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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
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Division of Public Works
Design and Construction
Project No. 80883R – Contract B

August 29, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1). Authorize the Division of Public Works Design and Construction to enter into a contract with Kevin W. Smith & Son, Inc., (VC# 226642) Standish, ME, for a total price not to exceed \$800,250, for the Brown Building and Howard Recreation Building Roof Replacements, State Office Park South, Concord, NH. This contract is effective upon Governor and Council approval through December 15, 2016, unless extended in accordance with the contract terms. **100% Capital - General Funds.**

2). Further authorize pursuant to 220:13, Laws of 2015, the amount of \$5,496 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), Capital Clerk for oversight and engineering services provided, bringing the total to \$805,746. **100% Capital – General Funds.**

Funding is available in account titled Department of Health and Human Services - NH Hospital as follows:

01-94-94-940030-52650000	Howard Rec Auditorium Roof Replacement	<u>SFY17</u>
034-500162	- Repair/Renovations Bldgs	\$ 199,750
034-500162	- DPW Fees Interagency	<u>1,145</u>
	Sub-total	\$ 200,895

Funding is available in account titled Department of Administrative Services – General Services as follows:

01-14-14-146030-49790000 Brown Building Roof Replacement

034-500162 - Repair/Renovations Bldgs.	\$ 600,500
034-500162 - Interagency DPW Fees	<u>4,351</u>
Sub-total	\$ 604,851
Grand Total	\$ 805,746

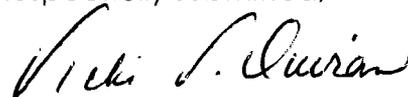
EXPLANATION

Per Chapter 220:1, VII, D, Laws of 2015 for the Howard Rec Auditorium Roof Replacement, and Chapter 220:1, II, C, 1 for the Brown Building Roof Replacement. This project will remove and replace a membrane roof, flashing, underlayment, insulation, damaged substrates, remove and replace brick masonry, and all associated flashing. Work also includes removal and replacement of lead coated copper cap flashing.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution, and the Department of Health and Human Services and Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Vicki V. Quiram
Commissioner

Department Estimate: \$1,076,000
Contract Amount: \$ 800,250
Under Estimate: \$ 275,750

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80883R, Contract B - Brown Building & Howard Recreation Roof Replacements.

DESCRIPTION: Work of the Project includes the removal and replacement of membrane roof, flashing, underlayment, insulation, damaged substrates, removal and replacement of brick masonry, and all associated flashing. Work also includes removal and replacement of lead coated copper cap flashing.

EXPLANATION: **Howard Recreation** - this project will complete the re-roofing of this building which was partially completed a few years ago. Some of the brick masonry at the top of the wall has pushed out due to moisture being trapped by flashing. This will be repaired as part of this project.
Brown Building - this project includes the complete removal and replacement of the existing roof installed approximately 25 years ago.

UNDER
ESTIMATE

EXPLANATION: It appears that the low bidder felt they could complete the project quickly and thereby save overhead costs. The consultant was concerned with the bids received on other recent projects they had been involved in and wanted to make sure there was adequate funds in the estimate to complete both projects this year.

DEPARTMENT

ESTIMATE: \$1,076,000

LOW BID: \$ 800,250



ABC Bid Data

CONCORD
8088JR Contract B
NON-FEDERAL

PROJECT: CONCORD
STATE PROJECT: 8088JR Contract B
FED. PROJECT: NON-FEDERAL
DATE BIDS OPEN: June 29, 2016, 02:00 PM
SCOPE OF WORK: Brown Building and Howard Recreation Building Roof Replacements
COMPLETION DATE: December 15, 2016
LOCATION: Merrimack

Summary of Bidders

Contractor	Bid Amount	Rank
SMITH & SON INC. KEVIN W 580 RICHVILLE ROAD, STANDISH ME 04084	\$800,250.00	A
ACADEMY ROOFING CORP 153 HUNT HILL ROAD, RINDGE NH 03461	\$950,700.00	B
ROCKWELL ROOFING, INC. 44 POND STREET, PO BOX 479, LEOMINSTER MA 01453-0479	\$971,095.00	C
EAGLE RIVET ROOF SERVICE CORP 15 BRITTON DRIVE, BLOOMFIELD CT 06002	\$1,103,200.00	D
JNR GUTTERS INC 38-40 LANCASTER STREET, HAVERHILL MA 01830	\$1,526,600.00	E

BUREAU OF PUBLIC WORKS

Award to Kevin W. Smith & Son, Inc
 Hold for Negotiation
 Cancel Contract
 User Agency NH DAS
 Authorized by [Signature]
 Date 07/14/2016
IPd ✓

Item No.	Description	Unit	Quantity	PS&E		SMITH & SON INC. KEVIN W 580 RICHVILLE ROAD STANDISH, ME 04084		ACADEMY ROOFING CORP 153 HUNT HILL ROAD RINDGE, NH 03461	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
901	BUILDING #1 BROWN BUILDING ROOF REPLACEMENT	U	1.000	\$741,942.00	\$741,942.00	\$506,000.00	\$506,000.00	\$582,800.00	\$582,800.00
902	BUILDING #2 HOWARD RECREATION BUILDING ROOF REPLACEMENT	U	1.000	86,438.00	\$86,438.00	\$175,000.00	\$175,000.00	\$235,700.00	\$235,700.00
903	BUILDING #1 BROWN BUILDING REPLACE EXISTING ROOF DRAIN	EA	10.000	\$800.00	\$8,000.00	\$750.00	\$7,500.00	\$1,100.00	\$11,000.00
904	BUILDING #2 HOWARD REC. REPLACE EXISTING ROOF DRAIN	EA	2.000	\$800.00	\$1,600.00	\$750.00	\$1,500.00	\$1,100.00	\$2,200.00
905	BUILDING #1 BROWN BLDG REPLACE EXISTING ROOF DECK MATERIAL	SF	200.000	\$120.00	\$24,000.00	\$5.00	\$1,000.00	\$15.00	\$3,000.00
906	BUILDING #2 HOWARD REC REPLACE EXISTING ROOF DECK MATERIAL	SF	50.000	\$120.00	\$6,000.00	\$5.00	\$250.00	\$80.00	\$4,000.00
907	BUILDING #1 BROWN BLDG ALLOWANCE FOR ADDITIONS/MODIFICATIONS	\$	86,000.000	\$1.00	\$86,000.00	\$1.00	\$86,000.00	\$1.00	\$86,000.00
908	BUILDING #2 HOWARD REC ALLOWANCE FOR ADDITIONS/MODIFICATIONS	\$	22,000.000	\$1.00	\$22,000.00	\$1.00	\$22,000.00	\$1.00	\$22,000.00
909	BUILDING #2 HOWARD REC REPLACE EXISTING BRICK MASONRY UNITS	EA	100.000	\$0.20	\$20.00	\$10.00	\$1,000.00	\$40.00	\$4,000.00
Totals:					\$1,076,000.00		\$800,250.00		\$950,700.00

Item No.	Description	Unit	Quantity	PS&E		ROCKWELL ROOFING, INC. 44 POND STREET LEOMINSTER, MA 01453-0479		EAGLE RIVET ROOF SERVICE CORP 15 BRITTON DRIVE BLOOMFIELD, CT 06002	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
901	BUILDING #1 BROWN BUILDING ROOF REPLACEMENT	U	1.000	\$741,942.00	\$741,942.00	\$531,150.00	\$531,150.00	\$649,000.00	\$649,000.00
902	BUILDING #2 HOWARD RECREATION BUILDING ROOF REPLACEMENT	U	1.000	86,438.00	\$186,438.00	\$305,695.00	\$305,695.00	\$322,000.00	\$322,000.00
903	BUILDING #1 BROWN BUILDING REPLACE EXISTING ROOF DRAIN	EA	10.000	\$800.00	\$8,000.00	\$1,250.00	\$12,500.00	\$1,200.00	\$12,000.00
904	BUILDING #2 HOWARD REC. REPLACE EXISTING ROOF DRAIN	EA	2.000	\$800.00	\$1,600.00	\$1,250.00	\$2,500.00	\$1,200.00	\$2,400.00
905	BUILDING #1 BROWN BLDG REPLACE EXISTING ROOF DECK MATERIAL	SF	200.000	\$120.00	\$24,000.00	\$15.00	\$3,000.00	\$10.00	\$2,000.00
906	BUILDING #2 HOWARD REC REPLACE EXISTING ROOF DECK MATERIAL	SF	50.000	\$120.00	\$6,000.00	\$15.00	\$750.00	\$6.00	\$300.00
907	BUILDING #1 BROWN BLDG ALLOWANCE FOR ADDITIONS/MODIFICATIONS	\$	86,000.000	\$1.00	\$86,000.00	\$1.00	\$86,000.00	\$1.00	\$86,000.00
908	BUILDING #2 HOWARD REC ALLOWANCE FOR ADDITIONS/MODIFICATIONS	\$	22,000.000	\$1.00	\$22,000.00	\$1.00	\$22,000.00	\$1.00	\$22,000.00
909	BUILDING #2 HOWARD REC REPLACE EXISTING BRICK MASONRY UNITS	EA	100.000	\$0.20	\$20.00	\$75.00	\$7,500.00	\$75.00	\$7,500.00

Totals: \$1,076,000.00 \$971,095.00 \$1,103,200.00

Item No.	Description	Unit	Quantity	PS&E		JNR GUTTERS INC 38-40 LANCASTER STREET HAVERHILL, MA 01830
				Unit Price	Total	
901	BUILDING #1 BROWN BUILDING ROOF REPLACEMENT	U	1.000	\$741,942.00	\$741,942.00	\$756,000.00
902	BUILDING #2 HOWARD RECREATION BUILDING ROOF REPLACEMENT	U	1.000	86,438.00	\$186,438.00	\$147,000.00
903	BUILDING #1 BROWN BUILDING REPLACE EXISTING ROOF DRAIN	EA	10.000	\$800.00	\$8,000.00	\$18,000.00
904	BUILDING #2 HOWARD REC. REPLACE EXISTING ROOF DRAIN	EA	2.000	\$800.00	\$1,600.00	\$3,600.00
905	BUILDING #1 BROWN BLDG REPLACE EXISTING ROOF DECK MATERIAL	SF	200.000	\$120.00	\$24,000.00	\$1,600.00
906	BUILDING #2 HOWARD REC REPLACE EXISTING ROOF DECK MATERIAL	SF	50.000	\$120.00	\$6,000.00	\$400.00
907	BUILDING #1 BROWN BLDG ALLOWANCE FOR ADDITIONS/MODIFICATIONS	\$	86,000.000	\$1.00	\$86,000.00	\$1.00
908	BUILDING #2 HOWARD REC ALLOWANCE FOR ADDITIONS/MODIFICATIONS	\$	22,000.000	\$1.00	\$22,000.00	\$1.00
909	BUILDING #2 HOWARD REC REPLACE EXISTING BRICK MASONRY UNITS	EA	100.000	\$0.20	\$20.00	\$1,500.00

Totals: **\$1,076,000.00** **\$1,528,600.00**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FA Peabody Company 8 Lincoln Street P.O. Box 570 Mars Hill ME 04758	CONTACT NAME: Bobbie Jo Matwyko	
	PHONE (A/C No. Ext.): (207) 429-9187 FAX (A/C No.): (207) 429-8007 E-MAIL ADDRESS: bobbiejo.matwyko@fapeabody.com	
INSURED Kevin W Smith & Son, Inc, PO Box 151 Gorham ME 04038	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Atain Specialty Insurance Company	
	INSURER B: Progressive Northern	38628
	INSURER C: Evanston Insurance Company	
	INSURER D: Applied Underwriters	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1682421832 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		CIP299029	6/27/2016	6/27/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ Included Deductible \$ 1,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			04389851-6 BA6267635	10/9/2015 10/09/2015	10/9/2016 10/09/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Business Experience Discount \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X		XOBW6720616	8/11/2016	8/11/2017	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A	46-799596-01-01	4/15/2016	4/15/2017	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Two projects are: Brown Building, 129 Pleasant Street, Concord, NH 03301 and Howard Rec building, 36 Clinton Street, Concord, NH 03301.

A 30 day cancellation notice except for non pay which is 10 days per state statute.

The certificate holder is also named additional insured with the respects to the general liability.

CERTIFICATE HOLDER

CANCELLATION

State of New Hampshire Department
of Administrative Services
7 Hazen Drive
Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

B Jo Matwyko/BOBBIE

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