



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



108 Rev

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Bureau of Aeronautics
June 19, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Transportation to enter into a contract with Anvab, Inc. (d/b/a Concord Aviation Services) (Vendor Code 170183), Concord, NH, in an amount not to exceed \$16,000.00 for rental of aircraft, effective upon Governor and Council approval through June 30, 2015. 62.5% General Funds, 25% Highway Funds, 12.5% Turnpike Funds.

Funding is available as follows and is contingent upon the availability and continued appropriation of funds:

Table with 3 columns: Description, FY 2014, FY 2015. Rows include Administration & Support, Executive Office, and Blue Star Maintenance with associated equipment rental costs.

EXPLANATION

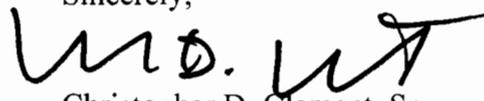
The Department of Transportation utilizes aircraft for airport inspections, air navigational aid checks, site inspections, aerial photography, air searches and related activities. The use of aircraft is on an "as-needed basis" and paid upon presentation of an invoice at the completion of each flight.

Invitations to bid were mailed statewide to thirteen registered commercial operators who rent aircraft in the course of their business. Two qualified sealed bid proposals were received from Anvab, Inc. (d/b/a Concord Aviation Services) of Concord, NH and Emerson Aviation of Gilford, NH. The bid tabulation is included for your convenience.

The contract has been approved by the Attorney General as to form and execution, and the Department will verify that the necessary funds are available pending enactment of the Fiscal Years 2014 and 2015 budgets.

Copies of the fully executed contract are on file at the Secretary of State's Office and at the Department of Administrative Services Office, and subsequent to Governor and Council approval, will be on file at the Department of Transportation.

Sincerely,

A handwritten signature in black ink, appearing to read "C.D. Clement, Sr.", with a stylized flourish at the end.

Christopher D. Clement, Sr.
Commissioner

CDC/tls

CONTRACT

THE AGREEMENT, MADE THIS THE 19TH DAY OF JUNE, 2013
between the State of New Hampshire by the Department of Transportation, Bureau of
Aeronautics, hereinafter called the Bureau and Anvab, Inc., (d/b/a Concord Aviation
Services of Concord), New Hampshire, their successors and assigns hereinafter called the
Contractor.

Witnesseth, that the Contractor, for an in consideration of the payment or payments
herein specified and agreed to by the Bureau hereby covenants and agrees to furnish
and deliver aircraft for rent which are properly certificated by Federal and State
authorities, that are in good mechanical condition, fully serviced, with or without a pilot
as ordered, within a reasonable time of the order at the Municipal Airport in the City of
Concord, County of Merrimack, State of New Hampshire, at a sum as listed on the
Contractor's schedule of fees below, not to exceed a total of \$8,000.00 for
FY 2014 and \$8,000.00 for FY 2015. The total not-to-exceed amount may be
reduced by written notice of either party. The Bureau agrees to compensate the
Contractor for services performed under this agreement monthly upon presentation of
itemized invoices at the published hourly rate, not to exceed the following:

<u>Aircraft Designation</u>	<u>Solo</u>	<u>With Pilot</u>
C-172	\$120.00	\$180.00

or any other aircraft available in the future at published rates.



The Contractor further covenants and agrees that all of the said aircraft shall be furnished and delivered as requested/ordered in a timely fashion to the Concord Airport Terminal Building and perform other flight services in every respect to the satisfaction and approval of the Director of Aeronautics or his designee. The Bureau will guarantee a minimum of 3 hours of flight time for each 24 hours of aircraft possession.

It is understood and agreed by the parties hereto that in the performance of this Agreement the contractor is in all respects an independent Contractor and is neither an agent nor an employee of the State. The Contractor is not entitled to any benefits, worker's compensation, or emoluments provided by the State to its employees.

Termination of this Agreement shall be in writing by either party with 10 days notice; otherwise the Agreement terminates on June 30, 2015.

The Contractor shall, at its expense, obtain and maintain in force for the benefit of the State comprehensive public liability insurance against all claims of bodily injuries, death, or property damage, for \$1,000,000.00 per incident. These policies described in this section shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modifications of the policy earlier than 10 days after written notice thereof has been received by the State.

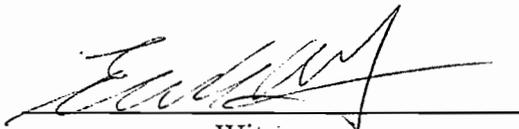
Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State. This covenant shall survive the termination of this Agreement.

It is understood and agreed by the parties hereto that the performance of all obligations by the Bureau is subject to the appropriation of adequate funding to the Bureau by the New Hampshire General Court.

This contract is subject to the approval of the Governor and Council and may be amended or modified only by the agreement of the parties hereto, and subject to the approval of the Governor and Council.

IN WITNESS WHEREOF, the parties of this contract have hereunto set their hands and seals as of the day and year first above written.

For Anvab, Inc. (d/b/a Concord Aviation Services)
Contractor



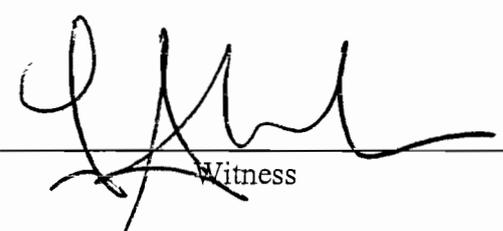
Witness

By 

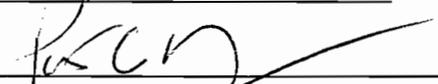
Title PRESIDENT

Address 71 AIRPORT RD CONCORD

For NHDOT, Bureau of Aeronautics



Witness

By 

Director, Division of Aeronautics, Rail & Transit

ATTORNEY GENERAL

This is to certify that the above contract has been reviewed by this office, and is approved as to form and execution.

June 20, 2013 By [Signature]
Date Attorney General

The Department will certify that necessary funds are available pending enactment of the Fiscal Years 2014 and 2015 budget.

_____, 2013 By _____
Date

Approved by Governor and Council

Date _____

Secretary of State

Certificate of Corporate Authority

Certificate of Vote

I, Cynthia L. Rolla, hereby certify I am the Assistant Secretary of Anvab, Inc. d/b/a Concord Aviation Services. I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on 19 June 2013, at which time a quorum of the Board was present and voting:

Voting:

- 1) A vote of this Corporation authorizing David M. Rolla, on behalf of the Corporation, to enter into a contract for services provided in the Bid for Flight Services and Aircraft Rental for use by the Department of Transportation, Division of Aeronautics, with this State of New Hampshire.
- 2) A vote of this Corporation authorizing David M. Rolla, on behalf of the Corporation, to execute any documents, which may, in his judgment, be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in force and effect as of 19 June 2013, and that David M. Rolla is the duly elected President of this Corporation.

Signed

Cynthia L. Rolla
Cynthia L. Rolla

Date

6/19/13

STATE of New Hampshire, County of Merrimack, SS
ON this day, June 19, 2013, Cynthia L. Rolla, known to me,
EXECUTED this INSTRUMENT FOR the PURPOSE THEREIN CONTAINED.

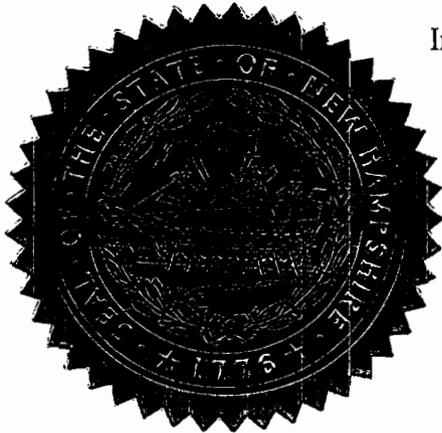


Edward A. Maloof
EDWARD A. MALOOF
Justice of the Peace - New Hampshire
Commission Expires March 28, 2017

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ANVAB, INC. a(n) Delaware corporation, is authorized to transact business in New Hampshire and qualified on June 1, 1994. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 23rd day of May, A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that CONCORD AVIATION SERVICES is a New Hampshire trade name registered on June 1, 1994 and that ANVAB, INC. presently own(s) this trade name. I further certify that it is in good standing as far as this office is concerned, having paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 23rd day of May, A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State



XL Group
Insurance
Reinsurance

One World Financial Center
200 Liberty Street, 3rd Floor
New York, New York 10281
P: 212-915-7000 F: 212-945-0829

CERTIFICATE OF INSURANCE

This Is To Certify To: State of New Hampshire, Department of Transportation
Bureau of Aeronautics
7 Hazen Drive
Concord, NH 03302

That The Following Policy(ies) Of Insurance Have Been Issued To: Anvab, Inc. d/b/a Concord Aviation Services
71 Airport Road
Concord, NH 03301

Policy Number: UA00003675AV13A

Policy Period: From: June 10, 2013 To: June 10, 2014

Insurance Company: XL Specialty Insurance Company

Liability Coverages

Limits of Liability
Each Passenger Each Occurrence

Combined Single Limit Bodily Injury and Property Damage Including Passengers with Respects to N53402 and N19629: \$ XXX \$ 1,000,000

Combined Single Limit Bodily Injury and Property Damage Excluding Passengers with Respects to N2142X and N3807X: \$ XXX \$ 250,000

Physical Damage Coverage: All Risks, Ground and In-Flight:

Registration Number	Make & Model	Year	Insured Value	Deductibles	
				In Motion	Not In Motion
N53402	Cessna 172	1981	\$55,000	As Per Policy	As Per Policy
N19629	Cessna 172S	1972	\$50,000	As Per Policy	As Per Policy
N2142X	Piper PA-28RT-201 Arrow IV	1979	\$70,000	As Per Policy	As Per Policy
N3807X	Beechcraft Bonanza B 36	1981	\$140,000	As Per Policy	As Per Policy

Other Coverages/Conditions/Remarks:

The scheduled persons or organizations are included as additional Insured under liability coverages, but only with respect to operations of the Named Insured. The Company hereby waives its right of subrogation against the certificate holder as respects Physical Damage Coverage.

Ground Risk Only Coverage as respects N2142X and N3807X.

Certificate No. 3
Date of Issue June 7, 2013

Authorized Representative

Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject all terms, exclusions and conditions of such policies. This certificate does not amend, extend or otherwise alter the coverages afforded by the policies described herein. Limits may have been reduced by paid claims.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/17/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Avion Insurance Agency, Inc. 1307 South International Parkway, Suite 1071 Lake Mary, FL 32746	CONTACT NAME: Chris Conroy PHONE (A/C, No, Ext): 407-936-6800 E-MAIL ADDRESS: chris@AvionInsurance.com	FAX (A/C, No): 407-936-6801	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED ANVAB, Inc. 71 Airport Rd Concord, NH 03301-0000	INSURER A: Chartis Aerospace/ The Ins Co of the State of PA		13889
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC 020-54-5297	06/13/2013	06/13/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

PARTNERS, OFFICERS AND OTHERS EXCLUDED: DAVID M. ROLLA AND ROBERT A. ROLLA

CERTIFICATE HOLDER**CANCELLATION**

To Whom It May Concern

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Chris Conroy



XL Group
Insurance
Reinsurance

One World Financial Center
200 Liberty Street, 3rd Floor
New York, New York 10281
P: 212-915-7000 F: 212-945-0829

CERTIFICATE OF INSURANCE

This Is To Certify To: State of New Hampshire
Department of Transportation
Bureau of Aeronautics
7 Hazen Drive
Concord, NH 03302

That The Following Policy(ies) Of Insurance Have Been Issued To: Anvab, Inc. d/b/a Concord Aviation Services
71 Airport Road
Concord NH 03301

Policy Number: UA00003672AV13A

Policy Period: From: June 10, 2013 To: June 10, 2014

Insurance Company: XL Specialty Insurance Company

Liability Coverages	Limits of Liability	
	Each Occurrence	Annual Aggregate
General Aggregate Limit (other than Products-Completed Operations and Hangarkeepers)	\$ NOT APPLICABLE	\$ NOT APPLICABLE
Products / Completed Operations Limit	\$ 5,000,000	\$ 5,000,000
Personal and Advertising Injury Limit	\$ 500,000	\$ 500,000
Each Occurrence	\$ 5,000,000	\$
Fire Damage Limit (Any One Fire)	\$ 300,000	\$
Medical Expense Limit (Any One Per Person)	\$ 10,000	\$
Hangarkeeper's Limit Each Aircraft	\$ 5,000,000	\$
Hangarkeeper's Limit, Each Occurrence	\$ 5,000,000	\$

Other Coverages/Conditions/Remarks:

Garagekeepers Coverage - \$100,000 each occurrence

The certificate holder is included as an additional insured but only with respect to liability arising out of the Named Insured's Aviation Operations. In addition, notwithstanding any provision in the policy to the contrary, the Company waives its rights of subrogation against Additional Insured. This waiver shall not affect any of the insured's own rights under this contract. The certificate holder is recognized as a Manager and/or Lessor of the premises occupied by the Insured. The coverage provided under this policy shall be considered primary and non-contributory from any other insurance available to the Additional Insured or to the certificate holder.

Certificate No. 5
Date of Issue June 7, 2013

Authorized Representative

Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject all terms, exclusions and conditions of such policies. This certificate does not amend, extend or otherwise alter the coverages afforded by the policies described herein. Limits may have been reduced by paid claims.