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**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
OFFICE OF THE COMMISSIONER  
BUREAU OF HUMAN RESOURCE MANAGEMENT**

Nicholas A. Toumpas  
Commissioner  
  
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February 17, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Retroactive

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Bureau of Human Resource Management to make a **retroactive** one-time payment from State Fiscal Year (SFY) 2015 funds to Thomas Tirrell, Mental Health Worker III, New Hampshire Hospital in the amount of \$1,295.03. This payment is to compensate the employee for wages that were not paid for State Fiscal Year (SFY) 2014. The funds to be paid will be twenty-seven percent (27%) General Funds, thirty-one percent (31%) Federal. Funds, and forty-two (42) percent Agency Funds are available in the following accounts as follows:

**05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS:NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES**

Employee Name	Class/ Object	Class Title	Job Number	Amount
Thomas Tirrell	010-500100	Personal Services-Perm. Class.		\$1,295.03
Thomas Tirrell	060-500601	FICA (Permanent)		\$80.00
Thomas Tirrell	060-500604	Employee Retirement (Permanent)		\$159.00
Thomas Tirrell	060-500631	Medicare Coverage (Permanent)		\$19.00
		Total		<u>\$1,553.03</u>

**EXPLANATION**

This request is made retroactively because Mr. Tirrell was due compensation in State Fiscal Year 2014 that was not paid. The administrative error was not discovered until State Fiscal Year 2015. The Bureau of Human Resource Management has instituted a process to minimize the reoccurrence of related errors.

Mr. Tirrell was due to receive an increment on October 19, 2013. Through administrative error his increment was not processed and he is due pay from October 19, 2013 through June 13, 2014. This error was just

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recently brought to the attention of the Bureau of Human Resource Management. Approval of this Request will rectify the error thereby allowing payment of overdue wages to Mr. Tirrell.

Respectfully submitted,

  
Nicholas A. Toumpas  
Commissioner





05-95-94-940010-8750 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS,  
 HHS:NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICE

Employee Name	Class/ Object	Class Title	Job Number	Amount	Percent
Thomas Tirrell	010-500100	Personal Services-Perm. Class.			
Thomas Tirrell	060-500601	FICA (Permanent)		\$0.00	0.062
Thomas Tirrell	060-500604	Employee Retirement (Permanent)		\$0.00	0.123
Thomas Tirrell	060-500631	Medicare Coverage (Permanent)		\$0.00	0.0145
<b>Total</b>				<u>\$0.00</u>	