



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Bureau of Turnpikes
 May 22, 2015

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to Chapter 144:95 Laws of 2013, authorize the Department of Transportation to transfer \$13,500 within Turnpike Fund accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2015, as follows:

04-096-096-961017-70220000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
Turnpikes Administration - Support			
Expenses:			
010 500100 Personal Services - Perm	\$1,677,362	\$0	\$1,677,362
017 500147 FT Employees Special Pay	4,200	0	4,200
018 500106 Overtime	150,000	0	150,000
019 500105 Holiday Pay	2,500	1,000	3,500
020 500200 Current Expense	116,447	-1,000	115,447
022 500255 Rents-Leases Other than State	6,300	0	6,300
023 500291 Heat, Electricity, Water	9,654	0	9,654
024 500225 Maint Other than Bldg-Grnds	25,540	0	25,540
026 500251 Membership Fees	50,000	0	50,000
029 500290 Intra Agency Transfers	3,038,424	0	3,038,424
030 500311 Equipment	38,872	0	38,872
035 500000 Shared Services Support	46,301	0	46,301
037 500171 Technology Hardware	17,600	0	17,600
038 500175 Technology Software	162,000	0	162,000
039 500188 Telecommunications	86,368	0	86,368
040 500800 Indirect Costs	250,000	0	250,000
046 500463 Eng Consultants Non-Benefits	512,486	0	512,486
047 500240 Own Forces Maint - Bldg	9,566	0	9,566

048 500226 Contract Maint Bldgs & Grnds	30,237	0	30,237
049 500294 Transfers To Agencies	170,000	0	170,000
050 500109 Personal Services - Temporary	80,748	0	80,748
060 500601 Benefits	1,062,134	0	1,062,134
066 500543 Continuing Prof Education	10,000	0	10,000
069 500567 Promotional and Marketing Exp	5,000	0	5,000
070 500704 In-State Travel	800	0	800
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	11,834	0	11,834
255 500949 Cost of Issuing Bonds	750,000	0	750,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,688,576	0	2,688,576
Total	\$11,134,949	\$0	\$11,134,949
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$11,134,949	\$0	\$11,134,949

04-096-096-961017-70270000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
Central NH Tpk Maintenance			
Expenses:			
010 500100 Personal Services - Perm	\$907,789	\$0	\$907,789
017 500147 FT Employees Special Pay	29,400	0	29,400
018 500106 Overtime	391,145	0	391,145
019 500105 Holiday Pay	16,500	0	16,500
020 500200 Current Expense	1,133,462	-1,000	1,132,462
022 500255 Rents-Leases Other than State	680,577	0	680,577
023 500291 Heat, Electricity, Water	292,003	0	292,003
024 500225 Maint Other than Bldg-Grnds	10,634	0	10,634
030 500311 Equipment	583,470	0	583,470
039 500188 Telecommunications	15,679	0	15,679
047 500240 Own Forces Maint	153,656	0	153,656
048 500226 Contract Maint Bldgs & Grnds	170,233	0	170,233
050 500109 Personal Services - Temp	89,383	0	89,383
060 500601 Benefits	713,684	0	713,684
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	7,800	1,000	8,800
103 500741 Contracts for Operational Svc	72,446	0	72,446
400 500871 Construction Repair Material	45,000	0	45,000
Total	\$5,315,861	\$0	\$5,315,861
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$5,274,716	\$0	\$5,274,716
009-403669 Sponsorship Fee	41,145	0	41,145
Total	\$5,315,861	\$0	\$5,315,861

04-096-096-961017-70370000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
East NH Tpk Spaulding Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$385,741	\$0	\$385,741
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	180,000	0	180,000
019 500105 Holiday Pay	7,600	0	7,600
020 500200 Current Expense	386,613	0	386,613
022 500255 Rents-Leases Other than State	190,900	0	190,900
023 500291 Heat, Electricity, Water	83,901	10,000	93,901
024 500225 Maint Other than Bldg-Grnds	8,353	0	8,353
030 500311 Equipment	1,579,021	0	1,579,021
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	3,418	0	3,418
047 500240 Own Forces Maint	2,161	0	2,161
048 500226 Contract Maint Bldgs & Grnds	84,127	0	84,127
050 500109 Personal Services – Temp	31,726	0	31,726
060 500601 Benefits	238,618	0	238,618
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,100	1,500	3,600
103 500741 Contracts for Operational Svcs	65,959	-11,500	54,459
400 500871 Construction Repair Material	42,375	0	42,375
Total	\$3,310,398	\$0	\$3,310,398
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$3,274,398	\$0	\$3,274,398
009-403669 Sponsorship Fee	36,000	0	36,000
Total	\$3,310,398	\$0	\$3,310,398

EXPLANATION

The Department requests authorizations to transfer funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

NH Turnpike Administration - Support (70220000) – 100% Turnpike Funds:

Class 019 Increase Holiday Pay by \$1,000. Additional holiday pay is needed to support higher than anticipated winter maintenance efforts performed by Maintenance Superintendent, Maintenance Supervisors and Maintenance Mechanics. Due to the severity and timing of winter storms, these employees have had to work a higher than anticipated number of holidays either plowing or overseeing the plowing and winter cleanup activities.

Class 020 Decrease Current Expense by \$1,000. This account will have a surplus due to savings realized through the consolidation of consumable inventories.

Central NH Turnpike Maintenance (70270000) – 100% Turnpike Funds:

Class 020 Decrease Current Expense by \$1,000. This account will have a surplus due to savings realized through the consolidation of consumable inventories.

Class 070 Increase In-State Travel by \$1,000. Additional mileage reimbursement is needed to support higher than anticipated winter maintenance efforts and call-backs of maintenance crews.

Eastern NH Turnpike Spaulding Maintenance (70370000) – 100% Turnpike Funds:

Class 023 Increase Heat, Electricity and Water by \$10,000. This transfer will allow payment of higher than expected utility expenses due to the severity of the 2014-2015 winter season.

Class 070 Increase In-State Travel by \$1,500. Additional mileage reimbursement is needed to support higher than anticipated winter maintenance efforts and call-backs of maintenance crews.

Class 103 Decrease Contracts for Operational Services by \$11,500. This account will have a surplus due to lower than expected generator repairs and other operational services.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds: Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?
No personal services are involved.

It is respectfully requested that this resolution be approved.

Sincerely,



William Cass, P.E.
Assistant Commissioner