



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

Robert R. Scott, Commissioner



February 6, 2018

His Excellency, Governor Christopher T. Sununu
and The Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to amend a **SOLE SOURCE** agreement (PO#1053326) with the University of New Hampshire (UNH), Sponsored Programs Administration (VC #177867-B046), Durham, NH, for the "*Natural Resources Outreach Coalition – Setting SAIL*" project, by (1) extending the project completion date to March 31, 2019 from March 31, 2018, (2) increasing the contract amount by \$17,866 to \$37,866 from \$20,000, and (3) revising the scope of work to include additional tasks, effective upon Governor and Council approval. The original agreement was approved by Governor and Council on October 26, 2016, Item #67. 100% Federal Funds.

Funding is available in the account as follows.

	<u>FY18</u>
03-44-44-442010-1209-102-500731	\$17,866
Dept. Environmental Services, Coastal Resilience, Contracts for Program Services	

EXPLANATION

NHDES requests approval of this amendment in order to provide the Natural Resources Outreach Coalition (NROC) with additional time and funding to complete supplemental tasks to the agreed upon scope of services. A copy of the original agreement is attached. This amendment is **SOLE SOURCE** because NROC has demonstrated unique expertise and has established trusted relationships working with coastal conservation commissions to complete similar activities under the existing agreement. In addition, the additional tasks proposed in this amendment build on the existing tasks which are three-quarters complete. Switching to another vendor would be both financially and logistically impractical.

As part of an ongoing financial assistance award from the National Oceanic and Atmospheric Administration (NOAA), entitled "New Hampshire Setting SAIL: Acting on the Coastal Risk and Hazards Commission (CRHC) Science, Assessment, Implementation, and Legislation Recommendations," NROC has been working with project partners to support municipal implementation of the CRHC

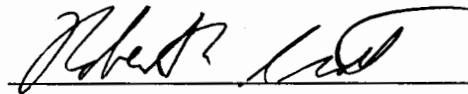
recommendations through outreach and technical assistance to New Hampshire's coastal zone municipalities. In particular, NROC has successfully completed initial meetings with conservation commissions in each of the ten Great Bay municipalities, all of whom have requested more detailed outreach on how to implement specific CRHC recommendations, including prioritizing coastal land conservation efforts to mitigate coastal flood risk.

NHDES has received approval from NOAA to extend the project period by twelve (12) months to March 31, 2019 and add funds in the amount of \$17,866 to allow NROC to supplement outreach to interested coastal zone municipalities related to the CRHC recommendations. Specifically, this amendment will enable NROC to plan, organize, and conduct supplemental outreach and technical assistance to help interested coastal zone municipalities understand and use the *2016 Land Conservation Priorities for the Protection of Coastal Water Resources* conservation plan ("Coastal Water Resources Plan") for the purposes of implementing *CRHC Natural Resources Recommendation N3 – Protect land that allows coastal habitats and populations to adapt to changing conditions and also provides ecosystem services that protect people, structures, and facilities*. The Coastal Water Resources Plan will enable coastal municipalities to identify spatially explicit land conservation opportunity areas that provide multiple benefits to coastal water resources and communities, including pollutant attenuation and removal, flood storage and risk mitigation, and public water supply. A revised scope of work, including all supplemental activities to be performed, is provided in the attached Cooperative Project Agreement amendment.

To date, \$16,039.90 of the original agreement amount of \$20,000 has been spent. Total amended project costs are \$37,866. NHDES will provide 100% of the project costs through the federal grant. In the event that federal funds become no longer available, general funds will not be requested to support the project.

This amendment has been approved by the Office of the Attorney General as to form, execution and content.

We respectfully request your approval.

A handwritten signature in black ink, appearing to read 'Robert R. Scott', is written over a horizontal line.

Robert R. Scott, Commissioner

AMENDMENT #1 to
COOPERATIVE PROJECT AGREEMENT
between the
STATE OF NEW HAMPSHIRE, Department of Environmental Services
and the
University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

The Cooperative Project Agreement, approved by the State of New Hampshire Governor and Executive Council on **10/26/16**, item # **67**, for the Project titled “ **Natural Resources Outreach Coalition - Setting SAIL: Acting on the Coastal Risk & Hazards Commission Science, Assessment, Implementation, and Legislation Recommendations,**” Campus Project Director, **Amanda Stone**, is and all subsequent properly approved amendments are hereby modified by mutual consent of both parties for the reason(s) described below:

Purpose of Amendment (Choose all applicable items):

- ☐ Extend the Project Agreement and Project Period end date, at no additional cost to the State.
- ☐ Provide additional funding from the State for expansion of the Scope of Work under the Cooperative Project Agreement.
- ☒ Other: Extend the Project Agreement and Project end date; Provide additional funding from the State for expansion of the Scope of Work under the Cooperative Agreement; Amend Article F to change incorrect source of Federal funds; Amend Exhibit A to include supplemental tasks; Amend Exhibit B to reflect updated special Federal provisions.

Therefore, the Cooperative Project Agreement is and/or its subsequent properly approved amendments are amended as follows (Complete only the applicable items):

- Article A. is revised to replace the State Department name of _____ with _____ and/or USNH campus from _____ to _____.
- Article B. is revised to replace the Project End Date of **03/31/18** with the revised Project End Date of **03/31/19**, and Exhibit A, article B is revised to replace the Project Period of **Upon G&C Approval – March 31, 2018** with **October 26, 2016 – March 31, 2019**.
- Article C. is amended to add Exhibit A by including the proposal titled, “ _____,” dated _____.
- Article D. is amended to change the State Project Administrator to _____ and/or the Campus Project Administrator to _____.
- Article E. is amended to change the State Project Director to _____ and/or the Campus Project Director to _____.
- Article F. is amended to increase funds in the amount of **\$17,866** and will read:

Total State funds in the amount of **\$37,866** have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.
- Article F. is amended to change the cost share requirement and will read:

Campus will cost-share **0%** of total costs during the amended term of this Project Agreement.
- Article F. is amended to change the source of Federal funds paid to Campus and will read:

Federal funds paid to Campus under this Project Agreement as amended are from Grant/Contract/Cooperative Agreement No. **NA16NOS4190156** from **NA15NOS4190089** under CFDA# **11.419**. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as **revised** Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

- Article G. is exercised to amend Article(s) _____ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, as follows:

Article _____ is amended in its entirety to read as follows:

Article _____ is amended in its entirety to read as follows:

- Article H. is amended such that:

- ☒ State has chosen **not to take** possession of equipment purchased under this Project Agreement.
- ☐ State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

- ☒ Exhibit A is amended as attached.

- ☒ Exhibit B is amended as attached.

All other terms and conditions of the Cooperative Project Agreement remain unchanged.

This Amendment, all previous Amendments, the Cooperative Project Agreement, and the Master Agreement constitute the entire agreement between State and Campus regarding the Cooperative Project Agreement, and supersede and replace any previously existing arrangements, oral and written; further changes herein must be made by written amendment and executed for the parties by their authorized officials.

This Amendment and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire or other authorized officials approve this Amendment to the Cooperative Project Agreement.

IN WITNESS WHEREOF, the following parties agree to this **Amendment #1** to the Cooperative Project Agreement.

By An Authorized Official of:

University of New Hampshire

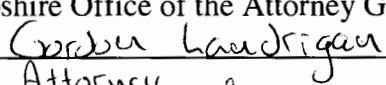
Name: Karen M. Jensen

Title: Manager, Sponsored Programs Administration

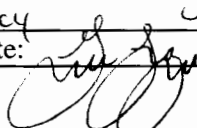
Signature and Date:  4/3/18

By An Authorized Official of: the New

Hampshire Office of the Attorney General

Name:  Landrigan

Title: Attorney

Signature and Date:  1/25/18

By An Authorized Official of:

Department of Environmental Services

Name: Robert R. Scott

Title: Commissioner

Signature and Date:  1-22-18

By An Authorized Official of: the New

Hampshire Governor & Executive Council

Name: _____

Title: _____

Signature and Date: _____

EXHIBIT A

- A. Project Title:** Natural Resources Outreach Coalition - Setting SAIL: Acting on the Coastal Risk & Hazards Commission Science, Assessment, Implementation, and Legislation Recommendations
- B. Project Period:** October 26, 2016 - March 31, 2019
- C. Objectives:** Campus will continue to provide outreach and assistance to New Hampshire's seventeen (17) coastal zone municipalities on understanding, prioritizing, and implementing recommendations from the 2016 New Hampshire Coastal Risk & Hazards Commission (CHRC) report entitled, "Preparing New Hampshire for Projected Storm Surge, Sea-Level Rise, and Extreme Precipitation."
- D. Scope of Work:** Campus shall perform all tasks outlined in the original agreement and detailed in the proposal submitted for the National Oceanic and Atmospheric Administration (NOAA) FFY16 Coastal Zone Management Projects of Special Merit Competition entitled, New Hampshire Setting SAIL: Acting on the Coastal Risk & Hazards Science, Assessment, Implementation, and Legislation Recommendations," which is incorporated herein by reference. Additionally, Campus shall perform the following supplemental activities under Task 1 and Task 3 of the original agreement.

Task 1. Education and Outreach:

- Work with project partners to conduct messaging and outreach to municipal stakeholders in Atlantic and Great Bay coastal communities to: (1) relay CRHC recommendations; and (2) obtain input on community priorities and readiness to take action.

Supplemental activities include:

- Work with The Nature Conservancy to develop: (1) an outreach strategy with goals and measurable objectives, and (2) supporting outreach materials to help coastal zone municipalities understand and use the Coastal Water Resources Plan for the purposes of implementing CRHC recommendation NR3. Collaborate with the Southeast Land Trust (SELT) in identifying land conservation priorities.
- Conduct initial outreach, with input from The Nature Conservancy and SELT, to interested conservation commissions in at least 7 and up to 17 coastal zone municipalities on using the Coastal Water Resources Plan for the purposes of implementing CRHC recommendation NR3.
- Provide an extended period of hands-on assistance, with input from The Nature Conservancy and SELT, to help 1-3 interested coastal zone municipalities use the Coastal Water Resources Plan for the purposes of implementing CRHC recommendation NR3. Hands-on assistance will include at least three meetings per community.

Task 3. Project Management:

Supplemental project management activities resulting from the extended project period include:

- Submit two (2) additional semi-annual Performance Progress Reports detailing project activities.

E. Deliverables Schedule:

Task Completion – Tasks stipulated in the original agreement are to be completed no later than the original project end date of March 31, 2018. All supplemental activities stipulated in the amended scope of work above are to be completed no later than March 31, 2019, unless otherwise stated below.

Performance Progress Reports (PPR) – In addition to the three (3) PPRs stipulated in the original agreement, Campus shall prepare and submit two (2) additional electronic PPRs to the State in .pdf format. The first additional PPR shall summarize project activity during the period from April 1, 2018 through September 30, 2018 and is due September 30, 2018. The second additional and final PPR shall summarize project activity during the period from October 1, 2018 through March 31, 2019 and is due March 31, 2019. The funding credit language quoted in Exhibit A, Section G below shall appear on all PPRs, along with the logos of sponsoring agencies (i.e., NOAA, NH Department of Environmental Services, NH Coastal Program).

- F. Budget and Invoicing Instructions:** Campus will submit invoices to State on regular Campus invoice forms no more frequently than monthly and no less frequently than quarterly. Invoices will be based on actual project expense incurred during the invoice period, and shall show current and cumulative expense by major cost categories as shown in the amended budget below. State will pay Campus within 30 days of receipt of each invoice. Campus shall submit its final invoice no later than 60 days after the Project Period end date.

Budget Items	Original Budget	Increase	Total
1. Salaries & Wages	\$ 10,987	\$ 9,429	\$ 20,416
2. Fringe Benefits	\$ 4,098	\$ 3,951	\$ 8,049
3. Travel	\$ 588	\$ 500	\$ 1,088
4. Supplies & Services	\$ 200	\$ 300	\$ 500
5. Facilities & Admin	\$ 4,127	\$ 3,686	\$ 7,813
Subtotals:	\$ 20,000	\$ 17,866.00	\$ 37,866
Total Project Costs:			\$ 37,866

G. Other:

Funding Credit – All work products intended for public distribution, including reports, websites, flyers, newsletters, signage, etc., shall include the logos of the sponsoring agencies as follows: the National Oceanic and Atmospheric Administration (NOAA), New Hampshire Coastal Program (NHCP), and New Hampshire Department of Environmental Services (NHDES). Additionally, all work products intended for public distribution shall include the following funding credit statement: “*This project was funded by the Coastal Zone Management Act, 16 U.S.C. 1451-1466, administered by the Office for Coastal Management, National Oceanic and Atmospheric Administration, in conjunction with the NH Department of Environmental Services Coastal Program.*”

EXHIBIT B

This Project Agreement is funded under a Grant/Contract/Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant/Contract/Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here: ☐ None or ☒ **Uniform Guidance issued by the Office of Management and Budget (OMB) in lieu of Circulars listed in paragraph above.**

Attachment C:

Copy of original agreements

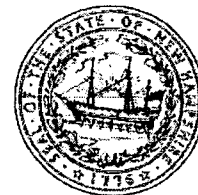


The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

Thomas S. Burack, Commissioner

September 11, 2016

Nathalie Morison



Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, NH 03301

APPROVED G & C

DATE 10/26/16
ITEM # 67

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to award a **SOLE SOURCE** grant to the University of New Hampshire (UNH), Sponsored Programs Administration (VC #177867-B046), Durham, NH, in the amount of \$20,000 to provide outreach and technical assistance to coastal communities on the recommendations from the Coastal Risk and Hazards Commission, effective upon Governor and Council approval through March 31, 2018. 100% Federal Funds.

Funds are available in the following account:

03-44-44-442010-1209-102-500573

FY 2017

\$20,000

Dept. Environmental Services, Coastal Zone Management, Contracts for Program Services

EXPLANATION

As part of its grant application to the National Oceanic and Atmospheric Administration, the NHDES Coastal Program (NHCP) budget included local technical planning assistance funds for the University of New Hampshire Natural Resources Outreach Coalition (NROC), Great Bay Stewards (GBS), and two Regional Planning Commissions – Rockingham Planning Commissions (RPC) and Strafford Regional Planning Commission (SRPC) – that serve communities located in the coastal zone. These funds were specifically targeted to support partnerships with UNHCE, GBS, RPC, and SRPC for the purposes of advancing coastal resilience and adaptation planning by working with communities to prioritize and implement the final recommendations of the Coastal Risk and Hazards Commission (CRHC). The CRHC, established by legislation in 2013, was charged with “recommending legislation, rules, and other actions to prepare for projected sea level rise and other coastal and coastal watershed hazards such as storms, increased river flooding, and storm water runoff, and the risks such hazards pose to municipalities and state assets in New Hampshire.” Many of the CRHC’s recommendations, which were released this spring, promote program and policy changes at the local level, including a recommendation that municipalities consider projections of future sea level and precipitation conditions in their activities and plans. The overall goal of the project is to provide the capacity needed for New Hampshire coastal municipalities to begin implementing the CRHC’s final recommendations. This agreement is **SOLE SOURCE** because the NROC is the only UNH entity that provides technical planning assistance to coastal zone and coastal watershed municipalities on a partnership basis. NROC is uniquely qualified to provide these services given its expertise in providing communities with educational assistance and guidance necessary to achieve their land use and natural resource protection goals.

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
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The purpose of this agreement is to enable UNH to work with project partners to conduct outreach to municipal stakeholders to communicate CRHC recommendations and obtain input on community priorities and readiness to take action. Additionally, UNH will work with project partner Strafford Regional Planning Commission to develop a climate adaptation chapter to be included in City of Dover Master Plan. Lastly, UNH will coordinate with project partners on the development of a technical assistance grant program to Great Bay coastal municipalities for implementing CRHC recommendations.

Total project costs are \$20,000. The NHDES will provide \$20,000 of the project costs through a federal grant. This grant award, while less than \$25,000 threshold, requires Governor and Council approval as UNH has received funds in excess of the threshold for this Fiscal Year 2017. Matching funds are not a part of this project. A budget breakdown is provided in Attachment A.

In the event that Federal funds become no longer available, General funds will not be requested to support the project.

This agreement has been approved by the Office of the Attorney General as to form, execution and content.

We respectfully request your approval.


for Thomas S. Burack, Commissioner

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, **Department of Environmental Services**

and the

University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Environmental Services**, (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **03/31/18**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: Natural Resources Outreach Coalition -- Setting SAIL: Acting on the Coastal Risk & Hazards Commission Science, Assessment, Implementation, and Legislation Recommendations

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Nathalie Morison

Address: NH Coastal Program
Dept. of Environmental Services
222 International Drive, Suite 175
Portsmouth, NH 03801

Phone: 559-0029

Campus Project Administrator

Name: Dianne Hall

Address: University of New Hampshire
Sponsored Programs Administration
Service Building/51 College Road
Durham, NH 03824

Phone: 862-1942

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Nathalie Morison

Address: NH Coastal Program
Dept. of Environmental Services
222 International Drive, Suite 175
Portsmouth, NH 03801

Phone: 559-0029

Campus Project Director

Name: Amanda Stone

Address: University of New Hampshire
Cooperative Extension
Room 220, Nesmith Hall
Durham, NH 03824

Phone: 862-1067

F. Total State funds in the amount of \$20,000 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

☒ Campus will cost-share 0% of total costs during the term of this Project Agreement.

☒ Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. NA15NOS4190089 from National Oceanic and Atmospheric Administration under CFDA# 11.419. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

☐ Article(s) of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

H. ☒ State has chosen **not to take** possession of equipment purchased under this Project Agreement.
☐ State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the University of New Hampshire and the State of New Hampshire, Department of Environmental Services have executed this Project Agreement.

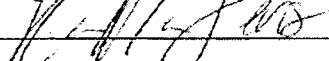
By An Authorized Official of:

University of New Hampshire

Name: Karen M. Jensen

Title: Manager, Sponsored Programs Administration

Signature and Date:

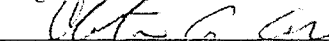
 8/12/16

By An Authorized Official of: the New Hampshire Office of the Attorney General

Name: Christopher G. Aspin

Title: Assistant Attorney General

Signature and Date:

 10/10/16

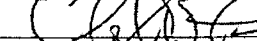
By An Authorized Official of:

Department of Environmental Services

Name: Thomas S. Burack for

Title: Commissioner

Signature and Date:

 9/29/16

By An Authorized Official of: the New Hampshire Governor & Executive Council

Name:

Title:

Signature and Date:

EXHIBIT A

A. Project Title: Natural Resources Outreach Coalition -- Setting SAIL: Acting on the Coastal Risk & Hazards Commission Science, Assessment, Implementation, and Legislation Recommendations

B. Project Period: Upon G&C Approval – March 31, 2018

C. Objectives: The Natural Resources Outreach Coalition (NROC) will provide outreach and assistance to communities in New Hampshire's coastal watershed on understanding, prioritizing, and implementing recommendations from the Coastal Risk and Hazards Commission.

D. Scope of Work: A detailed scope of work is provided in the proposal titled "New Hampshire Setting SAIL: Acting on the Coastal Risk & Hazards Commission Science, Assessment, Implementation, and Legislation Recommendations," and incorporated by reference. Specific tasks include:

Task 1: Education and Outreach:

- Work with project partners to conduct messaging and outreach to municipal stakeholders in Atlantic and Great Bay coastal communities to: (1) relay CRHC recommendations; and (2) obtain input on community priorities and readiness to take action.

Task 2: Municipal Assessment and Implementation:

- Work with Strafford Regional Planning Commission to develop climate adaptation chapter to be included in City of Dover Master Plan.
- Work with project partners to provide technical assistance grants to Great Bay coastal municipalities for implementing CRHC recommendations.

Task 3: Project Management:

- Attend quarterly project team coordination meetings.

E. Deliverables Schedule:

Progress Report: Prepare and submit two (2) electronic semi-annual Progress Reports to NHCP in .pdf format. The first progress report shall summarize project activity during the period from the start of the project through March 31, 2017 and is due by March 31, 2017. The second progress report shall summarize project activity during the period from April 1, 2017 through September 30, 2017 and is due by September 30, 2017.

Final Report: Prepare and submit a Final Report to NHCP by March 31, 2018. An electronic copy of the Final Report shall be submitted in .pdf format. The final report shall describe all project activity and shall include a summary budget table of project costs by Federal budget category. The funding credit language quoted in "Funding Credit" above shall appear on the final report along with the logos of sponsoring agencies (NHDES, NHCP & NOAA).

F. Budget and Invoicing Instructions: Campus will submit invoices to State on regular Campus invoice forms quarterly. Invoices will be based on actual project expenses incurred during the invoicing period, and shall show current and cumulative expenses by major cost categories. State will pay Campus within 30 days of receipt of each invoice. Campus will submit its final invoice not later than 60 days after the Project Period end date.

Budget Items	State Funding	Cost Sharing	Total
1. Salaries & Wages	\$10,987	-	\$10,987
2. Fringe Benefits	\$4,098	-	\$4,098
3. Travel	\$588	-	\$588
4. Supplies and Services	\$200	-	\$200
5. Facilities and Admin.	\$4,127	-	\$4,127
Subtotals:	\$20,000	-	\$20,000
Total Project Costs:	\$20,000	-	

G. Other

Funding Credit: All work products intended for public distribution, including websites, flyers, newsletters, signage etc., shall include the logos of the sponsoring agencies as follows: the National Oceanic Atmospheric Administration (NOAA), New Hampshire Coastal Program (NHCP), and New Hampshire Department of Environmental Services (NHDES). Additionally, all work products intended for public distribution shall include the following funding credit statement: "This project was funded, in part, by NOAA's Office for Coastal Management under the Coastal Zone Management Act in conjunction with the NH Department of Environmental Services Coastal Program."

EXHIBIT B

This Project Agreement is funded under a Grant/Contract/Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant/Contract/Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and Campus, except that wherever such requirements, regulations, provisions and terms and conditions differ for INSTITUTIONS OF HIGHER EDUCATION, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean Campus; references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here: ☒ None or .

**Attachment A
Budget Estimate**

Item	Federal (Coastal Program)	Match	Total
Personnel	\$10,987	\$0	\$10,987
Fringe	\$4,098	\$0	\$4,098
Equipment	\$0	\$0	\$0
Travel	\$588	\$0	\$588
Supplies	\$200	\$0	\$200
Sub-Contractual	\$0	\$0	\$0
Construction	\$0	\$0	\$0
Other	\$0	\$0	\$0
Indirect	\$4,127	\$0	\$4,127
Totals	\$20,000	\$0	\$20,000

2018 JAN 25 PM 12:26

STATE OF
DEPT OF JUSTICE