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State of New Hampshire

FIS 18 053



DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

February 14, 2018

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

[Signature] 3/16/18
Approved by Fiscal Committee Date

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

- #1. Pursuant to RSA 14:30-a VI, the Department of Safety, Division of Motor Vehicles, requests authorization to accept and expend the FFY 2016 Commercial Driver's License Program Implementation grant funds from U.S. Department of Transportation, Federal Motor Carrier Safety Administration in the amount of \$1,330,000.00. This grant will enable the Division of Motor Vehicles to replace the aging Automated Driver License Testing system. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding Source: 100% Federal Funds.
- #2. Pursuant to RSA 124:15, and contingent upon approval of requested action #1, authorize the Department of Safety, Division of Motor Vehicles, to continue utilizing existing consultants currently contracted for the VISION project. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. Funding source: 100% Federal Funds.

Funds are to be budgeted in SFY 2018 in the following account:

02-23-23-233010-74680000 Dept. of Safety Division of Motor Vehicles CDLIS Data Improvement Grant

Class	Description	SFY 2018 Current Authorized	Requested Action	SFY 2018 Revised Adjusted Authorized
000-404805	Federal Funds	\$0.00	(\$1,330,000.00)	(\$1,330,000.00)
037-500174	Technology - Hardware	0.00	153,427.00	153,427.00
038-500177	Technology - Software	0.00	910,429.00	910,429.00
041-500801	Audit Fund Set Aside	0.00	1,330.00	1,330.00
046-500466	Consultants	0.00	264,814.00	264,814.00
	Totals	\$0.00	\$1,330,000.00	\$1,330,000.00

Explanation

This grant funds the replacement of the current computerized Automated Driver License Testing (ADLT) testing system. The new ADLT system will provide a user friendly automated system to administer and track driver licensing knowledge examinations and test results for operator, motorcycle and all classes of commercial driver licenses, which combined total approximately 40,600 licenses per year. The new ADLT system, which will interface with VISION, also provides added security and functionality to the existing program. The interface will enable VISION to pass applicant information to ADLT

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which will pass exam results back to VISION increasing efficiency and reducing the time required to complete license transactions that require an exam.

Funds are to be budgeted as follows:

The funds in class 037, Technology-Hardware, provide computer equipment for the project.

The funds in class 038, Technology-Software, provide funding for the ADLT system.

The funds in class 041, Audit Fund Set Aside, represent the associated amount for this request.

The funds in class 046, Consultants, provide funding for consultants needed to complete system interfaces.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 12, 1981.

- 1) *List of personnel involved:* The existing consultants currently contracted for the VISION project.
- 2) *Nature, Need, and Duration:* These VISION consultants are needed to work with the ADLT software team to execute fully functioning interfaces between the two software programs.
- 3) *Relationship to existing agency programs:* The Division is replacing the aging ADLT system currently in use with a new system to include interfacing with the new VISION system.
- 4) *Has a similar program been requested of the legislature and denied?* No
- 5) *Why wasn't funding included in the agency's budget request?* At the time the FY 18-19 budget was created, it was unknown that the Department of Safety would receive this grant and how it would be allocated.
- 6) *Can portions of the grant funds be utilized?* Grant funds can only be used for the ADLT project as approved in the grant award.
- 7) *Estimate the funds required to continue this position:* Consultant funds will not be required beyond the completion of the interface project.

In the event that Agency Income funds are no longer available, additional General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety



U.S Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS

New Hampshire Department of Safety
33 Hazen Dr
Concord, NH 03305-0011

2. AGREEMENT NUMBER: FM-CDL-0249-16-01-00

3. AMENDMENT NO. 0

4. PROJECT PERFORMANCE PERIOD: FROM 09/16/2016 TO 09/30/2019

5. FEDERAL FUNDING PERIOD: FROM 09/23/2016 TO 09/30/2019

1A. IRS/VENDOR NO. 026000618

1B. DUNS NO. 060340564

6. ACTION New

7. CFDA#: 20.232

8. PROJECT TITLE
FY 2016 Commercial Driver's License Program Implementation

TITLE	FEDERAL	NON-FEDERAL	TOTAL
9. PREVIOUS AGREEMENTS	0.00	0.00	0.00
10. THIS AGREEMENT	1,330,000.00	0.00	1,330,000.00
11. TOTAL AGREEMENT	1,330,000.00	0.00	1,330,000.00

12. INCORPORATED ATTACHMENTS

THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:

FMCSA Financial Assistance Agreement General Provisions and Assurances; Recipient project plan and budget incorporated by reference unless/except as noted below.

13. STATUTORY AUTHORITY FOR GRANT/ COOPERATIVE AGREEMENT

49 U.S.C. § 31313; SAFETEA-LU, Pub. L. 109-59, §§ 4101(c)(1)(2005), as amended by the FAST-Act, Pub. L. No. 114-94, §§ 5104 and 5105(b) (2015).

14. REMARKS

See enclosed remarks.

GRANTEE ACCEPTANCE

AGENCY APPROVAL

15. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Pamela Urban-Morin

17. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL

Mr. Randy Sechrist
Authorizing Official

16. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL

Electronically Signed

16A. DATE

09/28/2016

18. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL

Electronically Signed

18A. DATE

09/28/2016

AGENCY USE ONLY

19. OBJECT CLASS CODE: 41000

20. ORGANIZATION CODE: M600000000

21. ACCOUNTING CLASSIFICATION CODES

DOCUMENT NUMBER	FUND	BY	BPAC	AMOUNT
FM-CDL-0249-16-01-00	17X05716CD	2016	0905710CDL	1,330,000.00