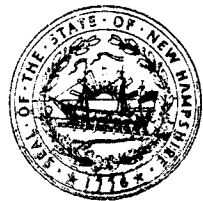


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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791



JOHN J. BARTHELMES
COMMISSIONER

May 8, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to Chapter 276:198, Laws of 2015, authorize the Department of Safety, Division of Motor Vehicles to transfer among Driver Licensing and Credit Card Fees, as outlined below, in the amount of \$35,400.00 for anticipated shortages in current expense and rents/leases other than state for the Fiscal Year 2017. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding source: 100% Agency Income (Cost of Collections)

02-23-23-233015-23110000 Dept. of Safety – Division of Motor Vehicles – Driver Licensing

Class	Description	SFY 2017 Current Authorized	Requested Action	SFY 2017 Revised Adjusted Authorized
009-407017	Agency Income	(\$4,007,038.81)	(\$24,000.00)	(\$4,031,038.81)
010-500100	Personal Service - Perm Class	1,430,282.00		1,430,282.00
018-500106	Overtime	51,500.00		51,500.00
020-500200	Current Expense	209,066.95	35,000.00	244,066.95
022-500255	Rents-Leases Other Than State	7,560.00	400.00	7,960.00
024-500230	Maint Other Build-Grnds	58,272.32		58,272.32
028-500292	Transfer to General Services	16,765.00		16,765.00
030-500311	Equipment	36,979.58		36,979.58
039-500188	Telecommunications	27,296.00		27,296.00
050-500109	Personal Services - Temp	41,199.00		41,199.00
057-500531	Books	445.00		445.00
060-500601	Benefits	813,603.00		813,603.00
070-500704	In State Travel Reimbursement	17,850.00		17,850.00
103-500737	Contracts for Op Services	1,296,219.96	(11,400.00)	1,284,819.96
Totals		\$4,007,038.81	\$24,000.00	\$4,031,038.81

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
May 8, 2017
Page 2 of 2

02-23-23-233015-30980000 Dept. of Safety – Division of Motor Vehicles – Credit Card Fees

Class	Description	SFY 2017 Current Authorized	Requested Action	SFY 2017 Revised Adjusted Authorized
009-407017	Agency Income	(\$359,000.00)	\$24,000.00	(\$335,000.00)
020-500200	Current Expense	331,000.00	(24,000.00)	307,000.00
046-500464	Consultants	28,000.00		28,000.00
Totals		\$359,000.00	(\$24,000.00)	\$335,000.00

Explanation

Driver Licensing requires additional Class 20 - Current Expense for postage in order to mail renewal notices and licenses due to an increase in driver license production volume as a result, in part, of the conversion to REAL ID. Additional funds are also needed in Class 022 - Rents-Leases Other Than State as copier rental expenses were more than anticipated.

Funds are available in Class 103 - Contracts for Op Services due to savings attained from the licensing contract. Appropriations are available in Class 20 – Current Expense because credit card fees were less than anticipated.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Does transfer involve continuing programs or one-time projects? The transfer involves continuing programs.

Is this transfer required to maintain existing program level or will it increase the program level? This transfer is required to maintain existing program levels.

Cite any requirements which make this program mandatory. RSA 21-P

Identify the source of funds on all accounts listed on this transfer. The source of funds for all accounts listed on this transfer is 100% Agency Income (Cost of Collections).

Will there be any effect on revenue if this transfer is approved or disapproved? There will be no effect on revenue.

Are funds expected to lapse if this transfer is not approved? Yes, the funds will lapse if the transfer is not approved.

Are personnel services involved? No.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety