



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

October 6, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to accept and expend funds from the Federal Emergency Management Agency, entitled State Fire Training Systems Grant Program for Firefighters in the amount of \$56,091.00 for the purchase of one cardiac monitor and several portable radios. Effective upon Governor and Council approval through November 15, 2017. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-023-023-237010-44570000 – Dept. of Safety Nat'l Fire Academy Grant
Activity Code: 23FA AFG15

<u>Class</u>		<u>SFY 2018 Adjusted Authorized</u>	<u>Requested Action</u>	<u>SFY 2018 Revised Adjusted Authorized</u>
000 - 404365	Federal Funds	(\$233,831.47)	(\$56,091.00)	(\$289,922.47)
020 - 500200	Current Expense	94,172.00	0.00	94,172.00
030 - 500331	Equipment	129,224.92	56,035.00	185,259.92
040 - 500800	Indirect Costs	10,199.11	.00	10,199.11
041 - 500801	Audit Fund Set Aside	234.59	56.00	290.59
050 - 500109	Personal Service Temp App	.17	.00	.17
060 - 500601	Benefits	.68	.00	.68
	Totals	\$233,831.47	\$56,091.00	\$289,922.47

Explanation

This grant provides the funding to purchase one cardiac monitor and 60 portable radios. The Federal Emergency Management Agency has opened the Assistance for Firefighters grant program to State fire training agencies. This grant provides funding to purchase the necessary equipment to ensure firefighters and emergency medical personnel continue to be trained throughout the State. Based on the size of the State of New Hampshire, there is a 15% match to this grant for which the Division will be utilizing current budgeted funding.

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The funds are to be budgeted as follows:

Funds in class 030 will be used to purchase one cardiac monitor and 60 portable radios.

Funds in class 041 are needed to pay audit fund set aside on all eligible expenses.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

**Division of Fire Standards & Training & Emergency Medical Services
Nat'l Fire Academy Grant**

Fiscal Situation: Account 02-23-23-237010-44570000

Federal Funds Awarded:

FFY 2015 Assistance to Firefighters Grant (EMW-2015-FZ-00145) 5/16/2016 - 11/15/2017	\$	316,279.00
FFY 2016 Assist. to Fire Firefighters Grant (EMW-2016-FZ-00163) 4/17/2017 - 4/6/2018	\$	149,714.00
Total Grant Funds Awarded	\$	465,993.00

Less State expenses on FFY2015 Assistance to Firefighters Grant	\$	(176,070.25)
Less State expenses on FFY2016 Assistance to Firefighters Grant	\$	-
Total Prior Fiscal Year Actual Expenditures and Unspent Balances	\$	(176,070.25)

Net Grant Funds Remaining	\$	289,922.75
Less: SFY18 State Appropriation including prior year encumbrances:	\$	(233,831.47)
	\$	56,091.28
This Request	\$	56,091.00

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mrs. Deborah Pendergast
NH Division of Fire Standards and Training and EMS
33 Hazen Dr.
Concord, New Hampshire 03305-0002

Re: Award No.EMW-2015-FZ-00145

Dear Mrs. Pendergast:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2015 Assistance to Firefighters Grant has been approved in the amount of \$316,279.00. As a condition of this award, you are required to contribute a cost match in the amount of \$47,441.00 of non-Federal funds, or 15 percent of the Federal contribution of ~~\$316,279.00~~ *

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2015 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Deborah Pendergast
NH Division of Fire Standards and Training and EMS
33 Hazen Dr.
Concord, New Hampshire 03305-0002

Re: Award No.EMW-2016-FZ-00163

Dear Ms. Pendergast:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of \$149,714.00. As a condition of this award, you are required to contribute a cost match in the amount of \$22,457.00 of non-Federal funds, or 15 percent of the Federal contribution of \$149,714.00. *

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

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