

STATE OF NEW HAMPSHIRE DEPARTMENT of NATURAL and CULTURAL RESOURCES STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

April 14, 2020

His Excellency, Governor Christopher T. Sununu and the Honorable Executive Council State House Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts, to award a Public Value Partnership Grant to the Colonial Theatre Group, Inc. (VC #127457), Keene, NH in the amount of \$15,000 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Executive Council approval through June 30, 2020. 100% General Funds

Funding is available in account, State Arts Development, as follows:

FY 2020 \$15,000

03-035-035-353510-41040000-073-500575 - Grants Non Federal

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the NH State Art Councilors unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hercinafter "Council") and Colonial Theatre (hercinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2020

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$15,000.00 and apply it to the program(s) described in the grant application and approved budget for Investment in Cultural Infrastructure. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Colonial Theatre is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.

- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
- 3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council.
- 4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final teport will render the Grantee ineligible for Council funding for two years.
- SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State

of New Hampshire.	, , ,
Contracting Officer for State Agency Signature 4-14-20 Signature Title: Sarah L. Stewart Commissioner	GRANTEE SIGNATURE Org/Name: Colonial Theatre Address: TS MAIN STILEST ILESUS, NH 0343 ALSXANDER M. DOYLE Printed Same of Authorized Oricial for Grantee LECTRON OF 18/20 Authorized Official Signature & Title Date NOTARIZATION REQURIED: STATE OF NEW HAMPSHIRE, COUNTY OF CITS SHEES
APPROVED BY ATTORNEY GENERAL as to form, substance and execution: Office of Attorney General Date COMMISSION HAMP OF AFTY PARTY	On the day of APRIL 2020 before the undersigned office A personally appeared APRIL 2020 before the undersigned office A person whose signature is being notarized or satisfactorily proven to be the person whose name appears above, and acknowle need the sole executed this document in the cupacity indicated. Botary Public / Justice of the Peace Forted Name: PIL STURE Ty Commission expires: 17/19/10002

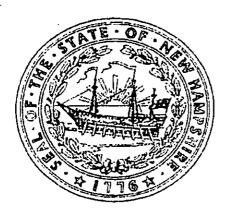
State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that COLONIAL THEATRE GROUP, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on August 25, 1993. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 196021

Certificate Number: 0004784184



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 22nd day of January A.D. 2020.

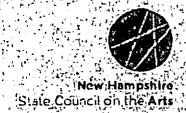
William M. Gardner Secretary of State

Corporate Resolution

1, ICACZA JOHOSON , hereby certify that I am duly elected Clerk/Secretary/Officer
of THE COLONIAL THEATTLE. I hereby certify the following is a true of a vote taken at a (Name of Corporation)
meeting of the Board of Directors/shareholders, duly called and held on MRCH 25, 20 20,
at which a quorum of the directors/shareholders were present and voting. ALEXANDER M. DOY LE
Voted: That EXECUTIVE DIRECTOR may list more than one person) is duly (Name and Title)
authorized to enter into contracts or agreements on behalf of THE COLOMAL THE ATO
with the State of New Hampshire and any of its agencies and departments and further is
authorized to execute any documents which may in his/her judgement to be desirable or
necessary to affect the purpose of this vote.
I hereby certify that said vote has not been amended of repealed and remains in full force
and effect as the date of the contract to which this certificate is attached. This authority shall
remain valid for thirty (30) days from the date of this Corporate Resolution. I further certify
that it is understood the State of New Hampshire will rely on this certificate as evidence the
person(s) listed above currently occupy the positions(s) indicated and that they have full
authority to bind the corporation. To the extent that there are limits on the authority of any listed
individual to bind the corporation in contracts with the State of New Hampshire, all such
limitations are expressly stated herein.
DATED: 3 27 200 ATTEST: Will fat
COUNTY OF CHESHIRE MEDITIMOCK
On the 27 day of Mark 2020, before me assaurch Mark the undersigned officer personally appeared Karen 2000, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and
acknowledged that he/she executed the same for purposes therein contained. In witness whereof, I hereunto set me hand and official seal:
Justice of the Peace / Notary Public.
My Commission Expires:8/2/22

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С	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A		XW01958268990		10/01/2019	- 10/01/2020	E.L. EACH ACCIDENT		
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Name	of Organization THE COLONIAL THEATRE GROUP, INC.
1: St	atement of Purpose
·`(Give	your organization's mission statement or list your organization's objectives in the space below). To Colonial Thatte is an hittory performing a
	center which brings the cultural and creative
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X.	Resume of Administrator
?	Financial Statement And Statement And Statement
V	A one-page financial statement of your organization's most recently completed fiscal year. Board of Directors:
^	A list of the current directors and officers of your organization.
V	Please do not include any personal information such as home addresses, phone numbers or emails. List Geographic Areas Served by Organization
>	Certificate of Liability and Workers Complinaurance with the Department of Natural &
	Cultural Resources as the certificate holder. Please include a copy of a current year Certificate of Good Standing. (if not provided with the
\	application)
	If you do not have a Certificate of Good Standing with the state of NH please call Scoretary of
	State Corporate Division at 27133244 and request an application.

3:06 PM 03/03/20 Accrual Basis

The Colonial Theatre Group Inc Profit & Loss Budget vs. Actual August 2018 through July 2019

	Aug '18 - Jul 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income 4001 · Contributions Income	261,846.98	219,150.00	42,696.98	119.5%
4002 · Memberships	297,420,00	303,000.00	-5,580.00	98.2%
4100 - Live Event Income	733,059.05	657,017.00	76,042.05	111.6%
4130 - Program Advertising Sales	38,544.45	30,000.00	8,544.45	121.8%
4200 - Theatre Rental Income	374,908.57	320,000.00	54,908.57	117.2%
4230 · MET Live Income	16,275.00	20,000.00	-3,725.00	81.4%
4300 • Film Income	45,0 6 9.75	45,000.00	69.75	100.2%
4400 - Property Rental Income	67,975.00	68,700.00	-725.00	98.9%
4500 - Concession Income	82,269.76	80,000.00	2,269.76	102.8%
4800'- Miscellaneous Income	138,271.39	122,101.00	18,170.39	113.2%
Total Income	2,053,639.95	1,864,968.00	188,671.95	110.1%
Gross Profit	2,053,839.95	1,884,968.00	188,671.95	110.1%
Expense	4		4.0.400.00	
5100 - Live Event Expense	698,804.87	579,324.00	_ 119,480.87	120.6%
5200 · Advertising & Promotions	133,381.15	122,750.00	10,631.15	108.7%
6300 - Film Expense	43,089.77	37,550.00	5,539.77	114.8%
5400 - Property Rental Expense	19,251.52	19,500.00	-248.48	98.7%
5500 - Audience Services	83,298.52	79,550.00	3,748.52	104.7%
5590 - Education & Outreach	16,033.16	11,500.00	4,533.16	139.4%
5600 - Theatre Rental Expense	249,077.57	165,600.00	63,477.57	134.2%
5700 - MET Live expense	10,238.34	11,500.00	-1,261.66	89.0%
6100 · Administrative Expense	129,465.22	126,850.00	2,616.22	102.1%
6300 · Facility Expense	177,162.77	179,600.00	-2,437.23	98.6%
6500 · Salaries & Benefits	498,403.05	485,660.00	12,743.05	102.6%
6700 - Development Expense	13,850.52	13,750.00	100.52	100.7%
Total Expense	2,072,057.46	1,853,134.00	218,923,46	111.8%
Net Ordinary Income	-18,417.51	11,834.00	-30,251.51	-155.6%
Income	-18,417,5 1	.11,834.00	-30,251,51	√ -155.6 %

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Accomplished arts administrator and media producer with more than 17 years of experience in all aspects of theater, film, video and new media production.

- > Founded and led an award-winning, financially successful, professional non-profit theater company in Los Angeles.
- > Produced, directed, wrote and managed over 150 theater and video/film projects garnering more than one dozen awards.
- > Highly regarded professional known for building strong rapport and leading creative teams of actors, writers, designers, production crews, editors and graphic artists.
- Excellent organizational and time management skills; ability to consistently most aggressive deadlines while staying on budget.
- > Demonstrated ability to evaluate production needs and implement quality-enhancing media strategies with diverse clientale.
- > Adopt at developing and overseeing production schedules, budgets, contracts, marketing and publicity strategies.

EXPERIENCE

11/03 -- Present

COLONIAL THEATRE GROUP, INC., Keene, New Hampshire

Executive Director

Responsible for overseeing all aspects of operations, finances and personnel for this 888 seat performing arts center with annual budget of \$1.6 million

- > Program, negotiate and present seasonal live events and film series: www.thecolonial.org
- Supervise and lead five functional areas including Business, Development, Marketing, Production and Facility, Audience Services and Education and Outreach, consisting of five full-time and eight part-time employees and 145 volunteers.
- Work in partnership with Board of Directors to strategize, prepare and implement annual budget; board development; identify and cultivate funding opportunities.
- > Develop partnerships and negotiate rental of the Theatre and provision of services to regional arts organizations

Professional Memberships: Association of Performing Arts Presenters, New England Presenters,
Arts Presenters of Northern New England

10/01 - 9/03

VISUALINER STUDIOS, Los Angeles, CA

Managing Producer

Responsible for launching and managing this production company and facility.

- Oversee all aspects of performance and film/video production and script development.
- Supervise installation and management of 8,000 sq. ft. facility, including two film/yideo insert stages, 99-seat performance/screening space, editing suits and production offices.
- Manage all elements of operation including production staff, budgeting, billing, scheduling, insurance, equipment inventory and database management.
- > Create and implement marketing strategies, business plans and facility contracts.

8/92 - 9/03

DOYLE PRODUCTIONS, Santa Monica, CA

Producer/ Director/Writer

Theater: Produced, wrote and directed more than 20 critically acclaimed shows at venues including LA Theater Center, Odyssey Theater Busemble, Pacific Resident Theater, LA Theater Works, Hudson Theater, Theater West and Theater/Theatre, among others.

- > Hired and managed teams of actors, designers, stage managers and production staff.
- Supervised and collaborated with numerous writers developing new works for the stage from inception to workshop to production.
- Productions garnered numerous awards from LA Drama Critics Circle, LA Weekly and Drama-Logue.

Film & Video: Produced, wrote and directed more than 60 projects including feature films, commercials, marketing and educational videos, magazine-style shows and internet programs.

- Produced numerous award-winning projects for diverse clients including TriSter Pictures, Sony,
 Hughes/DIRECTV, Sanyo-Fisher, Kaiser Permanente, Southern California Edison, Firestone,
 WOED Pittsburgh, Maritz and The Vons Companies, among others.
- Hired and supervised production teams of more than 45 including writers, on-camera talent, DPs, art directors, designers, production managers, editors, graphic artists and production crows.
- Created and managed productions budgets of up to \$500,000.

6/88 - 7/92

BEYOND BAROQUE - THEATRE DIVISION, Venice, CA

Artistic Director

Beyond Baroque is the West Coast's premier literary arts/performance center. Co-founded and led the award-winning non-profit theater wing dedicated to developing and producing new works for the stage.

- Produced and directed over a dozen new plays and Los Angeles premieres attracting wide critical attention including several LA Weekly and Drama-Logue awards.
- ➤ Hired and supervised all artistic and non-artistic personnel including actors, designers, stage managers and box office personnel.
- Developed and managed fund raising and publicity strategies; overraw writing of proposals and grants; worked directly with board of directors setting and maintaining fiscal objectives.
- Produced fund-raiser, A Night at the Movies Live, starring Corben Bernsen, Rue McLanshan and Jonathan Silverman, among others.

10/87 - 6/92

SOUTHERN CALIFORNIA GAS CO. - Los Angeles, CA

Writer/Producer

As the nation's largest natural gas utility, The Gas Company maintained one of the biggest corporate video departments in the country.

- Produced Newsline (1990 to 1991), an award-winning in-house video newsmagazino.
- Researched, wrote, produced and directed video segments; traveled throughout the U.S. covering stories and conducting interviews; wrote and directed wraparounds and supervised post-production.
- > Wrote, produced and directed over thirty-five training and educational videos, PSAs and EPKs, including the award winning Health Care: A Shared Direction and Telephone Technique.

INSTRUCTION

- LOYOLA MARYMOUNT UNIVERSITY Westchester, CA Instructor for Seminar: Directing (Film 680), School of Film and TV, 2000 Designed and taught graduate course covering script analysis, character analysis, some blocking and communicating with actors.
- UNIVERSITY OF CALIFORNIA Los Angeles, CA Instructor for Acting and Directing on a Film Set (X 478.88) UCLA Extension, 1999 Tanght hands-on course covering overview of camera technique, including scene analysis, character interpretation, script breakdown and blocking for the camera.

HONORS

- > National Telly Award, The Great Libertarian Offer, Polaris Productions, Director, 2001
- > AdCritic.com's Top Ten Political Commercials (#1), Breakfast, Polaris Prod., Director, 2000
- > Gold Cindy Award, He Loves Me, He loves Me Not, VPC Productions, Writer/Director, 1999
- > Drama-Logue Award, Ardele, Pacific Resident Theater, Director, 1999
- > ITVA-LA Silver Angel, Health Care: A Shared Direction, So. Cal. Gas Co., Writer/Prod., 1992
- > ITVA-LA Golden Angel, Beyond the Yellow Ribbon, The Vons Companies, Director, 1991
- > LA Weekly Theater Award, Dark Ride, Beyond Baroque, Producer, 1990
- > ITVA-LA Silver Angel, Newsline XXII, So. Cal. Gas Co., Writer/Producer, 1990
- Drama-Logue Award, Bodles Once Young, Beyond Baroque, Director, 1989
- > LA Weekly Theater Award, Blood in Thicker Than Water, Beyond Baroque, Producer, 1988
- > ITVA-LA Silver Angel, Telephone Technique, So. Cal. Gas Co., Writer/Prod./Director, 1987

EDUCATION

Bachelor of Arts in Theater Arts/Cultural Anthropology - University of New Hampshire, 1980

OTHER

- ➤ Member, Board of Trustees for Beyond Baroque; 1989-1992
- Have been featured in such publications/programs as LA Times, KCRW, LA Weekly, LA Reader and Santa Monica Outlook, among others.
- ➤ Member, Los Angeles Theater Center Director's Lab, 1993-1997

REFERENCES & CREDIT LIST AVAILABLE ON REQUEST



Geographic Service Area

Located in Downtown Keene, NH, The Colonial Theatre specifically serves the Monadnock Region, and regionally serves SW New Hampshire, SE Vermont and NE Massachusetts.

Patrons and Members visit The Colonial from all of Northern New England.