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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

December 3, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts to award a Public Value Partnership Grant to Bethlehem Redevelopment Association d/b/a Friends of the Colonial Theater (VC #155633), Bethlehem, NH in the amount of \$15,000 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Executive Council approval through June 30, 2020.
100% General Funds

Funding is available in account, State Arts Development, as follows:

	<u>FY 2020</u>
03-035-035-353510-41040000-073-500575 - Grants Non Federal	\$15,000

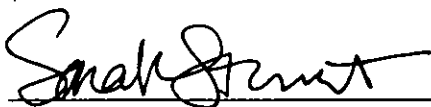
EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of five years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the NH State Art Councilors unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered seventeen criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,




Sarah L. Stewart
Commissioner

(14)



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Bethlehem Redevelopment Assoc. (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2020
2. OBLIGATIONS OF THE GRANTEE:
 - The Grantee agrees to accept \$15,000.00 and apply it to the program(s) described in the grant application and approved budget for Investment in Cultural Infrastructure. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
 - Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:
 -  Bethlehem Redevelopment Assoc. is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.
 - The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
 - The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council.
4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.
5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DACA APPROVAL

Contracting Officer for State Agency
 Signature: Sarah Stewart Date: 12/4/19
 Name, Title: SARAH L. STEWART
Commissioner

GRANTEE SIGNATURE

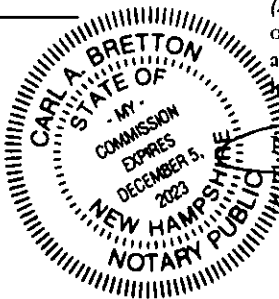
Org/ Name: Bethlehem Redevelopment Assoc.
 Address: 2050 MAIN STREET BETH.
NH 03574
 Printed Name of Authorized Official for Grantee: STEPHEN DILWAZID
 Authorized Official's Signature & Title: [Signature] Date: 10/17/19

NOTARIZATION REQUIRED:
STATE OF NEW HAMPSHIRE, COUNTY OF GRAFTON

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:
 Signature: [Signature] Date: 12/4/2019
 Office of Attorney General

On the 17TH day of OCTOBER 2019 before the undersigned officer, personally appeared
STEPHEN DILWAZID
 (Print name of person whose signature is being notarized)
 or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.



Signature: [Signature]
 Notary Public/ Justice of the Peace
 Printed Name: CARL BRETTON
 My Commission expires: 12.05.2023

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that BETHLEHEM REDEVELOPMENT ASSOCIATION is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 21, 1982. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 62240

Certificate Number : 0004499557



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 15th day of April A.D. 2019.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

Business Name Search

Business Details

Business Name: FRIENDS OF THE COLONIAL	Business ID: 56
Business Type: Trade Name	Business Status: Ac
Expiration Date: 10/4/2021	Last Renewal Date: Nc
Business Creation Date: 10/04/2006	
Principal Business Office Address: 2050 Main St PO Box 204, Bethlehem, NH, 03574, USA	Mailing Address: Nc

Principal Purpose

S.No	NAICS Code	NAICS Subcode
1	OTHER / film and performing arts presenter	

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Trade Name Information

Business Name	Business ID	Busin
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Trade Name Owned By

Name	Title	Addre
BETHLEHEM REDEVELOPMENT ASSOCIATION (62240)	Business	Good :

[Back \(https://quickstart.sos.nh.gov/online/BusinessInquire/BusinessInformation?businessID=33182\)](https://quickstart.sos.nh.gov/online/BusinessInquire/BusinessInformation?businessID=33182)
[Filing History](#)
[Address History](#)
[View All Other Addresses](#)

Board Resolution

I, Priscilla Hindley, hereby certify that I am duly elected Clerk/Secretary of
(Name)

FRIENDS of THE Colonial. I hereby certify the following is a true copy of a vote taken at
(Name of Organization)

a meeting of the Board of Directors/shareholders, duly called and held on JUNE 29, 2009
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That STEPHEN DIGNAZIO E.P. is duly authorized to enter a
(Name and Title) person that signs grant agreement

Contract on behalf of FRIENDS of THE Colonial with the
(Name of Organization)

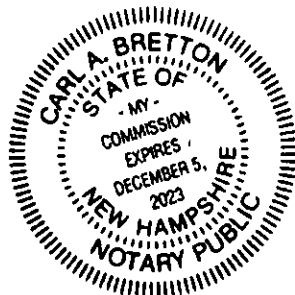
NH State Council on the Arts State of New Hampshire and further is
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the 17 October, 2019. I further certify that it is understood that the
State of New Hampshire will rely on this certificate as evidence that the person listed above currently
occupies the position indicated and that they have full authority to bind the corporation to the specific
contract indicated.

DATED: 17 October '19.

ATTEST: Priscilla Hindley
(Name and Title) Clerk/Secretary



Carl Bretton
NOTARY PUBLIC



COLONIAL-1

MDEMICK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: A. B. Gile, Inc. CONTACT NAME: Arch Insurance Company. INSURER A: Arch Insurance Company. INSURER B: Travelers Insurance Company.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) States Covered - Part 3.A. NH Evidence of Insurance

CERTIFICATE HOLDER: Department of Natural and Cultural Resources. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.



GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization BETHLEHEM REDEVELOPMENT ASSOC. D/B/A
FRIENDS OF THE COLONIAL

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

MISSION: THROUGH RELEVANT ARTS & CULTURAL PROGRAMMING,
WE NURTURE THE HERITAGE & PROSPERITY OF THE
COMMUNITY WE SERVE.

VISION: AN ENLIGHTENED & ENRICHED COMMUNITY THROUGH
ARTS & CULTURE

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.) \$52,000.00

Attach the Following:

3. DUNS Number (If not provided on application) 07125061
4. Resume of Administrator ATTACHED
5. Financial Statement: ATTACHED
A one-page financial statement of your organization's most recently completed fiscal year.
6. Board of Directors: ATTACHED
A list of the current directors and officers of your organization.
Please do not include any personal information such as home addresses, phone numbers or emails.
7. List Geographic Areas Served by Organization ATTACHED
8. Certificate of Liability and Workers Comp Insurance with the Department of Natural & Cultural Resources as the certificate holder ATTACHED
9. Please include a copy of a current year Certificate of Good Standing. (if not provided with the application) N/A
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Colonial Theatre
Profit and Loss Budget vs Actual
Oct 2018 - Sept 2019

Oct-Sept 2019

Ordinary Income/Expense

Income

Operating Income

Contributed Income

Event Sponsorships	16,250.00
Grants	72,700.00
Other Fundraising	14,735.57
Private Donations	149,423.07

Total Contributed Income 253,108.64

Earned Income

Advertising	7,165.00
Live Event Box Office	121,905.88
Live Event Concessions	16,044.69
Membership	23,635.00
Movie Box Office	45,585.09
Movie Concessions	22,218.14
Rental Property	3,894.44
Theater Rental	1,815.00

Total Earned Income 242,061.04

Total Operating Income 495,169.68

Other Income

Gain/Loss on Investments	201.74
Sale of Fixtures	400.00

Total Other Income 601.74

Total Income 495,771.42

Expense

Total Administrative	27,280.98
Total Advertising & Promotional	68,594.91
Total Event Expense	152,136.36
Total Facility Expense	31,171.63
Total Personnel	112,238.49

Total Expense 389,420.37

Net Ordinary Income 106,351.05

Net Other Income 244.61

Net Income 106,595.66



Friends of The Colonial Theatre
Board of Directors 2019

Jim Hamblin, President (2019)

Tami Nason, Vice-President (2021)

Marsha Gingue, Treasurer (2018)

Priscilla Hindley, Secretary (2019)

Teri Bordenave (2019)

Carol Carlson Cunningham (2021)

Gregg Christopher (2019)

Nancy Czarny (2021)

Kay Kerr (2018)

Jae Kim, (2019)

Diane King (2019)

Rusty Talbot (2020)

Tim Vaughan (2021)

Stephen Dignazio, Executive Director, Friends of the Colonial

Stephen Dignazio has lived and worked in Northern New Hampshire for over 40 years. After graduating from Franconia College he worked for many years at numerous jobs from bookstores to nursing homes, from cook to garden designer. Concurrently he pursued an avocation as a poet and artist, editing an award-winning poetry magazine, and collaborating with visual artist & sculptor Evan Haynes in gallery shows throughout New England. Finally, his interests in the arts, and making a living, came together, and he served for five years as executive director of the North Country Chamber Players, one of the premier chamber ensembles in New England. While with the Chamber Players, in addition to the annual "Music in the White Mountains" Summer Festival he funded and administered several state-wide programs including:

- A New Hampshire Odyssey – 20 musical events in 20 New Hampshire communities for the NCCP's 20th Anniversary season
- Bette Davis Seminar/Concert Series—In celebration of the successful renovation of a 100 year old Steinway piano (formerly owned and donated by Bette Davis), in partnership with the Town of Sugar Hill, this series combined first rate educational experience with piano works of different periods and settings.
- Quartet for the End of Time – Revisiting a collaboration with Misha Djuric of Festival Ballet of Rhode Island and media artist Harry Umen, this multi-media theatrical presentation of Messiaens's 20th Century masterpiece garnered one of two Millennium Grants from the NHSCA and a Chamber Music America Performance Award.

In 1998 he was awarded a fellowship in poetry from the New Hampshire State Council on the Arts and in 2002 he was part of an artist team awarded one of three nationwide Art and Community Landscape Grants to involve communities through art in the Northern Forest Canoe Trail. He has received grants for his personal work from the NHSCA, National Poetry Foundation, National Endowment for the Arts, the National Park Service, the New England Foundation for the Arts, Vermont Council on the Arts and the LEF Foundation.

In 2003, wedding his experience in community arts to economic development he produced, with the support of the Women's Rural Entrepreneurial Network, an interactive CD promoting the town of Bethlehem through interviews and oral histories with significant local artists, historians, and community members. He has presented at the Upper Valley Creative Economy Summit, NH Main Street Conference and other organizations on the impact of the "creative economy" on rural communities.

Based on his experience in arts and arts administration, he was acutely aware of the need for a regional cultural center in rural New Hampshire and spearheaded the drive for a reinvigorated Colonial Theatre in Bethlehem, NH. Stephen has been Executive Director of the Friends of the Colonial since 2001. During that time Stephen has built The Colonial both organizationally and physically, funding and overseeing an initial \$600,000 renovation of the Theatre, and most recently the \$800,000 Campaign for the Next Century. The Colonial Theatre presents an independent and foreign films, professional touring artists, community and school events to 10,000 residents and visitors from May – October.



New Hampshire State Council on The Arts

Geographic Areas Served by The Colonial Theatre

The Colonial takes as its primary market area the 20 towns within 20 miles of, and including, Bethlehem and has continued show an annual increase in memberships, which can reasonably be seen as an indicator of local support. However, increasingly, especially with regard to the high-quality performing arts presented at the Colonial, and verified by on-line ticket sales, our reach has extended to the population centers of Southern NH, Portland, Boston, Burlington and Montreal, and we hear regular accounts, confirmed by local inn-keepers, of how a show at the Colonial has been the focus of a visitor's trip to the White Mountains.