



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
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JOHN J. BARTHELMES
COMMISSIONER

April 24, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301


Approved by Fiscal Committee Date 5/18

Requested Action

Pursuant to RSA 9:16-a, authorize the Department of Safety, Division of Motor Vehicles to transfer among accounts within Division of Motor Vehicles Operations, Driver Licensing, and Motor Vehicle Registration accounts, as outlined below, in the amount of \$126,600.00 for anticipated shortages in overtime, part-time wages, benefits, current expenses, and telecommunications for the Fiscal Year 2018. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2018. Funding source: 100% Agency Income (Cost of Collections)

02-23-23-233015-29260000 Dept. of Safety – Division of Motor Vehicles – Operations

Class	Description	SFY 2018 Current		Requested Action	SFY 2018 Revised		
		Adjusted	Authorized		Adjusted	Authorized	
009-407017	Agency Income	\$	(6,617,853.74)	\$	29,450.00	\$	(6,588,403.74)
010-500100	Personal Service - Perm Class		2,929,265.00		0.00		2,929,265.00
018-500106	Overtime		216,500.00		20,000.00		236,500.00
020-500200	Current Expense		63,528.42		0.00		63,528.42
022-500255	Rents-Leases Other Than State		429,166.87		0.00		429,166.87
023-500291	Heat Electricity Water		90,315.00		0.00		90,315.00
024-500230	Maint Other Build-Grnds		26,000.00		(19,450.00)		6,550.00
030-500311	Equipment		43,870.00		0.00		43,870.00
039-500188	Telecommunications		179,935.00		(40,000.00)		139,935.00
050-500109	Personal Services - Temp		435,750.00		10,000.00		445,750.00
057-500531	Books		500.00		0.00		500.00
060-500601	Benefits		2,023,575.00		0.00		2,023,575.00
070-500704	In State Travel Reimbursement		34,992.00		0.00		34,992.00
103-500737	Contracts for Op Services		144,456.45		0.00		144,456.45
	Org 2926 Totals	\$	6,617,853.74	\$	(29,450.00)	\$	6,588,403.74

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02-23-23-233015-23110000 Dept. of Safety – Division of Motor Vehicles – Driver Licensing

Class	Description	SFY 2018 Current		Requested Action	SFY 2018 Revised	
		Adjusted	Authorized		Adjusted	Authorized
009-407017	Agency Income	\$	(4,298,200.92)	\$	(34,000.00)	\$ (4,332,200.92)
010-500100	Personal Service - Perm Class		1,338,397.00		0.00	1,338,397.00
018-500106	Overtime		26,000.00		3,000.00	29,000.00
020-500200	Current Expense		214,349.00		30,000.00	244,349.00
022-500255	Rents-Leases Other Than State		4,834.00		0.00	4,834.00
024-500230	Maint Other Build-Grnds		46,568.33		0.00	46,568.33
030-500311	Equipment		15,017.00		0.00	15,017.00
039-500188	Telecommunications		29,600.00		(1,000.00)	28,600.00
050-500109	Personal Services - Temp		84,461.00		2,000.00	86,461.00
057-500531	Books		5,310.00		0.00	5,310.00
060-500601	Benefits		775,477.00		0.00	775,477.00
070-500704	In State Travel Reimbursement		15,732.00		0.00	15,732.00
103-500737	Contracts for Op Services		1,742,455.59		0.00	1,742,455.59
	Org 2311 Totals	\$	4,298,200.92	\$	34,000.00	\$ 4,332,200.92

02-23-23-233015-23120000 Dept. of Safety – Division of Motor Vehicles – Motor Vehicle Registration

Class	Description	SFY 2018 Current		Requested Action	SFY 2018 Revised	
		Adjusted	Authorized		Adjusted	Authorized
009-407017	Agency Income	\$	(1,557,220.19)	\$	45,050.00	\$ (1,512,170.19)
010-500100	Personal Service - Perm Class		737,289.00		0.00	737,289.00
018-500106	Overtime		55,780.00		5,000.00	60,780.00
020-500200	Current Expense		165,726.19		(45,000.00)	120,726.19
022-500255	Rents-Leases Other Than State		3,910.00		0.00	3,910.00
024-500230	Maint Other Build-Grnds		6,500.00		(3,000.00)	3,500.00
030-500311	Equipment		1,500.00		(650.00)	850.00
039-500188	Telecommunications		28,319.00		(5,500.00)	22,819.00
050-500109	Personal Services - Temp		54,600.00		6,100.00	60,700.00
057-500531	Books		150.00		0.00	150.00
060-500601	Benefits		493,684.00		0.00	493,684.00
070-500704	In State Travel Reimbursement		6,837.00		(2,000.00)	4,837.00
080-500710	Out of State Travel Reimb		2,925.00		0.00	2,925.00
103-500737	Contracts for Op Services		0.00		0.00	0.00
	Org 2312 Totals	\$	1,557,220.19	\$	(45,050.00)	\$ 1,512,170.19

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02-23-23-233015-23140000 Dept. of Safety – Division of Motor Vehicles – Certificate of Title

Class	Description	SFY 2018 Current		Requested Action	SFY 2018 Revised		
		Adjusted	Authorized		Adjusted	Authorized	
009-407017	Agency Income	\$	(2,112,157.03)	\$	(40,500.00)	\$	(2,152,657.03)
010-500100	Personal Service - Perm Class		938,562.00	0.00			938,562.00
018-500106	Overtime		95,000.00	0.00			95,000.00
020-500200	Current Expense		330,119.37	50,000.00			380,119.37
022-500255	Rents-Leases Other Than State		3,128.00	0.00			3,128.00
024-500230	Maint Other Build-Grnds		2,100.00	0.00			2,100.00
030-500311	Equipment		1,350.00	0.00			1,350.00
039-500188	Telecommunications		13,500.00	500.00			14,000.00
050-500109	Personal Services - Temp		57,500.00	(10,000.00)			47,500.00
057-500531	Books		250.00	0.00			250.00
060-500601	Benefits		641,892.00	0.00			641,892.00
103-500737	Contracts for Op Services		28,755.66	0.00			28,755.66
	Org 2314 Totals	\$	2,112,157.03	\$	40,500.00	\$	2,152,657.03

Explanation

The Division of Motor Vehicles requests authorization to transfer funds between accounts to maintain existing levels of service through the end of Fiscal Year 2018. The Operations Bureau, which includes 14 locations and a Call Center that fields an average of 23,998 calls each month, requires additional funds for overtime, part-time wages, and associated benefits due to the VISION project. The Driver License Bureau, which issues around 348,000 credentials and administers over 100,000 exams each year, requires additional funding for postage in Class 020, as well as overtime, part-time wages and associated benefits related to an increase in driver license production and vacant driver license examiner positions. The Registration Bureau, which works with over 227 municipal agents across the State, requires additional overtime and part-time funding to assist with the current workload and the conversion to VISION. The Title Bureau, which issues over 390,000 titles each year, requires additional funding in Class 020 for postage and supplies related to the issuance of motor vehicle titles. Funds are available for transfer from the various accounts and class lines due to careful spending by the Division.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

1. Does transfer involve continuing programs or one-time projects? The transfer involves continuing programs.
2. Is this transfer required to maintain existing program level or will it increase the program level? This transfer is required to maintain existing program levels.
3. Cite any requirements which make this program mandatory. RSA 21-P
4. Identify the source of funds on all accounts listed on this transfer. The source of funds for all accounts listed on this transfer is 100% Agency Income (Cost of Collections).
5. Will there be any effect on revenue if this transfer is approved or disapproved? There will be no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved? Yes, the funds will lapse if the transfer is not approved.
7. Are personnel services involved? No.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety