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# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

July 23, 2020

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Informational item

Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04, as extended by Executive Order 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, and 2020-15, Governor Sununu has authorized the Department of Safety, Division of Homeland Security and Emergency Management, to take the following action:

Accept and expend FFY 2020 Emergency Management Performance Grant Program COVID-19 Supplemental funds in the amount of \$995,872.00 from the Department of Homeland Security for assistance with public health and emergency management activities supporting the prevention of, preparation for and response to the ongoing Coronavirus Disease 2019 public health emergency from the date of the Governor's approval through June 30, 2021. Funding source: 100% Federal Funds.

Funds will be budgeted in an account titled:

02-23-23-236010-80920000 Dept. of Safety – Homeland Security and Emergency Management - 100% EMPG Local Match

Class	Description	Current Appropriation	Requested Action	Revised Appropriation
000-406804	Federal Revenue	(10,627,716.88)	(\$995,872.00)	(\$11,623,588.88)
020-500200	Supplies	\$10,000.00	\$100,000.00	\$110,000.00
030-500311	Equipment	\$0.00	\$30,500.00	\$30,500.00
037-500174	Technology – Hardware	\$0.00	\$45,000.00	\$45,000.00
038-500177	Technology - Software	\$0.00	\$45,000.00	\$45,000.00
040-500800	Indirect Cost	\$5,182.02	\$28,168.00	\$33,350.02
041-500801	Audit Funds Set Aside	\$11,009.66	\$300.00	\$11,309.66
072-500574	Grants - Locals	\$9,851,525.20	\$746,904.00	\$10,598,429.20
085-550085	Interagency Transfers-Federal Funds	<u>\$750,000.00</u>	<u>\$0.00</u>	<u>\$750,000.00</u>
	Totals	<u>\$10,627,716.88</u>	<u>\$995,872.00</u>	<u>\$11,623,588.88</u>

### Explanation

The Department of Safety, Division of Homeland Security and Emergency Management intends to use the funds from the FY 2020 COVID-19 Supplemental (EMPG-S) grant for local and state use for emergency management activities supporting the prevention of, preparation for, and response to the ongoing Coronavirus Disease 2019 (COVID-19) public health emergency, in accordance with the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

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The Honorable Mary Jane Wallner, Chairman  
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Approximately 75% of these funds will be awarded to the local municipalities and 25% retained at the state level for state COVID-19 response activities. A 50% non-federal cost share is required. The non-federal share requirement for sub-recipient grants will be made directly by each municipality on a 50% hard or soft match basis. The non-federal share for funding to State initiatives will be made through the local grants, soft match of the COVID-19 response, and other non-federal expenditures. Expenditures of EMPG program funds are matched dollar for dollar or through in-kind match. The EMPG-S funds recently became available to support the COVID-19 response and were therefore not included as part of the Department's FY20/FY21 biennial budget.

The funds will be budgeted as follows:

Class 020 - Current Expense: will provide funding for supplies needed to manage the COVID-19 response, which include: office supplies, batteries, binders, paper, folders, envelopes, brochures, pamphlets, computer and camera supplies, desktop supplies, duplicating (photocopier) supplies, postage, and publications directly related to the COVID-19 response.

Class 030 - Equipment: will provide funding to purchase miscellaneous equipment and to repair or replace unexpected equipment failures directly related to COVID-19 response.

Class 037 - Technology-Hardware: will provide funding to purchase computer equipment for staff to manage COVID-19 response.

Class 038 - Technology-Software: will provide funding to purchase computer software for staff to manage COVID-19 response.

Class 040 - Indirect Cost: represents the indirect cost associated amount for this request.

Class 041 - Audit Funds Set Aside: represents the audit fund set aside associated amount for this request.

Class 072 - Grants to Locals: will provide funding for COVID-19 response assistance to local communities.

Respectfully submitted,



Robert L. Quinn  
Commissioner

**Fiscal Situation**  
**Homeland Security and Emergency Management**  
**Emergency Management Performance Grant Program**

<b>Federal Funds Awarded:</b>	
EMB-2018-EP-00007-A03 (23EMPG 2018) POP 10/1/2017-9/30/2020	\$3,480,972.00
EMB-2019-EP-00003-S01 (23EMPG 2019) POP 10/01/2018-9/30/2021	\$3,486,269.00
EMB-2020-EP-00011-S01 (23EMPGS 2020) POP 1/20/2020-1/26/2022	<u>\$995,872.00</u>
<b>Total Grant Funds Awarded</b>	<b>\$7,963,113.00</b>
Less expenses in FY 2019	(\$104,335.72)
Less expenses in FY 2020	<u>(\$1,081,521.91)</u>
<b>Total Prior Fiscal Year Actual Expenses</b>	<b>(\$1,185,857.63)</b>
<b>Net Grant Funds Remaining as of July 1, 2021</b>	<b>\$6,777,255.37</b>
Less SFY 2021 Appropriation including prior year encumbrances Account 02-23-23-236010-80920000	<b>(\$3,710,298.43)</b>
Excess grant funds available to appropriate	<u><b>\$3,066,956.94</b></u>
<b>This Request</b>	<b>\$995,872.00</b>

Obligating Document for Award/Amendment						
1a. AGREEMENT NO. EMB-2019-EP-00003-S01	2. AMENDMENT NO. ***	3. RECIPIENT NO. 026003618	4. TYPE OF ACTION AWARD	5. CONTROL NO. BX00186N2019T		
6. RECIPIENT NAME AND ADDRESS NH Dept. of Safety, Div. of Homeland Security & Emergency Management 33 Hazen Drive Concord, NH, 03305 - 0011	7. ISSUING FEMA OFFICE AND ADDRESS FEMA-GPD 400 C Street, SW, 3rd floor Washington, DC 20472-3645 POC: 866-927-5646		8. PAYMENT OFFICE AND ADDRESS FEMA Finance Center 430 Market Street Winchester, VA 22603			
9. NAME OF RECIPIENT PROJECT OFFICER Whitney Welch	PHONE NO. 603-223-3667	10. NAME OF FEMA PROJECT COORDINATOR Central Scheduling and Information Desk Phone: 800-368-6498 Email: Askcsid@dhs.gov				
11. EFFECTIVE DATE OF THIS ACTION 10/01/2018	12. METHOD OF PAYMENT PARS	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD  From: 10/01/2018 To: 09/30/2021 Budget Period 10/01/2018 09/30/2021			
15. DESCRIPTION OF ACTION a. (Indicate funding data for awards or financial changes)						
PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
Emergency Management Performance Grants	97.042	2019-FA-GA01-R017- -4101-D	\$0.00	\$3,486,269.00	\$3,486,269.00	See Totals
			\$0.00	\$3,486,269.00	\$3,486,269.00	\$3,486,269.00
b. To describe changes other than funding data or financial changes, attach schedule and check here. N/A						
16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) Emergency Management Performance Grants recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.						
16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) Jennifer Harper,					DATE Tue Jul 09 19:01:05 GMT 2019	
18. FEMA SIGNATORY OFFICIAL (Name and Title)  CHRISTOPHER LANCELOT ROLLESTON , Assistance Officer					DATE Tue Jun 25 17:22:20 GMT 2019	