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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
FINANCIAL SERVICES

Lori A. Shibinette
Commissioner

Kerrin A. Rounds
Chief Financial Officer

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9546 1-800-852-3345 Ext. 9546
TDD Access: 1-800-735-2964 www.dhhs.nh.gov

September 1, 2020

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, NH 03301

His Excellency, Governor Christopher T. Sununu
and Honorable Council
State House
Concord, NH 03301

INFORMATIONAL ITEM

Pursuant to RSA 21-P:43; RSA 4:45; RSA 4:47 and Executive Order 2020-04 as extended by Executive Order 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15 and 2020-16, Governor Sununu has authorized the Department of Health and Human Services, Office of the Commissioner, to accept and expend agency income in the amount of \$8,160,000 from the Department of Veteran's Affairs, in return for DHHS providing Personal Protective Equipment (PPE), effective thru June 30, 2021. 100% Agency Income

05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES; DEPARTMENT OF HEALTH AND HUMAN SERVICES; HHS: OFFICE OF THE COMMISSIONER; OFFICE OF BUSINESS OPERATIONS

Class-Account	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
Revenue				
000-403900	Federal Funds	\$ 2,197,786.00		\$ 2,197,786.00
000-403970	Federal Funds	\$ 2,734,482.00		\$ 2,734,482.00
000-404396	Federal Funds	\$ 154,901.00		\$ 154,901.00
000-404460	Federal Funds	\$ 37,980.00		\$ 37,980.00
001-484977	Agency Income	\$ 695,400.00	\$ -	\$ 695,400.00
009-407085	Other Funds	\$ 21,900,000.00	\$ 8,160,000.00	\$ 30,060,000.00
	General Funds	\$ 18,241,111.00		\$ 18,241,111.00
	Total Revenue	\$ 45,961,660.00	\$ 8,160,000.00	\$ 54,121,660.00

Class-Account	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
Expenses				
010-500100	Personal Serv Perm	\$ 7,267,261.00	-	\$ 7,267,261.00
012-500128	Person Serv Unclass	\$ 308,905.00		\$ 308,905.00
018-500106	Overtime	\$ 100,000.00		\$ 100,000.00
020-500200	Current Expenses	\$ 204,547.00		\$ 204,547.00
022-500255	Rents-Leases Other	\$ 4,256.00		\$ 4,256.00
026-500251	Organizational Dues	\$ 5,000.00		\$ 5,000.00
028-582814	Transfers to Genl Serv	\$ 30,064.00		\$ 30,064.00
030-500301	Equipment New	\$ 9,168.00		\$ 9,168.00
039-500188	Telecommunication	\$ 1,517,515.00		\$ 1,517,515.00
041-500801	Audit Fund Set Aside	\$ 4,327.00		\$ 4,327.00
042-500620	Additional Fringe	\$ 76,923.00		\$ 76,923.00
050-500109	Personal Service Temp	\$ 157,050.00		\$ 157,050.00
057-500535	Books Periodicals Subsc	\$ 229.00		\$ 229.00
060-500602	Benefits	\$ 4,126,566.00	-	\$ 4,126,566.00
066-500543	Employee Training	\$ 104.00		\$ 104.00
070-500704	In State Travel	\$ 23,883.00		\$ 23,883.00
080-500710	Out of State Travel	\$ 11,286.00		\$ 11,286.00
102-500731	Contracts for Prog Serv	\$ 547,440.00		\$ 547,440.00
103-502664	Contracts for Op Serv	\$ 31,467,136.00	\$ 8,160,000.00	\$ 39,627,136.00
501-500425	Payments to Clients	\$ 100,000.00	-	\$ 100,000.00
	Total Expenses	\$ 45,961,660.00	\$ 8,160,000.00	\$ 54,121,660.00

EXPLANATION

The Department of Health and Human Services was able to assist the Department of Veteran's Affairs with their effort to procure Personal Protective Equipment. This need developed with the onset of the Covid19 pandemic. It was agreed that delivery of 2,000,000 swabs at \$.83/each (\$1,660,000) and 1,000,000 gowns at \$6.50/each (\$6,500,000) would be made as soon as the product arrives in New Hampshire. Payment to the State of New Hampshire will be made at that time.

Respectfully submitted,



Lori A. Shibinette^{For}
Commissioner

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

2. AMENDMENT/MODIFICATION NUMBER P00004		3. EFFECTIVE DATE 8/3/2020	4. REQUISITION/PURCHASE REQ. NUMBER 101-20-4-5164-0167 101C00441	5. PROJECT NUMBER (if applicable)
6. ISSUED BY Department of Veterans Affairs Program Contracting Activity Central 6150 Oak Tree Blvd, Suite 300 Independence OH 44131	CODE 00776	7. ADMINISTERED BY (if other than Item 6) Department of Veterans Affairs Department of Veterans Affairs 6150 Oak Tree Blvd, Suite 300 Independence OH 44131		CODE 00776

8. NAME AND ADDRESS OF CONTRACTOR (Number, street, county, State and ZIP Code) HEALTH AND HUMAN SERVICES, NEW HAMPSHIRE DEPT OF 129 PLEASANT ST CONCORD NH 03301	9A. AMENDMENT OF SOLICITATION NUMBER
	9B. DATED (SEE ITEM 11)
	10A. MODIFICATION OF CONTRACT/ORDER NUMBER 36C77620P0091
	10B. DATED (SEE ITEM 13) 05-18-2020
CODE 37QH7	FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required) Invoice Number: 101C00441
101-360/10160-5164-800300

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(d).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.212-4 (C) Changes

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
Pursuant to the authority cited in Section 13C this modification shall set for the following changes for the contract cited in Block 10A.

1. Add contract line items for Gowns (\$6.50 per gown) 1,000,000 eaches (various sizes), Cost: \$6,500,000.00
 2. Increase the cost of the contract \$6,500,000.00 from \$29,370,000.00 to a total contract cost of \$35,870,000.00
 3. Delivery of the gowns to be completed no later than Aug 15, 2020.
- See continuation pages for details and price schedule.
All other terms and conditions shall remain the same.

Except as provided herein, all terms and conditions of the document referenced in Item 6A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print) Lori Weaver, Deputy Commissioner	15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Nicholas Sparks Contracting Officer
15B. CONTRACTOR OFFICER <i>Lori Weaver</i> (Signature of person authorized to sign)	15C. DATE SIGNED 8.3.20
15B. UNITED STATES OF AMERICA Nicholas W. Sparks 452466 (Signature of Contracting Officer)	15B. UNITED STATES OF AMERICA Digitally signed by Nicholas W. Sparks 452466 Date: 2020.08.03 11:56:46 -04'00'



State of New Hampshire Purchase Order

Card
-complete-

PURCHASE ORDER NUMBER
1075194
This number must appear on all invoices, packages, cartons, bills of lading, and packing slips.

Date: 08/03/2020
Status: DRAFT
Ship Via:
FOB: Destination
Freight Terms: Vendor Paid
Terms: Net 30
Due Days: 30

Bill To: HHS: COMMISSIONER
129 PLEASANT STREET
CONCORD NH 03301

GIGUNDA GROUP; INC
139 FLIGHTLINE RD
PORTSMOUTH NH 03801

Ship To:
HHS: COMMISSIONER
129 PLEASANT STREET
CONCORD NH 03301

Phone:
Fax: 81

Agency Contact: James.cavallini@dhhs.nh.gov

Vendor #: 205401
Contact: Ryan FitzSimmons

In accordance with Quote #: 3350

LINE	QTY	UCM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2,000,000.00	EA	<p>Deliver on or before August 17, 2020 unless specified by line Receiving - The State of New Hampshire Purchase Order Number, along with the Quantity of Items and Description of Items must be contained within each shipment. Any and all other pertinent information must also be contained within the Bill of Lading. Any missing or inaccurate information that cannot be validated may possibly delay payment against invoices received for this shipment, until all issues are resolved.</p> <p>6" STERILE SWABS 6" STERILE SWABS</p>	.83000	1,660,000.00
Purchase Order Summary					
Goods Total:					\$1,660,000.00
Order Total:					\$1,660,000.00
Total Amount:					\$1,660,000.00

Buyer: Joseph Bouchard
Phone: 603-271-2850
Process Level: 09500