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Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9404 1-800-852-3345 Ext. 9404
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

February 4, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability to accept and expend funds from the University of New Hampshire that are from New Hampshire's Preschool Development Grant Birth-5 (PDG B-5) in the amount of \$19,000, effective upon date of Governor and Executive Council approval through June 30, 2020, and further authorize the allocation of these funds in the accounts below.

05-95-45-451010-79960000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: TRANSITIONAL ASSISTANCE, CLIENT SERVICES, DIRECTORS OFFICE

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-404213	Federal Funds	\$ 1,452,989	\$ -	\$ 1,452,989
009-TBD	Other Funds	\$ -	\$ 19,000	\$ 19,000
	General Funds	\$ 1,128,410	\$ -	\$ 1,128,410
	Total Revenue:	\$ 2,581,399	\$ 19,000	\$ 2,600,399
Expense				
010-500100	Personal Services	\$ 1,332,039	\$ -	\$ 1,332,039
012-500128	Personal Services-Unclas	\$ 268,226	\$ -	\$ 268,226
018-500106	Overtime	\$ 100,000	\$ -	\$ 100,000
020-500200	Supplies	\$ 5,500	\$ -	\$ 5,500
022-500255	Rent-Lease Other than	\$ 751	\$ -	\$ 751
037-500173	Technology-Hardware	\$ -	\$ 15,000	\$ 15,000
038-500175	Technology-Software	\$ -	\$ 4,000	\$ 4,000
039-500191	Telecommunications	\$ 25,860	\$ -	\$ 25,860
041-500801	Audit Set Aside	\$ 1,367	\$ -	\$ 1,367
042-500802	Additional Fringe Benefit	\$ 83,568	\$ -	\$ 83,568
050-500103	Personal Services Temp	\$ 60,242	\$ -	\$ 60,242
060-500601	Benefits	\$ 703,446	\$ -	\$ 703,446
070-500704	In State Travel	\$ 400	\$ -	\$ 400
	Total Expense:	\$ 2,581,399	\$ 19,000	\$ 2,600,399

EXPLANATION

This purpose of this request is to budget grant funds from the Preschool Development Grant (PDG) from the US Department of Health and Human Services' Administration for Children and Families awarded to the University of New Hampshire in partnership with the Department of Health and Human Services and Department of Education. The three-year PDG grant provides the state the much-needed opportunity to build an early childhood care and education (ECCE) system that supports the New Hampshire's vision that "*all families are afforded comprehensive and responsive supports, so they are healthy, learning, and thriving now and in the future.*"


The purpose of this request is to accept funds from the PDG, administered through UNH, to purchase computers and required software for the UNH employees who will be working at DHHS on the activities of the PDG.

Area served: Statewide.

Source of Funds: 100% Other Funds.

If Other Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette
Commissioner



**University of
New Hampshire**

Department of Human Development
and Family Studies

218 Pettee Hall
55 College Road
Durham, NH 03824

V: 603.862.2159
F: 603.862.3271
TTY: 7.1.1 (Relay NH)

www.chhs.unh.edu/hdfs

Director Christine Santaniello
New Hampshire Department of Health and Human Services
Division for Economic and Housing Stability
129 Pleasant Street
Concord, NH 03301

February 3, 2020

Dear Director Santaniello,

I would like to thank the NH Department of Health and Human Services for its support of New Hampshire's Preschool Development Grant Birth-5 (PDG B-5) work under the renewal awarded to the University of New Hampshire. We are grateful for the Department's role in helping us enhance the quality of early experiences for our children and families.

As outlined in the PDG B-5 grant proposal (submitted as an addendum to the letter), we will be hiring, or continuing the contracts for, six staffing positions. While these positions will be UNH employees, they will be housed at NH DHHS in order to help ensure the completion of the work outlined in the proposal.

To help ensure that the UNH employees will be able to access NH DHHS systems, I am writing to inform you that we would like to award NH DHHS \$19,000 to help cover the cost of the technology needed for these employees. In total \$15,000 is allocated for technology hardware and \$4,000 is allocated for software. Upon the completion of the 3-year PDG B-5 grant these materials would stay in the possession of NH DHHS.

We are delighted by the opportunity to support the continuing collaboration between NH DHHS and UNH on the PDG B-5. Please let me know if you have any questions or need any additional information to expedite the request.

Kindest Regards,

Kimberly Turner Nesbitt, Ph.D.
Assistant Professor, PDG B-5 Primary Investigator
Department of Human Development and Family Studies

c/o Ernest Gillan and Mary Calise, NH DHHS
Susan Sosa and Nicole Runde, UNH.