



42

STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
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Steven J. Kelleher
Acting Commissioner

March 10, 2015

The Honorable Neal Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 144:117, Laws of 2013 authorize approval to transfer funds in the amount of \$568,152.00 in State Fiscal Year (SFY) 2015 in Other (Class 027) funds in the Department of Information Technology (DoIT). This transfer will have no impact on General Funds or State Revenue. The transfer is summarized below, effective the date of Legislative Fiscal Committee and Governor and Council approval through June 30, 2015. 100% Other (Agency Class 27) Funds; the agency class 027 used by the Department of Safety to reimburse DoIT is 100% Highway Funds.

In SFY15, funds shall be transferred from 01-03-03-030010-7708, IT Salaries and Benefits as follows:

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
001-482723	Inter-Agency Transfer from DOS	\$36,885,658.00	\$(503,152.00)	\$36,382,506.00
General Funds	General Funds	310,644.00	0.00	310,644.00
	Totals	\$37,196,302.00	\$(503,152.00)	\$36,693,150.00
Expenditures				
010-500101	Personal Services Perm Class	22,795,546.00	(375,000.00)	\$22,420,546.00
012-500129	Personal Services Unclassified	748,714.00	0.00	748,714.00
018-500106	Overtime	499,362.00	15,000.00	514,362.00
042-500620	Additional Fringe Benefits	1,741,347.00	0.00	1,741,347.00
050-500109	Personal Services Temp Appoint	241,799.00	50,000.00	291,799.00
060-500601	Benefits	11,169,534.00	(193,152.00)	10,976,382.00
	Totals	\$37,196,302.00	\$(503,152.00)	\$36,693,150.00

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 State House
 Concord, NH 03301
 March 10, 2015
 Page 2

In SFY15, funds shall be budgeted in 01-03-03-030010-7623, IT for Safety as follows:

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
001-482723	Inter-Agency Transfer from DOS	\$3,539,886.65	\$503,152.00	\$4,043,038.65
	Totals	\$3,539,886.65	\$503,152.00	\$4,043,038.65
Expenditures				
020-500200	Current Expenses	\$35,663.04	0	\$35,663.04
037-500174	Technology- Hardware	998,758.93	311,000.00	1,309,758.93
038-500178	Technology-Software	1,247,254.41	167,152.00	1,414,406.41
039-500180	Telecommunications	444,232.00	0.00	444,232.00
046-500465	Consultants	813,978.27	25,000.00	838,978.27
	Totals	\$3,539,886.65	\$503,152.00	\$4,043,038.65

EXPLANATION

The transfer of appropriation reflects adjustments to operating expense accounts to address Department of Information Technology shortfalls in DoIT's Class 018-Overtime, Class 037-Technology-Hardware, Class 038-Technology-Software, Class 046-Consultants and Class 050-Temp. The funds were originally budgeted in Class 010-Personal Svcs. and Class 060-Benefit but it was later determined that the appropriation was required in other classes. Class 010 and Class 060 both had additional appropriation due to vacant positions in FY 2015. This excess appropriation allowed the Department of Information Technology to transfer funds to other classes.

The increase in Class 018-Overtime is requested because the Department of Safety (DOS) has a significant project rollout schedule this fiscal year to include Jone, VISION, Windows 7 and SPOTS that requires additional DoIT staffing for afterhours support. The increase in Class 037-Technology Hardware is requested because the Division of Motor Vehicle (DMV) VISION project requires testing and production virtual environments that were not originally anticipated when the budget was originally established. The increase in Class 038-Software is requested in support of the DMV VISION project and the virtual environment. The increase in Class 046-Consultants is requested as the VISION project requires contracted vendor support to build the new virtual server environments for the VISION project. DoIT has limited resources and cannot meet the expedited needs of this project. The increase in Class 050-Personal Svcs-Temp is requested because the VISION project is in need of an experienced IDMS programmer for the data conversion.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

A. Justification:

Information technology needs at DoIT have been assessed prior to the submission of this request and it was determined that sufficient surplus existed in Class 010-Personal Services-Perm Class and Class

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March 10, 2015
Page 3

060- Benefits to support this request. Additional appropriation is requested in Class 018-Overtime, Class 037-Technology-Hardware, Class 038-Technology-Software, Class 046-Consultants and Class 050-Temp.

- B. Does this transfer involve continuing programs or one-time projects?
This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level?
This transfer is required to maintain existing program levels.
- D. Cite any requirements, which make this program mandatory.
Not applicable.
- E. Identify the source of funds on all accounts listed on this transfer.
The source of funds for this transfer is 100% Other funds. DoIT does not anticipate any impact on General funds as a result of this fiscal transfer.
- F. Will there be any effect on revenue as a result of this transfer?
There is no anticipated effect on revenue as a result of this transfer.
- G. Are funds expected to lapse if this transfer is not approved?
It is anticipated that some funds will lapse whether or not this transfer is approved.
- H. Are personnel services involved?
Full-Time personnel services are not involved.

The Department of Information Technology has conducted a review of DoIT operations to ensure that available funds are maximized to the greatest degree possible.

Respectfully submitted,



Steven J. Kelleher
Acting Commissioner

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