



STATE OF NEW HAMPSHIRE  
THE ADJUTANT GENERAL'S DEPARTMENT

BUSINESS ADMINISTRATION  
STATE MILITARY RESERVATION  
4 PEMBROKE ROAD  
CONCORD, NEW HAMPSHIRE 03301-5652

54 Jm

William N. Reddel, III, Major General  
*The Adjutant General*

Warren M. Perry, Colonel (ret.)  
*Deputy Adjutant General*

Stephanie L. Milender  
*Administrator*

Phone: 603-225-1360  
Fax: 603-225-1341  
TDD Access: 1-800-735-2964

May 16, 2016

Her Excellency Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1. The Adjutant General's Department respectfully requests approval to enter into a contract with The Dirt Doctors, LLC of Pembroke, New Hampshire (VC #), in the amount of \$33,650.00, for the purpose of removing an underground storage tank (UST) and installing a new 1000 gallon LP gas tank at the Hillsborough Armory located in Hillsborough, New Hampshire, for the period of Governor and Council approval through September 30, 2016. **50% Federal Funds, 50% General Funds.**
2. Further, the Adjutant General's Department requests a \$3,000.00 contingency as part of this contract for the purpose of the potential for hazardous waste disposal according to state, federal and local codes. The contract will be effective upon Governor and Council approval through September 30, 2016. **50% Federal Funds, 50% General Funds.**

Funds are available in the following appropriation with the authority to adjust encumbrances between fiscal years, if needed and justified, through the Department of Administrative Services:

<b>02-12-12-120010-2240 – ADJUTANT GENERAL – Army Guard Fac 50/50</b>	<b>SFY 17</b>
10-01200-22400000-103-500736 – Contracts for Oper Services	\$33,650.00
10-01200-22400000-103-500736 – Contracts for Oper Services	<u>\$ 3,000.00</u>
TOTAL	<u>\$36,650.00</u>

**EXPLANATION**

This proposed contract is for the removal of one (1) Underground Storage Tank (UST) at the Hillsborough National Guard Armory. This existing 3000 gallon oil tank, to include existing main oil piping, will be removed and disposed of, and a new 1000 gallon gas tank, gas lines and new burner and test gas piping will be installed. The existing #2 fuel oil in the tank will be pumped out and moved to the Milford Armory by the contractor.

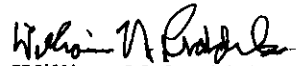
Her Excellency Governor Margaret Wood Hassan  
And the Honorable Executive Council  
Page Two

The vendor, The Dirt Doctors, LLC, was identified through Requests for Quotations where three (3) vendors submitted quotations for this work. The Dirt Doctors, LLC submitted the lowest cost proposal of all three (3) quotes received.

The Federal Funds available for this Contract are provided to the State of New Hampshire - Adjutant General's Department by the National Guard Bureau pursuant to a State-Federal Master Cooperative Agreement for the mutual support of the New Hampshire National Guard. The cost of this contract shall be reimbursed to the State by the Federal government at a rate of 50%. In the event that federal funds are not available, general funds will not be requested to support this portion.

This Contract has been approved for form, substance and execution by the New Hampshire Department of Justice

Respectfully Submitted,

  
William N. Reddel, III  
Major General, NHNG  
The Adjutant General

The Adjutant General's Department  
Underground Storage Tank Removal and  
Installation of New LP Gas Tank  
Quotations Received

<u>Name and address of vendor</u>	<u>Bid amount</u>
The Dirt Doctors, LLC 709 Keith Avenue Pembroke, NH 03275	\$33,650.00
Palmer & Sicard Energy Services Division 140 Epping Road Exeter, NH 03833	\$35,300.00
Bill Trombly Plumbing & Heating 76 Maple Street Manchester, NH 03103	\$42,947.00

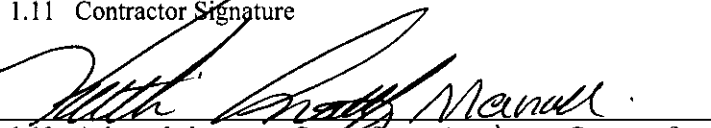
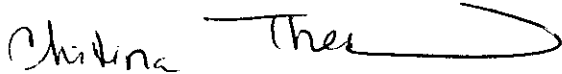
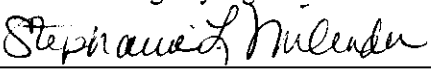

**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name THE ADJUTANT GENERAL'S DEPARTMENT		1.2 State Agency Address 4 PEMBROKE ROAD CONCORD, NEW HAMPSHIRE 03301	
1.3 Contractor Name The Dirt Doctors, LLC		1.4 Contractor Address 709 Keith Avenue, Pembroke, NH 03275	
1.5 Contractor Phone Number (603) 225-2717	1.6 Account Number 10-01200-2240-103	1.7 Completion Date September 30, 2016	1.8 Price Limitation NTE \$36,650.00
1.9 Contracting Officer for State Agency Stephanie L. Milender		1.10 State Agency Telephone Number (603) 225-1361	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Keith Anastoy, MG/	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Merrimack</u> On <u>May 2, 2016</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace <div style="text-align: center;">                       [Seal]                 </div>			
1.13.2 Name and Title of Notary or Justice of the Peace <p align="center">CHRISTINA M. THERIAULT, Notary Public My Commission Expires April 22, 2020</p>			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Stephanie L. Milender, Administrator	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By:  On: <u>6/3/16</u>			
1.18 Approval by the Governor and Executive Council (if applicable) By: _____ On: _____			

**2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this

Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

#### **8. EVENT OF DEFAULT/REMEDIES.**

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

#### **9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.**

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

**10. TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

**12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

**13. INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### **14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no

such approval is required under the circumstances pursuant to State law, rule or policy.

**19. CONSTRUCTION OF AGREEMENT AND TERMS.**

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

**20. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**21. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**22. SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

**23. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.



**THE STATE OF NEW HAMPSHIRE  
ADJUTANT GENERAL'S DEPARTMENT**

**P37 AGREEMENT**

**EXHIBIT A – SCOPE OF SERVICES**

**SUBJECT:** It is the intention of the State of New Hampshire, Adjutant General's Department (NHAGD) to have a complete operating boiler/burner system upon completion. This is a turnkey project based on the following specifications.

**Location:** 140 West Main Street Hillsborough NH 03244

**GENERAL**

Provision of all labor, materials, equipment, supplies and transportation as needed to remove existing main oil piping to building and install new gas 1000 gallon buried LP gas tank, gas lines and new burner and test gas piping at building. Certificates of pressure will be given to the Plant Maintenance Engineer.

Inspections shall include, not be limited to, all of the following requirements as listed in NFPA conformance specifications for necessary inspections.

Weil Mclain # 488 with a Carlin 702 oil burner

Gas Burner Replacement Scope of work

Oil Tank Removal

Propane tank and Burner installation

**SERVICES TO BE PERFORMED:**

Provide services to properly remove the existing Carlin 702 oil burner and associated piping, and install a new gas 1000 buried LP gas tank, gas lines and new burner and test gas piping at building. These services will include travel, equipment, labor and materials specified.

- A. The Existing Carlin 702 will be replaced.
- B. The electrical connections will be saved for the new burner installation.
- C. All of the oil lines will be removed and the floor patched with concrete.
- D. The outdoor oil lines to be dug up and removed.
- E. All of the oil equipment mounted on the inside and the outside of the building to be removed including the vent. All holes to be filled with hydraulic cement.
- F. The existing 3000 gallon oil tank to be removed and disposed of. Provide an allowance for potential contaminated soil. If found, the hazardous waste must be disposed according to state, federal and local codes.
- G. The existing # 2 fuel oil in the tank will be pumped out and moved to Milford Armory by the contractor.
- H. All Granite Curbs will be reinstalled and the pavement area will be patched with 4 inch of hot top.



### **BURNER SWAP, BOILER PREP:**

- A. The boiler will be brush-cleaned and vacuumed.
- B. The smoke pipe will be removed, cleaned and reinstalled. The smoke pipe will be sealed to the chimney.
- C. The boiler front plate will be removed and the chamber inspected. If it is damaged it will be replaced in kind.
- D. The front plate will be adapted to accept the new burner flange.
- E. The contractor will install Gas Fired Beckett Burner CG 10018 with conversion accessories provided by State of New Hampshire Adjutant General's Department.
- F. The new gas burner will be mounted to manufacturer's specifications.

### **GAS PIPING:**

- A. All gas piping will meet current editions of NFPA 54 and 58.
- B. The underground line from the LP tank to the building will be copper or an approved substitute.
- C. The second stage regulator supplied by Contractor will be sized and mounted on the wall just off the boiler room at least 36" from the electric meter.
- D. All piping from this regulator, along the wall, and into the boiler room to the new burner will be black steel schedule 40 with malleable steel fittings. Hang, painted and identify as per code. Provide wall sleeves.
- E. Disconnect and tie in Kitchen stove and make up air system for kitchen hood. The 1000 gallon LP tank will service all LP needs at the RC.
- F. The two 120 LP tanks will be removed by the state.

### **LP TANK INSTALLATION:**

- A. The contractor will install a 1000 gallon buried LP gas tank, manhole cover and first stage regulator provided by State of New Hampshire Adjutant General's Department.
- B. The contractor will have tank filled with 300 gallons of LP gas.
- C. It is expected that the tank will be placed in close proximity to the old oil tank and meet current editions NFPA 58
- D. The tank will be installed according to manufacturer's installation instructions.
- E. The tank will be backfilled with clean soil, loamed over and seeded. Any leftover material will be removed off-site.
- F. The new UG gas line will be covered with at least 6" of sand and then buried at least 12". Protect the line as it emerges from the ground and reaches the regulator.

### **ELECTRICAL:**

- A. The existing Carlin oil burner has 3 connections, one is power and one or two are control feeds. Check all of the existing controls for operation.
- B. Contact Control Technologies and have them interface the new burner to our existing EMS system.
- C. Remove the 4" firematic plate and install a blank plate.

### **START-UP:**

- A. The startup is to be performed by a tech that is certified by the Gas burner manufacturer.
- B. All controls and EMS need to be tested in front of a NH Adjutant General's Department maintenance employee of our choice.
- C. Adjust the barometric regulator for gas use.

- D. Final test with a combustion analyzer for maximum efficiency. If it is necessary to restrict the breach, it will be allowed with retort brick.

**COMPLETION:**

- A. A one-year warranty period will begin on an agreed date by both parties.
- B. The site will be left broom clean and wiped down.
- C. All documents including as builds will be turned over at completion.

**ITEMS NOT INCLUDED:**

- A. City fees, inspections, and permits of any kind
- B. Unforeseen or unmarked utilities or electrical
- C. Site work or other work outside the above scope of work
- D. Unforeseen damages or deficiencies requiring repair or replacement
- E. Remediation work in the event contamination is present

Once the contract is approved by the Governor and Executive Council, the general anticipated project execution methodology will be as follows:

1. The NHAGD shall determine project needs and develop a scope of work or work with the contract to develop a scope of work. The scope of work shall include as minimum general project information, tasks to be completed, deliverables to be provided and a timetable for completion.
2. NHAGD and the contractor shall attend a pre-work meeting to clarify the manner of conducting the work, schedule the work and layout of the work.
3. The contractor will submit invoice(s) as specific project task with deliverables are completed and delivered to the NHAGD project manager. Invoicing for project costs beyond the approved estimate cannot be issued without prior approval and a written notice of cost increase approval. Invoicing and payment is further outlined in Exhibit B.
4. The contractor completes projects when all project tasks are accomplished in accordance with the project scope of work as determined by the NHAGD.

**PERIOD OF PERFORMANCE:**

The period of performance will be from the Governor and Executive Council Approval until completion. Dates will be agreed upon by the both the NHAGD and the contractor, but no later than September 30, 2016.

**ADJUTANT GENERAL'S DEPARTMENT PRIMARY CONTACT:**

Jeanette Patten  
The Adjutant General's Department  
4 Pembroke Road  
Concord, NH 03301-5652

**STATE OF NEW HAMPSHIRE  
THE ADJUTANT GENERAL'S DEPARTMENT**

**EXHIBIT B, P37 AGREEMENT  
THE CONTRACT PRICE, METHOD OF PAYMENT AND TERMS OF PAYMENT**

**SUBJECT:** Remove existing main oil piping to building and install new gas 1000 gallon buried LP gas tank, gas lines and new burner and test gas piping at building.

**Contract Price**

<b><u>Oil tank removal and propane tank burner installation:</u></b>	<b><u>\$33,650.00</u></b>
	<b>\$33,350.00 Total</b>
<b><u>Contingency:</u></b>	<b><u>\$ 3,000.00</u></b>
	<b>\$ 3,000.00 Total</b>

This amount shall not be exceeded without issuance of an amendment to this agreement and approval by the Governor and Executive Council of the State of New Hampshire.

**Method of Payment**

Payment will be made within 15 days after receipt of a proper invoice(s).

Payment shall be made by mailing a bank draft to the address specified in the General Provisions 1.4 of this agreement.

Invoices will be submitted by the contractor to:

The Adjutant General's Department  
BA Office  
4 Pembroke Road  
Concord, NH 03301-5652.

**Terms of Payment**

The Adjutant General's Department will pay the contractor the noted above after the work performed is accepted as complete by The Adjutant General's Department.

**STATE OF NEW HAMPSHIRE  
THE ADJUTANT GENERAL'S DEPARTMENT**

**EXHIBIT C, SPECIAL PROVISIONS**

**SUBJECT: Underground Storage Tank Removal/Install New Gas 1000 Gal tank**

The following special provisions modify, change, delete or add to the General Provisions of the agreement. Where any part of the General Provisions is modified or voided by these Special Provisions, the unaltered provisions for that part shall remain in effect.

1. This agreement is funded, wholly or in part, by monies of the Federal Government of the United States; therefore, all parts and provisions of this agreement that refer to contract which are funded in any part by the federal government are applicable to this agreement.

2. The term "Contracting Officer" as used in this agreement shall mean the State's Contracting Officer as is specified at item #1.9 of the General Provisions of this agreement or his authorized representative. No individual shall be an authorized representative of the Contracting Officer unless he or she is so appointed in writing by the Contracting Officer, in which case such written appointment shall be provided to the Contractor.

3. The Contractor shall be responsible to correct, at his own cost and expense, defective work, or damaged property when defects and damage are caused by the Contractor's employees, equipment or supplies. The Contracting Officer may withhold all, or part of, payments due to the Contractor until defective work or damaged property caused by the Contractor, his employees, equipment or materials, is placed in satisfactory condition

4. **General Provisions** are amended as follows:

a. **Provision 7. PERSONNEL sub-part 7.2:** Delete the period at the end of the provision, and add the following:

"or who is a National Guardsperson or who is a federal employee of the National Guard."

b. **Provision 9. DATA: ACCESS; CONFIDENTIALITY; PRESERVATION:** Add the following sub-part:

9.4 Between the Effective Date and three (3) years after the Completion Date, as often as the State or Federal Government shall demand, the Contractor shall make available for audit purposes, all records that pertain to this Agreement. Upon demand the contractor shall provide copies of such documents which may include invoices, payrolls, records of personnel, and other information relating to all matters covered in this agreement.

c. **Provision 14. INSURANCE AND BOND:** *Add* the following sub-sub-part:

14.1.3 Insurance against all claims arising from the Contractor's use of automobiles in the conduct of this agreement, in amounts of not less than \$250,000.00 per person bodily injury liability, \$500,000.00 per occurrence bodily injury liability and \$50,000.00 property damage liability.

## 5. GOVERNING REGULATIONS:

**Title 2 Code of Federal Regulations (CFR) Part 200**, and **NGR 5-1**, shall govern this Agreement and include the following terms and conditions:

### **Nondiscrimination.**

The Grantee covenants and agrees that no person shall be subject to discrimination or denied benefits in connection with the State's performance under the MCA. Accordingly, and to the extent applicable, the Grantee covenants and agrees to comply with the following national policies prohibiting discrimination:

a. On the basis of race, color or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d et seq.), as implemented by DoD regulations at 32 CFR Part 195.

b. On the basis of race, color or national origin, in Executive Order 11246 as implemented by Department of Labor regulations at 41 CFR Chapter 60.

c. On the basis of sex or blindness, in Title IX of the Education Amendments of 1972 (20 U.S.C. Section 1681, et seq.), as implemented by DoD regulations at 32 CFR Part 196.

d. On the basis of age, in The Age Discrimination Act of 1975 (42 U.S.C. Section 6101, et seq.), as implemented by Department of Health and Human Services regulations at 45 CFR Part 90.

e. On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as implemented by Department of Justice regulations at 28 CFR part 41 and DoD regulations at 32 CFR Part 56.

### **Lobbying.**

a. The state covenants and agrees that it will not expend any funds appropriated by Congress to pay any person for influencing or attempting to influence an officer or employee of any agency, or a Member of Congress in connection with any of the following covered federal actions. The awarding of any federal contract; the making of any federal grant; the making of any federal loan; the entering into of any CA; and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or Cooperative Agreement.

b. The Final Rule, New Restrictions on Lobbying, issued by the Office of Management and Budget and the Department of Defense (32 CFR Part 28) to implement the provisions of Section 319 of Public Law 101-121 (31 U.S.C. Section 1352) is incorporated by reference and the state agrees to comply with all the provisions thereof, including any amendments to the Interim Final Rule that may hereafter be issued.

### **Drug-Free work Place.**

The Grantee covenants and agrees to comply with the requirements regarding drug-free workplace requirements in of 32 CFR Part 26, which implements Section 5151-5160 of the Drug-Free Workplace act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701, et seq.).

### **Environmental Protection.**

a. The Grantee covenants and agrees that its performance under this Agreement shall comply with:

- (1) The requirements of Section 114 of the Clean Air Act (42 U.S.C. Section 7414);
- (2) Section 308 of the Federal Water Pollution Control Act (33 U.S.C. Section 1318), that relates generally to inspection, monitoring, entry reports, and information, and with all regulations and guidelines issued thereunder;
- (3) The Resources Conservation and Recovery Act (RCRA);
- (4) The Comprehensive Environmental Response, Compensation and Liabilities Act (CERCLA);
- (5) The National Environmental Policy Act (NEPA);
- (6) The Solid Waste Disposal Act (SWDA));
- (7) The applicable provisions of the Clean Air Act (42 U.S.C. 7401, et seq.) and Clean Water Act (33 U.S.C. 1251, et seq.), as implemented by Executive Order 11738 and Environmental Protection Agency (EPA) rules at 40 CFR Part 31;
- (8) To identify any impact this award may have on the quality of the human environment and provide help as needed to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C. 4321, et seq.) and any applicable federal, state or local environmental regulation.

b. In accordance with the EPA rules, the parties further agree that the Grantee shall also identify to the awarding agency (NGB) any impact this award may have on:

(1) The quality of the human environment, and provide help the agency may need to comply with the National Environmental Policy Act (NEPA, at 42 U.S.C 4321, et seq.) and to prepare Environment Impact Statements or other required environmental documentation. In such cases, the recipient agrees to take no action that will have an adverse environmental impact (e.g., physical disturbance of a site such as breaking of ground) until the agency provides written notification of compliance with the environmental impact analysis process.

(2) Flood-prone areas, and provide help the agency may need to comply with the National Flood Insurance Act of 1968 and Flood Disaster Protection Act of 1973 (42 U.S.C. 4001, et seq.), which require flood insurance, when available, for federally assisted construction or acquisition in flood-prone areas.

(3) Coastal zones, and provide help the agency may need to comply with the Coastal Zone Management Act of 1972 (16 U.S.C. 1451, et seq.), concerning protection of U.S. coastal resources.

(4) Coastal barriers, and provide help the agency may need to comply with the Coastal Barriers Resource Act (16 U.S.C. 3501 et seq.), concerning preservation of barrier resources.

(5) Any existing or proposed component of the National Wild and Scenic Rivers System, and provide help the agency may need to comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. 1271 et seq.).

(6) Underground sources of drinking water in areas that have an aquifer that is the sole or principal drinking water source, and provide help the agency may need to comply with the Safe Drinking Water Act (42 U.S.C 300H-3).

#### **Use of United States Flag Carriers.**

a. The state covenants and agrees that travel supported by U.S. Government funds under this agreement shall use U.S.-flag air carriers (air carriers holding certificates under 49 U.S.C. 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. 40118) and the inter-operative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

b. The state agrees that it will comply with the Cargo Preference Act of 1954 (46 U.S.C. Chapter 553), as implemented by Department of Transportation regulation at 46 CFR 381.7, and 46 CFR 381.7(b).

#### **Debarment and Suspension.**

**Non-federal entities and contractors are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.** The grantee agrees to comply with the DOD implementation of 2 CFR Part 180 (at 2 CFR Part 1125) by checking the Excluded Parties List System (EPLS) at [www.sam.gov](http://www.sam.gov) to verify contractor eligibility to receive contracts and subcontracts resulting from this Agreement. The grantee and sub recipients shall not solicit offers from, nor award contracts to contractors listed in EPLS. This verification shall be documented in the grantee and sub recipient contract files, and shall be subject to audit by the grantor and Federal/State audit agencies

#### **Buy American Act.**

The state covenants and agrees that it will not expend any funds appropriated by Congress without complying with The Buy American Act (41 U.S.C.10a et seq.). The Buy American Act gives preference to domestic end products and domestic construction material. In addition, the Memorandum of Understanding between the United States of America and the European

Economic Community (EEC) on Government Procurement, and the North American Free Trade Agreement (NAFTA), provide that EEC and NAFTA end products and construction materials are exempted from application of the Buy American Act.

**Uniform Relocation Assistance and real Property Acquisition Policies.**

The state covenants and agrees that it will comply with CFR 49 part 24, which implements the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. Section 4601 et seq.) and provides for fair and equitable treatment of persons displaced by federally assisted programs or persons whose property is acquired as a result of such programs.

**Copeland "Anti-Kickback" Act.**

The state covenants and agrees that it will comply with the Copeland "Anti-Kickback" Act (18 U.S.C. Section 874) as supplemented in Department of Labor regulations (29 CFR Part 3). As applied to this agreement, the Copeland "Anti-Kickback" Act makes it unlawful to induce, by force, intimidation, threat of procuring dismissal from employment, or otherwise, any person employed in the construction or repair of public buildings or public works, financed in whole or in part by the United States, to give up any part of the compensation to which that person is entitled under a contract of employment.

**Contract Work Hours and Safety Standards Act.**

The state covenants and agrees that it will comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 3701-3708) as supplemented by Department of Labor regulations (29 CFR Part 5). As applied to this agreement, the Contract Work Hours and Safety Standards Act specifies that no laborer or mechanic doing any part of the work contemplated by this agreement shall be required or permitted to work more than 40 hours in any workweek unless paid for all additional hours at not less than 1.5 times the basic rate of pay.



STATE OF NEW HAMPSHIRE  
THE ADJUTANT GENERAL'S DEPARTMENT

EXHIBIT D - Environmental Management System  
Notice for Contractors and Contractor employees

The New Hampshire Army National Guard (NHARNG) has implemented an environmental Management System (eMS), in accordance with Executive Orders 13423 and 13514, to guide its operations in an environmentally sound manner. Under its eMS, the NHARNG has identified significant activities, products or services that can interact with the environment (known as aspects) and potential environmental impacts from its operations. The significant environmental aspects are listed below:

- Energy Use
- Vehicle Travel (fleet) Between Work Stations

These significant aspects and their associated impacts are closely monitored by the NHARNG. Further, the NHARNG is tracking the success of the implementation plans established to achieve the NHARNG's objectives.

For the purposes of this notice, applicability is limited to those actions that the contractor or subsequent employees are likely to perform on NHARNG properties.

The primary purpose of this notice is to communicate the three basic tenets of the NHARNG's eMS policy:

- eMS (ISO 14001) is the management system the NHARNG uses to implement the Adjutant General's Environmental Policy;
- The eMS Environmental Policy commits the NHARNG to comply with environmental laws and regulations, to prevent pollution and to promote continual improvement of the eMS; and
- Contractors are responsible for knowing the environmental impacts of their services, and must understand the management requirements for any activities that could affect any of NHARNG's significant aspects, or that could result in potential environmental impacts.

### **Energy Use**

The NHARNG is committed to reducing its consumption of energy. Reducing energy consumption may be realized by turning off electrical equipment when not in use, or reducing heating temperatures/increasing cooling temperatures, using alternative fuels (if available, such as E85 or biodiesel), etc. Contracts that include the use or installation of equipment will seek the most energy efficient technology within the scope of the contract.

**Vehicle Travel (fleet) Between Work Stations**

The NHARNG is committed to preventing pollution through monitoring of Federal GSA Fleet vehicle usage. Usage of fleet vehicles by contractors is prohibited.

**Significant aspects likely to be affected by contractor's activities, products, or services:**  
(To be discussed at the Kickoff meeting)

**Review of specific contract provisions related to environmental aspects:**  
(To be discussed at the Kickoff meeting)

**Contact Information:**

The Adjutant General's Dept. Environmental Staff (603) 227-1439

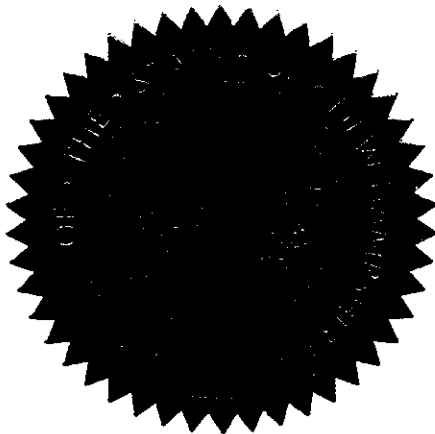
**Resources Provided Upon Contractor Request:**

NHARNG Integrated Cultural Resources Management Plan (ICRMP)  
NHNG Green Procurement Plan  
Facility Specific Integrated Contingency Plans (ICPs); established for the State Military Reservation, Manchester RC / FMS, Army Aviation Support Facility (AASF)  
NHARNG Hazardous Waste Management Plan

State of New Hampshire  
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that The Dirt Doctors, LLC is a New Hampshire limited liability company formed on June 27, 2002. I further certify that it is in good standing as far as this office is concerned, having filed the annual report(s) and paid the fees required by law; and that a certificate of cancellation has not been filed.



In TESTIMONY WHEREOF, I hereto  
set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 3<sup>rd</sup> day of May, A.D. 2016

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

**Limited Partnership or LLC Certification of Authority**

I, Keith Anastasy, hereby certify that I am a Partner,  
(Name)

Member or Manager of The Dirt Doctors LLC, a limited liability  
(Name of Partnership or LLC)

partnership under RSA 304-B or a limited liability company under RSA 304-C.

I certify that I am authorized to bind the partnership or LLC.

I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the partnership or LLC and that this authorization has not expired.

DATED: May 31, 2016

ATTEST: [Signature]  
(Name and Title)

STATE OF NEW HAMPSHIRE  
THE ADJUTANT GENERAL'S DEPARTMENT

"CERTIFICATE OF AUTHORITY/VOTE"

I, (Name) Keith Anastasy, Mgr. hereby certify that I am duly elected  
Secretary of (Corporation) The Dirt Doctors, LLC.

I hereby certify the following is a true copy of a vote adopted by unanimous consent of the Board  
of Directors of the Corporation, on April 25, 2016.

VOTED: That (Name) Keith Anastasy, Mgr. is duly authorized to provide a  
qualification package, negotiate compensation rates and enter into a specific contract namely  
"Environmental Services" with the State of New Hampshire, Adjutant General's Department and  
further authorized to execute any documents which may in his judgment be desirable or  
necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and  
effect as of (Date) April 25, 2016 and that (Name) Keith Anastasy  
is duly elected (Title) Manager of this Corporation.

+

ATTEST:

[Signature]  
(Corporate Secretary)

DATE:

5-2-16

CORPORATE SEAL

ATTEST:

[Signature]  
(Notary Public)

+

COMMISSION EXPIRES:

CHRISTINA M. THERIAULT, Notary Public

My Commission Expires April 22, 2020

DATE:

5/2/16

NOTARY SEAL

(NOTE: IF COMPANY IS NOT INCORPORATED, PLEASE CHECK THE BOX  .)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> THE ROWLEY AGENCY INC. 139 Loudon Road P.O. Box 511 Concord NH 03302-0511		<b>CONTACT NAME:</b> Danielle Rice <b>PHONE (A/C, No. Ext):</b> (603) 224-2562 <b>E-MAIL ADDRESS:</b> drice@rowleyagency.com <b>FAX (A/C, No):</b> (603) 224-8012	
<b>INSURED</b> The Dirt Doctors, LLC 709 Keith Avenue Pembroke NH 03275		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> Union Insurance Company	<b>NAIC #:</b> 25844
		<b>INSURER B:</b> Acadia Insurance Company	<b>NAIC #:</b> 31325
		<b>INSURER C:</b> Acadia Ins. Co.	<b>NAIC #:</b> 313251
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** 15-16 General Cert      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			CPA0360550-15	9/28/2015	9/28/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CAA0360529-15	9/28/2015	9/28/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$			CUA0365487-15	9/28/2015	9/28/2016	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WCA0360552-15 3A States: NH, MA, VT, ME Excluded: Keith Anastasy	9/28/2015	9/28/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L EACH ACCIDENT \$ 500,000 E.L DISEASE - EA EMPLOYEE \$ 500,000 E.L DISEASE - POLICY LIMIT \$ 500,000
A	Leased/Rented Equipment Installation Floater			CPA0360550-15	9/28/2015	9/28/2016	Limit: 500,000 Limit: 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Covering operations of the named insured during the policy period.

**RECEIVED**

SEP 30 2015

ADJUTANT GENERAL'S  
DEPARTMENT

<b>CERTIFICATE HOLDER</b> paul.annis.nfg@mail.mil  State of NH The Adjutant General's Department Attn: Paul Annis, State Maintenance 1 Minuteman Way Concord, NH 03301	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Danielle Rice/DJR
---	---

© 1988-2014 ACORD CORPORATION. All rights reserved.

# THE DIRT DOCTORS

709 KEITH AVENUE PEMBROKE, NH 03275

PHONE (603) 229-3200

FAX (603) 225-2717

---

11/06/15

## EXHIBIT A

STATE OF NH- ADJUTANT GENERAL'S DEPT.

Attn: Paul Annis

4 Pembroke Road

CONCORD NH 03301

Work: 225-1357

Fax: 227-1532

Cell: 496-2988

E-mail: paul.annis.nfg@mail.mil

**RE: Oil tank removal & propane tank burner installation**

Paul,

Please find below a quote for the oil tank removal and related work

## SCOPE OF WORK

- Transfer fuel from existing tank and move to
- Clean tank, provide a closure report and dispose of.
- Install new 1000 gal LP UG tank and fill with 300 gal LP in accordance with Spec sheet.
- Gas piping and hook up as specified.
- Backfill, Loam & seed
- Boiler conversion work, piping, and start up as specified with exclusions outlined below.

### **Variables:**

- In the event contamination is found from the existing oil tank, contaminated material can be excavated and disposed of for **\$60/ ton**. This does not include any inspection or consultant to provide verification that the site is fully mitigated. This rate would be an additional **\$150/ hour** with a 4 hour minimum.
- In the event the conversion burner is incorrect or is missing any conversion components (for example the burner plate) this work will be billed time & material at a rate of \$135/ Hr
- It is assumed that the existing chimney is lined. In the event it is not this work will be billed time & materials at a rate of \$135/ Hr.

**Total for above specified work**

**\$33,650**

Exclusions:

- City fees, inspections & permits of any kind
- Unforeseen or unmarked utilities and electrical
- Site work or other work outside the above scope of work
- Unforeseen damages or deficiencies requiring repair or replacement
- Remediation work in the event contamination is present.

Please contact me if you have any further questions.

Sincerely,

Keith Anastasy, Manager  
The Dirt Doctors