



# State of New Hampshire

DIVISION OF PERSONNEL  
Department of Administrative Services  
State House Annex – 25 Capitol Street  
Concord, New Hampshire 03301

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LINDA M. HODGDON  
Commissioner  
(603) 271-3201

KAREN D. HUTCHINS  
Director  
(603) 271-3261

March 14, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

## REQUESTED ACTION

Pursuant to RSA 99-E: 7, Suggestion and Extraordinary Service Award Program, the State Suggestion and Extraordinary Service Award Evaluation Committee respectfully requests approval to award a net sum of \$750.00 to Clinton Ham from Department of Administrative Services, effective upon Governor and Council approval.

## EXPLANATION

The Suggestion and Extraordinary Service Award Program provides for monetary and non-monetary recognition to classified executive branch employees who perform extraordinary services or who provide original suggestions of substantial value to the State. RSA 99-E integrates each Department into the process of reviewing employee suggestions and services by incorporating the input of Departmental award evaluation committees who are authorized to forward suggestions to the State Committee.

The State Committee received a written submission from the Department of Administrative Services nominating Clinton Ham, Electrician Supervisor I, for monetary recognition as a result of providing service above and beyond any expected standard of work performance. In January 2013 the uninterruptible power supply (UPS) battery system that provides power for all emergency lighting systems at the State House failed. The normal business process to restore emergency lighting with this system would be to order new batteries. For this specific power supply system, the battery replacement cost is \$15,000 and can take up to six to eight weeks to arrive. Mr. Ham investigated a solution to the problem and suggested that electrical service be permanently provided to the State House from the State House Annex emergency generator which would eliminate the need of the costly UPS system. The cost to perform this alternate solution was less than \$500.00

Under RSA 99-E, a fund of \$10,000 has been established in the Governor's Office for the implementation of this program. Maximum award amounts and a suggested table of monetary awards appear in the statute at RSA 99-E: 7. In this case, the Committee has decided to recommend an award of a net sum of \$750.00 to Mr. Ham for his initiative, creativity and resourcefulness in resolving a time-sensitive issue with the emergency power system for the State House. His efforts and accomplishments improved government efficiency and over the course of time will improve government cost savings by eliminating the need to purchase the \$15,000 battery replacements every five to seven years.

Whether or not to issue any monetary award is a matter that is solely in the discretion of the Governor and Council. The Committee believes that this nomination presents an example of the type of extraordinary service that merits recognition under RSA 99-E. It therefore respectfully requests approval of the award contemplated herein.

Respectfully submitted,

  
for Linda M. Hodgdon  
Commissioner



Karen D. Hutchins,  
Director of Personnel  
Committee Chair