



ROBERT L. QUINN
COMMISSIONER

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
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RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

March 23, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 106-H:9-I(e), authorize the Department of Safety, Division of Fire Safety, to accept and expend \$25,500.00 from the Department of Safety, Office of Grants Management to purchase a FirstDefender RMX Chemical Identifier. This action is effective upon Governor and Council approval through December 31, 2022. Funding source: 100% Intra Agency Transfers.

Funds are to be budgeted in SFY2022 in the following account:

02-23-23-238010-NEWXXXXX Dept. of Safety – Division of Fire Safety –Fire Safety Grant

<u>Class</u>	<u>Description</u>	<u>SFY2022 Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>SFY2022 Revised Adjusted Authorized</u>
004-408189	Intra Agency Transfers	(\$0.00)	(\$25,500.00)	(\$25,500.00)
030-500311	Equipment (General New)	\$0.00	\$25,500.00	\$25,000.00
		\$0.00	\$25,500.00	\$25,500.00

EXPLANATION

This grant award will be used to upgrade the FMO's chemical identifier equipment to meet current manufacturer standards. Funds will be used to purchase a TruDefender FTX and provide ongoing maintenance and support on the existing FirstDefender RMX. Both of these chemical identifiers are used to identify unknown substances utilizing different technologies. The First Defender RMX uses a Raman Laser while the TruDefenderFTX uses a Fourier-transformed Infrared Laser. The two technologies complement each other as they can see different chemical spectrum. For this reason, both of these units are an important part of the State's Unknown Substance Protocol.

Currently, a large section of the state does not have hazmat team coverage and these meters are issued to the Division of Fire Safety's Hazardous Materials Response Coordinator to assess an incident and determine whether a call for additional resources is necessary. These chemical identifiers are essential to support fire chiefs and regional hazardous materials response teams at hazardous incidents statewide.

His Excellency, Governor Christopher T. Sununu
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Funds are to be budgeted in the following account:

Class 030: These funds are being used to purchase chemical identification equipment for use during a hazardous materials response.

There are no General funds required with this request. In the event Federal funds are no longer available, General funds will not be requested to support this program.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Robert L. Quinn", is written over the printed name.

Robert L. Quinn
Commissioner of Safety

**Division of Fire Safety
Fiscal Situation**

Federal Funds Awarded:

2021 State Agency Homeland Security Grant Award	\$ 25,500.00
Total Grant Funds Awarded	<u>25,500.00</u>

Prior Fiscal Year Actual Expenses:

Less expenses in FY 2021	-
Less expenses in FY 2022	<u>-</u>
Total Prior Fiscal Year Actual Expenses	<u>-</u>

Net Grant Funds Remaining as of July 1, 2021	-
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Less SFY 2022 Appropriation including prior year encumbrances	-
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Excess grant funds available to appropriate	<u>\$ -</u>
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This Request	\$ 25,500.00
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SPECIAL CONDITIONS – FFY 2021

SUBGRANTEE: Division of Fire Marshal's Office – Tru Defender

GRANT AWARD AMOUNT: \$23,960.00 ^{\$ 25,500}

GRANT TITLE: 2021 State Agency Homeland Security Grant Award

GRANT AWARD DATE: 12/15/2021

GRANT PROGRAM: SHSP

CFDA#: 97.067

DHS Grant Award Number: Grant Award: EMW-2021-SS-00049-S01

ALL SPECIAL CONDITIONS MUST BE RESPONDED TO ***WITHIN THIRTY (30) DAYS*** FROM THE AWARD DATE AND PRIOR TO DISBURSEMENT OF FUNDS UNLESS OTHERWISE SPECIFIED. **THESE GRANT FUNDS EXPIRE ON August 31, 2024**. Accordingly per DHS/FEMA- Office of Financial & Grants Management guide: page 21: The award period is the period of time when Federal funding is available for obligation by the recipient. The recipient may charge to the grant only allowable costs resulting from the obligations incurred during the funding period... Any funds not properly obligated by the recipient within the grant award period will lapse and revert back to DOS or DHS/FEMA...The obligation period is the same as the award period listed on the award document.


BY SIGNING THIS FORM YOU AGREE TO THE CONDITIONS OF THIS GRANT.

* * * * *

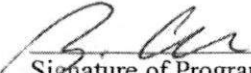
1. Please note the following special conditions for your grant award:

- a. Indicate which of the following is true regarding the project funded with these Homeland Security dollars by circling the correct selection (circle only one).
 - i. Sustaining or maintaining a capability acquired with federal homeland security funding;
 - ii. Sustaining or maintaining a capability acquired without federal homeland security funding; or
 - iii. Developing or acquiring a new core capability.
- b. Per 2021 Grant Guidance, please provide your DUNS number here: 060340564
- c. The award letter process outline and reimbursement instructions must be followed
- d. No purchase of this equipment can be made until it is determined if an EHP review is required. If it is, no purchase can be made until an EHP approval is received. As stated in the AEL: "Certain products in this category have been identified as requiring an Environmental and Historic Preservation (EHP) review. EHP documents are located at the following website: <https://www.nh.gov/safety/divisions/homeland/2021/index.html> and must be completed and submitted electronically to Pamela.Urban-Morin@dos.nh.gov.
- e. Per 2 CFR 208 and Subpart D, the organization must submit its most recent audit to be subject to a risk assessment testing for fiscal practices and capabilities. You must disclose any audit findings in the most recent Single Audit within 15 days of the date of this award. Any findings may necessitate the addition of more special conditions to this award accordance with the results of the standard risk assessment review. This grant is not VALID until the risk assessment is completed successfully.
- f. Procurement procedures per 2 CFR 200 must be followed and documentation attached must be submitted to DOS-GMU prior to any purchase as outlined.
- g. All grants awarded from the FFY21 Homeland Security Grant Program (and any future grants through the Homeland Security Grant Program) will need to transition to a new process which involves a federal revenue transfer from our account into the awardee's account(s). This may require your office to process a G&C item to accept and expend these grant awards if they were not budgeted in SFY 22-23. A copy of your G&C item must be sent to DOS-Grants Management, Attention: Pam Urban-Morin.
- h. **Training** – States, territories, tribal entities, and local governments are required, within 30 days of attendance, to submit information through the SAA or TPOC to FirstResponderTraining@fema.dhs.gov for all training supported with HSGP and EMPG funds. This information will consist of course title, course description, mission area, level of training, the training provider, the date of the course, the number and associated disciplines of the individuals, and the sponsoring jurisdiction. States, territories, tribal entities, and local governments intending to use FEMA funds to support attendance at training not provided by FEMA must ensure these courses:

- i. Fall within the FEMA mission scope to prepare state, local, tribal, and territorial personnel to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and catastrophic events;
 - ii. Build capabilities that: (a) support a specific training need identified by the state, territory, tribal entities, or local government, and (b) comport with the state, territory, or urban area's Threat and Hazard Identification and Risk Assessment;
 - iii. Address specific core capabilities articulated in the National Preparedness Goal;
 - iv. Support the specific program training activities identified in the individual grant programs for which the funding will be used; and
 - v. Comply with FEMA GPD IB #373, *Ensuring Training on Counter Terrorism and Countering Violent Extremism is Consistent with United States Government (USG) and Department of Homeland Security Policy*.
- i. **Training – Unallowable Costs (SHSP, UASI, and OPSG)**
- i. Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds.
 - ii. Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- j. **Training** - Per DHS/FEMA Grant Programs Directorate Policy FP 207-008-064-1, Review and Approval Requirements for Training Courses Funded Through Preparedness Grants, issued on September 9, 2013, states, territories, tribal entities and Urban Areas are no longer required to request approval from FEMA for personnel to attend non-DHS FEMA training as long as the training is coordinated with and approved by the state, territory, tribal or Urban Area Training Point of Contact (TPOC) and falls within the FEMA mission scope and the jurisdiction's Emergency Operations Plan (EOP). The only exception to this policy is for Countering Violent Extremism courses, which must be approved in advance by the DHS Office for Civil Rights and Civil Liberties. For additional information on review and approval requirements for training courses funded with preparedness grants, please refer to the following policy: <http://www.fema.gov/media-library/assets/documents/34856>.
- k. **Training** - DHS/FEMA will conduct periodic reviews of all state, local, territory, and Urban Area training funded by DHS/FEMA. These reviews may include requests for all course materials and physical observation of, or participation in, the funded training. If these reviews determine that courses are outside the scope of this guidance, recipients will be asked to repay grant funds expended in support of those efforts.
- l. **Training** - For further information on developing courses using the instructional design methodology and tools that can facilitate the process, SAAs and TPOCs are encouraged to review the NTED Responder Training Development Center (RTDC) website.
- m. **Exercises** - Recipients are required to develop a multi-year Training and Exercise Plan (TEP) that identifies training and exercise priorities and activities. The multi-year TEP must be submitted to GMU


Signature of Authorized Official

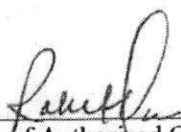
1-20-22
Date


Signature of Program Manager/Contact

1/19/22
Date

and shall be submitted to hseep@fema.dhs.gov no later than 90 days after the completion of the Training and Exercise Plan Workshop (TEPW). Recipients are encouraged to enter their exercise information in the Preparedness Toolkit at <https://www.fema.gov/national-exercise-program>. See FY 2021 HSGP NOFO p. 17.

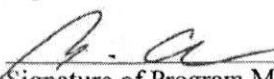
- n. **Exercises** – Recipients that use HSGP funds to conduct an exercise(s) are encouraged to complete a progressive exercise series. Exercises conducted by states and Urban Areas may be used to fulfill similar exercise requirements required by other grant programs. Recipients are encouraged to invite representatives/planners involved with other Federally-mandated or private exercise activities. States and Urban Areas are encouraged to share, at a minimum, the multi- year training and exercise schedule with those departments, agencies, and organizations included in the plan. See FY2021 HSGP NOFO p.17.
2. **Project Implementation:** The subrecipient agrees to implement this project within 90 days following the grant award effective date or be subject to automatic cancellation of the grant. For projects subject to EHP/NEPA, NO work can begin until EHP/NEPA approvals are granted. DOS-GMU will advise sub-recipient of the approval once received. DOS-GMU reserves the right to verify project start date. All projects must be completed at least 30 days prior to end of the grant period as specified on the Grant Special Conditions page. No work may be completed or be eligible for reimbursement if it occurs after the grant period end date.
3. All sub-grantees must comply with the Grant Terms and Conditions included with this award.
4. All sub-grantees must comply with the National Incident Management System (NIMS) minimum requirements as specified in the Fiscal Year 2021 Homeland Security Grant Program Guidelines. Additional information about achieving compliance is available through the training officers at the NH Department of Safety's Fire Academy and EMS Bureau and the Division of Homeland Security and Emergency Management.
5. All sub-grantees must comply and be familiar with Homeland Security Presidential Policy Directive-8, the National Preparedness System* (NPS) and the National Preparedness Goal (NPG). See: <http://www.dhs.gov/presidential-policy-directive-8-national-preparedness>.
6. It is recommended that all grant recipients modify their existing incident management and emergency operations plans in accordance with the National Response Plan's coordinating structures, processes, and protocols. http://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf
7. Recurring costs/fees are not allowable for funding under the 2021 Homeland Security Grant Program. Internet service fees, radio service fees, cellular phone fees, satellite phone fees, etc. paid for with grant funds are for 12 months during the year of equipment purchase only and cannot extend beyond the end date of the grant.



Signature of Authorized Official

1-20-22

Date



Signature of Program Manager/Contact

1/19/22

Date

Stone, James

From: Urban-Morin, Pamela
Sent: Friday, January 14, 2022 11:49 AM
To: Stone, James; Toomey, Sean; Noel, Kelley
Subject: RE: FMO Grant

Follow Up Flag: Follow up
Flag Status: Flagged

Hi- thanks for your patience. I DO Have enough money to cover this please add \$1500+ to your award better bottom line for a total of \$25,500 You have to still do that process through Governor and Council as outlined in your original letter.

Please let this email serve as an "amendment to the original award.

Please let me know if you have any questions.

Thanks
Pam

Pam Urban-Morin
Grants Administrator-Commissioner's Office
NH Department of Safety
TEL: 603/271-7033
FAX: 603/271-7660
E-MAIL: <mailto:Pamela.Urban-Morin@dos.nh.gov>

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From: Stone, James <James.H.Stone@DOS.NH.GOV>
Sent: Wednesday, December 29, 2021 12:04 PM
To: Urban-Morin, Pamela <Pamela.S.Urban-Morin@DOS.NH.GOV>
Subject: FMO Grant

Hi Pam,
I have the paperwork for our grant award for the Tru Defender upgrade and First Defender Warranty. Unfortunately, there has been a price increase of \$1,133.90 from when we applied for the grant. Is it possible to increase the funding or is it an issue if we do not purchase the warranty and apply for it in the next grant cycle?

Jim

James Stone
Hazardous Materials Coordinator