

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 14-C)
For Legislators and Legislative Employees



RECEIVED

DEC 07 2017

NEW HAMPSHIRE
DEPARTMENT OF STATE

Type or Print all Information Clearly:

Name: William H. Mitchell Work Phone No.: (603) 271-2785
First Middle Last

Work Address: State House, Room 102 Concord, New Hampshire

Office/Appointment/Employment held: Employee of the Legislative Budget Assistant, Audit Division

List the full name, post office address, occupation, and principal place of business, if any, of the **source** of any reportable honorarium, expense reimbursement, ticket or free admission to a political, charitable, or ceremonial event, or meals or beverages consumed at a meeting or event, the purpose of which is to discuss official business, with a value greater than \$50.

Source of Honorarium, Expense Reimbursement, Ticket or Free Admission, or Meals and/or Beverages:

Name of Source: _____
First Middle Last

Post Office Address: _____

Occupation: _____

Principal Place of Business: _____

If the source is a Corporation or other Entity:

Name of Corporation or Entity: New Hampshire General Court

Name of Person Representing the Corporation/Entity: Joyce Phinney

Work Address of Person Representing the Corporation/Entity: State House Concord, New Hampshire

I am reporting:

- A ticket or free admission received pursuant to RSA 14-C:4, I **with value over \$50.00.**
- Meals and/or beverages consumed pursuant to RSA 14-C:4, II **with value over \$50.00.** (meal included in reimbursed registration fee.)
- An Honorarium **with value over \$50.00.**

Value of Honorarium: _____ Date Received: _____ *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* • Exact • Estimate

An Expense Reimbursement **with value over \$50.00.** *See over for detail

Value of Expense Reimbursement: *\$451.70 Date Received: 12/6/2017 *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* Exact • Estimate

For a report relating to an honorarium or expense reimbursement, you are required to attach a copy of the agenda or an equivalent document which addresses the subjects addressed and the time schedule of all activities at the event. Indicate below the names of the sponsors of activities in cases where they are not indicated on the agenda or equivalent document.

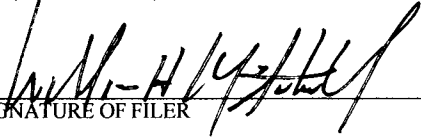
TURN OVER TO CONTINUE

Provide a brief description of the service or event that gave rise to this Honorarium, Expense Reimbursement, ticket or free admission to a political, charitable, or celebratory event, or meals or beverages:

Attendance at the Fall 2017 New England Intergovernmental Audit Forum meeting in Portland Maine.

"I have read RSA 14-C and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

SIGNATURE OF FILER



12/6/2017
DATE FILED

RSA 14-C:7 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301

Detail of Reported Expense Reimbursement:

\$ 150.00 Registration fee prepaid to NEIAF by the Office of Legislative Budget Assistant
[Registration fee included two breakfasts and one lunch meal]
301.70 Reimbursement of hotel, travel expenses, and meal expense paid to reporter.
\$ 451.70 Total Reimbursement reported

[REDACTED]



FINAL PROGRAM AGENDA

Preparing Auditors for Tomorrow: Auditing Now and in the Future

Tuesday, November 14, 2017

7:45 – 8:30 **Registration and Hot Breakfast**

8:30 – 8:40 **Opening Remarks**

Maureen Duddy, Chair, NEIAF; Deputy Assistant Inspector General for Audit
Department of Homeland Security, Office of Inspector General

8:40 – 10:10 **Auditing Complexity**

Christopher Mihm, Managing Director, Strategic Issues, U.S. Government
Accountability Office

Learning Objectives: This session will explore how the methods, approaches, and tools of
performance audit need to evolve in tandem with the growing complexity of the governance structures
being used to address complex outcomes.

Moderator: Joan Mahagan; Assistant Director, Field Operations, U.S. Government
Accountability Office

10:10 – 10:20 **Networking and Break**

10:20 – 11:40 **Risk Informed Work Planning – Identifying the Unknown Unknowns at DHS**

Shelley Howes, Director, Office of Enterprise Risk Identification and Management,
U.S. Department of Homeland Security, Office of Inspector General

Douglas Campbell, Branch Chief, Office of Enterprise Risk Identification and
Management, U.S. Department of Homeland Security, Office of Inspector General

Learning Objectives: This session will explain the value proposition for continuous risk-informed
work planning and will discuss how their office is working to build the foundation at DHS-OIG for
accomplishing this.

Moderator: Maureen Duddy, Chair, NEIAF; Deputy Assistant Inspector General
for Audit, Department of Homeland Security, Office of Inspector General

11:40 —1:15 **Lunch**



FINAL PROGRAM AGENDA

Preparing Auditors for Tomorrow: Auditing Now and in the Future

12:00 – 1:15

Lunch Time Session: Resiliency of Teams

Tamia Buckingham, Director of Audit, Mass School Building Authority

Learning Objectives: The government workforce is transitioning to a multigenerational population that includes a growing number of millennial employees, a declining number of baby boomers, and the increased leadership of Gen-X. As this transition occurs, understanding generational, as well as individual, differences in work and learning styles can assist in building team resiliency in ever more complex operating environments. As long-time employees retire, the challenge for agencies to perform at peak operating levels can be met with transition and resiliency techniques deployed by military family readiness groups. This interactive discussion will also include changing preferences in adult-training modalities for incorporating into in-house training programs.

Moderator: Steve Smith, Director of Audits, State of New Hampshire
Office of Legislative Budget Assistant

1:15 – 2:30

GASB and Auditing Standards Updates

Eric Berman, Partner, Eide Bailly, LLP

Lisa Parker, Senior Project Manager, Government Accountability Standards Board

Learning Objectives: Participants will gain a better understanding about Government Auditing Standards. We will discuss the main elements of various standards, including any relevant updates.

Moderator: Benjamin Howe, Audit Manager, Department of Veteran Affairs,
Office of Inspector General

2:30 - 2:40

Networking and Break

2:40 – 4:00

Flood Insurance Claims

Devon Houston, Audit Manager, Hurricane Sandy Claims Review Process,
U.S. Department of Homeland Security, Office of Inspector General

Kevin Donahue, Auditor in Charge, Hurricane Sandy Claims Review Process,
U.S. Department of Homeland Security, Office of Inspector General

Learning Objectives: This session will provide an overview of DHS's work related to Hurricane Sandy Flood Insurance Claims Review Process.

Moderator: Maureen Duddy, Chair, NEIAF; Deputy Assistant Inspector General
for Audit, Department of Homeland Security, Office of Inspector General

4:30 – 5:30

Reception



FINAL PROGRAM AGENDA

Preparing Auditors for Tomorrow: Auditing Now and in the Future

Wednesday, November 15, 2017

Hot Breakfast

8:00 – 8:45

Opening Remarks

8:45 – 9:00

Maureen Duddy, Chair, NEIAF; Deputy Assistant Inspector General for Audit Department of Homeland Security, Office of Inspector General

Communicating in an Information Age

9:00 – 10:20

Jacques Arsenault, Digital Communications Manager, Public Affairs, U.S. Government Accountability Office

Learning Objectives: In this session, the presenter will review changes in how Americans access news and consider different platforms to get your audit message out to the public.

Moderator: Joan Mahagan, Chair, NEIAF; Assistant Director, Field Operations, U.S. Government Accountability Office

Networking and Break

10:20—10:35

Millennials in the Workforce

10:35 – 11:50

Sandra Richtermeyer, PhD., Dean, Manning School of Business, UMass Lowell

Katie Kendall, Director of Special Projects, Massachusetts Office of the State Comptroller

Learning Objectives: This session will discuss the next generation of young professionals entering the government workforce, explain why they are needed, how to attract them, and learn of the impact they will have on the future government workforce. It will also debunk some of the myths about our youngest public servants and show how they will re-tool government operations for the future.

Moderator: Judy Blodgett, Audit Training Manager, Massachusetts Office of the State Auditor

Closing Remarks

11:50 – 12:00

Maureen Duddy, Chair, NEIAF; Deputy Assistant Inspector General for Audit, Department of Homeland Security, Office of Inspector General