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YDR

# REQUEST FOR AUTHORIZATION FOR IN-STATE TRAVEL

Date: April 5, 2017

## TO THE HONORABLE GOVERNOR & COUNCIL:

The Banking Department requests permission for 1 employee(s) or their designee(s) to travel to Meredith, NH for 5 days of in-state travel status from Monday, April 24, 2017 to Friday, April 28, 2017

### Purpose of Travel

Examination

A request is being made for Denise L. St. Pierre to receive a **\$920** Cash Advance to cover anticipated expenses while in Meredith, NH.

Estimated Costs – Meals/Hotel/Mileage/Misc. – \$920.00

The above travel costs will be paid from agency income, examination fees – 100% Other

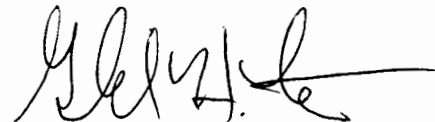
### Attendees and their Titles

Denise L. St. Pierre, Bank Examiner

<u>Obj</u>	<u>Description</u>	<u>Amount</u>		<u>Amount</u>
500700	Common Carriers	\$	Appropriation for In-State Travel	\$ 74,000
500702	Meals	\$ 288	Amount Expended to Date	\$ 24,174
500703	Hotel	\$ 488	Available Balance	\$ 49,826
500704	Mileage	\$ 131	Amount Requested for this Authorization	\$ 920
500705	Operation State Vehicle	\$	Estimated Balance Available	\$ 48,906
500707	Miscellaneous	\$ 13		
	<b>Total</b>	<b>\$ 920</b>		

Appropriation Code 010-072-20460000-070  
Source of Funds: 100 % Other – Examination Fee

Authorized Signature



Gerald H. Little  
Commissioner

### Fiscal Information - Summary

Information included below is provided to give a complete breakdown for the total expected costs of the trip.

Common Carriers	\$	
Meals - 3 Days at \$64.00 Per Day, \$48.00 for First and Last Day (75%). Total of 5 Days	\$	288
Hotel - Milne Hotel Quote	\$	488
Mileage - Mileage to and from residence to entity location and mileage to and from hotel and entity location.	\$	131
Miscellaneous Expenses – Maid and tolls	\$	13
	<b>Total</b>	\$ <u>920</u>