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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

Jeffrey A. Meyers  
 Commissioner

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September 16, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of the Commissioner to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2020 funds to Pratikkumar Patel, Part-Time Mental Health Worker II, at New Hampshire Hospital in the amount of \$1,083.03. This payment is to compensate the employee for wages that were not paid for State Fiscal Years 2018 & 2019. The funds to be paid will be thirty-four percent (34%) General Funds, twenty-one percent (21%) Federal and forty-five percent (45%) agency income (provider fees). Funds are available in the following account as follows:

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,  
 HHS:NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Pratikkumar Patel	050-500109	Personal Services-Perm. Class.	94051700	\$1,083.03
Pratikkumar Patel	060-500601	FICA (Permanent)	94051700	\$67.00
Pratikkumar Patel	060-500631	Medicare Coverage (Permanent)	94051700	<u>\$16.00</u>
Total				<u>\$1,166.03</u>

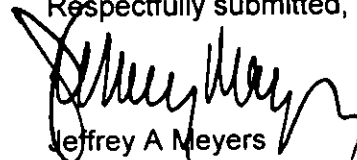
**EXPLANATION**

This request is made retroactively because Mr. Patel was due compensation in State Fiscal Years 2018 and 2019 that was not paid. The administrative error was not discovered until State Fiscal Year 2020. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

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Page 2 of 2

Mr. Patel was due to receive a promotion to Mental Health Worker II on December 3, 2017. Through administrative error his promotion was not processed and he is due pay from December 3, 2017 through June 6, 2019. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. Patel.

Respectfully submitted,



Jeffrey A Meyers  
Commissioner