



Victoria F. Sheehan  
Commissioner

NOV 19 '19 PM 1:15 DAS  
7 HAM  
DEC 13 2019  
THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION

APPROVED BY FISCAL COMMITTEE

DEC 13 2019 FIS 19 306



William Cass, P.E.  
Assistant Commissioner

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

Division of Operations  
November 15, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer \$468,750 between various classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2021 as follows:

In SFY20 and SFY21, funds shall be transferred within 04-096-096-963515-3054 – Consolidated Federal Aid as follows:

04-096-096-963515-3054	Current Budget FY2020	Requested Change FY2020	Revised Budget FY2020	Current Budget FY2021	Requested Change FY2021	Revised Budget FY2021
<b>Consolidated Federal Aid</b>						
<b>Expenses:</b>						
018 500106 Overtime	\$181,979	\$0	\$181,979	\$75,000	\$0	\$75,000
020 500200 Current Expense	207,928	0	207,928	50,000	0	50,000
022 500255 Rents-Leases Other than State	42,331	0	42,331	0	0	0
023 500291 Heat Electricity Water	14,942	0	14,942	5,000	0	5,000
024 500225 Maint Other than Build-Grn	207,306	0	207,306	5,000	0	5,000
026 500251 Organizational Dues	110,250	0	110,250	0	0	0
030 500311 Equipment New Replacement	1,155,048	0	1,155,048	0	0	0
037 500173 Technology-Hardware	8,011	0	8,011	6,000	0	6,000
038 500177 Technology-Software	1,134,779	300,000	1,434,779	815,000	168,750	983,750
039 500180 Telecommunications	5,213	0	5,213	0	0	0
046 500464 Consultants	54,307,348	0	54,307,348	19,250,000	0	19,250,000
050 500109 Personal Services-Temp	179,495	0	179,495	0	0	0
060 500601 Benefits	47,593	0	47,593	14,685	0	14,685

065 500541 Board Expenses	118,927	0	118,927	40,000	0	40,000
066 500543 Employee Training	138,775	0	138,775	40,000	0	40,000
070 500704 In-State Travel Reimbursement	334,005	0	334,005	15,000	0	15,000
080 500710 Out of State Travel Reimbursement	99,103	0	99,103	15,000	0	15,000
103 502664 Contracts for Operational Services	284,967	0	284,967	0	0	0
400 500869 Construction Repair Materials	252,051,168	(300,000)	251,751,168	85,000,000	(168,750)	84,831,250
401 500877 Land Interest	11,524,017	0	11,524,017	2,000,000	0	2,000,000
<b>Total</b>	<b>\$322,153,185</b>	<b>\$0</b>	<b>\$322,153,185</b>	<b>\$107,330,685</b>	<b>\$0</b>	<b>\$107,330,685</b>
<b>Source of Funds</b>						
<b>Revenue:</b>						
000-409151 Federal Funds	\$299,505,478	\$0	\$299,505,478	\$103,880,685	\$0	\$103,880,685
005-402851 Private Local Funds	2,553,250	0	2,553,250	3,000,000	0	3,000,000
009-401771 Agency Income	4,606,442	0	4,606,442	450,000	0	450,000
000-000015 Highway Funds	15,488,015	0	15,488,015	0	0	0
<b>Total</b>	<b>\$322,153,185</b>	<b>\$0</b>	<b>\$322,153,185</b>	<b>\$107,330,685</b>	<b>\$0</b>	<b>\$107,330,685</b>

### EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

**Consolidated Federal Aid (3054) 92.97% Federal Funds, .79% Private Local Funds, 1.43% Agency Income and 4.81% Highway Funds**

**Class 038**      Increase Technology-Software by \$468,750 to cover the increased amount of the contract amendment with Southwest Research Institute (SwRI) to allow for additional enhancements that are needed for New Hampshire and Maine. Transportation and technology is rapidly changing and revisions to the software and hosting of data are needed to keep up with current demands and necessary security. The software is a joint project with the State of Maine in which New Hampshire is the lead. Maine will reimburse New Hampshire for their share of project costs.

**Class 400**      Decrease Construction Repair Materials by \$468,750 in order to move necessary funds to the correct class line as this transfer will align expenditures to the proper class line per accounting policy. This transfer will not impact construction projects and all construction will move forward as planned.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

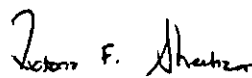
1. Does transfer involve continuing programs or one-time projects?  
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?  
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.

RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. Identify the source of funds on all accounts listed on this transfer.  
Source of funds are Federal Funds, Private Local Funds, Agency Income and Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. Are personal services involved?  
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan  
Commissioner