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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

October 30, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

The Department of Safety, Office of the Commissioner, requests authorization to accept and expend "Disaster FEMA 4209-DR-NH" funds in the amount of \$11,927.00 from the State of New Hampshire, Department of Safety, Division of Homeland Security and Emergency Management, for cost incurred during the declared event of the January 2015 Severe Winter Storm and Snowstorms. Effective upon Governor and Council approval through June 30, 2016. Funding source: 100% Agency Income.

Funds will be budgeted in an account titled:

02-23-23-231010-08430000 Dept. of Safety Office of the Commissioner Dept. of Safety Disasters
Revenue Source: 403098

Class	Description	SFY 2016 Current Appropriation	Requested Action	SFY 2016 Revised Appropriation
<i>Income:</i>				
009 403098	Agency Income	\$0.00	(\$11,927.00)	(\$11,927.00)
<i>Expenditures:</i>				
010-500100	Personal Service - Perm Class	\$0.00	\$134.00	\$134.00
018-500106	Overtime	\$0.00	\$4,352.00	\$4,352.00
060-500601	Benefits	\$0.00	\$1,100.00	\$1,100.00
070-500705	In State Travel Reimbursement	\$0.00	\$176.00	\$176.00
103-500740	Contracts for Op Services	\$0.00	\$6,165.00	\$6,165.00
	Org 0843 Totals	\$0.00	\$11,927.00	\$11,927.00

Explanation

The NH Department of Safety incurred personnel labor costs at the Division of Homeland Security in order to open and operate the Emergency Operation Center (EOC) and for additional 911 operators called in for assistance. During the incident period, New Hampshire experienced heavy snow and wind which resulted in extensive damage throughout Hillsborough, Rockingham, and Strafford counties. SFY 2016 expenses will be offset by the reimbursement of funds.

Class 010 These funds were used for labor costs incurred by administration to compile eligible costs.

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- Class 018 These funds were used for labor costs incurred responding around Hillsborough, Rockingham, and Strafford counties to protect public safety during and after the event.
- Class 060 These funds were used for the benefit costs associated with the above labor expenses.
- Class 070 These funds were used for the operation of state vehicles around Hillsborough, Rockingham, and Strafford counties to protect public safety during and after the event.
- Class 103 These funds were used to provide conference call services and meals for the operation of state EOC to protect public safety during and after the event.

Highway Funds or General Funds will not be used should Federal Funds become unavailable.

Respectfully submitted,


John J. Barthelmes
Commissioner



State of New Hampshire Department of Safety
John J. Barthelmes, Commissioner
Kevin P. O'Brien, Assistant Commissioner
Homeland Security and Emergency Management
Perry E. Plummer, Director
Jennifer L. Harper, Assistant Director



October 21, 2015

Director of Administration,
NH Department of Safety
33 Hazen Drive
Concord, NH 03305

Vendor Code: 177878-B001

Dear Director of Administration:

Enclosed you will find a copy of your Project Application under Disaster FEMA-4209-DR-NH, January 2015 Severe Winter Storm and Snowstorm, which was declared on March 25, 2015. This disaster declaration resulted in authorizing the Public Assistance Program (CFDA # 97.036) for eligible applicants. A check or direct deposit to your financial account will be sent *separately* for \$11,926.62, representing the Federal share of the total approved eligible costs for the project worksheets (PW) 00063.

Funding Code: 12320000-500576
Activity Code: 23DR4209

Enclosed with this letter is a **P.2 – Project Application Grant Report** which lists each of the applicant projects; and a **Sub grant FEMA Form 90-91** for the individual projects which must be kept for your records.

Additionally enclosed you will find a **Final Performance and Expenditure Report** and a **Compliance of Audit Requirements form**. If the cumulative total amount of federal funds from all granting agencies is \$750,000.00 or greater in your fiscal year, you are required to submit an audit report of expenditures on this account to this agency. Please **return the Final Performance and Expenditure Report and Compliance of Audit Requirements form within two (2) weeks** from receipt of this letter. All records on this account must be retained for a minimum of three (3) years.

If there are any questions regarding your current disaster projects, audit requirements, or previous disaster accounts, please contact Leigh Cheney for assistance at (603) 223-3639 or 1-800-852-3792.

Sincerely,

Perry E. Plummer
Director

Attachments
Invoice Number: 10212015DOSDR4209