



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

80 *Jm*

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

August 19, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

(I) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Salary Adjustment Fund to agency permanent personnel service accounts after approval by the Director of the Division of Personnel, as authorized under RSA 99:4 during the period of September 3, 2014 to July 24, 2015 (anticipated extended year end closing date) for transfers related to fiscal year 2015 and to report transfers made as soon as practical after each quarter or the year end closing date.

(II) Authorize the Commissioner of the Department of Administrative Services to make transfers from the Benefit Adjustment Fund to agency benefit accounts, as authorized under RSA 9:17C during the period of September 3, 2014 to July 24, 2015 (anticipated extended year end closing date) for transfers related to fiscal year 2015 and to report transfers made as soon as practical after each quarter or the year end closing date.

EXPLANATION

RSA 99:4 provides for the Department of Administrative Services to quarterly transfer excess appropriations from agency permanent personnel service accounts to the Salary Adjustment Account. The Salary Adjustment Account is then available for transfer to departments whose accounts are deficient for permanent personnel. The Benefit Adjustment Account operates in a similar manner under RSA 9:17-c, and is used to fund agencies, which do not have sufficient funds to pay for the normal benefits. This authority to transact for the period is requested in advance because a rapid approval process is necessary to prevent accounts from exceeding their appropriation balance.

Transfers transacted under authority granted are reported in arrears. Attached are all salary and benefits transfers related the period April 1 - June 30, 2014 and transacted through the extended year end closing date.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

LMH/tmh
Attachments



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

May 6, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Department of Environmental Services (DES) requests a transfer from the Benefit Adjustment Fund in the amount of \$5,600 to the following accounts as listed below. 100% G-F

From:	Benefit Adjustment Fund:	\$5,600
To:	03-44-44-442010-29540000-060	\$2,900
	03-44-44-440010-10130000-060	\$2,700

EXPLANATION

DES recently reviewed all benefit accounts and found shortages in the accounts noted above as a result retirements and of actual health benefits costs exceeding the anticipated budgeted amount for a position. Funds for the accounts where shortfalls have occurred have been found in another account as identified below.

03-44-44-444010-25890000-060	(\$5,600)
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Your approval of this transfer will insure that DES meets its obligations to its employees.

We respectfully request your approval.

Susan A. Carlson, Chief Operations Officer

98

State of New Hampshire



BOARD OF BARBERING, COSMETOLOGY,
AND ESTHETICS
121 SOUTH FRUIT STREET
CONCORD 03301
603-271-3608 OFFICE 603-271-8889 FAX
www.nh.gov/cosmet

May 7, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2014. 100% General Funds

05-74-74-744510-74450000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$17,100.00

EXPLANATION

This transfer is requested to cover a shortfall for FY13, due to a recent new hire with a family benefit plan who replaced an employee with a single benefit plan. Money is available in Class 010 to cover this request.

Respectfully Submitted,

Kathryn Wantuck
Executive Director
Board of Barbering, Cosmetology &
Esthetics

KMW



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

JB
SPW

Mailing Address:
Board of Mental Health Practice
121 South Fruit Street
Concord, NH 03301
(603) 271-6762

Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/mhpb

ane Power Kilcoyne, Ed.D.
Chair
Richard Phelps, MSW
Dayl H. Hufford, D.Min.
Howard A. Goodman, Ph.D.
Shawn J. Hassell, MS
Hon. Joseph P. Nadeau
Public Member
athleen S. Shulman, Ed.D.
Public Member

May 8, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4 , Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 2014. 100% General Fund.

05-74-74-746510-74650000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personal Serv. Perm Class	010-500100	\$200.00

EXPLANATION

Funds are required in Class 010 to continue to pay two full time employees through June 30, 2014. It appears the shortage is due to a step increase for one employee. There is an anticipated lapse of funds in 10-07400-74650000-500704, which will offset this request.

Respectfully Requested

Peggy Lynch

Peggy Lynch
Board Administrator



New Hampshire Board of Dental Examiners

PHILBROOK BUILDING
121 SOUTH FRUIT STREET
CONCORD, NEW HAMPSHIRE 03301-2412

Tel. (603) 271-4561
Fax (603) 271-6702

Email: dental.board@nh.gov
In State Toll Free # 1-800-852-3345, ext. 4561
TDD Access: Relay NH 1-800-735-2964

www.nh.gov/dental

May 8, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, Salary Adjustment Fund, please authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 14. 100% General Fund.

05-74-74-745010-74500000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, BOARD OF DENTAL EXAMINERS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Personnel Services permanent	500100	\$1,000.00

EXPLANATION

This transfer is requested to cover a shortfall in FY 14 due to the miscalculation in Class 010 during the preparation of the budget. This Board has money available in Class 046 to offset this transfer.

Sincerely,

Constance N. Stratton
Executive Director
NH Board of Dental Examiners
121 S. Fruit St.
Concord, NH 03301-2412
(603) 271-4561

4B



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

Mailing Address:
Board of Mental Health Practice
121 South Fruit Street
Concord, NH 03301
(603) 271-6762

Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
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ane Power Kilcoyne, Ed.D.
Chair
Richard Phelps, MSW
Dayl H. Hufford, D.Min.
oward A. Goodman, Ph.D.
Shawn J. Hassell, MS
Hon. Joseph P. Nadeau
Public Member
athleen S. Shulman, Ed.D.
Public Member

May 8, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, the Board of Mental Health Practice respectfully requests the transfer of the funds noted below. 100% General Fund

05-074-074-746510-74650000 – HEALTH AND SOCIAL SERVICES, HHS ADMIN.
ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$6400.00

EXPLANATION

Funds are required in benefits to cover additional costs due to a change of one employee in this small board from a single plan to a two person plan. These additional funds are required to pay benefits through the end of FY 2014. There is an anticipated lapse of funds in 10-07400-74650000-500462, which will offset this request.

Respectfully Submitted,

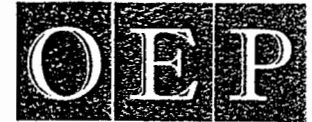
Peggy Lynch
Administrator

JB



MARGARET WOOD HASSAN
GOVERNOR

STATE OF NEW HAMPSHIRE
OFFICE OF ENERGY AND PLANNING
107 Pleasant Street, Johnson Hall
Concord, NH 03301-3834
Telephone: (603) 271-2155
Fax: (603) 271-2615



www.nh.gov/oep

May 9, 2014

Her Excellency, Governor Margaret Wood Hassan,
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Office of Energy and Planning (OEP) respectfully requests a transfer of \$4,067.25 from the Benefit Adjustment Fund effective upon Governor and Council approval through June 30, 2014 to the following account:

Office of Energy & Planning, Municipal/Regional Assistance
01-02-02-024010-65700000-060-500601Benefits
(93.50% of \$4,350.00 required)

FY 2014

\$4,067.25

EXPLANATION

The Municipal Regional Assistance program budget is comprised of General Funds (93.5%) and Federal Funds (6.50%). This request represents the increase of general funds needed to cover the expenses for the remainder of FY 2014. Offsetting lapses will be in Class 102 for 4,067.25.

This transfer is requested to cover the shortfall in FY 2014 due to a change in health benefit coverage during the current fiscal year.

Respectfully submitted,

GF 3803

FED 264

Meredith A. Hatfield
Director

MAH/bss

STATE OF NEW HAMPSHIRE
PUBLIC EMPLOYEE LABOR RELATIONS BOARD



Executive Director:

Douglas L. Ingersoll, Esq.

May 12, 2014

Board Members:

Michele E. Kenney, Esq.
James M. O'Mara, Jr.
Carol M. Granfield
Richard J. Laughton, Jr.
Mark Hounsell
David J.T. Burns, Esq. (Alt.)
Glenn Brackett (Alt.)

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Public Employee Labor Relations Board (PELRB) respectfully requests a transfer from the Salary Adjustment Account in the amount of \$2,721.45 effective upon Governor and Council approval. 100% General Funds.

From: Salary Adjustment Account (\$2,721.95)

To: 02-73-73-730010-20660000 – Public Employee Labor Relations Board
Class 010-500100 \$2,721.95

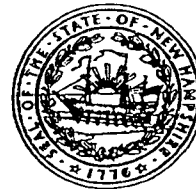
EXPLANATION

The State's Acting Personnel Director has approved the PELRB request to place position #13800 (Executive Director/Counsel) and position #43299 (Attorney II) on the A130 work schedule (40 work week), implemented effective April 4, 2014. Both positions were on the A100 work schedule (37.5 hour week). The A130 schedule has increased production and directly improved the ability of PELRB staff in these two positions to fulfill job duties and legal obligations. This includes management of the case docket, conduct of pre-hearings, conduct of unfair labor practice, certification/representation, modification, declaratory ruling hearings, preparation of case decisions, conduct of pre-election proceedings and on site representation elections, public and legislative communication and support as necessary/appropriate, budget preparation and administration, rulemaking, and conduct of hearings are held within 45 days of filing and issuance of decisions within 45 days as required by law. The PELRB transfer request under RSA 99:4 is necessary to ensure funding and is consistent with the purpose of the salary adjustment fund. This is not a request to fund a temporary position or a new position. The requested transfer will be sufficient to meet this agency's Class 010 obligations through the end of this fiscal year. Offsetting lapse estimates: Class 20, Current Expenses, \$1600.00; Class 050, Temporary Personal Services-Temporary/Appointed, \$500.00, Class 070, Mileage in State, \$500.00.

Respectfully submitted,

Douglas L. Ingersoll, Esq.
Executive Director
DLI/sk

STATE OF NEW HAMPSHIRE
PUBLIC EMPLOYEE LABOR RELATIONS BOARD



Executive Director:

Douglas L. Ingersoll, Esq.

May 12, 2014

Board Members:

Michele E. Kenney, Esq.
James M. O'Mara, Jr.
Carol M. Granfield
Richard J. Laughton, Jr.
Mark Hounsell
David J.T. Burns, Esq. (Alt.)
Glenn Brackett (Alt.)

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Public Employee Labor Relations Board (PELRB) respectfully requests a transfer from the Benefit Adjustment Account in the amount of \$350 from the Benefit Adjustment account effective upon Governor and Council approval. 100% General Funds.

From: Benefit Adjustment Account	(\$350.00)
To: 02-73-73-730010-20660000 – Public Employee Labor Relations Board Class 060-500601	\$350.00

EXPLANATION

The State's Acting Personnel Director has approved the PELRB request to place position #13800 (Executive Director/Counsel) and position #43299 (Attorney II) on the A130 work schedule (40 work week), implemented effective April 4, 2014. Both positions were on the A100 work schedule (37.5 hour week). The A130 schedule has increased production and directly improved the ability of PELRB staff in these two positions to fulfill job duties and legal obligations. This includes management of the case docket, conduct of pre-hearings, conduct of unfair labor practice, certification/representation, modification, declaratory ruling hearings, preparation of case decisions, conduct of pre-election proceedings and on site representation elections, public and legislative communication and support as necessary/appropriate, budget preparation and administration, rulemaking, and conduct of hearings are held within 45 days of filing and issuance of decisions within 45 days as required by law. The requested transfer will be sufficient to meet this agency's Class 060 obligations through the end of this fiscal year. Offsetting lapse estimates: Class 20, Current Expenses, \$1600.00; Class 050, Temporary Personal Services-Temporary/Appointed, \$500.00, Class 070, Mileage in State, \$500.00.

Respectfully submitted,


Douglas L. Ingersoll, Esq.
Executive Director
DLI/sk

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JAF

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 15, 2014

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Charitable Trust	02-20-20-201010-2621-013-500132	\$2,480.00
	12/2/13 02-20-20-201010-2621-009-407321	(\$2,480.00)
Consumer Protection	02-20-20-200510-2611-014-500134	\$23,970.00
	4/1 02-20-20-200510-2611-003-402499	(\$23,970.00)

EXPLANATION

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2014. The shortfall is due to attorneys/investigators in the above bureaus being paid higher than what was budgeted.

Respectfully submitted,

Joseph A. Foster
Attorney General

JAF/k
#1042539

JAF
Rice

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 15, 2014

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Fund, authorize the Commissioner, Department of Administrative Services to transfer \$13,375 in general funds to the Department of Justice effective the date of the Governor and Council approval as follows:

	<u>Account Number</u>	<u>Amount</u>
Attorney General	02-20-20-200010-2601-012-500128	\$3,725
Environmental Services	02-20-20-200510-2613-010-500100	\$7,400
Office of the Medical Examiner	02-20-20-200510-2614-014-500134	\$2,250

EXPLANATION

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2014. The shortfalls are attributed to the actual pay being higher than what was budgeted. Funds are available in other payroll classes within the department which will more than offset this request.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,


Joseph A. Foster
Attorney General

JAF/k
#1039521

Beant

**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

May 16, 2014

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds effective the date of Governor and Council approval in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Consumer Bureau	02-20-20-201510-2611-060-500601	\$14,000
	14 02-20-20-201510-2611-003-402499	(\$14,000)

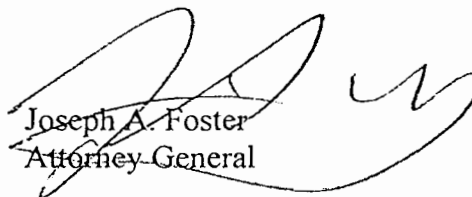
EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2014. The shortfall is due the hiring of new employees whose benefits exceeded the amounts that were originally budgeted.

Please let me know if you have any questions concerning this request.

Your consideration is greatly appreciated.

Respectfully submitted,


Joseph A. Foster
Attorney General

JAF/k
#1042936

JM

MJT



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Nicholas A. Toumpas
Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

May 28, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefit Adjustment Fund, the Department of Health and Human Services requests a transfer of General Funds in the amount of \$90,000 to cover projected shortfall for accounts listed below for the State Fiscal Year ending June 30, 2014.

<u>Accounting Unit</u>	<u>Description</u>	<u>Account</u>	<u>Increase General Funds By Amount</u>
010-094-8750000	Benefits	500601	\$90,000
ACUTE PSYCHIATRIC SVCS.			

EXPLANATION

This request is to cover a projected shortfall in benefit costs through the end of SFY 2014 that is a result of adjustments made to accounts in the final department wide transfer request and reductions made to the account in the state-wide sweep of general fund appropriation for benefits.

Respectfully submitted,

Nicholas A. Toumpas
Commissioner

4B



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF PROFESSIONAL LICENSING

Nicholas A. Toumpas
Commissioner

121 SOUTH FRUIT STREET, CONCORD, NH 03301-3857
603-271-9369 1-800-852-3345 Ext. 9254
FAX: 603-271-6702 TDD Access: 1-800-735-2964

Stephen J. Mosher
Chief Financial Officer

May 29, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2014. 100% General Fund.

05-74-74-749310-74930000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, MASSAGE THERAPY ADVISORY BOARD

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500601	\$2,000

EXPLANATION

Funds are required in Class 060 due to retirement. The full time staff person for this Board retired in April after 8 years of service. The deficit in Class 060 is for her pay out for sick time accumulated and not used during her tenure with the Board. There is an anticipated lapse of funds in 10-07400-7493000-500894, which will offset this request.

Respectfully Submitted,

Jean A. Barnes
Financial Manager



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Handwritten initials: BW, Jm

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Finance and Contracts Bureau
June 2, 2014

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$83,165 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

Table with 3 columns: From/To, Account Number, and Amount. Shows a transfer of \$83,165 from the Salary Adjustment Fund to various 100% Highway Funds accounts.

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2014. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,

Handwritten signature of Christopher D. Clement, Sr.

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



*Ben
JW
TMK*

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Turnpike Bureau
June 2, 2014

REQUESTED ACTION

Pursuant to RSA 99:4, the Department of Transportation (DOT) requests a transfer from the Salary Adjustment Fund in the amount of \$9,500 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Turnpike Funds..

From: Salary Adjustment Fund:			FY2014
	04-096-096-961017-70850000-219-502687	\$	9,500
To:	04-096-096-961017-70220000-010-500100	\$	7,000
	04-096-096-961017-70270000-010-500100	\$	2,500

EXPLANATION

DOT recently reviewed all salary accounts and found shortages due to the combination of filled positions and sweep calculations resulting in a shortage of the budgeted salary amounts.

Your approval of this transfer will ensure that DOT meets its obligations to its employees.

We respectfully request your approval.

Sincerely,

Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Finance and Contracts Bureau
June 2, 2014

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$77,845 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

Table with 3 columns: From/To, Account Number, and Amount. Includes 'From: Benefit Adjustment Fund' and 'FY2014' headers. Lists various account numbers and their corresponding amounts.

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2014. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,
[Signature]
Christopher D. Clement, Sr.
Commissioner



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

WT 13491



Bea
Frank

6/27/14

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Finance and Contracts Bureau
June 2, 2014

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

Bureau Name	Account Number	FY2014 Amount
✓ Bridge Maintenance	04-096-096-960515-3008-060-500601	\$ 6,015 ✓
17 CAP	04-096-096-960515-3008-000-409151	\$ (3,968) ✓
68 MISC	04-096-096-960515-3008-004-403631	\$ (1,703) ✓
44 MISC	04-096-096-960515-3008-005-407215	\$ (45) ✓
28 SAL	04-096-096-960515-3008-009-405698	\$ (299) ✓
✓ Environmental Bureau	04-096-096-962015-3032-060-500100 ⁶⁰¹	\$ 1,371 ✓
17 CAP	04-096-096-962015-3032-000-409151	\$ (894) ✓
28 SAL	04-096-096-962015-3032-009-405698	\$ (477) ✓
✓ Trans Management Center	04-096-096-960515-3052-060-500601	\$ 8,658 ✓
68 MISC	04-096-096-960515-3052-004-403631	\$ (8,307) ✓
28 SAL	04-096-096-960515-3052-009-405698	\$ (351) ✓
✓ Lift Bridge Operations	04-096-096-960515-5034-060-500601	\$ 2,118 ✓
44 MISC	04-096-096-960515-5034-005-407214	\$ (2,118) ✓

(3,163)



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

WT 13492

6/25/14



Beal
JAW
GMA

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 2, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Transportation to transfer 100% non-highway funds, and further accept and expend additional non-highway funds in the following accounts:

Bureau Name	Account Number	FY2014 Amount
Executive Office	04-096-096-960015-3038-011-500126	\$ 32 ✓
	i7CABRET 04-096-096-960015-3038-000-409151	\$ (30) ✓
	QBSALS 04-096-096-960015-3038-009-405698	\$ (2) ✓
Executive Office	04-096-096-960015-3038-014-500134	\$ 1,487 ✓
	04-096-096-960015-3038-000-409151	\$ (1,410) ✓
	04-096-096-960015-3038-009-405698	\$ (77) ✓
Traffic Operations	04-096-096-960515-3009-010-500100	\$ 1,767 ✓
	04-096-096-960515-3009-000-409151	\$ (1,535) ✓
	68 M&C 04-096-096-960515-3009-004-403631	\$ (161) ✓
	QBSALS 04-096-096-960515-3009-007-402193	\$ (11) ✓
	04-096-096-960515-3009-009-405698	\$ (60) ✓
Highway Design Bureau	04-096-096-962015-3025-010-500100	\$ 29,960 ✓
	04-096-096-962015-3025-000-409151	\$ (26,180) ✓
	04-096-096-962015-3025-009-405698	\$ (3,780) ✓

OVER →



STATE OF NEW HAMPSHIRE
 DEPARTMENT of CULTURAL RESOURCES
*State Council on the Arts, Division of Historical Resources
 State Library, Film & Television Office,
 Commission on Native American Affairs (administratively attached)*

*SW
 Tmk*



20 Park Street
 Concord, New Hampshire 03301

VAN McLEOD
 Commissioner
 Van.McLeod@dcr.nh.gov

TEL: 603-271-2540
 FAX: 603-271-6826
 www.nh.gov/nhculture

June 4, 2014

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, respectfully requests in accordance with RSA 99:4 to transfer \$3,636.00 from the Salary Adjustment Fund to the following agency salary accounts:

<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-70000000-10-5001 0 ₀	Central Library Services	2,871.00
<u>APPROPRIATION</u>		<u>AMOUNT</u>
01-34-34200000-10-5001 0 ₀	Office of Preservation	765.00
	Salary Adjustment Fund	(3,636.00)

EXPLANATION

Throughout the fiscal year the Department of Cultural Resources has transferred over \$10,000 to the Salary Adjustment Fund. The promotion of employees to other positions at a higher than minimum step has resulted in a shortfall. Therefore the agency is requesting \$3,636.00 from the salary adjustment fund to ensure there are no negative balances at June 30, 2014.

Respectfully Submitted,

Kathleen M Stanick

Kathleen M Stanick
 Administrator

2/14

THE STATE OF NEW HAMPSHIRE

CHAIRMAN
Amy L. Ignatius

COMMISSIONERS
Robert R. Scott
Martin P. Honigberg

EXECUTIVE DIRECTOR
Debra A. Howland



PUBLIC UTILITIES COMMISSION
21 S. Fruit Street, Suite 10
Concord, N.H. 03301-2429

TDD Access: Relay NH
1-800-735-2964
Tel. (603) 271-2431
FAX (603) 271-3878
Website:
www.puc.nh.gov

June 5, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

100%
Utility
Assessment

REQUESTED ACTION

In accordance with RSA 9:17 (c), the Public Utilities Commission (PUC) respectfully requests a transfer from the Employee Benefit Adjustment Account in the amount of \$9,500 to the following non-general funded accounts:

02 81 81 810510 28300000 009 402218	Agency Income	(\$9,500.00)	✓
02 81 81 810510 28300000 060 500602	Health Ins Benefit (Perm)	\$9,500.00	✓

EXPLANATION

Recent review of the benefits account revealed that the PUC will experience a shortage in fiscal year 2014. The shortage is due to insufficient funds being budgeted due to changes in health plan enrollments.

Your approval of these requests will be appreciated.

Respectfully submitted,

Amy I. Ignatius
Chairman

OKW

STATE OF NEW HAMPSHIRE

CONSUMER ADVOCATE
Susan W. Chamberlin, Esq.

ASSISTANT CONSUMER ADVOCATE
Rorie E.P. Hollenberg, Esq.



TDD Access: Relay NH
1-800-735-2964

Tel. (603) 271-1172

Website:
www.oca.nh.gov

OFFICE OF CONSUMER ADVOCATE

21 S. Fruit St., Suite 18
Concord, NH 03301-2429

June 5, 2014

*100% Utility
assessment*

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 9:17 (c), the Office of the Consumer Advocate (OCA) respectfully requests a transfer from the Employee Benefit Adjustment Account in the amount of \$12,100.00 to the following non-general funded accounts:

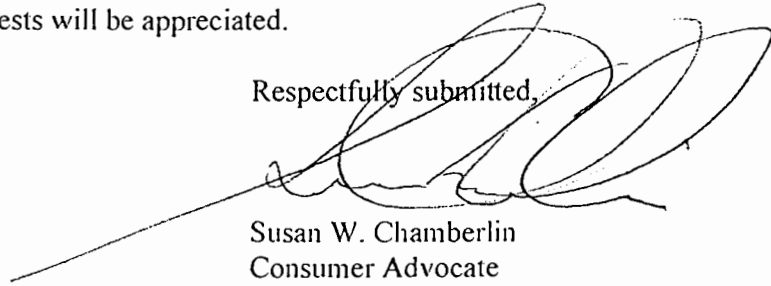
02 81 81 812010 28160000 009 402222	Agency Income	(\$12,100.00) ✓
02 81 81 812010 28160000 060 500602	Health Ins Benefit (Perm)	\$12,100.00

EXPLANATION

Recent review of the benefits account revealed that the OCA will experience a shortage in fiscal year 2014. The shortage is due to insufficient funds being budgeted due to changes in health plan enrollments.

Your approval of these requests will be appreciated.

Respectfully submitted,


Susan W. Chamberlin
Consumer Advocate



New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

SAW

June 5, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Salary Adjustment account:

FROM:

20-07500-54470000-219-502687 Salary Adjustment Fund - \$-98,200.00

TO:

20-07500-11710000-010-500100	Office of the Director	+\$11,500.00
20-07500-11830000-010-500100	OHRV Edu & Trng	+\$ 2,200.00
20-07500-21110000-010-500100	OHRV Registration	+\$ 200.00
20-07500-21180000-010-500100	Licensing	+\$ 2,000.00
20-07500-21190000-010-500100	Fleet Management	+\$ 100.00
20-07500-21210000-010-500100	Hunter Education	+\$ 1,400.00
20-07500-21220000-010-500100	Aquatic Education	+\$ 1,300.00
20-07500-21500000-010-500100	Wildlife	+\$22,500.00
20-07500-22880000-010-500100	Marine Fisheries	+\$ 1,000.00
20-07500-78870000-010-500100	Law Enforcement	+\$56,000.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. Several accounts are projected to show a deficit before the end of fiscal year 2014. Approval of this transfer will allow for the continuation of normal salary payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Executive Director

Kathy Ann LaBonte, Chief
Business Division

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: ren1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: ren2@wildlife.nh.gov

REGION 3

225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: ren3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: ren4@wildlife.nh.gov



New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

June 5, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, authorize the New Hampshire Fish and Game Department to transfer the following funds from the Benefit Adjustment account:

FROM:

20-07500-54480000-220-502688 Benefit Adjustment Fund -\$106,400.00

TO:

20-07500-11830000-060-500602	OHRV Edu & Training	+\$ 4,300.00
20-07500-21180000-060-500602	Licensing	+\$ 17,200.00
20-07500-21190000-060-500602	Fleet Management	+\$ 8,000.00
20-07500-21220000-060-500602	Aquatic Education	+\$ 6,400.00
20-07500-21320000-060-500602	Hatcheries	+\$ 13,000.00
20-07500-21600000-060-500602	Facility Maintenance	+\$ 1,500.00
20-07500-22890000-060-500602	Estuarine Reserve	+\$ 25,000.00
20-07500-78870000-060-500602	Law Enforcement	+\$ 31,000.00

EXPLANATION

The Department's accounting section has recently completed an analysis of all the salary and benefit accounts. These accounts are projected to show a deficit before the end of fiscal year 2014. Approval of this transfer will allow for the continuation of normal benefit payments required for the operation of the Department.

Respectfully Submitted,

Glenn Normandeau
Executive Director

Kathy Ann LaBonte, Chief
Business Division

REGION 1

629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2

PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3

225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4

15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

PL
PL



Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 9, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Resolve that the following transfers be authorized in the amount of \$56,300.00 from the Salary Adjustment Fund, pursuant to RSA 99:4, to cover appropriation shortfalls for Fiscal 2014, as follows:

10-056-20220000-010-500100	Governance & Standards	\$ 6,600.00
10-056-40820000-010-500100	Career Tech-Adult Learn-Admin	\$ 100.00
10-056-40300000-010-500100	Blind Program – State	\$ 100.00
10-056-60030000-011-500126	Deputy Commissioner	\$ 3,600.00
10-056-60030000-010-500100	Deputy Commissioner	\$ 2,300.00
10-056-64010000-011-500126	Instruction – State	\$ 13,500.00
10-056-86790000-010-500100	Higher Education Commission	\$ 30,100.00
Salary Adjustment Account	100% General Funds	(\$ 56,300.00)
	14-1405-8007 0000 - 502687	

EXPLANATION

The transfer requested from the Salary Adjustment Fund into the accounts listed above is required to cover salary expenditures. The above noted transfer will be offset by \$56,300.00 being lapsed into the Salary Adjustment Fund from the following accounts:

10-056-40000000-010-500100	Program Support	\$ 29,700.00
10-056-86790000-011-500126	Higher Education Commission	\$ 26,600.00
Salary Adjustment Account	100% General Funds	\$ 56,300.00

Respectfully Submitted,

Virginia M. Barry
Virginia M. Barry, Ph.D.
Commissioner of Education

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

134774
6/27/14
Bea
T.M.H.

June 12, 2014

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Pursuant to RSA 9:17-c, the Benefit Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds effective the date of Governor and Council approval in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Grants Administration	02-20-20-201510-1983-060-500601	✓ \$2,100
	02-20-20-201510-1983-000-404812	✓ (-)(\$2,100) (16)

EXPLANATION

The above requested transfer is to cover a shortfall in the benefits through the end of Fiscal Year 2014. The shortfall is due to benefits being paid on behalf of the employees exceeding the amounts that were originally budgeted.

Thank you for your consideration of this request.

Respectfully submitted,

Joseph A. Foster
Attorney General

JAF/k
#1054340



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

John J. Barthelmes

JOHN J. BARTHELMES
COMMISSIONER

June 12, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$16,000.00 to cover the shortage in the Division of State Police – Cold Case Unit. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-234010-18760000 Dept. of Safety – Division of State Police – Cold Case Unit GF
060-500602 Health Ins Benefit (Perm) \$16,000.00

Total: \$16,000.00

14-1405 - 8003000 - 502688

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2014 attributed to unforeseen expenses associated with hiring a person at a higher rate of pay than budgeted. This request represents General Fund allocations of 100%.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 13, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$50,000.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-234010-54120000 Dept. of Safety – Div. of State Police – Detective Bureau
009 - 404623 *ad fees*
Revolving Funds (\$50,000.00)

060-500601
Benefits \$50,000.00

~~11 1108 5003.000 502055~~

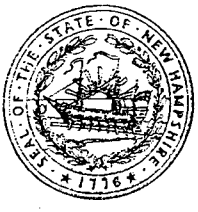
Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2014 attributed to unforeseen expenses associated with retirement payouts, as well as salary raises implemented this fiscal year.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

SAW *John*
7/1/14



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 13, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$125,000.00 to the following non-general funded account:

02-023-023-234010-5412	Dept. of Safety – Division of State Police – Detective Bureau
009 – 404623	
Agency Income	(\$125,000.00)
010 – 500100	
Personal Services Perm	\$125,000.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 attributed to unforeseen expenses associated with the implemented pay raises, unanticipated retirement payouts, as well as the placement of employees in positions within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety

sgu *Jm*
7/11/14



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 13, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$32,000.00 to cover the shortage in the Division of State Police – Cold Case Unit. Effective upon Governor and Council approval through June 30, 2014.

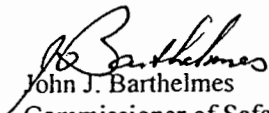
02-023-023-234010-18760000	Dept. of Safety – Division of State Police – Cold Case Unit GF	
010-500100	Personal Services – Perm	\$32,000.00

Total: \$32,000.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety



Nicholas A. Toumpas
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964

MJT
[Signature]

June 16, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefit Adjustment Fund, the Department of Health and Human Services requests a transfer of General Funds in the amount of \$8,000 to cover projected shortfall for accounts listed below for the State Fiscal Year ending June 30, 2014.

TA
22691
[Signature]
6/30/14

			Increase General
Accounting Unit	Description	Account	Funds By Amount
010-094-87500000	Benefits	500601	\$8,000 ✓
010-094-84000000	Benefits	500601	(\$8,000) ✓

PSYCHIATRIC
ADMINISTRATION

EXPLANATION

This request is to cover a projected shortfall in benefit costs through the end of SFY 2014 that is a result of adjustments made to accounts in the final department wide transfer request and reductions made to the account in the state-wide sweep of general fund appropriation for benefits.

Respectfully submitted,

[Signature]
Nicholas A. Toumpas
Commissioner



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

John J. Barthelmes
EA

JOHN J. BARTHELMES
COMMISSIONER

June 17, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$4,200.00 to cover the projected shortage in the Division of State Police – State Police Forensic Lab. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-234015-40220000	Dept. of Safety – Div of State Police –State Police Forensic Lab	
010-500100	Personal Services - Perm	\$4,200.00
Total:		\$4,200.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 attributed to unforeseen expenses associated with an employee replacement occurring within the accounting unit at a higher rate of pay than the amount budgeted. This account is comprised of mixed funding sources, 30% Agency Income (Plea by Mail) and 70% Highway Funds. This request represents 70% of the additional salary needs. Additional 30% will follow in a separate request.

While this request represents an expense to the Highway Fund, the Department of Safety will lapse salary appropriations in other Highway funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

John J. Barthelmes

JOHN J. BARTHELMES
COMMISSIONER

June 17, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$1,800.00 to the following non-general funded account:

02-023-023-234015-40220000	Dept. of Safety – Div of State Police – State Police Forensic Lab	
009 – 404623	Agency Income	(\$1,800.00)
010-500100	Personal Services - Perm	\$1,800.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted. This account is comprised of mixed funding sources, 30% Agency Income (Plea by Mail) and 70% Highway Funds. This request represents 30% of the additional salary needs. Additional 70% will follow in a separate request.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety

Jm
7/14



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 17, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$103,700.00 to cover the projected shortage in the following accounts. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-232015-23190000	Dept. of Safety – Div. of Administration – Copy Center	
060-500602	Health Ins Benefit (Perm)	\$15,200.00
02-023-023-233015-23120000	Dept. of Safety – Div. of Motor Vehicles – Motor Vehicle Registration	
060-500602	Health Ins Benefit (Perm)	\$54,200.00
02-023-023-233015-23150000	Dept. of Safety – Div. of Motor Vehicles – Financial Responsibility	
060-500602	Health Ins Benefit (Perm)	\$34,300.00
	Total	<u>\$103,700.00</u>

pc

14-9409 - 30530000 - 502688

Explanation

This request is to cover a projected shortage in benefits in the above accounts through the end of SFY14 that is a result of benefit plan selections by employees costing more than what was budgeted as well as unanticipated retirements. While this request represents an expense to the Highway Fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety

JWH
7-11



STATE OF NEW HAMPSHIRE
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
OFFICE of the COMMISSIONER

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
FAX: 603-271-2629

June 18, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 9:17-c, the Department of Resources and Economic Development respectfully requests a transfer from the Benefit Adjustment Fund in the amount of \$19,800 as follows:

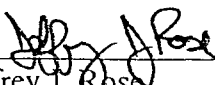
From:	<i>Benefit Adjustment Fund</i>	10-1405-80080000-502688	(\$19,800)
To:	10-03510-35130000-060	Land Mgt Bureau – Benefit	1,300
	10-03510-35700000-060	Forest Resource Planning – Benefit	6,500
	10-03520-36200000-060	Travel & Tourism – Benefit	<u>12,000</u>
		<i>Total:</i>	\$19,800

EXPLANATION

A review of the Department’s benefit accounts indicated three accounts with shortfalls relating to staff turnover, retirements, and changes in benefit plan selections. Funds from various department benefit accounts totaling over \$92,000 have been transferred to the Benefit Adjustment Fund or will lapse from the benefit classes at year end.

Your approval of this transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



Jeffrey J. Rose
Commissioner



STATE OF NEW HAMPSHIRE
 DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT
 OFFICE of the COMMISSIONER

DAW
JMC
GMB

172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856

603-271-2411
 FAX: 603-271-2629

June 18, 2014

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Executive Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Department of Resources and Economic Development respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$50,400 as follows:

From:	<i>Salary Adjustment Fund</i>	14-1405-80070000 - 502687		(\$50,400)
To:	10-03515-35130000-010	Forest & Lands Land Mgt – Salaries		\$31,600
	10-03520-36200000-010	Travel & Tourism – Salaries		15,500
	10-03520-36200000-011	Travel & Tourism – Salaries		<u>3,300</u>
		<i>Total:</i>		\$50,400

500100

EXPLANATION

A review of the Department’s salary accounts indicated three accounts with shortfalls relating to employee retirements and increments. Funds from various department salary accounts totaling over \$105,000 have been transferred to the Salary Adjustment Fund or will lapse from the salary classes at year end.

Your approval of this transfer will ensure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,

Jeffrey J. Rose

Jeffrey J. Rose
 Commissioner



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

DM
K

JOHN J. BARTHELMES
COMMISSIONER

June 19, 2104

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action


Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$65,000.00 to cover the projected shortage in the Division of Administration and the Division of Motor Vehicles. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-232015-232000000 Dept. of Safety – Div. of Administration – Equipment Control 010-500100 Personal Services – Perm	\$4,500.00
02-023-023-233015-23120000 Dept. of Safety – Div of Motor Vehicles – Motor Vehicle Registration 010-500100 Personal Services – Perm	\$58,000.00
02-023-023-233015-31010000 Dept of Safety – Div of Motor Vehicles – Pupil Transportation 010-500100 Personal Services – Perm	\$2,000.00
02-023-023-233015-31090000 Dept of Safety – Div of Motor Vehicles – Internat'l Registration Program 010-500100 Personal Services – Perm	<u>\$500.00</u>
Total	<u>\$65,000.00</u>

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 that is attributed to unanticipated retirements as well as employee replacements at higher rates of pay within the listed divisions. While this request represents an expense to the Highway Fund, the Department of Safety will lapse salary appropriations in other Highway Funded accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

SW *DM*
Smith



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 19, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Safety requests to transfer General Funds in the amount of \$3,700.00 to cover the shortage in the Office of the Commissioner – Aerial Lift Safety. Effective upon Governor and Council approval through June 30, 2014.


02-023-023-234¹⁰10-50030000 Dept. of Safety – Office of Commissioner – Aerial Lift Safety
010-500100 Personal Services – Perm \$3,700.00

Total: \$3,700.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

[Handwritten initials]
[Handwritten initials]
[Handwritten initials]



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 19, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 99:4, the Department of Safety requests a transfer from the Salary Adjustment Fund in the amount of \$3,000.00 to the following non-general funded account:

02-023-023-238010-50070000	Dept. of Safety – Division of Fire Safety – Modular Building Program	
009 – 407125 Agency Income		(\$3,000.00)
010 – 500100 Personal Services Perm		\$3,000.00

Explanation

This request is to cover a shortfall in salary costs through the end of SFY 2014 attributed to unforeseen expenses associated with the placement of an employee in a position within the accounting unit at a higher rate of pay than the amount budgeted.

Respectfully submitted,

[Signature]
John J. Barthelmes
Commissioner of Safety



STATE OF NEW HAMPSHIRE
 OFFICE OF THE GOVERNOR
 HIGHWAY SAFETY AGENCY
 78 REGIONAL DRIVE, BUILDING 2
 CONCORD, N.H. 03301-8530

Handwritten initials and signature

Margaret Wood Hassan
 GOVERNOR

TDD Access: Relay NH 1-800-735-2964
 603-271-2131
 FAX 603-271-3790

Peter M. Thomson
 COORDINATOR

June 23, 2014

Her Excellency, Governor Maggie Hassan
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, the NH Highway Safety Agency respectfully requests a transfer from the Highway Salary Adjustment Fund in the amount of \$756.00 to cover a shortfall in the NH Highway Safety Agency Personal Services Permanent Class Fiscal Year 2014 (28.122% Federal Funds, 71.878% Highway Funds):

02-25-25-250015-30000000	Highway Safety Agcy	Highway Safety Administration	<u>FY 2014</u>
010-500100	Personal Services Permanent Class		\$ 756.00

EXPLANATION

Recent review of the salary account revealed that there will be a shortfall for Fiscal Year 2014. This shortfall is due to the retirement of the Accountant II from the agency in September of 2013 and her subsequent payout of accrued time on the books. Since retirement payouts cannot be budgeted, the Highway Safety Agency will incur a shortfall in Class 010: Personal Services Permanent Class. In order to meet expenses each fiscal year, the Highway Safety Agency requires 71.878% from Highway Funds and 28.122% from Federal Funds. The total required for the salary shortfall is \$1,052.00 with \$ 756.00 representing 71.878% from the Highway Salary Adjustment Fund.

Your approval of this request would be appreciated.

Respectfully Submitted,

Handwritten signature of Peter M. Thomson

Peter M. Thomson
 Coordinator



STATE OF NEW HAMPSHIRE
 OFFICE OF THE GOVERNOR
 HIGHWAY SAFETY AGENCY
 78 REGIONAL DRIVE, BUILDING 2
 CONCORD, N.H. 03301-8530

98
 P.M.T.
 (initials)

Margaret Wood Hassan
 GOVERNOR

TDD Access: Relay NH 1-800-735-2964
 603-271-2131
 FAX 603-271-3790

Peter M. Thomson
 COORDINATOR

June 23, 2014

Her Excellency, Governor Maggie Hassan
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 99:4, the NH Highway Safety Agency respectfully requests an increase in revenue from the Salary Adjustment Fund in the amount of \$296.00 to cover a shortfall in the NH Highway Safety Agency Full-Time Salary Account for Fiscal Year 2014:

02-25-25-250015-30000000	Highway Safety Agcy	Highway Safety Administration	<u>FY 2014</u>
000-404673	Federal Revenue		(\$ 296.00)
010-500100	Personal Services Permanent Class		\$ 296.00

EXPLANATION

Recent review of the salary account revealed that there will be a shortfall for Fiscal Year 2014. This shortfall is due to the retirement of the Accountant II from the agency in September of 2013 and her subsequent payout of accrued time on the books. Since retirement payouts cannot be budgeted, the Highway Safety Agency will incur a shortfall in Class 010: Personal Services Permanent Class. In order to meet expenses each fiscal year, the Highway Safety Agency uses 71.878% from Highway Funds and 28.122% from Federal Funds. The total required for the salary shortfall is \$1,052.00 of which the above requested increase to revenue in the amount of \$296.00 represents 28.122%% from Federal Funds.

Your approval of this request would be appreciated.

Respectfully Submitted,

Peter M. Thomson
 Coordinator

YB
PMT



STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR
HIGHWAY SAFETY AGENCY
78 REGIONAL DRIVE, BUILDING 2
CONCORD, N.H. 03301-8530

Margaret Wood Hassan
GOVERNOR

TDD Access: Relay NH 1-800-735-2964
603-271-2131
FAX 603-271-3790

Peter M. Thomson
COORDINATOR

June 23, 2014

Her Excellency, Governor Maggie Hassan
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

In accordance with RSA 9:17-c, the NH Highway Safety Agency respectfully requests a transfer from the Highway Benefits Adjustment Fund in the amount of \$ 3,937.00 to cover a shortfall in the NH Highway Safety Agency benefit class for Fiscal Year 2014. (71.878% Highway Funds, 28.122% Federal Funds)

02-25-25-250015-30000000	Highway Safety Agcy	Highway Safety Administration	<u>FY 2014</u>
060-500602	Benefits		\$ 3,937.00

14/405 / 3053 / 500655

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EXPLANATION

Recent review of the benefits account revealed that there will be a shortfall for Fiscal Year 2014. This shortfall is due to the retirement of the Accountant II from the agency in September of 2013 and a resulting change in benefits. This change was unforeseen and therefore could not be budgeted. As a result, the Highway Safety Agency will incur a shortfall in Class 060: Benefits. In order to meet expenses each fiscal year, the Highway Safety Agency requires 71.878% from Highway Funds and 28.122% from Federal Funds. The total required for the salary shortfall is \$5,478.00 of which the above request of \$ 3,937.00 represents 71.878% from the Highway Benefits Fund.

Your approval of this request would be appreciated.

Respectfully Submitted,

Peter M. Thomson
Coordinator
NH Highway Safety Agency

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

June 26, 2014

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

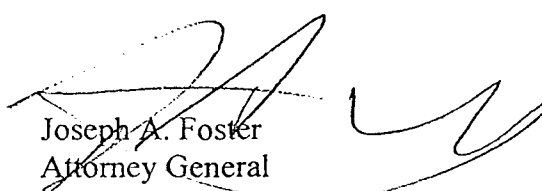
Pursuant to RSA 99:4, the Salary Adjustment Account, authorize the Commissioner, Department of Administrative Services to transfer 100% non-general funds, and further accept and expend additional non-general funds in the following accounts:

	<u>Account Number</u>	<u>Amount</u>
Transportation Bureau	02-20-20-201010-2623-010-500100	\$4,884.14
	02-20-20-201010-2623-002-406070	(\$4,884.14)

EXPLANATION

The above requested transfer is to cover the shortfall in salaries through the end of fiscal year 2014. The shortfall is due to a final payout of a long term employee.

Respectfully submitted,


Joseph A. Foster
Attorney General

JAF/k
#1059665



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

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June 26, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$2,575.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-237010-46520000 Dept. of Safety – Fire Standards & Training – Fire Standards Instruction	
009 - 407085	
Agency Income (44)	(\$2,575.00) ✓
060-500601	
Benefits	\$2,575.00

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2014 attributed to unforeseen expenses associated salary raises implemented this fiscal year.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

(1)



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

dm

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June 26, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, the Department of Safety requests a transfer from the Employee Benefit Adjustment Fund in the amount of \$175.00 to the following non-general funded account. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-238010-59220000 Dept. of Safety – Fire Safety – Reduced Ignition Propensity Cig	
003 - 403641	
Revolving Fund <i>(12)</i>	(\$175.00) ✓
060-500601	
Benefits	\$175.00 ✓

Explanation

This request is to cover a shortfall in benefit costs through the end of SFY 2014 attributed to unforeseen expenses associated salary raises implemented this fiscal year.

Respectfully submitted,

John J. Barthelmes
John J. Barthelmes
Commissioner of Safety

(2)

John



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

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June 26, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$1,275.00 to cover the projected shortage in the following account. Effective upon Governor and Council approval through June 30, 2014.

① 02-023-023-233015-23140000 Dept. of Safety – Div. of Motor Vehicles – Certificate of title
060-500602 Health Ins Benefit (Perm) \$1,275.00 X
G.F.

Total \$1,275.00

Explanation

This request is to cover a projected shortage in benefits in the above account through the end of SFY14 that is a result of benefit plan selections by employees costing more than what was budgeted as well as unanticipated retirements. While this request represents an expense to the Highway Fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing Highway Fund budget.

② 96/9600/30530000/220/502688 (1,275) X
G.F.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

DM
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New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

June 26, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with RSA 99:4, the Department of Agriculture, Markets & Food respectfully requests a transfer from the Salary Adjustment Fund in the amount of \$3,231.19 to the following non-general funded accounts:

010-018-2143-000	CAPS Program	(\$3,231.19)
010-018-2143-010	Permanent Salaries	\$3,231.19

EXPLANATION

Recent review of these salary accounts revealed that they will experience a shortage in fiscal 2014. The shortage is due to insufficient funds being budgeted for pay raises.

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,



for Lorraine S. Merrill
Commissioner

bks

New Hampshire
Department of Agriculture,
Markets & Food

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Lorraine S. Merrill, Commissioner

June 26, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$17.50 from the Salary Adjustment Fund, pursuant to NH RSA 99:4, to cover appropriation shortfalls for FY 2014, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-010	<u>\$17.50</u>
Salary Adjustment Account		\$17.50

EXPLANATION

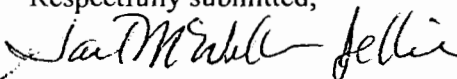
NHDAMF has reviewed all salary accounts and this shortage caused by staff raises.

The above noted transfer will be partially offset by \$19,174.94 in salary appropriations expected to lapse at the end of the fiscal year, as outlined below:

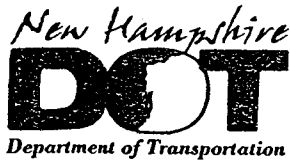
<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-011	\$ 113.88
Weights & Measures	010-018-2133-010	5,711.00
Regulatory Services	010-018-2600-010	3,056.86
Animal Industry	010-018-2700-010	2,341.47
Animal Industry	010-018-2700-011	287.20
Board of Vet Medicine	010-018-2948-010	1,683.77
Pesticide Control	010-018-2137-010	166.50
Plant Industry	010-018-2135-010	1,594.98
Agricultural Development	010-018-2810-010	4,133.50
Agricultural Development	010-018-2810-011	<u>85.78</u>
Salary Adjustment Account		\$19,174.94

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,


Lorraine S. Merrill
Commissioner

bks



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Finance and Contracts Bureau
June 26, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

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6/30/14*

REQUESTED ACTION

Pursuant to RSA 9:17-c Employee Benefit Adjustment Account, the Department of Transportation (DOT) requests a transfer from the Benefit Adjustment Account in the amount of \$1,396 to the following accounts as listed below to cover shortages effective upon Governor and Council Approval. 100% Highway Funds.

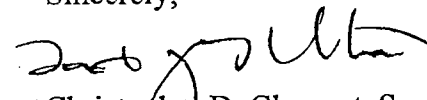
From: Benefit Adjustment Fund:				
	04-096-096-960015- <u>30530000</u> -220-502688	G.F.	\$	FY2014 (1,396) <i>X</i>
To:	04-096-096-962015- <u>30320000</u> -060-500601	G.F.	\$	1,396 <i>X</i>

EXPLANATION

The above requested transfer is to cover shortfalls through the end of State Fiscal Year 2014. The shortfalls are due to filled positions at higher than budget and retirements.

We respectfully request your approval.

Sincerely,

for 
Christopher D. Clement, Sr.
Commissioner

2/11

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Agriculture, Markets & Food (NHDAMF) respectfully requests authorization for the following transfer be authorized in the amount of \$2,107.40 from the Benefit Adjustment Fund, pursuant to NH RSA 9:17-c, to cover appropriation shortfalls for FY 20143, as follows:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Animal Industry	010-018-2700-060	<u>\$2,107.40</u>
Benefit Adjustment Account		\$2,107.40

EXPLANATION

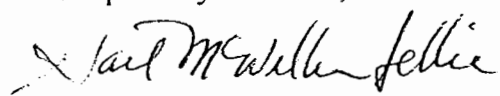
NHDAMF has reviewed all benefits accounts and found this shortage caused by a disproportionate number of employees under the family plan for medical benefits.

The above noted transfer will be partially offset by \$25,359.95 in benefit appropriations expected to lapse at the end of the fiscal year, as outlined below:

<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Office of Commissioner	010-018-2500-060	\$2,114.88
Weights & Measures	010-018-2133-060	6,022.95
Regulatory Services	010-018-2600-060	4,018.78
Board of Vet Medicine	010-018-2948-060	34.00
Pesticide Control	010-018-2137-060	3,221.47
Plant Industry	010-018-2135-060	3,735.38
Apiary Inspections	010-018-2147-060	242.51
Agricultural Development	010-018-2810-060	<u>5,969.98</u>
Benefit Adjustment Account		\$25,359.95

Your approval of the transfer will insure that the Department meets its obligations to its employees. Thank you for your consideration.

Respectfully submitted,


for Lorraine S. Merrill
Commissioner

bks



**State of New Hampshire
Department of Revenue Administration**

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



John T. Beardmore
Commissioner

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17-C Benefit Adjustment Fund, the Department of Revenue Administration, respectfully requests adjustments of appropriations within the salary accounts in the amount of \$70,700 to cover the projected shortages in these accounts. Effective upon Governor and Council approval through June 30, 2014. **100% General Funds.**

BENEFIT ADJUSTMENTS REQUESTED:

Documents Processing Div. 010-084-1501-060 \$70,700 100% General Fund

Explanation

Benefit Acct 14/1405/001/8080000 502688 020 ✓

These requested transfers are to cover shortfalls in benefit costs through the end of fiscal year 2014. The salary shortfalls are primarily related to step increases and retirees termination pay. During fiscal year 2014, the Department lapsed \$268,492 to the Benefit Adjustment account. The following outlines excess benefit appropriations of \$70,700 within the Department of Revenue, which are projected to lapse.

Projected excess benefit appropriations are available as follows:

Office of the Commissioner	010-084-7884-060	\$13,000	100% General Fund
Audit Division	010-084-1301-060	\$36,000	100% General Fund
Central Tax Services	010-084-2953-060	\$11,000	100% General Fund
Collections Division	010-084-1401-060	\$8,200	100% General Fund
Municipal and Property	010-084-7885-060	\$2,500	100% General Fund
Total:		\$70,700	

Respectfully submitted,

[Signature]
John T. Beardmore, Commissioner
Revenue Administration



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



John T. Beardmore
Commissioner

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, New Hampshire 03301

①

Requested Action

Pursuant to RSA 99:4, Salary Adjustment Fund, the Department of Revenue Administration, respectfully requests adjustments of appropriations within salary accounts in the amount of \$147,500 to cover the projected shortages in these accounts. Effective upon Governor and Council approval through June 30, 2014. **100% General Funds.**

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6/30/14

SALARY ADJUSTMENTS REQUESTED:

Office of the Commissioner	010-084-7884-011-500126	X \$200	100% General Fund
Office of the Commissioner	010-084-7884-012-500128	X \$16,000	100% General Fund
Office of the Commissioner	010-084-7884-014-500134	X \$2,600	100% General Fund
Audit Division	845 010-084-1301-011-500126	X \$3,400	100% General Fund
Audit Division	010-084-1301-013-500131	X \$12,500	100% General Fund
Audit Division	010-084-1301-014-500134	X \$18,400	100% General Fund
Collection Division	845 010-084-1401-011-500128	X \$3,900	100% General Fund
Municipal Services Div	840 010-084-7885-010-500100	X \$500	100% General Fund
Document Processing	845 010-084-1501-010-500100	X \$90,000	100% General Fund

Total: \$147,500

Explanation

These requested transfers are to cover shortfalls in salary costs through the end of fiscal year 2014. The salary shortfalls are primarily related to step increases, retirees' termination pay and new hires. The following outlines excess salary appropriations of \$147,500 within the Department of Revenue, which are projected to lapse.

② 14/1405/80070000/219/522687 (147,500) 100% G.F.



STATE OF NEW HAMPSHIRE
BOARD OF MENTAL HEALTH PRACTICE

Mailing Address:
Board of Mental Health Practice
121 South Fruit Street
Concord, NH 03301
(603) 271-6762

Fax Number (603) 271-3950
TDD Access: Relay NH 1-800-735-2964
www.nh.gov/mhpb

June 27, 2014

Jane Power Kilcoyne, Ed.D.
Chair
Richard Phelps, MSW
Dayl H. Hufford, D.Min.
Howard A. Goodman, Ph.D.
Shawn J. Hassell, MS
Hon. Joseph P. Nadeau
Public Member
Kathleen S. Shulman, Ed.D.
Public Member

FY14

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

TA 22696
AAP
6/23/14

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefits Adjustment Fund, the Board of Mental Health Practice respectfully requests the transfer of the funds noted below. 100% General Fund

05-074-074-746510-74650000 – HEALTH AND SOCIAL SERVICES, HHS ADMIN.
ATTACHED BOARDS, BOARD OF MENTAL HEALTH PRACTICE

①	<u>Account</u>	<u>Class</u>	<u>Amount</u>	G.F.
	Benefits	010-500602	\$810.00	

EXPLANATION

Funds are required in benefits to cover additional costs due to a change of one employee in this small board from a single plan to a two person plan. These additional funds are required to pay benefits through the end of FY 2014. There is an anticipated lapse of funds in 10-07400-74650000-500462, which will offset this request.

② 14/1405/80080000/220/502688 (810)
G.F. ✓

Respectfully Submitted,
Peggy Lynch
Peggy Lynch
Administrator



4B

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF IMPROVEMENT AND INTEGRITY
ADMINISTRATIVELY ATTACHED BOARDS

Nicholas A. Toumpas
Commissioner

Steve Mosher
Chief Financial Officer

121 SOUTH FRUIT STREET, CONCORD, NH 03301-3857
603-271-9369 1-800-852-3345 Ext. 9369
Fax: 271-0597 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below for FY 2014. 100% General Fund

05-74-74-59810-56810000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, CONSOLIDATED BOARDS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
060 Benefits	500601	\$835.00

5981
[Handwritten initials]

EXPLANATION

80030000 / 220 / 502688

This transfer is requested to cover a shortfall for FY14 caused by a step increase for one of the staff members. Money is available in Class 020 Current Expense to cover this transfer.

Your favorable consideration of this request will be greatly appreciated.

Respectfully Submitted

Jean A. Barnes
Jean A. Barnes
Administrator

YB
KA



Tel. 603-271-8389
Fax 603-271-6702

State of New Hampshire Office of Licensed Allied Health Professionals

Philbrook Building, 121 South Fruit Street
Concord New Hampshire 03301-2412
PH 603-271-8389 TDD Access: Relay NH 1-800-735-2964
www.nh.gov/alliedhealth

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below for FY 2014. 100% General Fund..

05-74-74-725110-74250000-HEALTH AND SOCIAL SERVICES, HHS ADMIN
ATTACHED BOARDS, OFFICE OF LICENSED ALLIED HEALTH
PROFESSIONALS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
010 Permanent Personnel	500100	\$74.00

80070000/219 / 502687 **EXPLANATION**

This transfer is requested to cover a shortfall for FY14 caused by a step increase for one of the staff members. Money is available in Class 020 Current Expense.

Your favorable consideration of this request will be greatly appreciated.

Respectfully Requested

Tina M. Kelley
Administrator



STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE BOARD OF NURSING

121 S FRUIT ST
CONCORD NH 03301-2431

Webpage: <http://www.state.nh.us/nursing>

TDD Access: Relay NH 1-800-735-2964

RB
D

Nursing 603-271-2323

Nurse Asst. 603-271-6282

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer of the funds noted below from the Salary Adjustment Fund for FY 2014. 50% General Fund and 50% Other Funds (transfers from other agencies).

05-74-74-7430 010-74310000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED BOARDS, BOARD OF NURSING, NURSING ASSISTANT REGISTRY

Account	Class	Amount
010-Personnel Services Perm GF	500100	\$185.00

EXPLANATION

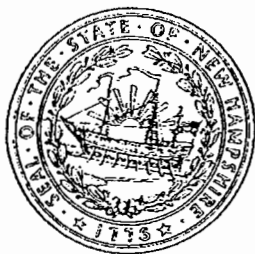
This transfer is requested to cover a shortfall for FY14 caused by a step increase for one of the staff members and represents the general fund percentage of appropriations needed. Appropriations, equal to this request, will be lapsed in Class 028, Transfer to Other State Agencies, due to projections for rent in the first year of occupancy in the Philbrook Building by the Board of Nursing.

Your approval of this request will be appreciated.

Respectfully submitted,

Denise M. Nies
Denise M. Nies, MSN, RN, BC (J)
Executive Director

DMN/sg



STATE OF NEW HAMPSHIRE
NEW HAMPSHIRE BOARD OF NURSING

121 S FRUIT ST
CONCORD NH 03301-2431

Webpage: <http://www.state.nh.us/nursing>

TDD Access: Relay NH 1-800-735-2964

95
12

Nursing 603-271-2323

Nurse Asst. 603-271-6282

June 27, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to NH RSA 99:4, Salary Adjustment Fund, authorize the transfer to the following non-general funded account from the Salary Adjustment Fund in the amount of \$185.00 representing the non-general fund portion required. 50% General 50% Transfer From Other Agency (Transfer from the Department of Health & Human Services for the Nursing Assistant Registry).

05-74-74-743110-74310000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF NURSING, NURSING ASSISTANT REGISTRY

Account	Amount
001-406297 Transfer From Other Agency	(\$185.00)
010-500100 Personnel Serv. Permanent	\$185.00

EXPLANATION

This transfer is requested to cover a shortfall for FY14 caused by a step increase for one of the staff members and represents the non-general fund percentage (50%) of appropriations needed. Appropriations, equal to this request, will be lapsed in Class 028, Transfer to Other State Agencies, due to projections for rent in the first year of occupancy in the Philbrook Building by the Board of Nursing.

Your approval of this request will be appreciated.

Respectfully submitted,

Denise M. Nies
Denise M. Nies, MSN, RN, BC
Executive Director

DMN/sg

State of New Hampshire

98



BOARD OF BARBERING, COSMETOLOGY,
AND ESTHETICS
121 SOUTH FRUIT STREET
CONCORD 03301
603-271-3608 OFFICE 603-271-8889 FAX
www.nh.gov/cosmet

June 30, 2014

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to NH RSA 9:17-c, Benefit Adjustment Fund, authorize the transfer of the funds noted below from the Benefit Adjustment Fund for FY 2014. 100% General Funds

05-74-74-744510-74450000-HEALTH AND SOCIAL SERVICES, HHS ADMIN ATTACHED
BOARDS, BOARD OF BARBERING, COSMETOLOGY, AND ESTHETICS

<u>Account</u>	<u>Class</u>	<u>Amount</u>
Benefits	060-500602	\$4,167.00

EXPLANATION

80030000/220/502688

This transfer is requested to cover a shortfall for FY13, due to a recent new hire with a family benefit plan who replaced an employee with a single benefit plan. Money is available in Class 010 to cover this request.

Respectfully Submitted,

Kathryn Wantuck
Executive Director
Board of Barbering, Cosmetology &
Esthetics

KMW

John



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 30, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:17c, Employee Benefit Adjustment Fund, the Department of Safety requests to transfer Highway Funds in the amount of \$100.00 to cover the projected shortage in the following account. Effective upon Governor and Council approval through June 30, 2014.

02-023-023-233015-23140000 Dept. of Safety – Div. of Motor Vehicles – Certificate of title
060-500602 Health Ins Benefit (Perm) \$100.00

GF 15

Total \$100.00

96/9600/3653000/220/502638

Explanation

This request is to cover a projected shortage in benefits in the above account through the end of SFY14 that is a result of unanticipated payouts. While this request represents an expense to the Highway Fund, the Department of Safety will lapse unspent salary and benefit appropriations in other accounts such that the Department will continue to operate within its existing Highway Fund budget.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

JBM

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 2, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$42,123 in general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council. **100% General Funds**

	<u>Account Number</u>	<u>Amount</u> ✓
Commissioners Office	01-14-14-140010-10420000-011-500126	\$ 3,458✓
Bureau of Accounting	01-14-14-140510-13100000-010-500100	24,877✓
Financial Reporting	01-14-14-140510-13300000-011-500126	420✓
Business Office	01-14-14-140510-13600000-010-500100	6,564✓
Financial Data Management	01-14-14-140510-13700000-010-500100	2,858✓
Financial Data Management	01-14-14-140510-13700000-012-500128	3,321✓
Plant-Property Admin	01-14-14-141510-14400000-010-500100	625✓
		<u>\$42,123</u>

GF

EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2014. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

Fund amounts from the Department transferred to the Salary Adjustment Funds during fiscal year 2014, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Linda M. Hodgdon
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 2, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 99:4, The Salary Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$44,531 in non-general funds from the Salary Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for fiscal year 2014 ending June 30, 2014. **100% Transfer from other agency (rental income) and agency income**

	<u>Account Number</u>	<u>Amount</u>
Division of Personnel	01-14-14-141010-10440000-009-407017	\$ (37,247)
	01-14-14-141010-10440000-010-500100	\$ 37,247
Health & Human Services Bldg	01-14-14-141510-20300000-001-406909	\$ (614)
	01-14-14-141510-20300000-010-500100	\$ 614
Emergency Operations Center	01-14-14-141510-20810000-001-482823	\$ (143)
	01-14-14-141510-20810000-010-500100	\$ 143
61 South Spring Street	01-14-14-141510-20930000-001-482803	\$ (4,686)
	01-14-14-141510-20930000-010-500100	\$ 4,686
Walker Building	01-14-14-141510-20940000-001-403362	\$ (210)
	01-14-14-141510-20940000-010-500100	\$ 210
DOT Buildings	01-14-14-141510-29520000-001-482896	\$ (1,599)
	01-14-14-141510-29520000-010-500100	\$ 1,599
Surplus Property	01-14-14-141510-81000000-009-406950	\$ (32)
	01-14-14-141510-81000000-010-500100	\$ 32

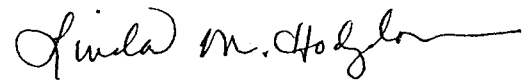
EXPLANATION

The above requested transfers are to cover shortfalls in salary classes through the end of Fiscal Year 2014. The shortfalls in the above accounts resulted from incumbents being paid at a higher pay grade than the budgeted rate, as well as unforeseen expenses associated with retirement payments.

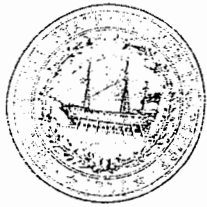
Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
July 2, 2014
Page 2 of 2

Funds are anticipated to lapse in other program classes that will cover these additional appropriations.

Respectfully submitted,

A handwritten signature in black ink, reading "Linda M. Hodgdon" with a long horizontal flourish extending to the right.

Linda M. Hodgdon
Commissioner



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 2, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-C, The Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$4,688 in non-general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for fiscal year 2014 ending June 30, 2014. **100% Transfer from other agency (rental income) and agency income**

	<u>Account Number</u>	<u>Amount</u>
Johnson Hall	01-14-14-141510-20960000-001-403360 <i>22 Rent lease</i>	\$(4,688)
	01-14-14-141510-20960000-060-500602	\$ 4,688

EXPLANATION

The above requested transfer is to cover shortfalls in benefit classes through the end of Fiscal Year 2014. The shortfall in the above account is due to the budgeted benefits being insufficient for the step and health plan for employees.

Funds are anticipated to lapse in other program classes that will cover these additional appropriations.

Respectfully submitted,

Linda M. Hodgdon
Commissioner



State of New Hampshire

JBm

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

July 2, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:17-c, The Benefit Adjustment Account, authorize the Commissioner of the Department of Administrative Services to transfer \$8,249 in general funds from the Benefit Adjustment Account to the Department of Administrative Services divisions listed below effective the date of Governor and Council for the State Fiscal Year ending June 30, 2014. **100% General Funds**

	<u>Account Number</u>	<u>Amount</u>
Commissioners Office	01-14-14-140010-10420000-060-500602	5,700
Lakes Region Campus	01-14-14-141510-53200000-060-500602	<u>2,549</u>
		\$8,249

EXPLANATION

The above requested transfers are to cover shortfalls in the benefit classes through the end of Fiscal Year 2014. The shortfalls in the above accounts are due to changes in employee healthcare coverage from single plan to family plan, and the budgeted benefits being insufficient for the step and health plan for employees.

Fund amounts from the Department transferred to the Benefit Adjustment Funds during fiscal year 2014, as well as balances available at year-end represents sufficient amounts to support this request.

Respectfully submitted,

Linda M. Hodgdon
Commissioner