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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

VICKI V. QUIRAM
Commissioner
(603)-271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603)-271-3204

Division of Public Works
Design and Construction
Project No. 80886R – Contract B

March 9, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1). Authorize the Division of Public Works Design and Construction to enter into a contract with D. L King and Associates, Inc. (VC# 168979) Nashua, NH, for a total price not to exceed \$329,980, for the Dolloff Building ADA Restrooms and Entryway, State Office Park South, Concord, NH. This contract is effective upon Governor and Council approval through August 31, 2017, unless extended in accordance with the contract terms. **100% General – Capital Funds.**
- 2). Further authorize a contingency in the amount of \$20,000 be approved for unanticipated structural expenses for the Dolloff Building ADA Restrooms and Entryway, bringing the total to \$349,980. **100% Capital - General Funds.**
- 3). Further authorize pursuant to Chapter 220:13, Laws of 2015, the amount of \$9,160 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC# 177875), Capital Clerk for oversight and engineering services provided, bringing the total to \$359,140. **100% Capital – General Funds.**

Funding is available in account titled Administrative Services – General Services as follows:

01-14-14-146030-49810000 Dolloff Building ADA Restrooms and Entryway	<u>SFY17</u>
034-500162 - Repair/Renovations Bldgs.	\$329,980
034-500162 - Contingency	\$ 20,000
034-500162 - Interagency DPW Fees	<u>9,160</u>
Grand Total	\$359,140

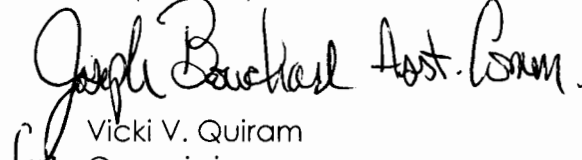
EXPLANATION

Per Chapter 220:1, II, C2, Laws of 2015 for the Dolloff Building ADA Restrooms and Entryway. This project includes re-construction of the entrance walkway to the main entrance to the building and renovation of eight (8) existing toilets on four floors to meet ADA regulations.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution, and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Division of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,


Vicki V. Quiram
for Commissioner

Department Estimate: \$430,000
Contract Amount: \$329,980
Under Estimate: \$100,020

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: DPW Project No. 80886, Contract B
Dolloff Building-ADA Restrooms & Entryway

DESCRIPTION: Project includes re-construction of the entrance walkway to the main entrance to the building and renovation of four (4) existing gang toilet rooms into eight (8) new single-user accessible toilets.

EXPLANATION: At the employee entrance, the project involves replacement of an improperly pitched concrete sidewalk. The existing roof at this entry vestibule will be extended to provide protection of the entry from rain and snow.
There are existing gang toilets on each floor of the building that are in different states of use and repair. This project will take one of those toilet rooms on each floor and create two individual ADA accessible toilets in that space. This occurs on four floor levels at the same location on each floor level.

UNDER ESTIMATE

EXPLANATION: The Department estimate below is the amount of money left in the appropriation after design fees have been deducted. The consultant's estimate for this project was \$358,597. The low bid was approximately 8% below the consultant's estimate. The low bidder is a firm that has done a number of state projects and performed well on those projects. They have submitted a schedule of values for their bid and it appears they have understood the scope of the work required.

DEPARTMENT

ESTIMATE: \$430,000
LOW BID: \$329,980



ABC Bid Data

CONCORD
80886-B
NON-FEDERAL

PROJECT: CONCORD
STATE PROJECT NUMBER: 80886 B
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: February 22, 2017, 02:00 PM
SCOPE OF WORK: DOLLOFF BUILDING ADA RESTROOMS & ENTRYWAY
COMPLETION DATE: August 31, 2017
LOCATION: Merrimack

Certified by _____

Summary of Bidders

Contractor	Bid Amount	Rank
D L KING & ASSOCIATES INC 27 TANGLEWOOD DRIVE, NASHUA NH 03062-1044	\$329,980.00	A
PROJECT RESOURCE GROUP LLC 237 PLEASANT POND ROAD PO BOX 43, FRANCES TOWN NH 03043	\$397,417.00	B
BUILD-IT CONSTRUCTION INC 73 NEWTON ROAD #22, PLAISTOW NH 03865	\$408,000.00	C

BUREAU OF PUBLIC WORKS

✓ Award to DL King & Assoc, Inc.

Hold for Negotiation

Cancel Contract

User Agency DAS

Authorized by [Signature]

Date 02/26/2017

Item No.	Description	Unit	Quantity	PS&E		D. L. KING & ASSOCIATES INC. 27 TANGLEWOOD DRIVE NASHUA, NH 03062-1044		PROJECT RESOURCE GROUP LLC 237 PLEASANT POND ROAD FRANCESTOWN, NH 03043	
				Unit Price	Total	Unit Price	Total	Unit Price	Total

901	DOLLOFF BUILDING-TOILET & BUILDING ENTRY RENOVATIONS	U	1.000	\$410,000.00	\$410,000.00	\$309,980.00	\$309,980.00	\$377,417.00	\$377,417.00
902	ALLOWANCE FOR ADDITIONS & MODIFICATIONS TO THE CONTRACT	\$	20,000.000	\$1.00	\$20,000.00	\$1.00	\$20,000.00	\$1.00	\$20,000.00

Totals:	\$430,000.00	\$329,980.00	\$397,417.00
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Item No.	Description	Unit	Quantity	PS&E		BUILD-IT CONSTRUCTION INC 73 NEWTON ROAD #22 PLAISTOW, NH 03865	
				Unit Price	Total	Unit Price	Total

Items

901	DOLLOFF BUILDING-TOILET & BUILDING ENTRY RENOVATIONS	U	1.000	\$410,000.00	\$410,000.00	\$388,000.00	\$388,000.00
902	ALLOWANCE FOR ADDITIONS & MODIFICATIONS TO THE CONTRACT	\$	20,000.000	\$1.00	\$20,000.00	\$1.00	\$20,000.00

Totals:	\$430,000.00	\$408,000.00
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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Renee Skillings PHONE (A/C, No, Ext): (603) 224-2562 FAX (A/C, No): (603) 224-8012 E-MAIL ADDRESS: rskillings@rowleyagency.com																					
INSURED D.L. King & Associates, Inc. 27 Tanglewood Drive Nashua NH 03062	<table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A</td><td>Arbella Insurance Group</td><td></td></tr><tr><td>INSURER B</td><td>Arbella Protection Ins Co</td><td>41360</td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A	Arbella Insurance Group		INSURER B	Arbella Protection Ins Co	41360	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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COVERAGES

CERTIFICATE NUMBER:16-17 All lines

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	8500062916	9/3/2016	9/3/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		1020032951	9/3/2016	9/3/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	4600062918	9/3/2016	9/3/2017	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	4220057417 3A States: NH/MA Excluded Officers: Donna & Arthur King, Jr.	9/3/2016	9/3/2017	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	LEASED/RENTED EQUIPMENT		8500062916	9/3/2016	9/3/2017	LIMIT 30,000 DED 500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project #80886B; ADA Restrooms & Entryway (Dolloff Building), 117 Pleasant Street, Concord, NH 03301
It is agreed and understood The State of NH Department of Administrative Services is included as additional insured with regard to general liability when required by written contract.

CERTIFICATE HOLDER

(603) 271-6758 mdrouin@dot.state.nh.us

State of New Hampshire
Department of Administrative Services
7 Hazen Drive
PO Box 483
Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Renee Skillings/RLS

Renee L. Skillings

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CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

3/6/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

If this certificate is being prepared for a party who has an insurable interest in the property, do not use this form. Use ACORD 27 or ACORD 28.

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Renee Skillings PHONE (A/C, No, Ext): (603) 224-2562 FAX (A/C, No): (603) 224-8012 E-MAIL ADDRESS: rskillings@rowleyagency.com PRODUCER CUSTOMER ID: 00007629														
INSURED D.L. King & Associates, Inc., State of NH Dept of Admin Svcs and all subs on the project 27 Tanglewood Drive Nashua NH 03062	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Peerless Insurance Co.</td><td></td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Peerless Insurance Co.		INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES CERTIFICATE NUMBER: 17-18 BR #80886B REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Project #80886B, Dolloff Building, 117 Pleasant St., Concord, NH 03301

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INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
	<input type="checkbox"/> PROPERTY					BUILDING	\$
	<input type="checkbox"/> CAUSES OF LOSS	<input type="checkbox"/> DEDUCTIBLES				PERSONAL PROPERTY	\$
	<input type="checkbox"/> BASIC	<input type="checkbox"/> BUILDING				BUSINESS INCOME	\$
	<input type="checkbox"/> BROAD	<input type="checkbox"/> CONTENTS				EXTRA EXPENSE	\$
	<input type="checkbox"/> SPECIAL					RENTAL VALUE	\$
	<input type="checkbox"/> EARTHQUAKE					BLANKET BUILDING	\$
	<input type="checkbox"/> WIND					BLANKET PERS PROP	\$
	<input type="checkbox"/> FLOOD					BLANKET BLDG & PP	\$
							\$
							\$
A	<input checked="" type="checkbox"/> INLAND MARINE		TYPE OF POLICY			<input checked="" type="checkbox"/> JOBSITE	\$ 329,980
	<input type="checkbox"/> CAUSES OF LOSS		Builders Risk			<input checked="" type="checkbox"/> TRANSIT	\$ 164,990
	<input type="checkbox"/> NAMED PERILS		POLICY NUMBER			<input checked="" type="checkbox"/> TEMPORARY STORAGE	\$ 164,990
			BR03072017	3/7/2017	3/7/2018	<input checked="" type="checkbox"/> SOFT COSTS	\$ 50,000
	<input type="checkbox"/> CRIME						\$
	<input type="checkbox"/> TYPE OF POLICY						\$
							\$
	<input type="checkbox"/> BOILER & MACHINERY / EQUIPMENT BREAKDOWN						\$
							\$
							\$
							\$

SPECIAL CONDITIONS / OTHER COVERAGES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Project #80886B - ADA restrooms and entryway (Dolloff Building)

CERTIFICATE HOLDER

State of New Hampshire
Department of Administrative Services
7 Hazen Drive
Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Renee Skillings/RLS

Renee L. Skillings



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/6/2017

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PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Renee Skillings PHONE (A/C, No, Ext): (603) 224-2562 FAX (A/C, No): (603) 224-8012 E-MAIL ADDRESS: rskillings@rowleyagency.com
INSURED State of NH Dept of Admin Svcs (OWNER) D.L. King & Associates, Inc. (CONTRACTOR) 27 Tanglewood Drive Nashua NH 03062	INSURER(S) AFFORDING COVERAGE INSURER A: Great American INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 17-18 OCP #80886B

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			02-OCP-000003289	3/7/2017	3/7/2018	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$				
	<input checked="" type="checkbox"/> Owners & Contractors		MED EXP (Any one person) \$				
	GEN'L AGGREGATE LIMIT APPLIES PER:		PERSONAL & ADV INJURY \$				
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		GENERAL AGGREGATE \$ 4,000,000				
	OTHER:						PRODUCTS - COMPI/OP AGG \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	ANY AUTO						BODILY INJURY (Per person) \$
	ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Dolloff Building ADA Restrooms & Entryway, Contract #80886B

CERTIFICATE HOLDER**CANCELLATION**

Insured	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Renee Skillings/RLS <i>Renee R. Skillings</i>

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Business Information

Business Details

Business Name: DONNA L. KING & ASSOCIATES	Business ID: 332476
Business Type: Foreign Profit Corporation	Business Status: Good Standing
Business Creation Date: 12/29/1999	Name in State of Incorporation: D.L. KING & ASSOCIATES, INC.
Date of Formation in Jurisdiction: 12/29/1999	
Principal Office Address: 27 TANGLEWOOD DR, NASHUA, N H, 03062, USA	Mailing Address: 27 TANGLEWOOD DR, NASHUA, N H, 03062, USA
Citizenship / State of Incorporation: Foreign/Illinois	
	Last Annual Report Year: 2017
	Next Report Year: 2018
Duration: Perpetual	
Business Email: art@dlkingnh.com	Phone #: NONE
Notification Email: NONE	Fiscal Year End Date: NONE

Principal Purpose

S.No	NAICS Code	NAICS Subcode
1	OTHER / ENVIRONMENTAL CONSTRUCTION AND CONSTRUCTION MANAGERS.	

Page 1 of 1, records 1 to 1 of 1

Registered Agent Information

Name:	King, Donna L.
Registered Office Address:	27 Tanglewood Drive, Nashua, NH, 03060, USA
Registered Mailing Address:	Not Available
