



Nicholas A. Toumpas
Commissioner

Mark Bussiere
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

BUREAU OF HUMAN RESOURCE MANAGEMENT

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4286 1-800-852-3345 Ext. 4286
Fax: 603-271-4810 TDD Access: 1-800-735-2964

May 28, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2013 funds to Jacklyn Tyminski, Mental Health Worker II, New Hampshire Hospital in the amount of \$2,006.89. This payment is to compensate the employee for wages that were not paid for State Fiscal Year 2011. The funds to be paid will be seventy percent (70%) General Funds and thirty percent (30%) Federal. Funds are available in the following account as follows:

EXPLANATION

05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
HHS: NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SVCS

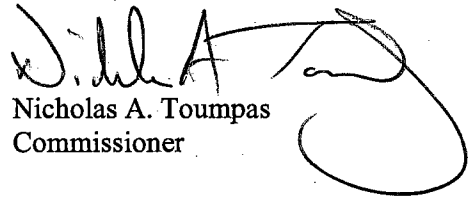
Employee Name	Class/ Object	Class Title	Job Number	Amount
Jacklyn Tyminski	010-500100	Personal Services-Perm. Class.	94051700	\$2,006.89
Jacklyn Tyminski	060-500601	FICA (Permanent)	94051700	\$124.00
Jacklyn Tyminski	060-500604	Employee Retirement (Permanent)	94051700	\$222.00
Jacklyn Tyminski	060-500631	Medicare Coverage (Permanent)	94051700	\$29.00
		Total		<u>\$2,381.89</u>

This request is made retroactively because Ms. Tyminski was due compensation in State Fiscal Year 2011 that was not paid. The administrative error was not discovered until State Fiscal Year 2013. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Ms. Tyminski was due to receive a promotion to Mental Health Worker II on July 23, 2010. Through administrative error her promotion was not processed and she is due pay from July 23, 2010 through June 16, 2011. This error was just recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Ms. Tyminski.

Her Excellency, Governor Margaret Wood Hasan
and the Honorable Council
May 28, 2013
Page 2

Respectfully submitted,

A handwritten signature in black ink, appearing to read "N. A. Toumpas", with a large, stylized flourish extending from the end of the signature.

Nicholas A. Toumpas
Commissioner

05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,
HHS:NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES

Employee Name	Class/ Object	Class Title	Job Number	Amount	Percent
Jacklyn Tyminski	010-500100	Personal Services-Perm. Class.	94051700	\$2,006.89	
Jacklyn Tyminski	060-500601	FICA (Permanent)	94051700	\$124.00	0.062
Jacklyn Tyminski	060-500604	Employee Retirement (Permanent)	94051700	\$222.00	0.1105
Jacklyn Tyminski	060-500631	Medicare Coverage (Permanent)	94051700	\$29.00	0.0145
Total				<u>\$2,381.89</u>	