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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

February 27, 2015

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Dutton
Approved by Fiscal Committee 4/3/15
Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 14:30-a, VI, authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to accept and expend funds from the New Hampshire Highway Safety Agency, entitled EMS Statewide Trauma Registry, in the amount of \$191,319.00 for the development of a statewide trauma registry program. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2015. Funding source: 100% Agency Income.

Funds are to be budgeted as follows:

02-023-023-237010-33400000 – Dept. of Safety Fire Stds & Training Grants

Class	Description	SFY 2015 Current Authorized	Requested Action	SFY 2015 Revised Adjusted Authorized
009-407085	Agency Income	\$0.00	(\$191,319.00)	(\$191,319.00)
040-500800	Indirect Cost	0.00	18,070.00	18,070.00
103-502664	Contracts for Ops Services	0.00	173,250.00	173,250.00
	Org 3340 Totals	0.00	191,319.00	191,319.00

Explanation

The Emergency Medical Services (EMS) Statewide Trauma Registry grant will be used to fund the development of a statewide trauma registry that will create a uniform reporting mechanism for roadway trauma injuries. It will collect detailed information from each of the New Hampshire hospitals that were previously unavailable. This information can be linked to the EMS database to improve the completeness and accuracy of the information. Currently, there is very limited access to information pertaining to the injuries suffered in motor vehicle and roadway trauma. EMS is unable to analyze the current information to quantify the true severity and cost of motor vehicle crashes. In addition, EMS cannot drill down to identify what specific driver, vehicle, or roadway variables would be highest yield when selecting potential intervention.

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With the trauma registry in place, data can be linked to motor vehicle crashes allowing an analysis of injury pattern/severity/medical resource utilization by a variety of crash variables. This allows for the strategic allocation of resources in an effort to decrease the economic cost and physical burdens caused by road related injuries.

The funds are to be budgeted as follows:

Funds in class 040 are needed to pay indirect costs to Administrative Services on all eligible expenses.

Funds in class 041 are not appropriated because the department that receives the Federal grant from the federal granting agency is responsible for paying the audit fund set aside.

Funds in class 103 are needed to develop the trauma registry program.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

STATE OF NEW HAMPSHIRE
Inter-Department Communication

TO: Nick A. Mercuri
Bureau Chief
NH Fire Standards & Training and EMS

DATE: January 13, 2015

FROM: Peter M. Thomson
Coordinator
NH Highway Safety Agency

SUBJECT: EMS Statewide Trauma Registry
Project #310-15S-006

Dear Chief Mercuri:

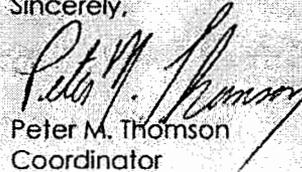
It is my pleasure to inform you that the NH Highway Safety Agency has approved your highway safety grant contract entitled "EMS Statewide Trauma Registry".

This approval obligates federal funds in the amount of \$191,319.98 with an effective date of **January 13, 2015**.

Reimbursement will be made after payment in full has been made and copies of the **invoice(s) dated within the contract period** are forwarded to this Office. Reimbursement procedures issued by the US Office of Management and Budget require that **billing for reimbursement for this contract must be received by the NH Highway Safety Agency within 20 days of the end of the contract period.**

Transmittal of this is understood to require submission of the contract by you to Governor and Council for their acceptance of funds and approval for the establishment of appropriation codes and controls by the Division of Administrative Services.

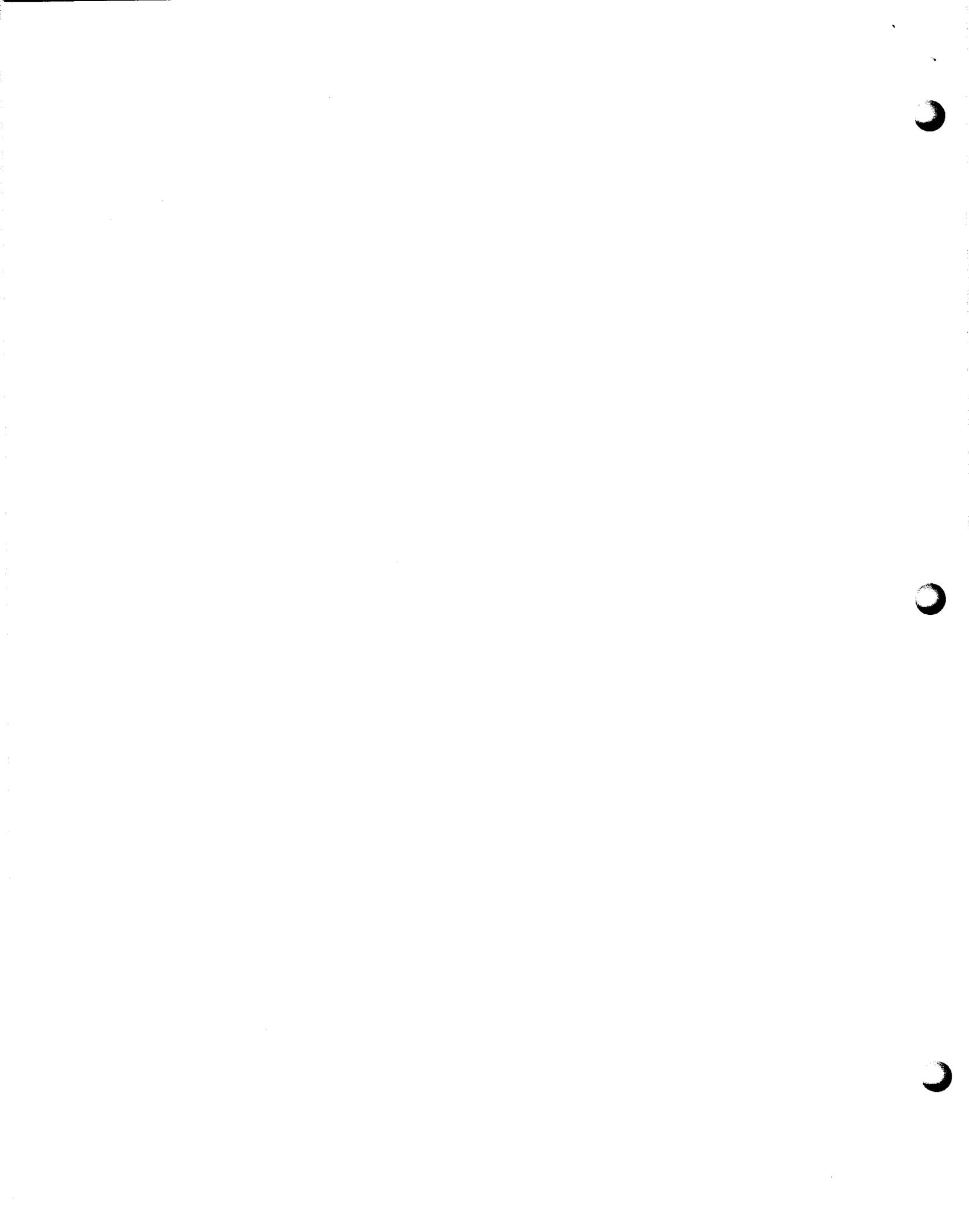
Sincerely,


Peter M. Thomson
Coordinator

/djf

Enclosures

cc: Commissioner John J. Barthelmes, NH Department of Safety



CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received January 12, 2015	Project Number #310-155-006
Date Approved January 13, 2015	PSP and Task #. 15-04, 15

Part I

1. Project Title EMS Statewide Trauma Registry	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant A. Name of Agency: NH Division of Fire Standards & Training & EMS DUNS Number: 060340564	B. Address of Agency: 33 Hazen Drive Concord NH 03305-0002
C. Government Unit (Check One) <input checked="" type="checkbox"/> State <input type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (Specify)	D. Name Address of Governmental Unit: State of New Hampshire Concord, NH 03301

4. Contract Duration A. Contract Period: Start Date: December 1, 2014 Termination Date: September 15, 2015	Functional Area: MSDA - 4056 Data Program Program Title: Traffic Safety Info System Improvement Grant Funding Source: National Highway Traffic Safety Administration
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services					
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit	\$18,069.98	\$18,069.98			
e. Contractual Services	\$173,250.00	\$173,250.00			
f. Other					
Total Estimated Costs Including Non-Federal Share	\$191,319.98	\$191,319.98			

7. Local Benefit:

It is anticipated that the federal share for local benefit will be: 0% (\$0.00)

Part II

BUDGET AND PERSONNEL DATA

a. Personnel Services	
b. Current Expenses	
c. Equipment	
d. Indirect Costs and Audit Expense Indirect Costs (10.43 percent): \$173,250.00	18,069.98
e. Contractual Services Contractual Services (including registry license and set-up, registry customizations, benefits training and five-year annual server hosting and support)	\$173,250.00
f. Travel Expenses	
g. Other	

I, the undersigned, hereby accept and agree by the undersigned that a grant received as a result of this award is subject to the conditions governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Nick A. Mercuri	2) Title Bureau Chief, NH Fire Standards & Training and EMS	3) Address 32 Hazen Drive Concord, NH 03301
4) Signature <i>Nick Mercuri</i>		5) Telephone Number 223-4200
B. Authorized Official		
1) Name John J. Barthelmes	2) Title Commissioner, NH Department of Safety	3) Address 33 Hazen Drive Concord, NH 03301
4) Signature <i>John J. Barthelmes</i>		5) Telephone Number 271-2791

Part IV (For HSA Use Only)

1. Approval Date January 13, 2015	2. Signature & Title <i>Peter M. Thomson</i> Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$191,319.98	