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**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF MEDICAID SERVICES**

Lori A. Shibiactte  
Commissioner

Henry D. Lipman  
Director

129 PLEASANT STREET, CONCORD, NH 03301  
603-271-9422 1-800-852-3345 Ext. 9422  
Fax: 603-271-8431 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

July 22, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Medicaid Services, to **retroactively** pay the National Association of Medicaid Directors (VC#219980), Washington, DC in the amount of \$8,011 for annual membership dues effective upon Governor and Council approval for the retroactive period from July 1, 2020 through June 30, 2021. Funding source: 50% Federal Funds, 50% General Funds.

**05-95-47-470010-7937 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS  
DEPT OF, HHS: OFC MEDICAID SERVICES: OFC OF MEDICAID SERVICES, MEDICAID  
ADMINISTRATION**

State Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
2021	026-5000251	Organizational Dues	47000000	<b>\$8,011</b>

**EXPLANATION**

This request is **retroactive** because the Department did not have funding allocated for this membership until State Fiscal Year 2021. Approval of this request will enable the State to pay annual membership dues to National Association of Medicaid Directors for the period of July 1, 2020 through June 30, 2021. National Association of Medicaid Directors is a bipartisan, professional, nonprofit organization of state Medicaid agencies. It is a point of communication between the states and the federal government, and it provides pertinent information on the Medicaid program to states and Medicaid agencies.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The National Association of State Medicaid Directors was established in 1979 as an affiliate of the American Public Human Services Association. In 2011 it was reorganized as the National Association of Medicaid Directors to represent and support Medicaid Directors, and to focus exclusively on Medicaid support to the states. The Department has been a member since SFY 2004.

2. Is there any other organization that provides the same or similar benefits which your

agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

Forty-nine (49) states, territories and the District of Columbia belong to National Association of Medicaid Directors. The Division of Medicaid Services is the sole agency that is a member for the State of New Hampshire.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)

The dues structure is based on population.

5. What benefit does the state receive from participating in this membership?

The State benefits from participating in the National Association of Medicaid Directors because it represents the bipartisan views of state Medicaid programs in federal policy process; serves as a focal point of communication between the states and the federal government; provides an information network among the states on issues pertinent to the Medicaid program; provides rapid assessment of changes in federal policy and regulations; and leverages and promotes expertise across states to improve state Medicaid programs, policies, and operations. Membership provides the Department with informational and program resources which far exceed the annual costs.

6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.

The National Association of Medicaid Directors conducts trainings via conference calls and/or webinars on specific aspects of federal policy or regulations. The cost is included in the membership.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

No.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.

The National Association of Medicaid Directors sponsors two national meetings yearly. Historically, all travel related expenses have been covered by grants to the National Association of Medicaid Directors from the Centers for Medicare and Medicaid Services.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)

Henry D. Lipman, Medicaid Director, Department of Health & Human Services is a member.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Should the Governor and Executive Council not approve this request, the Department would lose its primary point of contact with the Centers for Medicare and Medicaid Services. Not having this point of contact would affect the Department's ability to respond to changes in federal regulations in a timely manner, and its ability to leverage other

States' experiences administering the Medicaid program. Without this membership, the Department may not be able to promote and preserve New Hampshire's federal policy interests relative to grants and funding, and may not have access to assistance with meeting the federal requirements to secure future funding, including block grant funding.

Respectfully submitted,



Lori A. Shabinette  
Commissioner



**Invoice**

**NOTE NEW MAILING  
ADDRESS - PLEASE UPDATE  
YOUR RECORDS PRIOR TO  
PAYING**

**National Association of Medicaid Directors**  
NAMD

INVOICE # FY21 NH  
DATE: APRIL 24, 2020

601 New Jersey Avenue NW | Suite 740  
Washington, DC 20001  
202 | 559.8360  
Contact: [tess.moore@medicaiddirectors.org](mailto:tess.moore@medicaiddirectors.org)

CUSTOMER ID: NH-HHS-06

Federal Tax Identification Number 27-3258188

**BILL TO:** Henry Lipman  
Medicaid Director  
NH Department of Health and Human Services  
Office of Medicaid Services  
129 Pleasant Street  
Concord, New Hampshire 03301  
[henry.lipman@dhhs.nh.gov](mailto:henry.lipman@dhhs.nh.gov)

	<b>PAYMENT TERMS</b>
	Net 45 days

DESCRIPTION	AMOUNT
NAMD FY21 Membership Dues July 1, 2020 - June 30, 2021	\$8,011.00
<b>TOTAL</b>	<b>\$ 8,011.00</b>

**MAKE ALL CHECKS PAYABLE TO: NATIONAL ASSOCIATION OF MEDICAID DIRECTORS**