

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE

IN sam

121 South Fruit Street
Concord, N.H. 03301-2412

Telephone 603-271-6766 · Fax 603-271-0597

PETER D. DANLES
Executive Director

MELISSA VAN SICKLE
Director of Finance



MAY17'18 AM11:30 DAS

May 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Office of Professional Licensure and Certification to pay the Council on Licensure, Enforcement & Regulation (CLEAR) (VC# 171859), Nicholasville, Kentucky, the amount of \$2,865 for Fiscal Year 2019 membership dues effective upon Governor and Council approval for the period July 1, 2018 through June 30, 2019. The Office of Professional Licensure and Certification is a 125% agency funded entirely by examination and licensing fees. 100% general funds

Funding is available in the following accounts:

01-21-21-Prof Licensure & Cert Office

212010-24050000-026 – 500251 ORGANIZATIONAL DUES	<u>FY 2019</u>
215010-24060000-026 – 500251 ORGANIZATIONAL DUES	<u>\$1,174.65</u>
	<u>\$1,690.35</u>
	<u>\$2,865.00</u>

EXPLANATION

The Office of Professional Licensure and Certification wishes to begin its membership with the Council on Licensure, Enforcement & Regulation (CLEAR), which provides access to resources, webinars, seminars, educational programs and information for those involved with professional and occupational regulation.

Respectfully submitted,

Melissa Van Sickle
Director of Finance

Listed below are answers to questions which may be of assistance for The Governor and Council in considering the approval of organization dues and membership submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization? Council on Licensure, Enforcement & Regulation (CLEAR) began over 30 years ago; the OPLC has never been a member.
2. Is there any other organization which provides the same or similar benefits which you agency belongs to? No.
3. How many other state's belonging to this organization and is your agency the sole New Hampshire state agency that is a member? Almost all fifty states, as well as numerous international countries, states and provinces have memberships with CLEAR. The OPLC is the only NH state agency that would be a member of CLEAR.
4. How is the dues structure established? CLEAR charges states based on the number of regulated entities the agency oversees.
5. What benefit does the state receive from participating in membership? Membership in CLEAR provides access to regulatory resources, publications and discounts on registration to many training and conference events. The State will receive updated information on the major areas of professional practice.
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail: Yes, training materials are included, some are free and others available at a discounted price.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain: Membership in CLEAR is not required in order to receive federal grants or to participate in examinations.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips. No travel is included with this membership fee.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization). The staff of the OPLC, specifically Directors, Board Administrators, and Board Members would be involved in CLEAR should the Governor and Executive Council approve membership.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization. CLEAR is an excellent resource regarding best practices in licensing, as well as best practices in professional regulatory investigation and administration in a regulatory agency. OPLC would lose the benefit of this networking opportunity which includes interstate and international connections.

VanSickle, Melissa

From: CLEAR <clear@clearhq.org>
Sent: Wednesday, May 16, 2018 3:19 PM
To: VanSickle, Melissa
Cc: Danles, Peter
Subject: CLEAR Invoice 17340



**Council on Licensure,
Enforcement & Regulation**
Promoting Regulatory Excellence

Council on Licensure, Enforcement and Regulation
108 Wind Haven Drive, Suite A
Nicholasville, KY 40356

INVOICE

Invoice number: 17340
Issued: 16 May 2018

Bill to:
Melissa Van Sickle
melissa.vansickle@oplcr.nh.gov
State of NH - OPLC

Item	Amount
Membership application. Level: Agency responsible for 20+ Regulated Entities/ Professions	\$2,865.00

Total: \$2,865.00 USD
Balance Due: \$2,865.00 USD

Payment Options

Mail: If paying by check, please mail remittance to CLEAR - 108 Wind Haven Dr., Ste. A, Nicholasville, KY 40356

Online:

<https://www.clearhq.org/Sys/FinDocument/41980688?seckey=eFa11agUJ7jHV97HHyAbMg%253d%253d>

Billing inquiries should be directed to clear@clearhq.org.

PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL ADDRESS. Visit our [Staff Contact](#) page for further guidance on where to direct all other inquiries.