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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF ECONOMIC & HOUSING STABILITY**

Lori A. Shibinette  
Commissioner

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Christine L. Santaniello  
Director

September 22, 2020

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services (DHHS), Division for Economic & Housing Stability (DEHS) to accept and expend the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) Data and Technical Assistance Project Grant award in the amount of \$494,160 effective upon date of Fiscal Committee and Governor and Executive Council approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

**05-95-45-451010-7993 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,  
HHS:DIVISION OF ECONOMIC & HOUSING STABILITY, BUREAU OF FAMILY ASSIST-FIELD**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-404171	Federal Funds	\$ 20,761,715	\$ 494,160	\$ 21,255,875
	General Funds	\$ 13,469,985	\$ -	\$ 13,469,985
<b>Sub Total Revenue:</b>		<b>\$ 34,231,700</b>	<b>\$ 494,160</b>	<b>\$ 34,725,860</b>
<b>Expense</b>				
010-500100	Personal Services Perm	\$ 16,920,940	\$ -	\$ 16,920,940
018-500106	Overtime	\$ 804,003	\$ -	\$ 804,003
020-500200	Current Expenses	\$ 204,162	\$ -	\$ 204,162
022-500248	Rents-leases Other than State	\$ 9,297	\$ -	\$ 9,297
028-582814	Transfer to General Services	\$ 34,300	\$ -	\$ 34,300
030-500321	Equipment New Replacement	\$ 5,250	\$ -	\$ 5,250
039-500191	Telecommunications	\$ 37,680	\$ -	\$ 37,680
040-500800	Indirect Costs	\$ 177,011	\$ -	\$ 177,011
041-500801	Audit Fund Set Aside	\$ 18,727	\$ 494	\$ 19,221
042-500620	Additional Fringe Benefits	\$ 1,003,160	\$ -	\$ 1,003,160
046-500465	Consultants	\$ 2,181,346	\$ 493,666	\$ 2,675,012
050-500109	Personal Services Temp Appoin	\$ 213,003	\$ -	\$ 213,003
059-500117	Temp Full Time	\$ 458,412	\$ -	\$ 458,412
060-500601	Benefits	\$ 11,143,048	\$ -	\$ 11,143,048
070-500700	In State Travel Reimb	\$ 131,200	\$ -	\$ 131,200
102-500731	Contracts For Program Svcs	\$ 890,161	\$ -	\$ 890,161
<b>Sub Total Expense:</b>		<b>\$ 34,231,700</b>	<b>\$ 494,160</b>	<b>\$ 34,725,860</b>

**EXPLANATION**

The United States Department of Agriculture, Food and Nutrition Services awarded a grant to DHHS to develop and implement a number of enhancements to the New HEIGHTS and NH EASY systems, with the goal of developing functionality to control, capture, store, secure, and generate outcome data for the Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) program. This grant will assist the Department to increase the availability, automation, and accuracy of data.

The State of New Hampshire's SNAP E&T Program is DEHS. DEHS plays a key role in promoting a more holistic, multi-generational and integrated approach for individuals, families and children. The DEHS SNAP E&T Program is a voluntary program for all individuals eligible for SNAP. The focus of the SNAP E&T Program is to help participants on their path towards upward economic mobility by providing guidance and resources to support their employment goals. This is accomplished through financial supports, community referrals, education and training referrals, and comprehensive case management. DHHS is trying to increase services to eligible participants. DEHS lacks the ability to access data to support the program, much is done manually.

Funds are being budgeted in:

Audit costs (class 041) per state requirements.

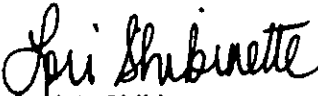
Consultants (class 046) to fund contracts to develop functionality with New Heights.

Area served: Statewide.

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,

  
Lori A. Shibinette  
Commissioner

UNITED STATES DEPARTMENT OF AGRICULTURE - FOOD AND NUTRITION SERVICE		1. GRANT/AGREEMENT NO SNAP-DATA-20-NH		2. FEDERAL AWARD DATE 09/08/2020	
<b>GRANT/COOPERATIVE AGREEMENT</b>		3. IS THIS AN R&D AWARD? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		5. UNIVERSAL IDENTIFIER NUMBER (DUNS) 0110405450000	
		4. CFDA NUMBER 10.537		6. FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	
7. FEDERAL AWARDDING AGENCY Anna Arrowsmith USDA Food and Nutrition Service		8. CFDA NAME Employment and Training Data and Technical Assistance Grants			
9. RECIPIENT NAME State of New Hampshire 129 Pleasant Street Concord, NH 03301-3852		10. ACCOUNTING AND APPROPRIATION DATA FN.SN.4080.43.0100			
		11. AMOUNT OF FEDERAL FUNDS OBLIGATED BY THIS ACTION \$494,160.00		12. TOTAL AMOUNT OF FEDERAL FUNDS OBLIGATED \$494,160.00	
		13. TOTAL AMOUNT OF THE FEDERAL AWARD \$494,160.00			
14. PLACE OF PERFORMANCE NH: New Hampshire		15. BUDGET APPROVED BY AWARDDING AGENCY \$494,160.00			
		16. TOTAL APPROVED COST SHARING/MATCHING (WHERE APPLICABLE) \$0.00		17. INDIRECT COST RATE FOR THE FEDERAL AWARD (PLEASE INCLUDE IF THE DE MINIMIS RATE IS CHARGED) 0%	
18. MAIL REQUESTS FOR REIMBURSEMENT TO Payments made via ASAP Letter of Credit		19. SPONSOR(SPONSORING FNS PROGRAM) Loretta Robertson FY20 Data and Technical Assistance			
		20. START DATE 09/30/2020		21. END DATE 09/30/2023	
22. FEDERAL AWARD PROJECT DESCRIPTION NH SNAP E&T Quarterly Wage Record (QWR) & Case Management—This project will replace manual & inadequate participation, tracking & outcome with automated case management & enhanced reporting outcomes.					
The Grantee/Cooperator hereby assures and certifies that they will comply with the regulations, policies, guidelines and requirements as they relate to the applications, acceptance, and use of Federal funds for this Federally-assisted project including: 2 CFR Chapter I (Office of Management and Budget Government-wide Guidance for Grants and Agreements) and Chapter II (Office of Management and Budget Guidance) as well as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards); and any USDA implementing regulations, such as 2 CFR Part 400 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), 2 CFR Part 415 (General Program Administrative Regulations), 2 CFR Part 416 (General Program Administrative Regulations for Grants and					
23. REMARKS					
<b>SIGNATURE OF GRANTEE/COOPERATOR</b>			<b>UNITED STATES OF AMERICA</b>		
SIGNATURE (Authorized Individual)		DATE	SIGNATURE (Grant Official)		DATE
NAME (Type)			NAME (TYPE) Lynn Rodgers-Kuperman		
TITLE			TITLE Acting Director, Grants and Fiscal Policy Division		
TELEPHONE NUMBER			TELEPHONE NUMBER 703-305-2595		