



State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

ROBERT L. QUINN  
COMMISSIONER OF  
SAFETY

June 3, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

Requested Action

Authorize the Department of Safety, Division of Administration, to retroactively pay Stefan Czyzowski the amount of \$8,689.13 for a missed increment that was due for the period of August 18, 2017 to May 7, 2020. Effective upon Governor and Council approval. Funding source: 48.6% General Funds/28.3% Turnpike Funds/23.1% Highway Funds..

02-23-23-234015-40030000 Dept. of Safety – Div. of State Police – Traffic Bureau	\$6,092.82
010-500100 Personal Services-Perm Clas – Regular Officers and Employees	<u>2,596.31</u>
060 Benefits	
Total Due	\$8,689.13

Explanation

This request is retroactive due to an error that was made in 2017 that impacted the employee's increment dates. The employee was due an increment in August of 2017. However, the wrong date was entered. Due to this, the increment dates of this employee were off. In order to fix this error, the Department worked with the Division of Personnel to fix the record. This retroactive payment will make the employee whole. The amount of \$8,689.13 is the total balance owed for the period from August 18, 2017 to May 7, 2020.

Respectfully submitted,

Robert L. Quinn  
Commissioner

STEFAN CZYZOWSKI ID # 93139					
INCREMENT DUE 8/18/17					
DATES	RETRO PAY	SOC SEC	MEDI	NHRS	TOTAL DUE
8/18/17-5/7/2020	\$ 6,092.82	(EXEMPT)	\$ 125.99	\$2,470.32	\$ 8,689.13
A/U 15-40030000-500100					
NHSP					
DUE TO INCREMENT EFFECTIVE DATE BEING INCORRECTLY ENTERED					