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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF MEDICAID BUSINESS AND POLICY

Nicholas A. Toumpas
 Commissioner

129 PLEASANT STREET, CONCORD, NH 03301
 603-271-9422 1-800-852-3345 Ext. 9422
 FAX: 603-271-8431 TDD Access: 1-800-735-2964 www.dhhs.nh.us

Kathleen A. Dunn
 Associate
 Commissioner

July 8, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Drug and Alcohol Services, for **retroactive** payment of annual membership dues to the National Association of State Alcohol and Drug Abuse Directors, Inc., (Vendor #170327 B001), 1025 Connecticut Avenue, NW, Suite 605, Washington, DC 20036, in the amount of \$10,900, retroactive to July 1, 2015, upon approval of Governor and Executive Council, through June 30, 2016. 100% Federal Funds.

Funds to support this request are anticipated to be available in the following account in State Fiscal Year 2016, upon the availability and continued appropriation of funds in the future operating budgets.

05-95-49-491510-29900000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: DIV OF COMM BASED CARE SVC, BUREAU OF DRUG & ALCOHOL SVCS, CLINICAL SERVICES

Fiscal Year	Class/Object	Class Title	Job Number	Total Amount
SFY 2016	026-500251	Organizational Dues	49155365	\$10,900.00

EXPLANATION

This request is **retroactive** because the Department did not receive the invoices in time to present to the Governor and Executive Council for approval prior to July 1, 2015, the effective date of the membership. On June 29, 2015, the Department contacted the Association to request an invoice and to be allowed to pay half of the annual membership dues now and the remaining balance in December 2015. The Association will allow the Department to make two payments (See attached invoices).

Approval of this payment to the National Association of State Alcohol and Drug Abuse Directors, Inc. will allow the Department to continue its membership with this Association. This membership provides information on public policies, provides direct assistance to help the Department to learn about and share best practices for drug and alcohol prevention, treatment and recovery, and provides a forum to discuss and plan for emerging and significant alcohol and drug related policy issues. The purpose of the National Association of State Alcohol and Drug Abuse Directors, Inc. is to foster and support the development of effective and efficient State alcohol and other drug abuse prevention, treatment, and recovery services through the States, District of Columbia, and Territories.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - A. The National Association of State Alcohol and Drug Abuse Directors, Inc. was originally incorporated in 1971 to serve State Drug Agency Directors, and then in 1978 the membership was expanded to include State Alcoholism Agency Directors. The Bureau of Drug and Alcohol Services has been a member of the Association since 1971.
2. Is there any other organization which provides the same or similar benefits which your agency belongs to?
 - A. No. The National Association of State Alcohol and Drug Abuse Directors, Inc. is charged by United States Department of Health and Human Services, Substance Abuse Mental Health Services Administration with helping states adopt evidence based practices, develop Information Technology systems to support states in being able to demonstrate the effectiveness of programming, meet the Federal National Outcome Measurement Systems requirements, and facilitate communication and collaboration among states relative to alcohol and other drug abuse prevention, treatment, and recovery services issues. The outcomes measures cover a set of domains defined by the Substance Abuse and Mental Health Services Administration and are intended to measure drug and alcohol prevention, treatment, and recovery outcomes in a standard and comparable way.
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member?
 - A. All 50 States and Territories belong to the Association. The Bureau of Drug and Alcohol Services is the Single State Agency for New Hampshire. The National Association of State Alcohol and Drug Abuse Directors Inc. is constituted to provide an authoritative, coordinated and unified voice for all states and US territories to respond to, and offer advice to the Substance Abuse and Mental Health Services Administration relative to the Substance Abuse Prevention and Treatment block grant.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
 - A. The dues structure was established when the National Association of State Alcohol and Drug Abuse Directors Inc. was founded. The bylaws established a dues structure that includes "tiers" based on State size (population). This structure has not been changed since the National Association of State Alcohol and Drug Abuse Directors Inc. was founded. The bylaws and policies and procedures guide processes that govern any dues increases.
5. What benefit does the state receive from participating in this membership?
 - A. Membership offers several benefits including but not limited to the following:
 - i. Technical assistance to the Department to meet the evolving requirements for the Federal Substance Abuse Block Grant.
 - ii. Facilitation for the National Treatment Network with all states dedicated to the promotion of effective, socially responsive programs, and evidence and research based practices to expand and improve the publicly funded substance abuse treatment system in each state.

- iii. Facilitation for the Woman Services Network with all states dedicated to the development and promotion of evidence-based practice that addresses the unique alcohol and other drug prevention, treatment, and recovery service needs of women and their families throughout their lifespan.
 - iv. Assistance to the Department to ensure compliance with the federal Substance Abuse Treatment Block Grant set aside for women services.
 - v. Facilitation with the National Prevention Network with all states dedicated to comprehensive and effective services to reduce the incidence and prevalence of problems associated with alcohol, tobacco, and other drugs and to promote well-being and health. Members of the Network are focused on optimizing State alcohol, tobacco, and other drug and other human service systems to enhance and support national, State, and local prevention services. National Prevention Network is a critical partner in development, dissemination, and implementation of prevention policy.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
 - A. Training and educational/research materials are included in the cost of membership. Examples include:
 - i. Monthly Policy Forum Conference calls with all states,
 - ii. Annual Policy Issue Briefs such as:
 1. An Inventory of Alcohol and Other Drug Cost Offset Studies for State Substance Abuse Agencies
 2. Use of Buprenorphine and Implications for State Alcohol and Other Drug Systems. Buprenorphine is a medication to treat and combat the ongoing opioid epidemic and associated spike in overdose deaths.
 3. Current Research on Alcohol Policy and State Alcohol and Other Drug Systems
 4. Guidance to States on Treatment Standards for Women with Substance Abuse Orders
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
 - A. No, membership is not required however technical assistance is provided to assist in meeting the evolving requirements for the Federal Substance Abuse Block Grant. Staff from the Bureau of Drug and Alcohol Services participates in webinars facilitated by the National Association of State Alcohol and Drug Abuse Directors, Inc. for this purpose. New Hampshire Substance Abuse Block Grant is approximately \$6.8 million for the federal fiscal year 2015, which is approximately 50% of funds for substance abuse services in New Hampshire
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
 - A. The National Association of State Alcohol and Drug Abuse Directors, Inc. hosts an annual meeting to foster and support the development of effective and efficient State alcohol and other drug abuse prevention and treatment programs throughout the country. Meeting locations change annually the cost of which is relatively low (\$400 for three days), however cost does not include transportation and sleeping accommodations.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.
- A. The Department has four representatives acting in various capacities:
- i. New Hampshire's Single State Agency Director is Joseph Harding, Director of the Bureau of Drug and Alcohol Services;
 - ii. Valerie Morgan, Administrator I, represents the State in the National Prevention Network;
 - iii. Jaime Powers, Administrator I, represents the State in the National Treatment Network; and
 - iv. Linda Parker, Program Specialist IV, represents the State in the Women Services Network.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
- A. Should Governor and Executive Council not approve this Request, opportunities would be eliminated that promote and preserve New Hampshire's interests relative to the block grant funding, and that assist with meeting the federal requirements to secure block grant funding. New Hampshire would not be able to participate in ongoing dialogue with National Association of State Alcohol and Drug Abuse Directors, Inc. and the Federal agency that administers the block grant on alcohol and drug issues and policies. Additionally, New Hampshire would not receive issues briefs that recommend best practices and emerging trends that are developed and distributed by this Association to assist New Hampshire in its alcohol and drug prevention, treatment, and recovery services.

Area Served: statewide.

Source of Funds: 100% Federal Funds from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Substance Abuse Prevention and Treatment Block Grant.

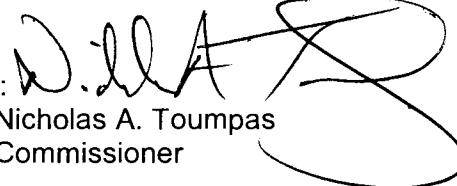
In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Kathleen A. Dunn, MPH
Associate Commissioner

Approved by:



Nicholas A. Toumpas
Commissioner

INVOICE
NO. 9029-52

DATE May 24, 2015

**National Association of State
 Alcohol and Drug Abuse Directors, Inc.**
 1025 Connecticut Avenue, NW - Suite 605
 Washington, DC 20036
 (202) 293-0090
 FAX: (202) 293-1250
 EMAIL: dcoffice@nasadad.org

SOLD TO
 Joseph Harding, Director
 Office of Alcohol and Drug Abuse Policy
 Health & Human Services
 105 Pleasant Street
 Concord, NH 03301

SHIPPED TO

OUR ORDER NO.	YOUR ORDER NO.	SALESPERSON	TERMS	SHIPPED VIA	Ppd. Or Coll.
					1

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	ANNUAL DUES FOR NASADAD FY: July 1, 2015 - December 30, 2015 FEDERAL ID NUMBER: 52-0983141	\$5,450	\$ 5,450

Please return the yellow copy of this invoice with your payment.
 Thank you.

**National Association of State
Alcohol and Drug Abuse Directors, Inc.**
1025 Connecticut Avenue, NW - Suite 605
Washington, DC 20036

(202) 293-0090
FAX: (202) 293-1250
EMAIL: dcoffice@nasadad.org

SOLD TO
Joseph Harding, Director
Office of Alcohol and Drug Abuse Policy
Health & Human Services
105 Pleasant Street
Concord, NH 03301

INVOICE

NO. 9029-52-2

DATE May 24, 2015

SHIPPED TO

OUR ORDER NO.	YOUR ORDER NO.	SALESPERSON	TERMS	SHIPPED VIA	Ppd. Or Coll.
					1

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	ANNUAL DUES FOR NASADAD FY: Jan 1, 2016 – June 30, 2016 FEDERAL ID NUMBER: 52-0983141	\$5,450	\$ 5,450

Please return the yellow copy of this invoice with your payment.
Thank you.