\$
				Med Exp (Any one person)	\$		
	<b>Automobile Liability</b>			Combined Single Limit (Each Accident)			
	Deductible    Comp and Coll:			Aggregate			
	<input type="checkbox"/> Any auto						
	<b>Workers' Compensation &amp; Employers' Liability</b>			Statutory			
				Each Accident			
				Disease - Each Employee			
				Disease - Policy Limit			
	<b>Property (Special Risk includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible:		
Description: Proof of Primex coverage only.							

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	Primex <sup>3</sup> - NH Public Risk Management Exchange
NH Dept of Safety Hazen Dr Concord, NH 03301			By: <i>TANNY DENVER</i>
			Date: 6/26/2015    tdenver@nhprimex.org
			Please direct inquires to: Primex <sup>3</sup> Risk Management Services 603-225-2841 phone 603-228-0650 fax

Kensington School District	824
Laconia School District	729
Lafayette Regional School District	924
Landaff School District	858
Lebanon Housing Authority	523
Lebanon School District	852
Lincoln-Woodstock Cooperative School District	730
Lisbon Regional School District	925
Litchfield School District	791
Littleton School District	855
Lyme School District	846
Mascenic Regional School District	733
Mascoma Valley Regional School District	827
Mason School District	867
Merrimack School District	927
Merrimack Valley Regional School District	735
Merrimack Village District	561
Milford School District	736
Monroe School District	737
Mont Vernon School District	738
Nashua Regional Planning Commission	519
New Castle School District	797
Newfields School District	820
Newington School District	798
North Country Council	576
North Country Education Services	953
North Hampton School District	805
Northumberland School District	829
Northwood School District	905
Nottingham School District	907
Oyster River Youth Association	574
Pelham School District	770
Piermont School District	743
Pittsfield School District	849
Plainfield School District	853
Portsmouth Housing Authority	572
Portsmouth School District	950
Profile School District	857
Prospect Mountain High School	952
Rochester School District	901
Rye School District	799
Salem School District	773
Sanborn Regional School District	934
SAU 2 Office	810
SAU 6 Office	935
SAU 15 Office	937
SAU 16 Office	788
SAU 18 Office	747
SAU 21 Office	841
SAU 23 Office	750
SAU 24 Office	826
SAU 35 Office	938
SAU 39 Office	808
SAU 44 Office	804
SAU 46 Office	753
SAU 50 Office	800
SAU 55 Office	777
SAU 58 Office	830
SAU 67 Office	869
SAU 70 Office	845
Sawyer Lake Village District	401
Seabrook School District	843



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member</i>		<i>Member Number</i>		<i>Company Affording Coverage:</i>	
Primex <sup>3</sup> Members as per attached Schedule of Members Workers Compensation Program				NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply	
<input type="checkbox"/> <b>General Liability (Occurrence Form)</b> <input type="checkbox"/> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence				Each Occurrence	
				General Aggregate	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
<input type="checkbox"/> <b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto				Combined Single Limit (Each Accident)	
				Aggregate	
<b>X</b>	<b>Workers' Compensation &amp; Employers' Liability</b>	7/1/2015	7/1/2016	<b>X</b>	Statutory
				Each Accident	\$2,000,000
				Disease - Each Employee	\$2,000,000
				Disease - Policy Limit	
<input type="checkbox"/> <b>Property (Special Risk includes Fire and Theft)</b>				Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible:
Description: Proof of Primex coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
			By: <i>Tammy Dewar</i>
NH Dept of Safety Hazen Dr Concord, NH 03301			Date: 6/26/2015    tdenver@nhprimex.org
			Please direct inquires to: <b>Primex<sup>3</sup> Risk Management Services</b> 603-225-2841 phone 603-228-0650 fax

Holderness School District	726
Hooksett School District	921
Hudson School District	789
Inter-Lakes Cooperative School District	812
Jackson School District	922
Jaffrey-Rindge Cooperative School District	923
John Stark Regional School District	765
Kearsarge Regional School District	868
Kensington School District	824
Laconia School District	729
Lafayette Regional School District	924
Landaff School District	858
Lebanon School District	852
Lincoln-Woodstock Cooperative School District	730
Lisbon Regional School District	925
Litchfield School District	791
Littleton School District	855
Lyme School District	846
Mascenic Regional School District	733
Mascoma Valley Regional School District	827
Mason School District	867
Merrimack School District	927
Merrimack Valley Regional School District	735
Middleton School District	959
Milan School District	928
Milford School District	736
Monroe School District	737
Mont Vernon School District	738
Moultonborough School District	850
Nashua Regional Planning Commission	519
New Castle School District	797
Newfields School District	820
Newington School District	798
Newmarket Housing Authority	403
Newmarket School District	741
North Country Charter Academy	1211
North Country Council	576
North Country Education Services	953
North Hampton School District	805
Northumberland School District	829
Northwood School District	905
Nottingham School District	907
Oyster River Youth Association	574
Pelham School District	770
Pemi-Baker Regional School District	774
Piermont School District	743
Pittsfield School District	849
Plainfield School District	853
Plymouth School District	744
Profile School District	857
Prospect Mountain High School	952
↘ Rochester School District	901
Rumney School District	745
Rye School District	799
Salem School District	773
Sanborn Regional School District	934
SAU 2 Office	810
SAU 6 Office	935
SAU 9 Office	936
SAU 15 Office	937
SAU 16 Office	788
SAU 18 Office	747