



JUL 09 '19 PM 1:03 DAS DR
72

STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of PARKS and RECREATION
BUREAU OF HISTORIC SITES
172 Pembroke Road Concord, New Hampshire 03301
Phone: (603) 271-3556 Fax: (603) 271-3553
Email: nhparks@dncr.nh.gov Web: www.nhstateparks.org

July 3, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
and
His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 145, subparagraph 1, (a), Laws of 2019, the Department of Natural and Cultural Resources requests authorization to exceed the 3/12 limitation of said resolution for the accounts listed on the attached analysis, in the total amount of \$78,500, to the extent shown as projected deficits for the period of Fiscal Committee and Governor and Council approval through September 30, 2019. **100% General Funds**

Bureau of Historic Sites 03-35-35-350010-34020000 Fiscal Year 2020					
Class	Class Description	Account	Current Budget	Requested Change	Adjusted Budget
REVENUE					
00S	General Funds		(61,108)	(78,500)	(139,608)
	Total		(61,108)	(78,500)	(139,608)
EXPENSE					
010	Personal Services Perm Class	500100	15,747		15,747
020	Current Expenses	500200	876		876
023	Heat Electricity Water	500210	250		250
039	Telecommunications	500180	2,500		2,500
047	Own Forces Maint Build-Grn	500240	375		375
048	Contractual Maint Build-Grn	500226	1,250		1,250
050	Personal Services/Temp	500109	25,216	75,000	100,216
060	Benefits	500601	14,269	3,500	17,769
070	In State Travel Reimbursement	500700	125		125
103	Contracts For Op Services	502664	500		500
	Total		61,108	78,500	139,608

EXPLANATION

This request is due to the Continuing Resolution (CR). The Department estimates a shortfall in the Bureau of Historic Sites accounting unit affecting the Department's ability to maintain seasonal operations of the State's Historic Sites system for the remainder of the 2020 season. The accounts listed in the above table represent the operational activity funded in the Bureau of Historic Sites system during the first quarter of the fiscal year.

The substantial portion of revenue and expenses for the Bureau of Historic Sites occurs in the first 3 months of the fiscal year due to the summer season. In 2019, more than half of expenses and collection of revenue was accounted in the first 3 months. Spending in FY 2019 compared against the current budget under the CR results in total estimated spending above the CR budget of approximately \$100,000 across class lines cumulatively. The most significant overspending will occur in Class 50 (seasonal labor) and associated benefits, which accounts for nearly the entire shortfall. Although other classes are projected to have negative balances by September 30, 2019, we expect to be able to manage the shortfalls with reductions in expenses or transfers. However, there are insufficient funds to cover seasonal labor and associated benefits.

Listed below are answers to standard questions required of all Fiscal Committee item requests, related to RSA 9-:16-a, "Transfers authorized", RSA 14:30-a, VI, "Expenditure of funds over \$100,000 from any Non State Source", or RSA 124:15, "Positions Authorized", or both, and all emergency requests pursuant to "Chapter 145, subparagraph I, (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":

1. Is the action required of this request a result of the Continuing Resolution for FY 2020? **Yes.**
2. If this request is **retroactive** what is the significance and importance of the action being effective from an earlier date? **This request is not retroactive.**
3. Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answers to this question.) **No. Funding for this program is established as part of the Department's Operating Budget.**
4. Was funding for the program included in the FY 2018-2019 enacted Budget or requested and denied? **Yes, in the FY 2018-2019 enacted Budget.**
5. Is this program in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied? **Yes, it was included in the vetoed budget.**
6. Does this program include, either positions or consultants, and if so are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.) **Yes, this program includes permanent and temporary positions which are filled.**
7. What would be the effect should this program be discontinued or not initiated as a result of this request being denied? **Without approval of this request, the Bureau of Historic Sites will have to curtail operations and close sites to the public due to lack of staffing. This will affect access to historic sites by the citizens of the State and visitors to the State during the late summer and fall. The closure of the Bureau will also result in a loss of revenue to the Historic Sites Fund due to loss of retail and concessions sales.**

Your approval of this request will ensure that Historic Sites stay open and that the revenues anticipated from operations are realized.

Respectfully submitted,



Sarah L. Stewart
Commissioner

DNCR Historic Sites Operations - 34020000 CR Transfer Analysis

Class	Continuing Resolution	(3 MONTHS) FY 19 Est Actuals thru 9-30-19	Adjustments (IA Transfers) to FY19 9-30-19	Adjusted FY19 Actuals thru 9-30-19	CR v Adjusted FY19	Available to Transfer Out of Accounts (>\$25k)	Transfer Into AccountS	CR v Adjusted FY 19 with Transfers	CR Request	ADJUSTED CR
					b+e					b+g+h+j
010	\$ 15,747	\$ (17,756)		\$ (17,756)	\$ (2,009)			\$ (2,009)		\$ 15,747
020	\$ 876	\$ (2,915)		\$ (2,915)	\$ (2,039)			\$ (2,039)	\$ -	\$ 876
023	\$ 250	\$ -		\$ -	\$ 250			\$ 250		\$ 250
039	\$ 2,500	\$ (2,533)		\$ (2,533)	\$ (33)			\$ (33)		\$ 2,500
047	\$ 375	\$ (1,238)		\$ (1,238)	\$ (863)			\$ (863)		\$ 375
048	\$ 1,250	\$ (4,486)		\$ (4,486)	\$ (3,236)			\$ (3,236)		\$ 1,250
050	\$ 25,216	\$ (107,592)		\$ (107,592)	\$ (82,376)			\$ (82,376)	\$ 75,000	\$ 100,216
060	\$ 14,269	\$ (22,183)		\$ (22,183)	\$ (7,914)			\$ (7,914)	\$ 3,500	\$ 17,769
070	\$ 125	\$ (306)		\$ (306)	\$ (181)			\$ (181)		\$ 125
103	\$ 500	\$ (1,628)	\$ (125)	\$ (1,753)	\$ (1,253)			\$ (1,253)		\$ 500
	\$ 61,108	\$ (160,636)	\$ (125)	\$ (160,761)	\$ (99,653)	\$ -	\$ -	\$ (99,653)	\$ 78,500	\$ 139,608