



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER
BUREAU OF HUMAN RESOURCE MANAGEMENT

Jeffrey A. Meyers
Commissioner

Marilyn G. Doe
Director

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February 21, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$1,500.00 as follows:

Institution: College for America at Southern New Hampshire University
2500 North River Road
Manchester, NH 03106

Course Title(s): 24 Completed Projects in the CfA Bachelor of Arts in Hospital
Management

Course Date(s): Begin: 04/01/2017
End: 10/30/2017

Employee: Robert Lozeau

Funding Source: 05-95-95-953010-56770000-066-500544

Total Cost of Course(s): \$1,500.00

State Share: \$1,500.00

Source of Funds: Employee Training, 66% General, 34% Federal

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EXPLANATION

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. College for America at Southern New Hampshire University (SNHU) has partnered with the State of New Hampshire to provide state employees with low-cost, competency-based associate and bachelor degree programs.

The employee, Mr. Lozeau, was hired by the Department as a HVAC Control Technician and Energy Coordinator in April of 2008. In his current role, Mr. Lozeau provides research assistance, technical knowledge and hands on help/assistance to Mechanical/Electrical Engineers, Technicians and Mechanics for past, present, and future Mechanical/Electrical upgrades and Technical support to the Facilities Department for the Department of Health and Human Services at New Hampshire Hospital. Mr. Lozeau currently has an Associate's Degree from Manchester Community College in HVAC and Refrigeration and has over 28 years' experience in HVACR, with over 12 of those years focused on Facilities Management. Mr. Lozeau has earned several certificates and Licenses since he began his career in HVAC in 1988. All his college credits from Manchester Community College have already been transferred and accepted at SNHU. All the certificates, licenses and on the job work experience that Mr. Lozeau has already earned will also be counted towards his Bachelor's Degree at SNHU. Mr. Lozeau plans on attending SNHU through the online studies system of College for America to obtain a Bachelor's Degree in Hospital Management. New Hampshire Hospital's Facilities Department is currently under reorganization of their Supervisory Leadership Team. Successful completion of the program through College for America will add to the overall strength of the Facilities Department to perform its mission to the residents of New Hampshire.

Mr. Lozeau currently provide hands on and Team Leadership with installing, monitoring, adjusting and maintenance of controls and HVAC/R systems at New Hampshire Hospital. Completion of the 24 Completed Projects in the CfA Bachelor of Arts in Hospital Management will enhance student job skills through mastery of competencies with career-specific goals. The student is expected to complete 24 competency-based projects during a six-month semester. Each goal is matched with a specific course offered by SNHU, creating a very comprehensive program. The competency-based projects allow working adults to complete college degrees through practical, skill-based school work. Completion of the projects and obtaining the degree will increase Mr. Lozeau's knowledge and prepare him for a leadership role and a supervisor in the Facilities department.

Attached is a fully executed Educational Tuition Agreement for your review.

Respectfully submitted,



Approved by: Jeffrey A. Meyers
Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 14th day of February 2017 by and through the Department of Administrative Services (hereinafter referred to as the "State) and Robert E. Lozeau (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

- 1. The State shall pay to the named institution the sum of \$1,500.00, which monies shall be used for the purpose of enrolling the Recipient in: 24 Completed Projects in the Cfa Bachelor of Arts in Hospital Management (course name), which course(s) is being offered by College for America at Southern New Hampshire, 2500 North River Road, Manchester, NH. 03106 and which course(s) shall commence on 04/01 2017 and terminate on 10/30, 2017.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

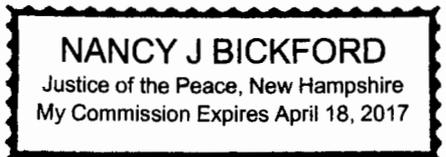
RECIPIENT
(signature) [Handwritten Signature]
(printed name) Robert E. Lozeau

THE STATE OF NEW HAMPSHIRE
(signature) [Handwritten Signature]
(printed name, title) _____

State of New Hampshire, County of Merrimack _____;

On this the 14th day of February, 2017, before me, Nancy J. Bickford, the undersigned officer, personally appeared, Robert E. Lozeau (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.



Nancy J. Bickford
Notary Public/Justice of the Peace